

MEETING MINUTES
PUBLIC WORKS COUNCIL COMMITTEE
West Des Moines City Hall Training Room
October 12, 2015

Attending:

Council Member – Rick Messerschmidt	Comm. & Econ Dev. Director – Clyde Evans
Council Member – Kevin Trevillyan	Public Works Director – Bret Hodne
City Manager – Tom Hadden	Deputy Public Works Director – Joe Cory
City Engineer – Duane Wittstock	Traffic Engineer – Jim Dickinson
Finance Director – Tim Stiles	Communications Specialist – Lucinda Stephenson
Assistant City Attorney – Greta Truman	

Meeting called to order at 11:32 am.

1. Administration Fee for Sidewalk Installation at 200 39th Street

Issue Summary:

Deputy Public Works Director Joe Cory reported that the residence of 200 39th Street received notice that sidewalk installation was required for the property as part of the 2014 Sidewalk Improvement Program. The property owner opted for the City's contractor to install the sidewalk. Typically, there is an administration fee of 20% for sidewalk installation, however, discussion included potentially waiving or reducing that fee for this parcel due to the large size of the area. The administration fee for this parcel would be approximately \$3,000. This waiver or reduction in the administration fee would be a one-time exception, it would not be a change in policy for the 2014 Sidewalk Improvement Program.

Direction: The PWCC concurs to have Public Works staff determine an appropriate reduced administration fee for the 200 39th Street residence for the sidewalk installation.

2. 88th & Ashworth – Traffic Signal Warrant Analysis – Deferred until the October 26, 2015, Public Works City Council subcommittee meeting.

3. Review of Public Works Items for Council Meeting (October 19, 2015)

A. Order Construction:

- i. Grand Prairie Parkway – Between Wendover Road and Mills Civic Parkway (*Tentative*)
- ii. South 88th Street Grading Project (*Tentative*)
- iii. Greenway Erosion Repair (*Tentative*)

B. Award Contract:

- i. 98th Street Improvements – Water Tower to Railroad Tracks
- ii. 2015 Intake Repair Program

C. Approval of Federal Aid Agreement – South 50th Street Widening

D. Approval of Professional Services Agreement – Law Enforcement Center Lower Level Remodeling

E. Approval of Change Order - Alluvion Yellow Fiber Route

Direction: The PWCC concurs with staff recommendations on the Council agenda items.

4. Other Matters

- A. **Grand Avenue Paving** – City Manager Tom Hadden requested an update on the Grand Avenue paving project. City Engineer Duane Wittstock reported that a section is being paved today using a new mix and it appears to be going well. Grand Avenue Phase 5 paving is scheduled to begin on October 19th. The target date for re-opening Grand Avenue is set for Thanksgiving.

Direction: Information Only.

- B. **Grand Prairie Parkway Interchange** – Council Member Rick Messerschmidt requested an update on the status of the interchange project. Mr. Wittstock reported the project is still on schedule and the target date to open it is set for November.

Direction: Information Only.

- C. **318 5th Street Building Renovation** - Council Member Messerschmidt requested an update on the renovations for 318 5th Street. Mr. Wittstock reported that due to the alternative options on the project, staff is waiting for the F&A committee to concur with staff recommendations to present the bids. Discussion included the potential of a temporary relocation for the business incubator when their lease ends in April. Community and Economic Development Director Clyde Evans asked if a portion of the building could be made available to the business incubator companies prior to completion due to the difficulty of attempting to move the businesses twice in one year.

Direction: Information Only.

- D. **Dixie Acres Sanitary Sewer** – Council Member Kevin Trevisyan requested an update on the Dixie Acres Sanitary Sewer project. Mr. Wittstock reported that the contract has been let and waiting for construction to begin.

Direction: Information Only.

Meeting adjourned at 11:56 pm. The next Public Works City Council Subcommittee meeting is scheduled for October 26, 2015. Copies of handouts are available at Public Works upon request.

A recording was made. Respectfully submitted by Kimberly Pinegar, Secretary.



PUBLIC WORKS COUNCIL COMMITTEE MEETING AGENDA

Monday, October 12, 2015 – 11:30 AM

Location: West Des Moines City Hall – Training Room
4200 Mills Civic Parkway

1. Administration Fee for Sidewalk Permit at 200 39th Street (JCC)
2. 88th & Ashworth – Traffic Signal Warrant Analysis (ERP)
3. Review of Public Works Items for Council Meeting (October 19, 2015)
 - A. Award Contract:
 - i. 98th Street Improvements – Water Tower to Railroad Tracks
 - ii. 2015 Intake Repair Program
4. Staff Updates
5. Other Matters

This agenda is created for planning purposes and is subject to change.

Any discussion, feedback or recommendation by Sub-committee member(s) should not be construed or understood to be an action or decision by or for the West Des Moines City Council.

Pinegar, Kimberly

From: West Des Moines, IA <webmaster@wdm.iowa.gov>
Sent: Friday, October 09, 2015 12:25 PM
To: Pinegar, Kimberly
Subject: West Des Moines, IA: Public Works Council Committee Meeting

Public Works Council Committee Meeting

- **Date:** 10/12/2015 11:30 AM - 1:30 PM
- **Location:** West Des Moines City Hall - Training Room
[4200 Mills Civic Parkway](#)
[West Des Moines, Iowa 50265](#)
- **Agenda:** [10.12.15 PWCC Agenda](#)

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