

MEETING MINUTES
PUBLIC WORKS COUNCIL COMMITTEE
West Des Moines City Hall Training Room
December 7, 2015

Attending:

City Manager – Tom Hadden
Council Member – Rick Messerschmidt
Council Member – Kevin Trevillyan
Finance Director – Tim Stiles
Assistant City Attorney – Greta Truman
Principal Engineer – Ben McAlister

Communications Specialist – Lucinda Stephenson
Deputy Public Works Director – Joe Cory
Transportation Engineer – Eric Petersen
Traffic Engineer – Jim Dickinson
Principal Engineer – Jeff Nash
Facilities Manager – Gary Rank

Meeting called to order at 11:33 am.

1. 100 Block of 7th Street Access

Issue Summary:

Principal Engineer Jeff Nash requested subcommittee recommendation at the November 23, 2015, PWCC meeting regarding the issue of rights of way (ROW) along the 100 block of 7th Street between the sidewalk and street which are currently being used for parking. The topic was deferred for two weeks. 7th Street from Railroad Avenue to Maple Street is proposed to be reconstructed in 2016, during which time the City typically removes ROW areas used for parking. There have been just two exceptions in the past fifteen years. The street is proposed to be reconstructed at a width of 26 ft. in accordance with City Code. Currently the street is 24 ft. wide, and 20-21.5 ft. in the ROW areas where parking is taking place. A 2-foot overhang is required next to sidewalks. Mr. Nash feels there is not room to provide angle or straight-ahead parking, but possibly parallel parking could be accommodated.

Concerns expressed by Councilman Kevin Trevillyan are that because of its uniqueness, the Valley Junction area should possibly be treated differently than other parts of the City; parking in the ROW areas has taken place for many years with no issues or citations; the affected property owners will be forced to put in driveways and, should that occur, gravel vs. concrete could be allowed.

During the design process of the 7th Street reconstruction project property owners will have an opportunity to express concerns or request exemptions. The project area is currently in the process of being surveyed.

Direction: PWCC recommends that the project survey be completed, numbers be compiled regarding roadway and ROW measurements for determination of a recommendation, and that staff then reach out to property owners and residents explaining the project and asking for input. If no issues are initiated by property owners, the project should proceed. If issues are presented by property owners or residents, the issue should come back to the PWCC for recommendations.

2. Valley Junction District Handicapped Signs

Issue Summary:

Traffic Engineer Jim Dickinson reported that a business owner has requested a handicapped parking spot be added on the west side of 5th Street in front of her business to accommodate her elderly mother. It was explained to the business owner that any handicapped parking spot on a public street is available to the general public. A handicapped parking spot requires a five ft. aisle for van accommodation, therefore requiring two regular parking places. An overhead view of the Valley Junction area was shown with handicapped parking spots identified. 2% of parking spots are required to be handicapped, and the City meets this criteria. No complaints have been received regarding handicapped parking, with the exception of this request. It was noted that the handicapped parking spots in Valley Junction do not appear to be placed in a consistent manner, with a number of them in parking lots behind businesses which may not be convenient. Any reconstruction of parking spaces would not occur until the next construction season.

Direction: The PWCC recommends deferring this issue until a future date.

