


**CITY OF WEST DES MOINES
MEMORANDUM**

TO: Chairperson Christiansen and Members of the Board of Adjustment
FROM: Linda Schemmel, Development Coordinator 
DATE: December 16, 2015
RE: Item 3a – Imani Family Church Permitted Conditional Use

The applicant requests the Board of Adjustment defer the public hearing Item 3a, the Imani Family Church Permitted Conditional Use to their January 27, 2016 meeting to the necessary time for the West Des Moines Community School District to consider the offer of Imani Church to purchase the property at 815 8th Street at their December 21, 2015 School Board meeting and for the property transaction to be completed. Once the Church gains ownership of the property, the ownership certification (for the Permitted Conditional Use) will be signed by the appropriate Church official and the request for a Permitted Conditional Use Permit can move forward to the Board of Adjustment.

Recommendation: Continuation of Item 3a to the January 27, 2016 Board of Adjustment meeting.

cc. Lynne Twedt, Director of Development Services
Brian Portz, Planner