

**CITY OF WEST DES MOINES
BICYCLE ADVISORY COMMISSION**

AGENDA

5:30 p.m.

**Thursday, September 7, 2017
City Hall – City Council Chambers
4200 Mills Civic Parkway**

- 1. Call to Order / Approval of Agenda**
- 2. Welcome of New Commission Member – Cole Prevost**
- 3. Citizen Forum**
- 4. Approval of Minutes of June 1, 2017 Meeting**
- 5. Old Business**
 - A. Update – Raccoon River Park Entrance Trail
- 6. New Business**
 - A. Jordan Creek Trail Railroad Crossing Construction
 - B. Education and Encouragement Committee Report
- 7. Staff Reports**
 - A. Engineering
 - B. Public Services
 - C. Police
 - D. Parks and Recreation
- 8. Other Matters**
 - A. Action Items
- 9. Receive, File and/or Refer**
 - A. Des Moines Area MPO, Central Iowa Bicycle–Pedestrian Roundtable Packets

The City of West Des Moines is pleased to provide accommodations to disabled individuals or groups and encourages their participation in city government. Should special accommodations be required please contact the Parks & Recreation office at least 48 hours in advance, at 222-3444 to have accommodations provided.

June 1, 2017

WEST DES MOINES BICYCLE ADVISORY COMMISSION
Thursday, June 1, 2017

The regular meeting of the West Des Moines Bicycle Advisory Commission was called to order on Thursday, June 1, 2017, at 5:31 p.m. by Chair Eddy.

Commission	Tom Suckow	Joel Wolcott <i>Secretary</i>	Brittany Freund	Kip Albertson	Helen Eddy <i>Chair</i>
Present	X	X	X	X	X
Commission	Greg France <i>Vice Chair</i>	Margaret Christiansen	Spencer Cox	Mindy Moore	
Present	X	X	X	X	
Staff	Sally Ortgies <i>Director of Parks & Recreation</i>	Greg Hansen <i>Superintendent of Recreation</i>	Anna Poss <i>Parks & Recreation Secretary</i>	David Sadler <i>Superintendent of Parks</i>	
Present	X	X	X	X	
Staff	Joe Cory <i>Deputy Director of Public Services</i>	Marco Alvarez <i>Park Planner</i>	Eric Petersen <i>Traffic Engineer</i>		
Present	X		X		

On Item 1. Approval of Agenda

It was moved by Cox to approve the agenda as presented. Freund seconded. Motion carried, 9 yes.

On Item 2. Citizen Forum

A. Raccoon River Trail Access

Joe Hrdlicka was present to assist the citizens in beginning their discussion on issues related to the trail at the Raccoon River Park entrance.

Eric Tabor of 1619 Thornwood Road, West Des Moines shared his concern about the passage at the Raccoon River Park entrance between the bicycle path and the railroad tracks. Eric also suggested a flashing light cross-walk on Grand Avenue for bicyclists and pedestrians.

Denika Almburg of 1625 Thornwood Road, West Des Moines shared that she thinks the condition of the trail currently causes bicyclists and pedestrians to have to use Grand Avenue. This is due to the trail being closed by the contractor for the development in the area. Danica also mentioned the need for a cross-walk with flashing lights to alert drivers on Grand Avenue.

Sadler stated that when Grand Avenue was widened in June of 2014 there was a plan to have the trail cross the railroad tracks. Before construction started on the crossing the railroad put a halt on the construction. In May of 2016 a new railroad manager took over and provided information on what the City could do to make this crossing a possibility. City staff will be installing the missing trail section across the tracks as soon as all conditions of the railroad have been met. Hrdlicka suggested crossing further north on Grand Avenue would be the best temporary solution to address the trail closure issue. Petersen stated that Scenic Valley Drive will soon connect to Grand Avenue, and the development on the north side of the street is temporarily affecting the trail and sidewalk system. Petersen shared that the crossing will ultimately warrant some type of a protective crossing, such as HAWK beacons or as a part of a fully signalized intersection, but this should occur after Scenic Valley Drive and the missing trail section are completed. Petersen stated that in the interim, Engineering Services and Public Services will look into installing pedestrian warning signs to warn drivers of the trail crossing.

On Item 3. Approval of Minutes of April 6, 2017 Meeting

France moved to approve the minutes as presented. Wolcott seconded. Motion carried, 9 yes.