3. Review of Public Works Items for Council Meeting (December 14, 2015)

- A. Approval of Change Orders
 - i. 318 5th Street Asbestos Abatement, #1
 - ii. 2015 PCC Patching Program Phase 1, #2
- B. Approval to Renew Lease Agreement - 1100 Hoak Drive
- C. Approval of Staff Recommendation to Not Construct Buffered Bike Lanes on Ashworth Road, west of Jordan Creek Parkway.
 - i. Transportation Engineer Eric Petersen explained that the Bicycle Master Plan shows bicycle lanes on a section of Ashworth Road west of Jordan Creek Parkway that is currently under design for widening, but because a trail will be installed on the north side of Ashworth Road, and due to the expected costs and impacts of including bike lanes in addition to the trail, the buffered bicycle lanes are not recommended. The Bicycle Advisory Commission is in agreement with Staff's recommendation to not construct bicycle lanes as part of the Ashworth Road widening project.
- D. Approval of Design Standards ROW Width Waiver - South 95th St.
- E. Approval of 28E Agreement - University Avenue Improvement Project, I-35 to 22nd Street
- F. Approval to Add Sienna Ridge to the City's Solid Waste Collection Program and approval and acceptance of Hold Harmless Agreement
- G. Acceptance of Temporary Construction Easements – Community Center Interior Renovation Project.
- H. Acceptance of Public Improvements – Aspen Valley
- I. Establish Just Compensation and Approve Acquisition of Property
 - i. Grand Avenue Siphon Conversion
 - ii. Northeast Basin Storm Sewer Improvements - Connection to 4th Street

- iii. Overhead Electric to Underground Conversion, South Side of Mills Civic Parkway - I-35 to S. 60th Street
- J. Establish Public Hearings Regarding the Final Design, Site Selection and Consideration of Acquiring Agricultural Property:
 - i. South Grand Prairie Parkway - Raccoon River Drive to Madison Avenue
 - ii. Grand Avenue West Segment 6F Sewer Extension
 - iii. South Area Trunk Sewer Western Extension
 - iv. Maple Grove Lift Station and Force Main
 - v. South Service Area Segment II (Brown's Woods)
- K. Amendment to City Code – No Parking Zones – Coachlight Drive, S. 84th Street to S. 88th Street – South Side – 2nd & 3rd readings
- L. Amendment to City Code – Special Speed Zones – Grand Avenue from 1,268 south of Park Drive to S. 50th Street – 2nd & 3rd readings
- M. Approval of Traffic Code Amendment – Traffic Controls – Grand Prairie Parkway and Interstate 80 South Ramps
- N. Approval of 28E Agreement with Waukee

Direction: The PWCC concurs with staff recommendations on the Council agenda items.

4. Staff Updates

None

5. Other Matters

None

Meeting adjourned at 12:19 pm. The next Public Works City Council Subcommittee meeting is scheduled for December 21, 2015. Copies of handouts are available at Public Works upon request.

A recording was made. Respectfully submitted by Peggy Englehart, Administrative Secretary.

