

**CITY OF WEST DES MOINES
BICYCLE ADVISORY COMMISSION**

AGENDA

5:30 p.m.

Thursday, January 5, 2017

**City Hall – City Council Chambers
4200 Mills Civic Parkway**

- 1. Call to Order / Approval of Agenda**
- 2. Citizen Forum**
- 3. Approval of Minutes of December 1, 2016 Meeting**
- 4. Presentation**
 - A. Veterans Parkway / Great Western Trail (Informational Item Only)
- 5. Old Business**
- 6. New Business**
- 7. Staff Reports**
 - A. Engineering
 - B. Public Services
 - C. Police
 - D. Parks and Recreation
- 8. Other Matters**
 - A. Action Items
- 9. Receive, File and/or Refer**
 - A. Des Moines Area MPO, Central Iowa Bicycle– Pedestrian Roundtable Packet– December

The City of West Des Moines is pleased to provide accommodations to disabled individuals or groups and encourages their participation in city government. Should special accommodations be required please contact the Parks & Recreation office at least 48 hours in advance, at 222-3444 to have accommodations provided.

**CITY OF WEST DES MOINES
BICYCLE ADVISORY COMMISSION**

WORKSHOP

**Thursday, January 5, 2017
City Hall – City Council Chambers
4200 Mills Civic Parkway**

(Immediately follows the regular Commission meeting)

- 1. Presentation – On-Street Bicycle Facility Types – Des Moines Area MPO**
- 2. Other Matters**

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WEST DES MOINES BICYCLE ADVISORY COMMISSION
Thursday, December 1, 2016

The regular meeting of the West Des Moines Bicycle Advisory Commission was called to order on Thursday, December 1, 2016, at 5:30 p.m. by Chair Eddy.

Commission	Joel Wolcott <i>Secretary</i>	Brittany Freund	Kip Albertson	AJ Kelley	Helen Eddy <i>Chair</i>
Present		X	X		X
Commission	Margaret Christiansen	Spencer Cox	Steve Gatton	Greg France <i>Vice Chair</i>	
Present	X		X	X	

Staff	Sally Ortgies <i>Interim Director of Parks & Recreation</i>	Greg Hansen <i>Superintendent of Recreation</i>	Susan Greenwood <i>Parks & Recreation Administrative Secretary</i>
Present	X	X	X
Staff	Joe Cory <i>Deputy Director of Public Works</i>	Marco Alvarez <i>Park Planner</i>	Eric Petersen <i>Traffic Engineer</i>
Present	X		X

On Item 1. Approval of Agenda

It was moved by France to approve the agenda as presented. Christensen seconded. Motion carried.

On Item 2. Citizen Forum

No items.

On Item 3. Approval of Minutes of October 6, 2016 Meeting

Greenwood stated that two corrections were made where Kelley's maiden name was incorrectly used. It was moved by Gatton to approve the minutes as previously amended. Freund seconded. Motion carried.

On Item 4. Old Business

No items.

New Business:

On Item 5A. Update: Veterans Parkway / Great Western Trail

Ortgies shared that three meetings have been held so far between City staff and representatives of Warren County Conservation Board. Ortgies noted that the City is committed to finding alternatives to the original proposal. Christensen asked about the role of the Iowa Natural Heritage Foundation. Ortgies responded that they were involved with the trail's original development and acted as an advocate by writing a letter to the City. Ortgies added that Warren County Conservation is the key stakeholder and they are providing updates to INHF. France asked about when a decision will be made because there are outstanding maintenance items with the trail surface. Ortgies responded that discussions will continue until Warren County makes a recommendation to the Board of Supervisors. Gatton asked about when construction will begin. Petersen responded that the schedule is unknown at this time.

Staff Reports:

On Item 6A. Engineering

No additional items.

On Item 6B. Public Services

Cory shared a packet of sharrow information from the Des Moines MPO's Transportation Technical Committee. Cory added that there is some positive information about the safety impact of sharrows. Christiansen suggested that the sharrow information be included in an upcoming WDM Magazine article. Albertson expressed interest in use of wayfinding sharrows as shown in examples in the MPO materials.

On Item 6C. Police

No representative present.

On Item 6D. Parks and Recreation

Superintendent of Recreation

Hansen shared staff is working on spring/summer 2017 programs. He added that there are three dates in particular that Commission members should have on their calendars: 5/11- National Bicycle Month Expo at Valley Junction Farmers Market, 5/13 - Mayors Bike Ride, and 6/3 - National Trails Day/Grand Opening Event for Art on the Trail

Interim Director of Parks & Recreation

Ortgies shared that the budget approved by the Commission in October has been submitted to the Finance Department. Ortgies suggested potentially having the Des Moines MPO do topic specific mini-workshops at upcoming meetings. The commission expressed support for the idea.