Old Business:

On Item 4A. Mayor's Bike Ride Review

Hansen stated that there were twenty-seven bikers registered for the Mayor's Bike Ride that was held on May 13th, 2017. Hansen shared his opinion on re-shaping the Mayor's Bike Ride to focus more on the City's trails and facilities. France mentioned that better signage for businesses would help advertise the Mayor's Bike Ride. Freund stated that the Market to Market event was the same weekend as the Mayor's Bike Ride, so that could have affected the low attendance numbers. Eddy stated that engaging the public earlier and involving parent/teacher committees could be useful for reaching more people. Ortgies shared that if the proceeds of the Mayor's Bike Ride went to an organization involved with trails or biking the event may see higher sign up numbers.

On Item 5. New Business

On item 5A.

France mentioned that the bollard posts have been removed from the levee trail. Cory stated that Public Services will check into it.

Committee Reports:

On Item 6A. Education and Encouragement Committee

No Report.

On Item 6B. Enforcement and Evaluation Committee

No Report.

On Item 6C. Engineering Committee

No Report.

Staff Reports:

On Item 7A. Engineering

No Report

On Item 7B. Public Services

Cory shared that many of the sharrows are painted and Public Services is still actively painting them.

On Item 7C. Police

No representative present.

On Item 7D. Parks and Recreation

Ortgies stated that the Parks and Recreation department has been busy working with neighboring communities. Ortgies shared that Windsor Heights has been working on a project to add a sidewalk on 73rd Street underneath Interstate 235 so residents can more easily access Valley Junction. Suckow asked what the time line was for the addition of the sidewalk. Ortgies responded that Windsor Heights has not given a specific time line but the project is a top priority. Ortgies gave a brief update on the Five Waters Project.

On Item 8. Other Matters:

Hansen shared that June 3rd is National Trails Day, and asked that Commissioners sign up to help at the Art on the Trail event Saturday morning.

June 1, 2017

Receive, File and/or Refer:

9A. Des Moines Area MPO, Central Iowa Bicycle-Pedestrian Roundtable Packet – April/May

It was moved by Eddy to adjourn at 6:39p.m. Suckow seconded. Meeting adjourned.

Respectfully submitted,

Anna Poss
Secretary

ATTEST:

Joel Wolcott
Commission Secretary



NOTICE OF MEETING

Central Iowa Bicycle-Pedestrian Roundtable

**12:00 p.m., Tuesday, August 15, 2017
Burnham Room, MPO Office
420 Watson Powell, Suite 200, Des Moines, IA**

TENTATIVE AGENDA

- 1. Call To Order**
- 2. Introductions**
- 3. VOTE: Approval of Agenda**
- 4. VOTE: Approval of the Roundtable's July 18, 2017 Meeting Minutes**
- 5. DISCUSSION: Legislative Priorities**
- 6. DISCUSSION: Passenger Transportation Plan Update**
- 7. DISCUSSION: Long Range Transportation Plan Wishlist**
- 8. INFORMATION: Bike and Ride Data**
- 9. Other Non-Action Items of Interest to the Committee**
- 10. Project Updates**
- 11. Future Agenda Items**
- 12. Next Roundtable Meeting Date: 12:00 p.m. on Tuesday, September 19, 2017**
- 13. Adjournment**

Agenda Report

Central Iowa Bicycle-Pedestrian Roundtable

INFORMATION: Bike and Ride Data

INFORMATION: Report concerning the bike and ride data for central Iowa.

BACKGROUND:

Below are the most recent Bike & Ride Counts for the Des Moines Area Regional Transit Authority (DART):

Table 1: DART Bike & Ride User Counts per Month by Year

	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
JANUARY	718	521	341	636	1,772	1,705	1,565	2,275	1,599	2,118
FEBRUARY	623	973	356	868	1,799	1,738	1,031	1,287	1,917	3,148
MARCH	1,183	1,935	N/A	2,252	3,160	2,106	2,026	3,366	3,488	3,739
APRIL	1,904	2,792	2,902	3,075	3,901	3,549	3,179	4,359	4,300	3,690
MAY	2,739	3,454	3,333	3,884	4,574	5,095	4,370	4,873	8,214	9,238
JUNE	3,297	4,228	3,828	4,646	4,781	5,370	5,238	5,591	6,480	
JULY	3,968	4,446	4,174	5,046	5,156	6,470	5,636	6,162	5,686	
AUGUST	6,636	4,385	4,425	5,692	5,952	6,996	5,440	6,421	6,529	
SEPTEMBER	3,844	4,156	3,945	4,898	4,168	6,707	5,874	6,163	6,237	
OCTOBER	3,797	N/A	3,862	4,777	4,628	6,618	6,337	5,670	6,064	
NOVEMBER	2,248	2,367	2,623	2,858	3,295	3,804	3,596	3,345	4,758	
DECEMBER	701	910	1,316	2,034	2,053	2,260	3,158	2,685	2,647	
TOTAL	31,658	30,167	31,105	40,666	45,739	52,418	47,450	52,197	53,703	21,933