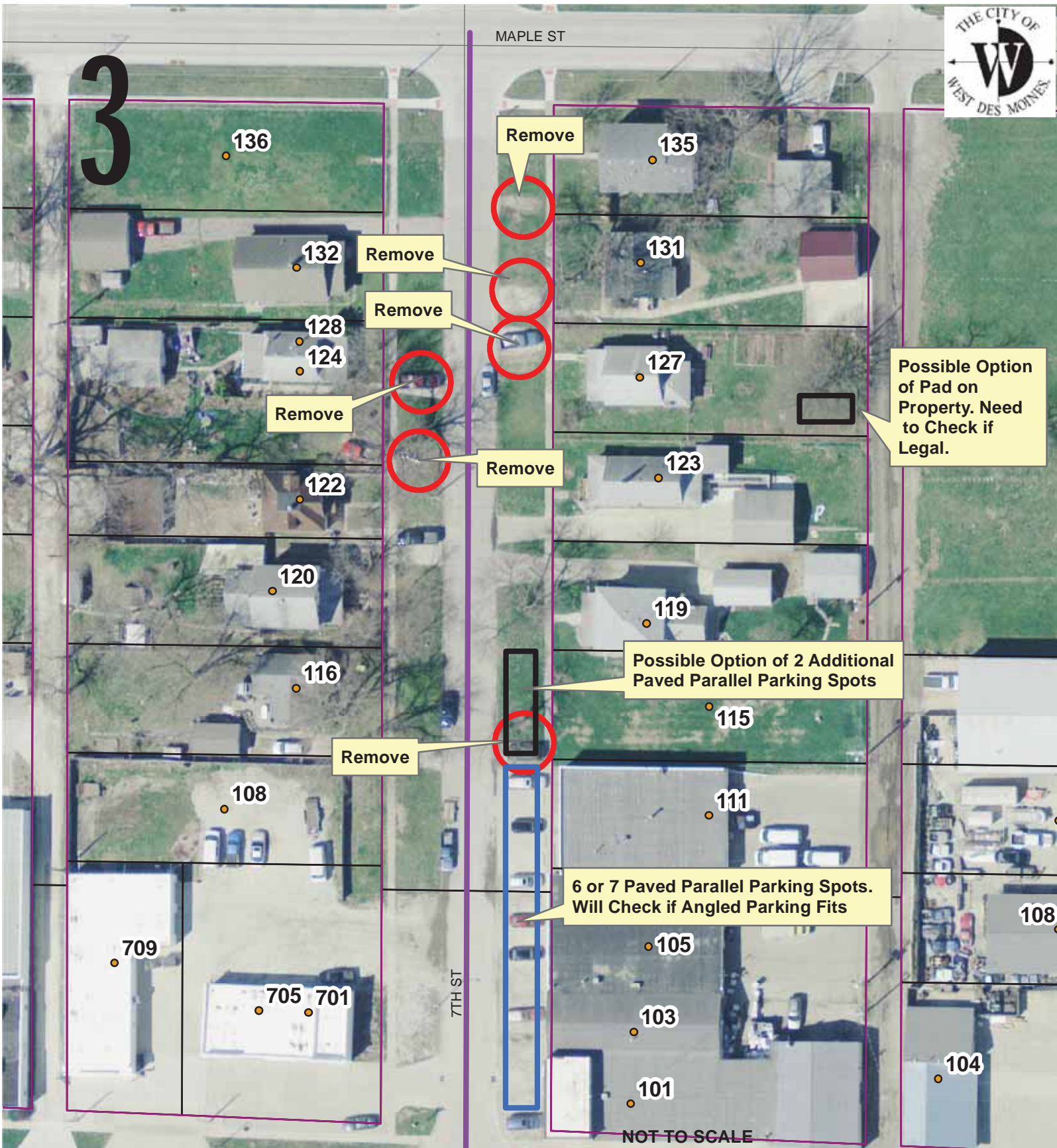
2016 PROPOSED 7TH ST. - RAILROAD AVE. TO MAPLE ST. RECONSTRUCTION (NON-STANDARD DRIVE APPORACH OPTIONS)

(After recon. appears enough room between SW & street for only parallel parking but not straight ahead or angled parking.)

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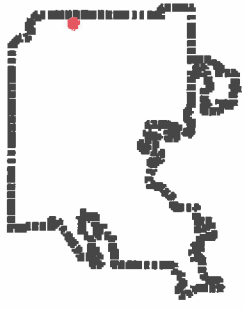
3



