CITY OF WEST DES MOINES
CITY COUNCIL MEETING COMMUNICATION

ITEM: **DATE: October 31, 2016**

Motion – Approving Change Order #6
Community Center Interior Renovations
Covenant Construction Services

FINANCIAL IMPACT:

Contract Summary:

Description	Amount	Date Approved	Remarks
Construction Contract	$ 585,549.00	July 27, 2015	Base Bid & Alternate 1
Change Order 1	$ 203,338.00	December 2, 2015	New water service line
Change Order 2	$ 8,656.00	January 26, 2016	Paving work related to CO #1
Change Order 3	$5,110.00	February 8, 2016	Replacing flex ductwork
Change Order 4	$19,103.00	April 18, 2016	Ceiling tile, soffits, wall
Change Order 5	$1,116.26	July 11, 2016	Storage Room subfloor
Change Order 6	$874.69	Pending	Door hardware & Contract adjustments
Total	**$ 823,746.95**		Project Budget: $1,100,000.00

Costs for the change order can be paid from budgeted account number 500.000.000.5250.495 (Community Center - Renovation). With adjusting for the revised construction cost and accounting for the professional fees, the remaining balance in the project budget is $108,333.05. Other non-contract project costs include miscellaneous construction phase costs (testing, etc.), furniture, new interior signage, and IT/data equipment.

BACKGROUND:

On July 27, 2015 the City Council awarded the construction contract to Covenant Construction Services for the interior renovation of the Community Center including new restrooms facilities on both floors. After hardware installation, revisions to the hardware were request to provide better control and flexibility for room access. Also included with the hardware is a new door in the dining area that was not originally scheduled to be installed so that it matches the new doors installed in the original contract. Change Order 6 also includes credit adjustments to the contract cost involving the patching of 4th Street and for Liquidated Damages.

OUTSTANDING ISSUES: None

RECOMMENDATION:

City Council Adopt:
- Motion approving Change Order #6

Lead Staff Members: Linda Schemmel, AIA LS

STAFF REVIEWS

Department Director	Sally Ortgies, Interim Director of Parks and Recreation
Appropriations/Finance	Tim Stiles, Finance Director
Legal	Richard Scieszinski, City Attorney
Agenda Acceptance	RTJ

PUBLICATION(S) (if applicable)

Published In	N/A
Dates(s) Published	

SUBCOMMITTEE REVIEW (if applicable)

Committee			
Date Reviewed	N/A		
Recommendation	Yes	No	

CITY OF WEST DES MOINES

Engineering Services
4200 Mills Civic Pkwy., PO Box 65320
West Des Moines, IA 50265-0320
(515) 222-3620 Fax (515) 273-0602

THE CITY OF West Des Moines

CHANGE ORDER 6

Distribution:
Owner X
Architect X
Contractor X
Other

Contractor: **Covenant Construction Services, LLC**
734 SE Alices Road
Waukee, Iowa 50263

Project Title	**Community Center Interior Renovations**	
WDM Project File Number	**0510-077-2014**	
Purchase Order Number	**6554-07**	
Orig. Contract Amount & Date	**$585,549.00**	**July 27, 2015**
Change Order Number	**6**	
Date	**October 27, 2016**	

THE CONTRACT IS CHANGED AS INDICATED IN ATTACHED CHANGE ORDER REQUESTS OR CONTRACT CREDITS:

Item	Description	Unit	Unit Price	Quantity Adjustment	Value Adjustment
COR 9 Div 08	Added door and reivsed door hardware (Owner requested items after contract date)	LS	$6,349.00	1.00	$6,349.00
CO 2	Credit for 4th Street paving as indicated in CO #2	SF	$16.70	-171.88	($2,870.31)
CO 2	Credit for Traffic Control as indicated in CO #2	LS	($604.00)	1.00	($604.00)
Liqudated Damages	Credit Substantial Completion achieved after Contract Date	Days	($500.00)	4.00	($2,000.00)
			TOTAL		**$874.69**

CHANGE ORDER SUMMARY

The Original Contract Sum (base bid & alterate 1) was	$585,549.00
Net Change by previously authorized Change Orders	$237,323.26
The Contract Sum prior to This Change Order was	$822,872.26
The Contract Sum will be **increased** by this Change Order in the amount of	$874.69
The new Contract Sum including this Change Order will be	**$823,746.95**
Aggregate Change Order as a percent of Original Contract (if the aggregate is $10,000, or greater than 5% of the original contract, whichever is greater, all signatures through the full Council are required)	40.68%
The Contract Time will be **unchanged :**	N/A - work after contract date
The date of Final Completion as of the date of this Change Order therefore is	June 16, 2016

