

**WEST DES MOINES PUBLIC ARTS ADVISORY COMMISSION PROCEEDINGS**  
**Thursday, December 8, 2016**

The regular meeting of the West Des Moines Public Arts Advisory Commission was called to order on Thursday, December 8, 2016, at 5:30p.m. by Chair Kenworthy.

<b>Commission</b>	TJ Lechtenberg	Diane Boyd <i>Secretary</i>	Tamara Kenworthy <i>Chair</i>	Gary Hammers <i>Vice Chair</i>	Rita Luther
<b>Present</b>	<b>X</b>		<b>X</b>	<b>X</b>	<b>X</b>

<b>Commission</b>	Ryan Crane	Brenda Sedlacek
<b>Present</b>	<b>X</b>	<b>X</b>

<b>Staff</b>	Susan Greenwood <i>Parks &amp; Recreation Administrative Secretary</i>	Greg Hansen <i>Superintendent of Recreation</i>	Sally Ortgies <i>Interim Director of Parks &amp; Recreation</i>
<b>Present</b>	<b>X</b>	<b>X</b>	<b>X</b>

On Item 1. Approval of Agenda.

Hammers moved to approve the agenda as presented. Lechtenberg seconded. Motion carried.

On Item 2. Citizen Forum

No items.

On Item 3. Approval of Minutes of October 27, 2016 Meeting

Greenwood thanked the Commission for providing changes in advance of the meetings. She shared two changes provided by Kenworthy. In item 5C the word artists has been updated to artists' and in item 5D a sentence now reads, "The Committee has asked staff to determine potential locations for future Art." Luther asked that the following sentence be removed from item 5B, "Luther expressed interest in buying a piece from this year's exhibit." Hammers shared his opinion related to item 5D that a Landscape Architect should be involved in the selection of locations for art.

Luther moved to approve the minutes as amended. Lechtenberg seconded. Motion carried.

On Item 4. Old Business

No items.

New Business

On Item 5A. Discussion – Sub Committee/Liaison Appointments

Kenworthy shared that a task force would be formed to assist in implementing art aspects of the Historic West Des Moines Master Plan. She added that the task force would include members of the Public Arts Commission as well as staff of the Historic Valley Junction Foundation. Ortgies handed out a Commissioner Areas of Interest form and asked they be returned within the next two weeks. She explained standing committees of the Commission are reappointed annually to work on specific ongoing items and workgroups/projects involve people outside the Commission and dissolve once the project is complete. Sedlacek suggested descriptions of each committee's responsibilities be added. Sedlacek asked which group would discuss potential sites for art purchased through the Art on the Campus

exhibit. Ortgies suggested that the Art on the Campus Committee could continually discuss those options. The Commission discussed the pros and cons of picking locations first or picking pieces first.

#### Committee Reports

##### On Item 6A. Events Committee

Hansen shared that staff will meet next week to put final touches on the Art on the Trail launch event scheduled for June 3. He added that he will be scheduling an Events Committee meeting soon to discuss those details as well as plans for the 2017 Art on the Campus launch party.

##### On Item 6B. Communications Committee

Ortgies shared that staff have seen first drafts of the graphic and that the Communications Committee will meet in early 2017.

##### On Item 6C. Water Quality Community Service Art Committee

Ortgies shared that Jack Becker with Forecast Public Art provided a summary of their November 1 visit. She added that they are researching sites and will be developing a rough draft of criteria for each site based on discussions with the selection committee and meetings with subject matter experts. Ortgies added that the next meeting is scheduled for February 15.

##### On Item 6D. Art Route Project Committee

Kenworthy and Crane shared that a conference call took place with Jessica Rowe and members of the Des Moines Committee to confirm costs and to get an update on their progress. Ortgies added that she spoke with the City Traffic Engineer about the project moving forward as Des Moines progresses with their project.

##### On Item 6E. Historic West Des Moines Master Plan Committee

Kenworthy shared that the Historic West Des Moines Master Plan Committee will be replaced by a smaller implementation committee comprised of members of the original Committee. Further, as discussed in Item 5A, the Commission will add a Work Group to explore and implement public art projects for the Valley Junction area, in alignment with the master plan recently completed. Ortgies stated that 2017 is the 30<sup>th</sup> Anniversary of Historic Valley Junction participating in the Main Street program. She added that in 2018 West Des Moines will celebrate its quasiquicentennial. These milestones may provide opportunities for public art. Ortgies shared that the current City Code states that the Commission cannot spend public art funds to install art, such as murals, on private property.

##### On Item 6F. Art on the Campus Selection Committee

No additional items.

#### Staff Reports

##### On Item 7A. Superintendent of Recreation

No additional items.

##### On Item 7B. Interim Director of Parks & Recreation

Ortgies shared compliments from residents about the Art on the Trail exhibit. She added that she received a draft final report from the artists and that the only outstanding item is an identification plaque. She asked if Commission members would support funding additional plaques at each sculpture location. Hammers suggested asking the artists to provide a change order to produce identical plaques at each

location. Members of the Commission expressed their enthusiasm for the idea. Ortgies gave information about the animal naming process that will begin in January.

On Item 8. Other Matters

Sedlacek inquired how and when the next project following the Water Quality Community Art would be determined. Ortgies responded that funding would not be available for the next commissioned piece until FY 18-19. She added that the size and complexity of the Water Quality Community Art project is equivalent to two projects. Ortgies shared information from Kevin Wilde, the City's Sign and Zoning Administrator, regarding businesses approaching the City to put murals on the sides of buildings. Wilde asked if the Commission would be willing to assist in determining what constitutes art versus advertising. The Commission expressed they do not feel it is their role to be involved in the approval of art on private property.

On Item 9. Receive, File and/or Refer

November 14, 2016 – Motion – Approval of Contracts for 2017 “Art on the Campus”

Hammers moved to adjourn. Sedlacek seconded. Motion carried. The meeting adjourned at 6:23p.m.

Respectfully submitted,

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Susan Greenwood  
Parks & Recreation Administrative Secretary

ATTEST:

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Diane Boyd  
Advisory Commission Secretary