NOT TO SCALE



My Map



Legend

- Parcels
- Parks
- Greenways



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195.2 Feet

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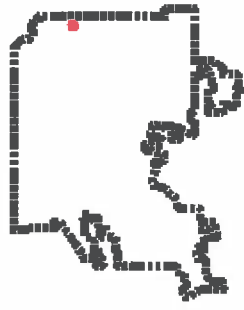
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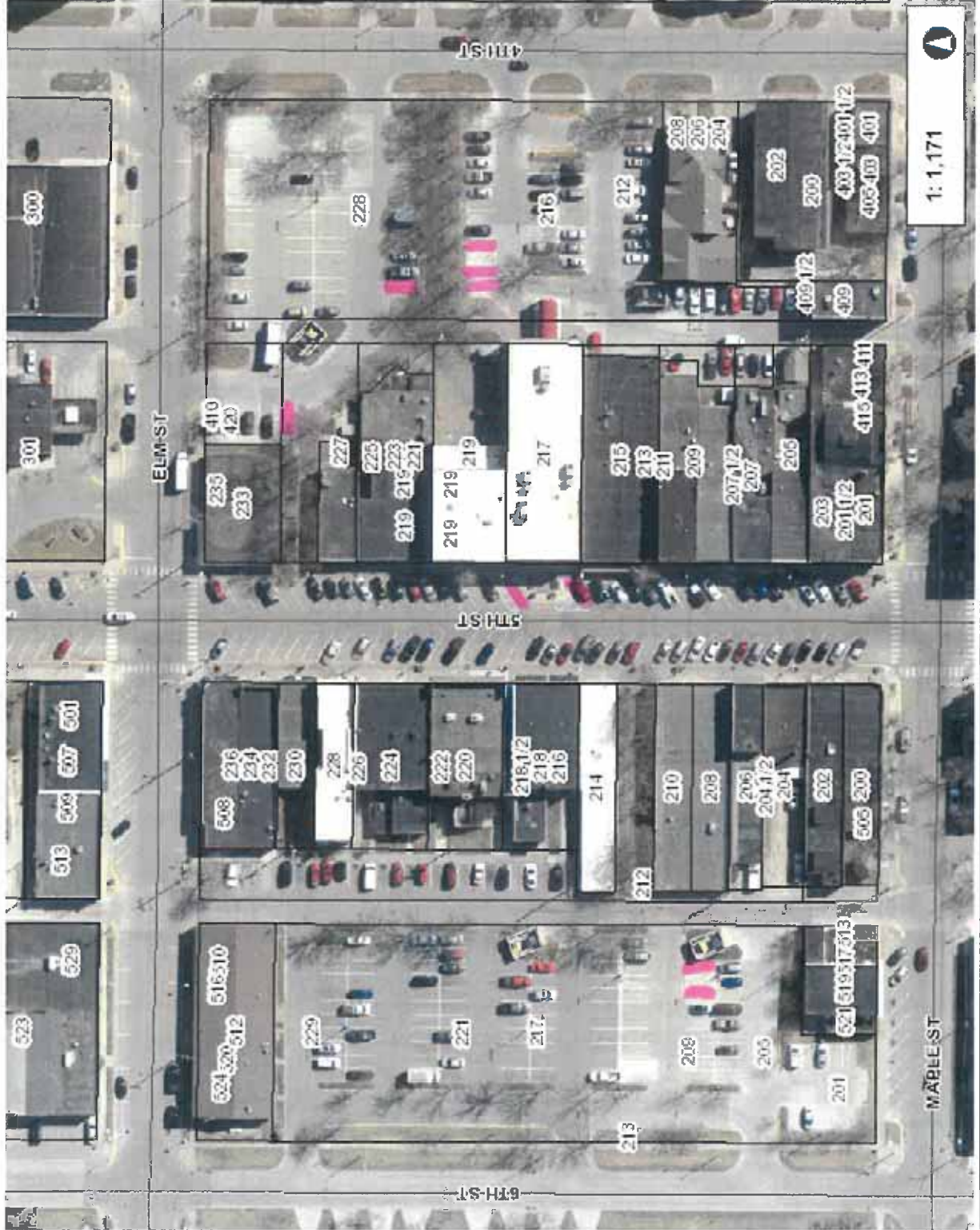


