CITY OF WEST DES MOINES
CITY COUNCIL MEETING COMMUNICATION

DATE: June 13, 2016

ITEM: Resolution - Order Construction and Notice of Public Hearing on Plans, Specifications, Form of Contract, Estimate of Cost, and Direct Advertisement of Bids – Holiday Park Baseball Field Improvements – Phase 4A Commons Area

FINANCIAL IMPACT: None at this time. The preliminary estimated base bid cost of the project is $324,168.57. An additional estimated $31,000 has been included in Add Alternates. There is also a placeholder in the budget in the amount of $94,300 to cover work to be done by MidAmerican Energy. The Project expenses will be paid with funds budgeted in FY 16/17 in the Holiday Park Improvements CIP account (6515.75.840.6.7910). The amount available for this project is $420,900.

BACKGROUND: This Resolution is for the renovation of the Drop-off and Commons Area around the concession building in the Holiday Park Youth Baseball Complex. The improvements generally include demolition of the existing drop-off area and portions of gravel/paved walks, earthwork including installation of storm sewer utilities, construction of new drop-off area, dumpster enclosure, limited fencing, paved plaza/awards area at concession building, seatwalls, concrete walks, electrical improvements, sodding of the disturbed areas, and other minor improvements.

Two Add Alternates have been included for installation of a baseball themed memorial feature in the plaza area and a park entry sign located at the drop off area.

OUTSTANDING ISSUES: None.

RECOMMENDATION: That the Council approve the Resolution.

Lead Staff Member: Sally Ortgies

STAFF REVIEWS

Department Director	
Appropriations/Finance	
Legal	
Agenda Acceptance	RTJ

PUBLICATION(S) (if applicable)

Published In	N/A
Dates(s) Published	

SUBCOMMITTEE REVIEW (if applicable)

Committee	N/A		
Date Reviewed			
Recommendation	Yes	No	Split

Resolution Ordering Construction and Notice of Public Hearing on Plans, Specifications, Form of Contract, Estimate of Cost and Directing Advertisement for Bids

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEST DES MOINES, IOWA, that the following described public improvement:

Holiday Park Baseball Field Improvements – Phase 4A Commons Area

is hereby ordered constructed according to the Plans and Specifications prepared by Jeffery L. Bruce Company and now on file in the office of City Clerk.

BE IT FURTHER RESOLVED, that the detailed Plans and Specifications, Form of Contract, Bid Security and Notice to Bidders are hereby approved, subject to hearing thereon, and that the same are now on file in the office of City Clerk for public inspection.

BE IT FURTHER RESOLVED, that the City Clerk is hereby directed to publish notice of hearing on the Plans and Specifications, Form of Contract, Bid Security and Estimate of Costs for said project to be held at 5:35 p.m. on **July 11, 2016** with said notice published not less than four (4) days nor more than twenty (20) days prior to the date heretofore fixed.

BE IT FURTHER RESOLVED, that the City Clerk is hereby directed to publish Notice to Bidders for said project with publication not less than four (4) days nor more than forty-five (45) days prior to the date for receiving bids. Said bids are to be filed prior to 2:00 o'clock p.m. on **Wednesday, June 29, 2016.**

