

**MEETING MINUTES
PUBLIC WORKS COUNCIL COMMITTEE
Monday, March 28, 2016
City Hall – West Des Moines Training Room**

Attending:

Council Member - Rick Messerschmidt	City Engineer – Duane Wittstock
Council Member – Kevin Trevelyan	Public Works Director – Bret Hodne
City Manager – Tom Hadden	Deputy Public Works Director – Joe Cory
Finance Director – Tim Stiles	Transportation Engineer – Eric Petersen
Assistant City Attorney – Greta Truman	Traffic Engineer – Jim Dickinson
Comm. & Econ. Dev. Director – Clyde Evans	Communication Specialist – Lucinda Stephenson

Meeting called to order at 11:32 a.m.

1. **Annual Permits for Overweight/Oversize Vehicles**

Issue Summary:

Transportation Engineer Eric Petersen reported that staff has received a request from Martin Marietta to obtain an annual permit for overweight/oversize vehicles. Current City code only allows for single use trip permits (Item 1). However, providing an annual permit in instances where the truck route, height, and weight are already known, may be a more efficient option for both the City and truck companies. Currently there is no fee for the permit. Discussion occurred on the current process to issue an overweight/oversize permit, the benefits of offering an annual permit, and the potential to incorporate a fee for the permit. Staff recommends implementation of an annual permit and will prepare amendments to the ordinance as well as create an annual permit form.

Direction: The PWCC concurs with staff recommendation.

2. **Review of Public Works Items for Council Meeting (April 4, 2016)**

A. **Approval to Sell Surplus City Equipment**

B. **Award Contract:**

- i. 2016 PCC Patching Program
- ii. South 88th Street Improvements – Booneville Road to Sugar Creek Drive

C. **Approving Amendment #1 for Professional Services Agreement – ROW Acquisition Services (Universal Field Services Inc.)**

D. **Resolution – Application for Transportation Investment Generating Economic Recovery (TIGER) Grant**

E. **Resolution – Acceptance of Iowa Department of Transportation Traffic Safety Improvement Funds (TSIP) - Radar Technology Traffic Signal Vehicle Detection Units** – It was noted that the amount applied for was to purchase equipment for seven intersections. The City was granted only a portion of the funds, therefore, equipment for up to four intersections will be purchased.

- F. Alluvion Site – It was reported that Microsoft is proposing to install a 22 foot wide, 5 inch thick asphalt surfacing on the east side of the Alluvion site on SE Double Eagle Drive. The roadway is located on the Corporate limits between West Des Moines and Des Moines. The road is currently being used by Microsoft to access the eastern portion of their site. Microsoft will maintain the surface throughout their construction period. Once construction is complete, they would no longer maintain the road. City of Des Moines staff have indicated they are in agreement with Microsoft’s approach. Staff recommends allowing Microsoft to proceed with surfacing the road.

Direction: The PWCC concurs with staff recommendation on Council agenda items.

3. **Staff Updates**

- A. Ashworth Road ROW Update – City Engineer Duane Wittstock reported that upon the PWCC’s recommendation, staff met with the Development and Planning Council subcommittee to review amending the Comprehensive Plan to change the land use of up to twelve parcels on the south side of Ashworth Road from Jordan Creek Parkway to approximately 78th Street, from a residential use to a commercial use. The City requires 10’ of fee title ROW from five property owners and temporary easements from nine property owners in this area for the Ashworth Road Improvements project. The City had appraisals completed for three of the parcels by Commercial Appraisers of Iowa. Compensation estimates were prepared by the ROW acquisition company for the remaining parcels and were based on the value findings outlined in the appraisals. The property owners in this portion of the project have taken exception to the medium density residential values and as a group are now resisting the entire project. The Development and Planning Council subcommittee agreed to consider the land use change. At the Development and Planning Council Subcommittee the City Engineer proposed offering the property owners compensation for the current land use and subsequently increase the compensation to a revised value if the land use was changed by the City within a year. The parcels are currently designated as medium density residential on the Comprehensive Land Use Plan. The City Attorney has recommended against compensating property owners more than the fair market value for anything other than its current legal, highest and best use. Unless an alternate solution is determined, the ROW acquisition may need to occur through eminent domain if the project is to be kept on schedule for construction this summer.