Source: DART

INFORMATION: APBP 2017 Webinar Schedule

Aug 16	Incorporating Public Art into Transportation Corridors
Sept 20	Green Design: Minimizing Environmental Impact in Public Rights of Way
Oct 18	Designing Transit to Support Active Transportation, and Vice Versa
Nov 15	Street Lighting - Best Practices and Innovations in Illumination Technology
Dec 13	The Modes They Are A-Changing - Changing Landscape of Transportation and Implications for Bicycling and Walking

MEETING NOTES

DES MOINES AREA METROPOLITAN PLANNING ORGANIZATION (MPO) CENTRAL IOWA BICYCLE-PEDESTRIAN ROUNDTABLE

July 18, 2017
12:00 PM.

MPO Office, Burnham Room
Des Moines, Iowa

Roundtable Attendees Present:

Vern Willey, City of Altoona
Scott Atzen, City of Altoona
Tony Filippini, Ames Area MPO
John Peterson, Citizen
Nick Lenox, City of Ankeny
Todd Seaman, City of Clive
Brian Willham, City of Des Moines
Colby Fangman, City of Des Moines
Madeline Sturms, City of Pleasant Hill
Katie Fenci, Des Moines Area Sports Commission
Carl Voss, Bike Collective

Lisa Hein, INHF
Jeff Davidson, Keep Iowa Beautiful
Loren Lown, Polk CCB
Jeff Cook, Friends of CVT
Carl Saxon, DART
Emily Naylor, Shive Hattery
Bob Hooland, Bolton and Menk
Denise Attard-Sacco, IDPH
Joe Spradling, HDR
Parker Murphy, Catch Des Moines
Clifford Leonard, Citizen

Roundtable Staff Present:

Mike Armstrong, Associate Transportation Planner

1. **Call to Order**
The June 20, 2017 Roundtable meeting was called to order at 12:02 p.m.
2. **Introduction**
3. **Approval of Agenda**
4. **Approval of the Roundtable's May 16, 2017 Meeting Notes**
5. **DISCUSSION: On-Street Counters**
Staff updated the Roundtable on the on-street counter pilot program. The MPO is purchasing three permanent counters and four temporary counters for on-street bicycle counts through Eco-Counter. This fall, the MPO will be looking at potential locations to install the counters and will reach out to the Roundtable to determine which jurisdictions would be interested in participating in the pilot. The goal is to build some baseline data for on-street use and demonstrate value for expanding the current counter program to include on-street technologies.
6. **DISCUSSION: Quick Response Issue Reporting**
Staff brought forth a potential tool for the region to assess interest and need. Having seen the value of public input tools, the MPO would like to create a tool where the public can report safety issues for walking and bicycling such as collisions, close calls, and other conditions. The tool is based on the Canadian site bikemaps.org. The Roundtable discussed potential features and concerns for the tool. Staff will explore options with local web developers and return with more information.
7. **DISCUSSION: Safe Routes to School**
Staff updated the Roundtable on current Safe Routes to School work being done and outlined potential avenues moving forward for MPO involvement in safe routes planning. The Step It Up DSM team has developed a five-year action plan for three Des Moines schools and is currently implementing policy and infrastructure changes through school and City processes. The MPO is also working with Dallas County health officials on safe routes planning for Adel schools. Finally, as staff begins preparing for the next long range transportation plan update, there is a potential

for regional safe routes planning if there is interest from communities. The Roundtable discussed possible changes to TAP scoring criteria or structure to better fund safe routes projects.

8. INFORMATION: Bike and Ride Data

9. Other Non-Action Items of Interest to the Committee

10. Project Updates

- BCycle has successfully expanded their system to 8 new stations with DART installing shelters at the locations.
- Carlisle is hosting a 10k event on their next trail on August 5th.
- Altoona is 60% done with their Gay Lea Wilson Trail extension.
- Jasper County approved an RFQ for a regional rail-trail from Monroe to the Neal Smith Wildlife Refuge.
- Polk County Conservation has started construction on Phase 3 of the Ackelson Trail.
- Des Moines has started construction of the 6th Ave. connection and the Women of Achievement Bridge project will be completed in September.
- INHF shared that there is funding available through the Enhance Iowa program.
- Ames is finishing their Clark Ave. project next month and starting a city-wide complete streets plan.

11. Future Agenda Items

12. Next Roundtable Meeting Date

The next meeting will 12:00 p.m. on Tuesday, August 15, 2017, at the MPO office.

13. Adjournment

The July 18, 2017 Roundtable meeting adjourned at 1:00 PM.