Other Matters:

On Item 7A. Action Items

Gatton inquired about which MPO meetings can be attended by members of the public or the Commission. Gatton noted that in the MPO's October minutes the Commission's name is incorrect. Ortgies responded that she will ask department representative Marco Alvarez to follow up with the MPO's Secretary to ask for the correction to be made. Eddy inquired if a date had been set for the Iowa Bicycle Coalition Summit. Ortgies responded it has been set for January 20.

Receive, File and/or Refer:

8A. Des Moines Area MPO, Central Iowa Bicycle-Pedestrian Roundtable Packets - October, November

It was moved by Christensen to adjourn at 6:00p.m. France seconded. Meeting adjourned.

Respectfully submitted,

Susan Greenwood
Administrative Secretary

ATTEST:

Joel Wolcott
Commission Secretary



NOTICE OF MEETING

Central Iowa Bicycle-Pedestrian Roundtable

**12:00 p.m., Tuesday, December 20, 2016
Burnham Room, MPO Office
420 Watson Powell, Suite 200, Des Moines, IA**

TENTATIVE AGENDA

1. **Call To Order**
2. **Introductions**
3. **VOTE: Approval of Agenda**
4. **VOTE: Approval of the Roundtable's November 15, 2016 Meeting Minutes**
5. **DISCUSSION: Policies for Pedaling Report**
6. **DISCUSSION: Iowa DOT Administrative Rule Chapter 165, Recreational Trails Program Review**
7. **DISCUSSION: FFY 2021 STBG Program Public Comment**
8. **INFORMATION: Bike and Ride Data**
9. **Other Non-Action Items of Interest to the Committee**
10. **Project Updates**
11. **Future Agenda Items**
12. **Next Roundtable Meeting Date: 12:00 p.m. on Tuesday, January 17, 2016**
13. **Adjournment**

Agenda Report

Central Iowa Bicycle-Pedestrian Roundtable

INFORMATION: Bike and Ride Data

INFORMATION: Report concerning the bike and ride data for central Iowa.

BACKGROUND:

Below are the most recent Bike & Ride Counts for the Des Moines Area Regional Transit Authority (DART):

Table 1: DART Bike & Ride User Counts per Month by Year

	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
JANUARY	717	718	521	341	636	1,772	1,705	1,565	2,275	1,599
FEBRUARY	378	623	973	356	868	1,799	1,738	1,031	1,287	1,917
MARCH	833	1,183	1,935	N/A	2,252	3,160	2,106	2,026	3,366	3,488
APRIL	1,256	1,904	2,792	2,902	3,075	3,901	3,549	3,179	4,359	4,300
MAY	1,934	2,739	3,454	3,333	3,884	4,574	5,095	4,370	4,873	8,214
JUNE	2,632	3,297	4,228	3,828	4,646	4,781	5,370	5,238	5,591	6,480
JULY	2,823	3,968	4,446	4,174	5,046	5,156	6,470	5,636	6,162	5,686
AUGUST	3,202	6,636	4,385	4,425	5,692	5,952	6,996	5,440	6,421	
SEPTEMBER	2,823	3,844	4,156	3,945	4,898	4,168	6,707	5,874	6,163	
OCTOBER	5,873	3,797	N/A	3,862	4,777	4,628	6,618	6,337	5,670	
NOVEMBER	2,282	2,248	2,367	2,623	2,858	3,295	3,804	3,596	3,345	
DECEMBER	701	701	910	1,316	2,034	2,053	2,260	3,158	2,685	
TOTAL	25,454	31,658	30,167	31,105	40,666	45,239	52,418	47,450	52,197	31,684

Source: DART

INFORMATION: APBP 2016 Webinar Schedule

Jan 18	Low Stress Networks
Feb 15	Growing the Movement - University Curriculum for Pedestrian and Bicycle Professionals
Mar 15	Active Transportation in Rural Settings
Apr. 19	Maintaining Bicycle and Pedestrian Connectivity in Work Zones
May 17	Making Crossings Safe, Convenient and Inviting
Jun 21	Beyond Counting - Putting the Data to Work for Better Planning and Evaluation
July 19	Restoring Public Access to Waterfronts
Aug 16	Incorporating Public Art into Transportation Corridors
Sept 20	Green Design: Minimizing Environmental Impact in Public Rights of Way
Oct 18	Designing Transit to Support Active Transportation, and Vice Versa
Nov 15	Street Lighting - Best Practices and Innovations in Illumination Technology
Dec 13	The Modes They Are A-Changing - Changing Landscape of Transportation and Implications for Bicycling and Walking

MEETING NOTES

DES MOINES AREA METROPOLITAN PLANNING ORGANIZATION (MPO) CENTRAL IOWA BICYCLE-PEDESTRIAN ROUNDTABLE

November 15, 2016
12:00 PM.