Direction: Information Only.

- B. Grand Prairie Parkway Tree Cutting, Raccoon River Crossing – It was reported that the trees have been cut down and staff has not received any calls on the project to date.

Direction: Information Only.

- C. SE Soteria Dr (Old South 8th Street) – It was reported that on a section of the road from relocated Highway 5 to the county line, the consultant incorrectly estimated dirt quantities causing an excess of approximately 12,000 cubic yards. In addition, the consultant had an error on fiber location. Staff is seeking relief from the consultant for the errors.

Direction: Information Only.

- D. Fox Creek Sewer Phase I – It was reported that as of this morning the contractor took out the overhead electrical power line that served properties west of the cemetery on Mills Civic Parkway.

Direction: Information Only.

- E. Fox Creek Sewer Phase II – It was reported that staff has received the last ROW acquisition for the project.

Direction: Information Only.

- F. Thornwood Area Sanitary Sewer – The Committee acknowledged receipt of the maintenance call-out report and had no additional questions.

Direction: Information Only.

- G. Community Center Updates – It was reported that work is being changed in the Community Center due to a ceiling tile mechanical system clearance issue. The architect and mechanical engineer are working on alternate ceiling configurations to resolve the clearance issues yet keep the impact to the project to a minimum.

Direction: Information Only.

4. Other Matters

- A. IDOT Project - Guardrail on I-80 – Mr. Wittstock provided a letter from the Iowa DOT notifying the City that part of a guardrail project on I-80 being let for construction during 2016 will take place within West Des Moines (Item 4A).

Direction: Information Only.

- B. DART Stop Locations at Valley West Mall – Mr. Petersen reported that staff has received communication from DART that Valley West Mall has requested that DART vacate their current stop location on the mall property. DART is seeking assistance from the City in proposing alternative bus stop locations on the mall property, and they are continuing to try to reach out to Valley West Mall officials to better understand and address their concerns.

Direction: Information Only.

The meeting adjourned at 12:06 p.m. The next Public Works City Council subcommittee meeting is scheduled for April 11, 2016.

Copies of handouts are available at Public Works upon request. A recording was made. Respectfully submitted by Kimberly Pinegar, Secretary.



PUBLIC WORKS COUNCIL COMMITTEE MEETING AGENDA

Monday, March 28, 2016 – 11:30 AM

Location: West Des Moines City Hall – Training Room
4200 Mills Civic Parkway

1. Annual Permits for Overweight/Oversize Vehicles (ERP)
2. Review of Public Works Items for Council Meeting (April 4, 2016)
 - A. Approval to Sell Surplus City Equipment
 - B. Award Contract:
 - i. 2016 PCC Patching Program
 - ii. South 88th Street Improvements – Booneville Road to Sugar Creek Drive
 - C. Approving Amendment #1 for Professional Services Agreement – ROW Acquisition Services (Universal Field Services Inc.)
 - D. Resolution – Application for Transportation Investment Generating Economic Recovery (TIGER) Grant (Tentative)
3. Staff Updates
 - A. Ashworth Road ROW Update
4. Other Matters
 - A. IDOT Project - Guardrail on I-80 (DCW)

This agenda is created for planning purposes and is subject to change.

Any discussion, feedback or recommendation by Sub-committee member(s) should not be construed or understood to be an action or decision by or for the West Des Moines City Council.

