



ENGINEERING SERVICES  
4200 MILLS CIVIC PKWY  
SUITE 2D  
PO BOX 65320  
WEST DES MOINES, IA 50265  
515-222-3475

## Residential Rain Barrel and Soil Quality Restoration Reimbursement Program Application

(PLEASE PRINT OR TYPE)

<b>Applicant/Property Owner:</b>			
<b>Project Address:</b>			
<b>Proposed Best Management Practice (BMP):</b> <input type="checkbox"/> <b>Rain Barrel</b> (1 barrel per address) <b>Attached:</b> <input type="checkbox"/> Copy of rain barrel info and cost estimate			
<input type="checkbox"/> <b>Soil Quality Restoration (SQR)</b> (Limit 1 per year per address) <b>Attached:</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Vicinity map/drawing of SQR location &amp; area that proposed BMP will treat</li> <li><input type="checkbox"/> A project summary/description</li> <li><input type="checkbox"/> A cost summary/contractor estimate.</li> <li><input type="checkbox"/> An anticipated construction schedule including the expected completion date</li> </ul>			
<b>Estimated Amount of Project:</b> _____			
<b>Reimbursement Amount Requested:</b> _____			
<ul style="list-style-type: none"> <li>• \$75 maximum reimbursement for rain barrel.</li> <li>• 50% match on an SQR installation up to \$1,500.</li> </ul>			
<b><u>Applicant Contact Information</u></b>			
<b>CONTACT NAME</b>		<b>MAILING ADDRESS</b>	
<b>PHONE NUMBER</b>		<b>CITY, STATE</b>	
<b>E-MAIL ADDRESS</b>		<b>ZIP CODE</b>	

**PROGRAM DETAILS (SEE PROGRAM DESCRIPTION, INSTRUCTIONS AND CONDITIONS ON NEXT PAGE)**

- AN APPLICATION FOR A RAIN BARREL OR SOIL QUALITY RESTORATION PROJECT CAN BE SUBMITTED INDIVIDUALLY.
- THE PROJECT MUST BE APPROVED BY THE CITY BEFORE THE INSTALLATION. THE PROJECT SHALL BE COMPLETED WITHIN 45 DAYS OF THE CITY APPROVAL DATE.
- REIMBURSEMENT WILL BE MADE AFTER THE PROJECT IS COMPLETED.
- ACCESS TO YOUR PROPERTY WILL BE MADE AVAILABLE TO CITY STAFF FOR POSSIBLE REVIEW OF THIS APPLICATION AND INSPECTION OF THE PROJECT.
- REIMBURSEMENT FUNDING IS SUBJECT TO AVAILABILITY.
- VENDORS AND CONTRACTOR INFORMATION FOR RAIN BARRELS AND SOIL QUALITY RESTORATION CAN BE FOUND AT [WWW.WDM.IOWA.GOV/STORMWATERBMP](http://WWW.WDM.IOWA.GOV/STORMWATERBMP).

### ACKNOWLEDGEMENT

THE UNDERSIGNED CERTIFIES THAT ALL THE INFORMATION ON THIS APPLICATION IS TRUE AND CORRECT AND FURTHER AGREES TO FOLLOW THE CONDITIONS OF THE PROGRAM.

<b>Signature of Applicant</b>	<b>Date of Application</b>

**Please return completed application to the West Des Moines Engineering Services Department**

<b><u>This Section To Be Completed By City</u></b> City ID: _____
ENGINEERING SERVICES STAFF APPLICATION APPROVAL: _____
CITY REIMBURSEMENT APPROVAL: _____ AMOUNT APPROVED: _____



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### **Program Description**

In an effort to promote stormwater Best Management Practices (BMP's) throughout the City, the Residential Rain Barrel and Soil Quality Restoration (SQR) Programs allocate funds for the cost of materials and contract labor associated with installation of BMP's as approved by the City. Financial assistance may be given to applicants who install BMP's on their property that improve the quality and/or reduce the quantity of stormwater runoff entering the city storm sewer system, creeks, or streams. Funding is limited and will be available on a first-come, first-serve basis. Property owners are encouraged to collaborate with neighboring property owners to complete neighborhood stormwater management projects.

More information on Rain Barrels and Soil Quality Restoration (SQR) reimbursement programs can be found at the following: [Download Residential Rain Barrel Brochure here](#) and [Download Residential Soil Quality Restoration \(SQR\) Brochure here](#).

### **Instructions:**

- Fill out the application and submit it to the City of West Des Moines Engineering Services Department for review and approval. Please attach a map, project description, cost summary and project schedule with the application.
- Submit application to the following mailing or email address:

**West Des Moines Engineering Services  
Department 4200 Mills Civic Parkway, Suite 2D  
PO Box 65320  
West Des Moines, IA 50265  
[rainbarrelandsoil@wdm.iowa.gov](mailto:rainbarrelandsoil@wdm.iowa.gov)**

- The City will review the submitted application and contact the resident if the application is approved.
- After approval, contact the Engineering Services Department prior to starting the project.
- Submit final paid receipts and pictures of the installation for review of project and reimbursement to the City of West Des Moines Engineering Services Department. If the project is accepted, the City will reimburse the applicant within approximately 45 days for eligible expenses.

### **Conditions:**

- Rain barrels, one per address, are eligible for a maximum reimbursement of \$75. Eligible rain barrels must be at least 50 gallons in size.
- SQR projects are eligible for a 50% match with a maximum reimbursement of \$1500 per year per address.
- City approval is required prior to any work occurring. Project installation without City approval will not be reimbursed.
- To be eligible for reimbursement, all receipts for material and/or contract labor expenses incurred by the applicant and pictures of the installation must be submitted within 45 days after the application was approved for reimbursement. For SQR installations, a W-9 tax form must also be provided to receive reimbursement.
- After submitting all final costs, receipts, pictures and any other required information, the City will reimburse the applicant for eligible expenses within approximately 45 days.
- The City may require access to the property for evaluation of the application prior to, during and after construction.
- Implementation of an approved project is the sole responsibility of the property owner.
- The City of West Des Moines is not liable for personal injury or property damage resulting from said work.
- Projects approved for funding carry no implied warranty by the City of West Des Moines.
- The property owners are responsible for the maintenance and associated costs for the funded practice.
- The applicant is responsible for obtaining all applicable permits. Approval of this application does not constitute a permit.
- Notify Iowa One Call (#811) before beginning ground disturbing construction.
- Stormwater best management practices (BMP) shall meet the applicable City requirements and the design criteria in the Iowa DNR Iowa Storm Water Management Manual ([www.iowadnr.gov/Environmental-Protection/Water-Quality/NPDES-Storm-Water/Storm-Water-Manual](http://www.iowadnr.gov/Environmental-Protection/Water-Quality/NPDES-Storm-Water/Storm-Water-Manual))
- **Only owners of existing residential properties are eligible for reimbursement.** Stormwater best management practices required for new subdivisions and developments are not eligible for reimbursement.