CITY OF WEST DES MOINES
CITY COUNCIL MEETING COMMUNICATION

ITEM:

DATE: April 6, 2015

Motion – Approving Amendment #1 - Professional Services Agreement
Fire/EMS Station 17 HVAC Improvements
Resource Consulting Engineers, LLC

FINANCIAL IMPACT:

The original professional services agreement for the HVAC system improvements for this building was approved by City Council on December 1, 2014. Basic services included in the original agreement was $24,000.00 and the resident services portion of the agreement was $8,000.00. Amendment #1 will increase the basic services by $5,600.00 for a not to exceed total of $29,600.00 and the resident services will increase by $600.00 for a not to exceed total of $8,600.00. Costs for these services can be paid from budgeted account number 3009.75.810.6.7920 (Fire/EMS Station 17 HVAC Improvements).

BACKGROUND:

The HVAC equipment at Fire/EMS Station 17 is 22 years old, has exceeded it useful life and requires replacement. As part of the evaluation of the system options reviewed in the design phase for this project, a geo-thermal system was identified as system option that would serve the building's heating and cooling needs, provide the best energy efficiency in operation and lowest long term replacement cost. Based on the information provided on the systems reviewed, the Public Works Council Subcommittee recommends pursuing the geo-thermal system. Geo-thermal well installation does require a Phase 1 Environmental Assessment and Site Plan to document the well field location. Approval of this action authorizes Resource Consulting Engineers to provide the additional environmental and site plan services for the project.

OUTSTANDING ISSUES: None

RECOMMENDATION:

City Council Adopt:
- Motion Approving Amendment #1 to the Professional Services Agreement.

Lead Staff Member: Linda Schemmel, AIA, Planner LS

STAFF REVIEWS

Department Director	Duane Wittstock, City Engineer DW
Finance	Tim Stiles, Finance Director
Legal	Richard Scieszinski, City Attorney JBW
Agenda Acceptance	RTG

PUBLICATION(S) (if applicable)

Published In	
Dates(s) Published	

SUBCOMMITTEE REVIEW (if applicable)

Committee	Public Works		
Date Reviewed	March 16, 2015		
Recommendation	Yes	No	Split

Amendment to Agreement for Professional Consulting Services

RESOURCE CONSULTING ENGINEERS LLC

Amendment Number: 01

In accordance with the Agreement dated December 1st, 2014, for the Fire-EMS Station 17 HVAC Improvements Project

Between the Owner:
City of West Des Moines
4200 Mills Civic Parkway
West Des Moines, IA 50265-0320

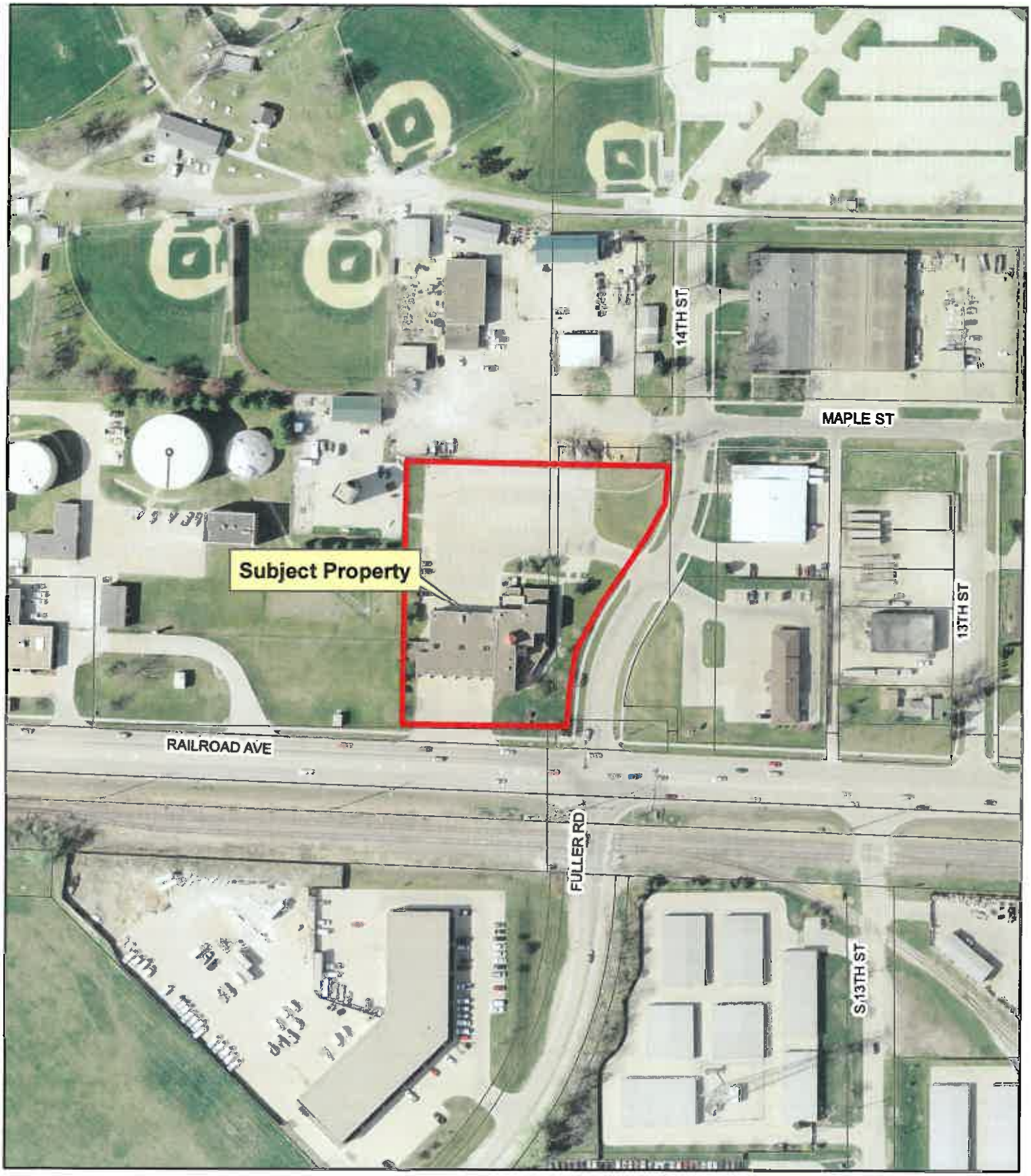
and the Consultant:
Resource Consulting Engineers, LLC
3116 South Duff Avenue
Suite 201
Ames, IA 50010

Authorization is requested to proceed with Additional Services as follows:
Additional Services for scope of work associated with Civil and Environmental Engineering and Assessment services related to the inclusion of a ground-source heat exchange (geothermal) system to serve the facility. These services shall include the completion of a Phase I Environmental Assessment, a site survey, and the development of site plans for bidding purposes. As per original Agreement, Additional Services shall be billed on a Not-To-Exceed basis.

Compensation:
Additional Services 01 – This Amendment:

Additional Basic Services of the Consultant: $5,600
Additional Resident Consultant Services: $600
Revised Total for Basic Services of the Consultant: $29,600
Revised Total for Resident Consultant Services: $8,600

Submitted By:	Agreed to:
(Signature)	(Signature)
Corey B. Metzger, PE Principal (Printed Name and Title)	Ryan T. Jacobson City Clerk (Printed Name and Title)
03/26/2015 (Date)	(Date)



Location Map
Fire/EMS Station 17

0 62.5 125 250 375 500 Feet

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