West Des Moines, IA City Code:

6-9-12-1: LOAD AND SIZE LIMITS:

- A. Load Limits: Unless otherwise provided, no person shall operate any vehicle on a public street or highway within the city of West Des Moines with a gross weight in excess of eighty thousand (80,000) pounds. The maximum limit allowed for vehicles weighing eighty thousand (80,000) pounds or less shall be as set forth in Iowa Code chapter 321, "Size, Weight and Load" or succeeding legislation.
- B. Size Limits: Unless otherwise provided, no person shall operate any vehicle on a public street or highway within the city of West Des Moines in excess of the size limits as provided in Iowa Code chapter 321, "Size, Weight and Load" or succeeding legislation.
- C. Overweight Vehicle: Any vehicle with a gross vehicle weight in excess of eighty thousand (80,000) pounds but less than one hundred fifty six thousand (156,000) pounds shall be designated an "overweight vehicle" and shall not operate on a public street or highway within the city of West Des Moines without a valid annual permit issued by the Iowa department of transportation. Vehicles weighing in excess of one hundred fifty six thousand (156,000) pounds shall be designated an "overweight vehicle" and shall not operate on a public street or highway within the city of West Des Moines without a valid single trip permit issued by the city of West Des Moines. Operation of an overweight vehicle with a validly issued permit shall only be allowed to operate on those public roadways within the city of West Des Moines not prohibited on the "overweight/oversize truck embargo locations" map maintained and administered by the West Des Moines department of public works and on file in the office of the city clerk.
- D. Oversize Vehicle: Any vehicle in excess of the size limits as provided in Iowa Code chapter 321, "Size, Weight and Load" or succeeding legislation or up to one hundred twenty feet (120') in length or thirteen feet five inches (13'5") in width or fifteen feet five inches (15'5") in height shall be designated an oversize vehicle and shall not operate on a public street or highway within the city of West Des Moines without a valid annual permit issued by the Iowa department of transportation. Any vehicle in excess of one hundred twenty feet (120') in length or thirteen feet five inches (13'5") in width or fifteen feet five inches (15'5") in height shall be designated as an oversize vehicle and shall not operate on a public street or highway within the city of West Des Moines without a valid single trip permit issued by the city of West Des Moines. Operation of an oversize vehicle with a validly issued permit shall only be allowed to operate on those public roadways within the city of West Des Moines not prohibited on the "oversize truck embargo locations" map maintained and administered by the West Des Moines department of public works and on file in the office of the city clerk.

This page is considered to be a part of the Application For Single Permit – Oversize / Overweight.

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MAR 18 2016

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www.iowadot.gov

District 4 Office2210 E 7th Street | Atlantic, IA 50022

Phone: 712-243-3355 | Email: donald.stevens@dot.iowa.gov

March 17, 2016

County Adair
Project No. IMN-080-2(243)73-0E-01
Notification Letter No. 2016-M-181

The Honorable Steven Gaer
Mayor of West Des Moines
P.O. Box 65320
West Des Moines, IA 50265-0320

RE: Guardrail on I-80

Dear Mayor Gaer:

This is official notification to your City Council that the Iowa Department of Transportation (DOT) proposes to let a guardrail project on I-80 from the Cass County line to Jordan Creek Parkway in West Des Moines on July 19, 2016. A part of said project lies within the city.

The work will be done in accord with the current Form 810034 "Agreement for Primary Road Extension Maintenance and Operation". Project costs will be paid from the Primary Road Fund and no charges will be made against the City.

The project is proposed for construction during 2016.

Resident Engineer, Scott Nixon, of Creston, Iowa, telephone number 641-782-4518, will advise you of the contractor's proposed schedule when the information is available.

We would appreciate this project notification being included on your next City Council meeting agenda as a matter of information for the Council members.



If you have any questions concerning the work involved, please contact this office as soon as possible in order to expedite any possible changes.

Sincerely,



Donald R. Stevens
Assistant District 4 Engineer

c Deanne Popp - Office of Local Systems - DOT

Pinegar, Kimberly

From: West Des Moines, IA <webmaster@wdm.iowa.gov>
Sent: Thursday, March 24, 2016 3:43 PM
To: Pinegar, Kimberly
Subject: West Des Moines, IA: Public Works Council Committee Meeting

Public Works Council Committee Meeting

- **Date:** 03/28/2016 11:30 AM - 1:30 PM
- **Location:** West Des Moines City Hall - Training Room
[4200 Mills Civic Parkway](#)
[West Des Moines, Iowa 50265](#)
- **Agenda:** [3.28.16 PWCC Agenda](#)

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