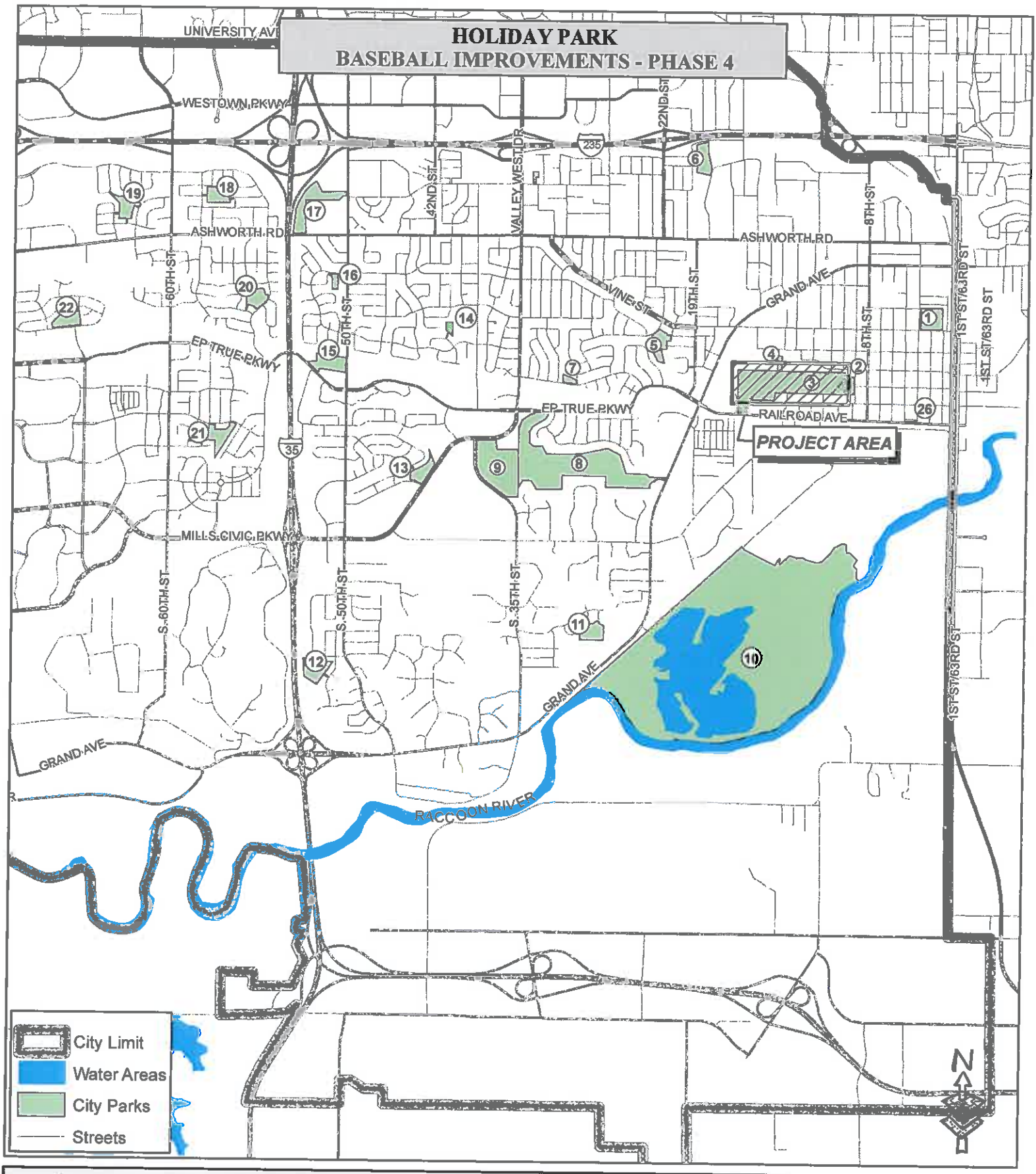
BE IT FURTHER RESOLVED, that bids received for construction of said improvements will be opened, publicly read and tabulated by the City Clerk or Deputy City Clerk at 2:00 o'clock p.m. on **Wednesday, June 29, 2016** and the results of said bids shall be considered at a meeting of this Council on **July 11, 2016** at 5:35 p.m. and acted upon at said time, or such time as may then be fixed.

PASSED AND APPROVED this 13th day of June, 2016.

_____
Steven K. Gaer, Mayor

ATTEST:

