

**WEST DES MOINES PUBLIC ARTS ADVISORY COMMISSION PROCEEDINGS
Thursday, August 25, 2016**

The regular meeting of the West Des Moines Public Arts Advisory Commission was called to order on Thursday, August 25, 2016, at 5:30p.m.by Tamara Kenworthy.

Commission	TJ Lechtenberg	Diane Boyd	Tamara Kenworthy	Gary Hammers	Rita Luther
Present	Arrived at 5:42pm	X	X	X	X

Commission	Ryan Crane	Brenda Sedlacek
Present	X	X

Staff	Susan Mathews <i>Parks & Recreation Administrative Secretary</i>	Sally Ortgies <i>Superintendent of Parks</i>	Greg Hansen <i>Superintendent of Recreation</i>	Gary Scott <i>Director of Parks & Recreation</i>
Present	X	X	X	X

On Item 1. Approval of Agenda.

Luther moved to approve the agenda as amended. Crane seconded. Motion carried.

On Item 2. Citizen Forum

No items.

On Item 3. Approval of Minutes of June 23, 2016 Meeting

Hammers moved to approve the minutes as presented. Sedlacek seconded. Motion carried.

On Item 4. Old Business

No items.

New Business

On Item 5A. Motion – Approval of 2017 Art on the Campus Selection Committee

Scott stated that this committee is a great way to introduce new people to Public Art in West Des Moines as well as the processes involved in civic service. Hammers noted that as the current chair of the committee he’s not planning to serve another term on the Commission so a new member and committee chair will be needed in March. Scott suggested beginning to recruit replacements to fill Hammers’ seat on the Commission and encouraging people interested to submit applications prior to his formal resignation in 2017.

Luther moved to approve the 2017 Art on the Campus Selection Committee. Boyd seconded. Motion carried.

Committee Reports

On Item 6A. Events Committee

Hammers shared that the Art on the Trail Grand Opening event will be June 3rd which is National Trails Day. Preliminary ideas include a tent and food trucks at Raccoon River Park along with other event components to be coordinated with the Bicycle Advisory Commission and Parks & Recreation Advisory Board.

On Item 6B. Communication Committee

Crane stated that the Committee approved spending \$1,000 or less with 1 of 2 artists to design a Commission graphic.

On Item 6C. Community Service Project Committee

Crane shared that the Committee discussed details related to the Community Service Project and they are working toward the idea of commissioning a permanent piece and holding an event along with a temporary installation component. He added that the consensus was that middle school and high school children and their parents would be involved. Hansen shared that the Selection Committee has been formed and will be formally announced next month along with the consultant selection recommendation.

On Item 6D. Art Route Project Committee

Scott shared that Jessica Rowe is waiting to hear from the City of Des Moines on the painting estimate.

On Item 6E. Historic West Des Moines Master Plan Committee

Kenworthy shared that the final meeting with the planning committee took place last night. The masterplan will be presented to the City Council on September 19. The Commission discussed the pros and cons of having specified dates associated with the goals presented in the plan. Kenworthy shared that feedback will be given to the consultant to tweak the language to reflect that the project would be significant rather than permanent.

Staff Reports

On Item 7A. Superintendent of Recreation

Hansen shared that he enjoyed attending the Iowa Arts Summit.

On Item 7B. Superintendent of Parks

Ortgies shared that the Art on the Trail working drawings have been approved. Artists will visit in September and will meet with staff and the Library to start working through the naming process. Fabrication is well underway and photos will be coming by email. Installation is scheduled to begin in October. Kenworthy suggested a social event with the artists when they're in town.

On Item 7C. Director of Parks and Recreation

Scott noted that he ran across an email from the artist who does temporary art on windows which he passed along to Ortgies and Hansen. The Commission thanked Scott for his work with Public Art. Kenworthy reminded the Commission of Scott's retirement party August 30, 2:30-4:30.

On Item 8. Other Matters

No items.

Receive, File and/or Refer

On Item 9A. Art on the Trail "Surrounds" Revised Proposal (Including Working Drawings)

Hammers moved to adjourn. Crane seconded. Motion carried. The meeting adjourned at 6:34p.m.

Respectfully submitted,

Susan Mathews
Parks & Recreation Administrative Secretary

ATTEST:

Diane Boyd
Advisory Commission Secretary