

WEST DES MOINES HUMAN SERVICES ADVISORY BOARD

139 6th Street, West Des Moines, Iowa 50265

March 22, 2016 Minutes

MEMBERS PRESENT:

Bob Shoemaker, Jim Miller, Mary Bernabe, Jim Miller, Mark Rocha, Matt McNeece, Harold Templeman, Jessinda Medonia, Wendy Ogden

MEMBERS ABSENT:

Chasidy Crawford, Sue Bosworth, Jed Gammell, Vickie Arroyo, Richard Turner, Lori Teel, Tammy Cline, Council Liaison Russ Trimble

STAFF PRESENT:

Althea Holcomb

CALL TO ORDER:

Wendy Ogden called the meeting to order at 5:35 p.m.

CITIZEN PARTICIPATION:

Randy Stieg, President of the Human Services Friends Foundation, spoke with the board about the increased population in WDM since the creation of the WDM Human Services department, and encouraged the board and council to participate in the "Have a Heart" campaign. Currently, approximately \$2,400 has been raised, and the Foundation would like to see at least \$10,000 in donations from this campaign. There was discussion on methods to improve the social media/Facebook part of the campaign, and Matt will follow up with Mary on this.

APPROVAL OF MINUTES:

The minutes from the November 2015 and February 2016 meetings were approved. There was no January meeting.

DIRECTOR'S REPORT:

Althea discussed several items, including an update on the search to fill the Home Maintenance Specialist position; the new evening hours of the department twice a month on a six-month trial basis; the ESL classes being held in the training center; and the Volunteer Appreciation luncheon to be held on April 15.

CHAIR REPORT:

Wendy led a discussion on how best to address the frequent lack of quorum at the monthly meetings. After discussing several options, the board reached a consensus that the time and date should not be changed. We discussed changing the by-laws to provide for a limit of two consecutive terms and will discuss this again at the next board meeting.

OLD BUSINESS: None.

NEW BUSINESS: None.

With all agenda items covered, the meeting was adjourned at 6:35 p.m.

Respectfully submitted,
Wendy Ogden

cc: Mayor, Council Members, City Manager