NOT VALID UNTIL SIGNED BY THE CONTRACTOR, OWNER'S REPRESENTATIVE (if applicable) AND OWNER

Contractor: Covenant Construction	Recommended By: OPN Architects	Checked By: City of West Des Moines
Signature:	Signature:	Signature:
Name:	Name:	Name: Linda Schemmel
Title:	Title:	Title: Development Coordinator
Date:	Date:	Date: 10/27/2016

Owner: City of West Des Moines

X ≤	$2,500 Department Director	X_____	Date_____
X	$2,501 to 5,000 City Manager	X_____	Date_____
☐	$5001 to 10,000 PW Council Committee scheduled for agenda on	scheduled for agenda on	Date_____
☐ >	$10,000 City Council approved or ratified at Council meeting on		Date_____

Covenant Construction Services
734 SE Alice's Road
Waukee, IA 50263

West Des Moines Community Center

Change Order Description		Quantity	Unit Rate	Unit Cost	Additional Calendar Days	Total
9	**Costs Associated Door Hardware Changes**					
	Div 08 - Openings					**$5,119.00**
	* Added Hardware Sets not in Plans or Specs	1 ls	$3,794.00 / ls	$3,794.00		
	* Added Hardware per ITC 14	1 ls	$1,325.00 / ls	$1,325.00		
	* Added Door hardware install	11 ea	$85.00 / ea	$935.00		
	Sub-Total					**$5,119.00**
	Overhead					$511.90
	Profit					$563.09
	Payment & Performance Bond (2.5%)					$154.85
	Costs Associated Door Hardware Changes					**$6,349.00**

* Added Calendar days to period of performance 0
*** No added days, work will be completed as punchlist activity.

QUOTE FOR MATERIAL AND/OR LABOR

DOORS INC
300 S.W. 6TH STREET
DES MOINES, IA 50309
PH: 515-288-8951
FX: 515-288-6212

DATE: 10/30/2015
QUOTE #: 167
FORM ID: CHANGE REQUEST # 01

CONTRACTOR: COVENANT CONSTRUCTION
ATTENTION: TREVOR CASSEL

JOB NAME: WEST DES MOINES COMMUNITY CENTER
JOB NUMBER: 15-08004

LOCATION: WEST DES MOINES

Door Hardware schedule didn't identify hardware sets for these doors these were added @ submittal review time.

DESCRIPTION OF ADDITIONAL MATERIAL AND/OR LABOR:

ADDITIONAL COST TO INCLUDE:

1 EACH MARSHFIELD WOOD DOOR FOR EXISTING FRAME AT OPENING #116

ADDITIONAL HARDWARE PER SUBMITTAL REVIEW NOTES.
1 EACH HARDWARE SET #01
2 EACH HARDWARE SET #03
1 EACH HARDWARE SET #03A
1 EACH HARDWARE SET #04
1 EACH HARDWARE SET #06
1 EACH HARDWARE SET #07

ESTIMATED COST OF ADDITIONAL MATERIAL AND/OR LABOR:
SALES TAX NOT INCLUDED $3,794.00

NOTE: WRITTEN AUTHORIZATION TO PROCEED IS NEEDED.
THANK YOU,

Hannah Anderson

QUOTE FOR MATERIAL AND/OR LABOR

DOORS INC
300 S.W. 6TH STREET
DES MOINES, IA 50309
PH: 515-288-8951
FX: 515-288-6212

DATE: 5/10/2016
QUOTE #: 249
FORM ID: CHANGE REQUEST # 02

CONTRACTOR: COVENANT CONSTRUCTION
ATTENTION: TREVOR CASSEL

ITC #14

JOB NAME: WEST DES MOINES COMMUNITY CENTER
JOB NUMBER: 15-08004

LOCATION: WEST DES MOINES

DESCRIPTION OF ADDITIONAL MATERIAL AND/OR LABOR:

ADDITIONAL COST TO INCLUDE:

4 EACH SARGENT LOCKABLE ETL TRIMS FOR EXITS 113, 114, 002A, AND 002B

ESTIMATED COST OF ADDITIONAL MATERIAL AND/OR LABOR:
SALES TAX NOT INCLUDED **$1,325.00**

NOTE: WRITTEN AUTHORIZATION TO PROCEED IS NEEDED.
THANK YOU,

Hannah Anderson

Schemmel, Linda

From: Bill Catrenich <bcatrenich@opnarchitects.com>
Sent: Monday, June 06, 2016 7:56 AM
To: Schemmel, Linda
Cc: Trevor Cassel
Subject: WDM Community Center COR 09
Attachments: COR 009.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Linda,
I have reviewed the cost for COR 09 and it is reasonable for the work being performed. I reviewed the hardware shop drawings and the additional hardware sets were noted. OPN recommends acceptance.

bill catrenich

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100 court avenue, suite 100, des moines, iowa 50309
telephone 515-309-0722 + www.opnarchitects.com

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