



## LIQUEFIED PETROLEUM GAS (LPG) PERMIT APPLICATION FORM

**WEST DES MOINES FIRE DEPARTMENT  
3421 ASHWORTH RD.  
PO BOX 65320  
WEST DES MOINES, IA 50265  
515-273-0643**

A \$50 permit per site (permanent and tanks awaiting resale required per site annually) is required for the installation, storage, handling and use of LPG in conformance with Chapter 38 of the 2003 International Fire Code (IFC), 2003 West Des Moines Amendments and 2001 NFPA 58. Exception: A permit is not required for permanently installed individual containers with 1000-gallons or less serving one and two family dwellings, use of LPG for gas grills, less than 500-gallons for a tank or an aggregate total of less than 1000-pounds for individual containers for temporary installations and the operation of cargo tankers that transport LPG. This permit is the responsibility of the owner and/or general contractor.

The tank(s) and line(s) must be protected by an approved means at all times. Permanent and tank(s) awaiting resale shall be protected per section 312 of the 2003 IFC. Temporary tanks, 500 gallons or greater, used for construction purposes shall be visually protected by wrapping the tank and lines with orange snow fence. This fence must be secured at all times either to scaffolding placed around the tank(s) and line(s) or by fence posts. Other means of protection shall be approved by the Fire Marshal. Empty tanks shall be considered full until removed from the premises. After installation, tanks must be protected as above before any refill is allowed. Tanks, 500-gallons or greater, shall be set and/or moved only under the direct supervision of the LPG dealer. Violation of any part of this permit is subject to a fine not to exceed \$500. and/or a term of imprisonment not to exceed 30 days.

Call 515-222-3420 Monday through Friday, 8 AM – 4:30 PM with questions or if an inspection is required.

**\$50.00 PERMIT FEE FOR LPG RENEWED ANNUALLY. RETURN THIS FORM WITH PAYMENT TO THE ADDRESS ON THE TOP OF THIS FORM. YOUR PERMIT WILL BE MAILED TO YOU UPON RECEIPT OF PAYMENT. PLEASE DO NOT SEND CASH.**

Please Type or Print Information Below

Business Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Address of Tank(s) Location: \_\_\_\_\_

Tank Supplier Name and Phone: \_\_\_\_\_

Number of Tanks and Size of Tanks: \_\_\_\_\_

PHONE: \_\_\_\_\_ CONTACT NAME: \_\_\_\_\_

Your permit will be mailed or you can make arrangements to pick it up at our office. Please keep a copy of this form for your records.