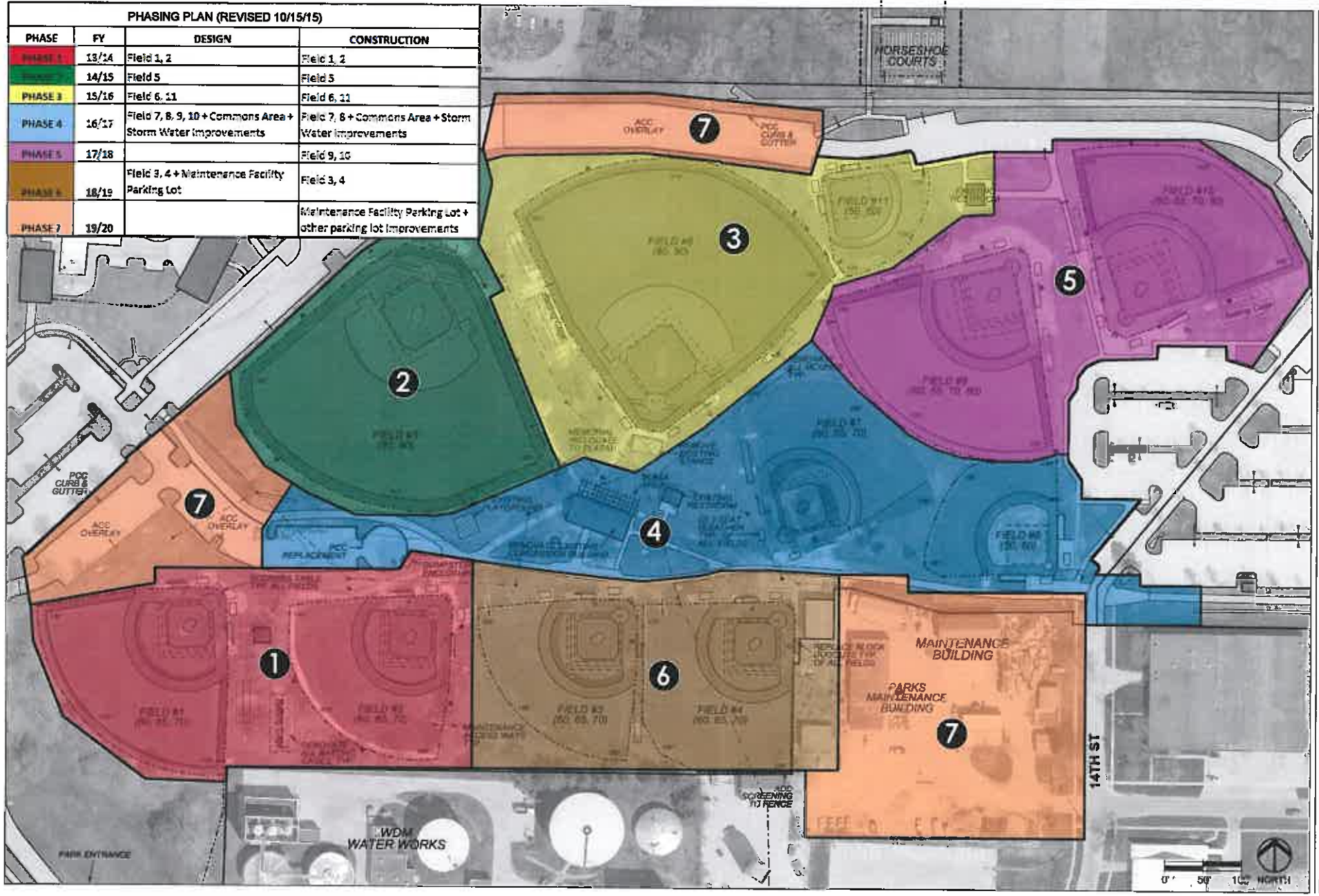
_____
Ryan Jacobson, City Clerk



1. Legion Park
2. Wilson Park
3. Holiday Park
4. Florer Park
5. Fairmeadows Park
6. Pearson Park
7. Kiwanis Park
8. East Jordan Creek Park
9. Southwoods Park
10. Raccoon River Park
11. Scenic Valley Park
12. Quail Cove Park
13. Ashawa Park
14. Western Hills Park
15. Jordan Creek Park
16. Knolls Park
17. CrossRoads Park
18. Jaycee Park
19. Peony Park
20. Meadowview Park
21. Willow Springs Park
22. Wild Rose Park
23. Brookview Park
24. Valley View Park
25. Maple Grove Park
26. Railroad Park
27. Huston Ridge Park
28. Woodland Hills Park

THE CITY OF WEST DES MOINES

PHASING PLAN (REVISED 10/15/15)			
PHASE	FY	DESIGN	CONSTRUCTION
PHASE 1	13/14	Field 1, 2	Field 1, 2
PHASE 2	14/15	Field 5	Field 5
PHASE 3	15/16	Field 6, 11	Field 6, 11
PHASE 4	16/17	Field 7, 8, 9, 10 + Commons Area + Storm Water Improvements	Field 7, 8 + Commons Area + Storm Water Improvements
PHASE 5	17/18		Field 9, 10
PHASE 6	18/19	Field 3, 4 + Maintenance Facility Parking Lot	Field 3, 4
PHASE 7	19/20		Maintenance Facility Parking Lot + other parking lot improvements



CITY OF WEST DES MOINES
DEPARTMENT OF PARKS AND RECREATION
PARKS DIVISION
4380 MILLS CIVIC PKWY (515) 222-3444
WEST DES MOINES, IOWA 50265
FAX NO. (515) 222-3459

REVISED	BY
08/04/13	
02/24/14	
10/14/15	

DATE 07/05/13

HOLIDAY PARK BASEBALL COMPLEX

WEST DES MOINES IOWA

DRAWN: MA
REVIEWED:

SCALE 100 scale (11 x 17)

TITLE PHASING PLAN

SHEET 1 of 1