

WEST DES MOINES BICYCLE ADVISORY COMMISSION
Thursday, April 7, 2016

The regular meeting of the West Des Moines Bicycle Advisory Commission was called to order on Thursday, April 7, 2016, at 5:30 p.m. by Steve Gatton.

Commission	Joel Wolcott	Brittany Freund	Kip Albertson	Helen Eddy	Steve Gatton
Present	X	X	X	X	X
Commission	Margaret Christiansen	Spencer Cox	AJ Kelley	Greg France	
Present	X	X	X	Arrived at 5:49pm	

Staff	Gary Scott <i>Director of Parks & Recreation</i>	Greg Hansen <i>Superintendent of Recreation</i>	Susan Mathews <i>Parks & Recreation Administrative Secretary</i>
Present	X	X	X
Staff	Joe Cory <i>Deputy Director of Public Works</i>	Duane Wittstock <i>City Engineer</i>	Eric Petersen <i>Traffic Engineer</i>
Present			

On Item 1. Approval of Agenda

It was moved by Kelley to approve the agenda as presented. Wolcott seconded. Motion carried.

On Item 2. Election of Commission Officers

Gatton requested nominations for election of officers for the Commission.

A. Chair

Wolcott made a motion to nominate Gatton as Chair. Christiansen seconded. Motion carried.

B. Vice-Chair

Eddy made a motion to nominate France as Vice-Chair. Cox seconded. Motion carried.

C. Secretary

Albertson made a motion to nominate Wolcott as Secretary. Kelley seconded. Motion carried.

On Item 3. Citizen Forum

No items.

On Item 4. Approval of Minutes of February 4, 2016 Meeting

It was moved by Cox to approve the minutes as presented. Kelley seconded. Motion carried.

On Item 5. Old Business

No items.

New Business:

On Item 6A. Motion – Goals for 2016-2017

Scott gave an overview of the goals determined through the Commission’s priority selection process at the February meeting.

It was moved by Christiansen to approve the Goals for 2016-2017. Kelley seconded. Motion carried.

Scott gave an overview of the specific action items to support each goal that were selected in individual Committee meeting.

Engineering: Freund spoke about compressing the sharrow schedule from 5 years to 2 years, pursuing a signal at 1st Street & Walnut Street and developing additional trail connections into Clive.

Enforcement: Cox spoke about working with local driver’s education programs to endure bicycle information is included, offering more bicycle safety classes and increase distribution of WDM Police information about bicycle laws. Kelley suggested a bicycle safety video that could be posted on the website and used in social media.

Education & Encouragement: Scott stated that some of the goals are shared with the Enforcement Committee. He added that additional goals are to continue growth of the Mayor’s Bike Ride and to promote use of apps and maps and trail signage to help people get where they want to go by bike. Scott also noted that use of bicycle racks should be encouraged among local businesses and at City facilities. It was moved by Kelley to approve the specific action items associated with the 2016-2017 Goals. Christiansen seconded.

On Item 6B. Motion – Committee Appointments

Gatton stated that the balance is good right now and suggested leaving assignments as-is.

France moved to approve reappointment of current subcommittees. Kelley seconded. Motion carried.

Commission Member	Committee
Steve Gatton	<i>All, As Needed</i>
Joel Wolcott	Engineering
Brittany Freund	Engineering
Helen Eddy	Education and Encouragement
Kip Albertson	Engineering
Margaret Christiansen	Education and Encouragement
Spencer Cox	Enforcement and Evaluation
Greg France	Enforcement and Evaluation
AJ Kelley	Education and Encouragement

On Item 6C. Review – Draft of Des Moines Bicycle Collective’s new 2016 Greater DSM Bicycle Map
 Scott provided an updated draft map from the Des Moines Bicycle Collective. He added that Marco Alvarez is providing City comments and is looking for additional feedback and suggestions from the Commission. France suggested promoting businesses with bike racks. The Commission did not have any additional comments.

Staff Reports:

On Item 7A. Engineering
 No representative present.

On Item 7B. Public Works
 No representative present.

On Item 7C. Police
 No representative present.

On Item 7D. Parks and Recreation
 Superintendent of Recreation

Hansen gave an update on the Mayor’s Bike Ride on Saturday, May 14, 9am. He also shared that Bicycle Night at Valley Junction Farmer’s Market will take place Thursday, May 12, 4pm-8:30pm. He requested that volunteers email with their availability and jersey sizes.

Director of Parks & Recreation

Scott noted that Petersen and Cory are at a Public Works conference.

Other Matters:

On Item 8A. Action Items

No items.

Receive, File and/or Refer:

9A. Des Moines Area MPO, Central Iowa Bicycle-Pedestrian Roundtable Packets – February, March

It was moved by Kelley to adjourn at 6:38p.m. Freund seconded. Meeting adjourned.

Respectfully submitted,

Susan Mathews
Administrative Secretary

ATTEST:

Joel Wolcott
Commission Secretary