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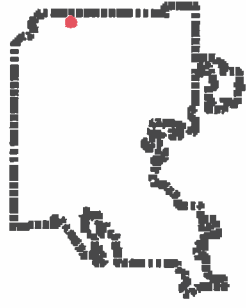
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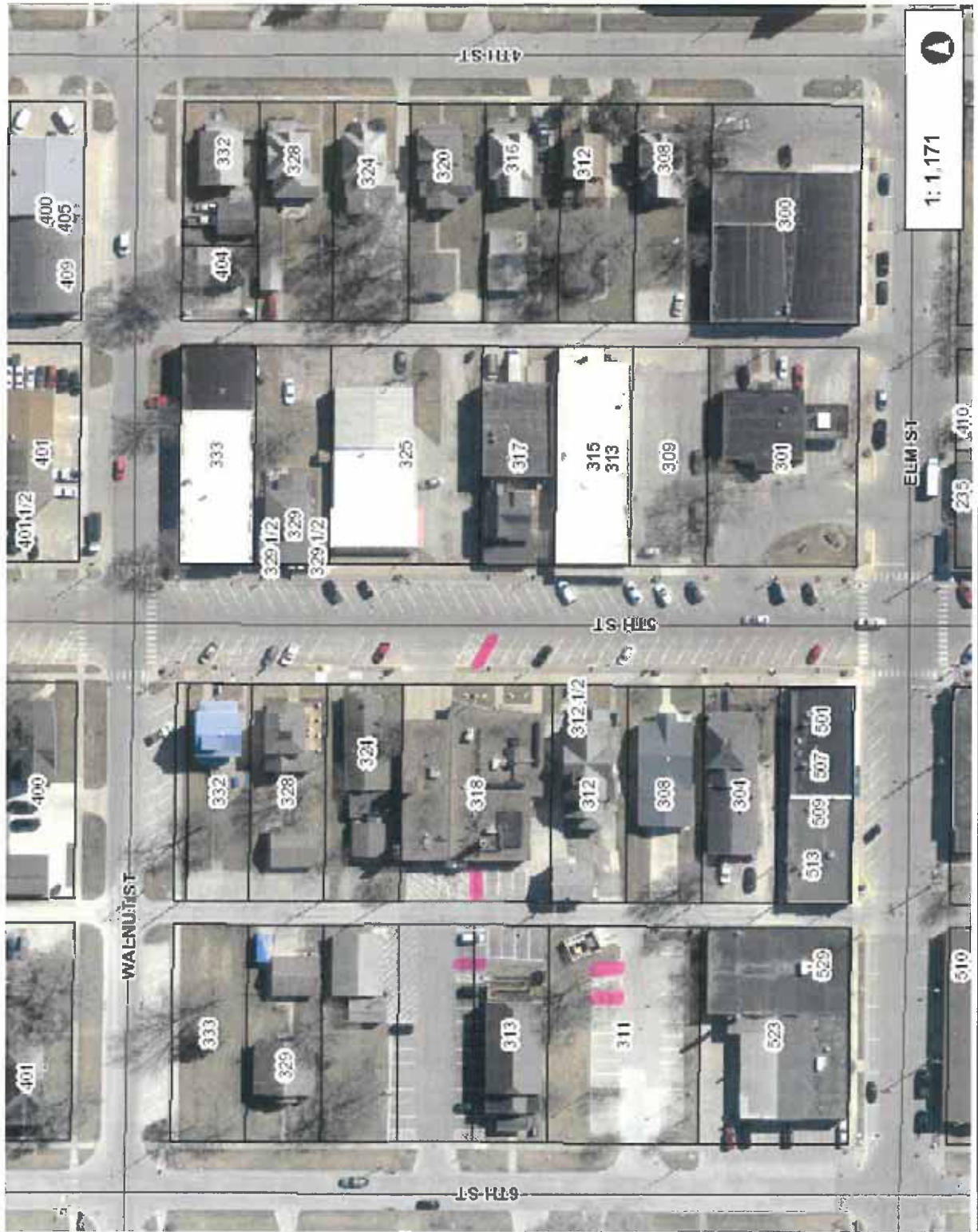


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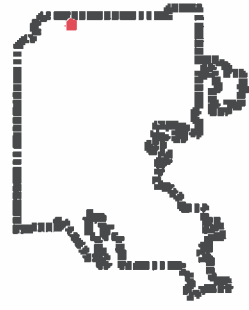
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Englehart, Peggy

From: West Des Moines, IA <webmaster@wdm.iowa.gov>
Sent: Thursday, December 03, 2015 3:02 PM
To: Englehart, Peggy
Subject: West Des Moines, IA: Public Works Council Committee Meeting

Public Works Council Committee Meeting

- **Date:** 12/07/2015 11:30 AM - 1:30 PM
- **Location:** West Des Moines City Hall - Training Room
4200 Mills Civic Parkway
West Des Moines, Iowa 50265
- **Agenda:** 12 07 15 PWCC Agenda

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