MPO Office, Burnham Room
Des Moines, Iowa

Roundtable Attendees Present:

Vern Willey, City of Altoona
Tony Filippini, Ames Area MPO
Gay Lea Wilson, Citizen
John Peterson, Citizen
Nick Lenox, City of Ankeny
Ruth Randleman, City of Carlisle
Todd Seaman, City of Clive
Jenny Richmond, City of Des Moines
Madeline Sturms, City of Pleasant Hill
Dan Lane, City of Polk City
Kevin James, City of Urbandale
Andrea Boulton, INHF
Lisa Hein, INHF

Kerri Sorrell, INHF
Jeff Davidson, Keep Iowa Beautiful
Loren Lown, Polk County Conservation
David Fliehler, Shive Hattery
Jenifer Bates, Shive Hattery
Ryan Wiemold, Story County Conservation
Jim Priebe, Warren County Conservation
Jeff Hillegonds, Stanley Consultants
Jeff Cook, Friends of CVT
Steve Falck, ELPC
Trevin Ward, Ames Bicycle Coalition
Clifford Leonard, Citizen

Roundtable Staff Present:

Mike Armstrong, Associate Transportation Planner

1. Call to Order

The November 15, 2016 Roundtable meeting was called to order at 12:02 p.m.

2. Introduction

3. Approval of Agenda

4. Approval of the Roundtable's October 18, 2016 Meeting Notes

5. DISCUSSION: Trail Harassment

Two members of the public shared their recent experiences of harassment on the trails related to e-bike use. These two were using the Bill Riley Trail in Des Moines when they were approached by another trail user, who told them it was illegal to use their e-bike on the trail. This user repeatedly accosted them, blocking their way and incorrectly stating that it is illegal to use e-bikes on the trail.

After the incident, these two people check the City of Des Moines website and City Council meeting minutes to determine if e-bikes are allowed, but found it difficult to get clear information.

One of the challenges of this issue is that there are different regulations depending on which jurisdiction the trail is in. This issue will be revisited in the near future with clarification from the Iowa DOT and others to determine a way forward for a clearer regional solution. The Roundtable will also pursue avenues for better public communication of trail ordinances and rules for e-bikes on trails.

6. REPORT: Veteran's Parkway

Sally Ortgies of Parks and Recreation for the City of West Des Moines and Jim Priebe of the Warren County Conservation Board gave an update on the Veteran's Parkway project and potential impacts to the Great Western Trail. Since the last update, West Des Moines has included broader staff input into the process and has met with trail and user group representatives to discuss alternatives for the proposed road alignment.

West Des Moines staff indicated that there is great effort being made on the part of West Des Moines and Warren County to remain open and to work with interested parties while still keeping the project on schedule. There may be opportunities to better preserve or replace the Great Western Trail in many segments, though the area around Orilla poses some unique challenges.

Greater detail including specific proposed alignments will be made available in the near future and West Des Moines has committed to providing periodic updates on the project to the Roundtable.

7. REPORT: MPO Legislative Agenda

The MPO typically produces a list of regional transportation priority projects for the Greater Des Moines Partnerships legislative agenda and D.C. trip. This year, the MPO is expanding this list to include policies and a more comprehensive legislative agenda at the state and federal levels. Discussion was opened to the Roundtable to collect legislative priorities for the MPO. Potential priorities identified by the Roundtable included:

- Conservation funding
- Iowa tax credits for conservation initiatives
- State Recreational Trail funding levels
- Safe passing law
- Consumer tax credits for bicycle purchases
- Idaho stop law
- Statewide e-bike clarification

8. INFORMATION: Bike and Ride Data

No new data was available for this meeting.

9. Other Non-Action Items of Interest to the Committee

None.

10. Project Updates

- Polk City is getting two new bicycle repair stations at Leonard Park and the baseball field to be installed in the spring.
- City of Carlisle opened their trail and have seen more kids walking to school using the trail.
- City of Des Moines Jackson Street Bridge had a soft open. The full opening will be in late spring.

11. Future Agenda Items

12. Next Roundtable Meeting Date

The next meeting will 12:00 p.m. on Tuesday, December 20, 2016, at the MPO office.

13. Adjournment

The November 15, 2016 Roundtable meeting adjourned at 1:05 PM.