

**CITY OF WEST DES MOINES  
PUBLIC ARTS ADVISORY COMMISSION**

**AGENDA**

**5:30 p.m.**

**Thursday, November 30, 2017  
City Hall – City Council Chambers  
4200 Mills Civic Parkway**

- 1. Call to Order / Approval of Agenda**
- 2. Citizen Forum**
- 3. Approval of Minutes of October 26, 2017 Meeting**
- 4. Old Business**
  - A. Motion – Approval of Recommendation to City Council – Veterans Parkway Enhancement Project
- 5. New Business**
- 6. Committee Reports**
  - A. Events Committee
  - B. Communications Committee
  - C. Exhibition Committee
- 7. Project Work Group Reports**
  - A. Water Quality Community Service Art Project
  - B. Art Route
  - C. Historic West Des Moines Public Art
  - D. 2018 Art on the Campus
- 8. Staff Reports**
  - A. Superintendent of Recreation
  - B. Director of Parks and Recreation
- 9. Receive, File and/or Refer**

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and Ortgies confirmed that this will be the amount in the fund at the end of the fiscal year. Ortgies stated that the FY 17-18 column does not reflect any adjustments. For example, the Our Main Street project does not account for the footings needed for each sculpture. In the original contract, the artist calculated approximately 10% cost for the footings and the actual cost could be double. Ortgies proposed doing a change order to the artists' contract to add an amount to cover the footings. Boyd questioned if the installation costs should automatically be added to contracts. Ortgies said the artist should be including everything in their contract including installation. Another example of an adjustment includes Art on the Campus purchase and the Art Route project coming in lower than what was budgeted. Crane questioned if the grant money from Bravo was included, and Ortgies stated that it was not because it has not yet been awarded. Luther and Kenworthy commented on the City Sounds Piano in Valley Junction and added that this will need to be reviewed if requested again. Lechtenberg questioned if the Art on the Trail pieces could be lighted and if this could be added to the budget. Ortgies stated that depending on the location, it could be expensive to install lighting but it could be researched.

Boyd moved to approve the Recommendation to City Council – FY18/19 Budget as presented. Crane seconded. Motion carried, 4 yes.

**On Item 5B. Motion – Approval of Recommendation to City Council – 2018 Art on the Campus Selection Committee Recommendations**

Boyd stated that there were 31 entries from 14 different artists with 5 of them being new. There were 13 from Iowa and one from Illinois. The selected pieces were from two of the new artists and 11 returning artists. Boyd questioned if tactile art could be considered in the future. Boyd suggested that the wording in the submission requirements state that if sketches are submitted, then completed pieces should be submitted to use as a reference. Lechtenberg questioned if the description in the Iowa Arts listing should be more descriptive to generate more entries. Boyd described the scoring process used for the selection. Lechtenberg asked if the online submission worked well. Ortgies stated that staff liked the online process, and it made the entries more consistent. Boyd suggested checking with other cities' Public Art Commissions to see how they receive submissions for their Art on the Campus projects.

Luther moved to approve the Recommendation to City Council – 2018 Art on the Campus Selection Committee Recommendations as presented. Lechtenberg seconded. Motion carried, 4 yes.

**On Item 5C. Motion – Establish Dates of November and December Commission Meetings**

Kenworthy stated that the November/December meeting is proposed for November 30. December will be canceled. Crane moved to approve the Establish Dates of November and December Commission Meetings as presented. Boyd seconded. Motion carried, 4 yes.

**On Item 5D. – Discussion – Definition of Public Art**

Kenworthy stated that there is some confusion about the definition of Public Art. She felt everyone should have an understanding of the complete continuum of Public Art so that as projects occur there isn't any question about whether or not the project is Public Art. Ortgies presented a presentation to assist the board with defining Public Art. She shared three definitions: Wikipedia, Americans for the Arts, and West Des Moines Public Art Master Plan which uses Forecast Public Art's definition. Boyd mentioned that the definition could be a tag line verses a detailed version. Ortgies asked the Commission if the Public Art definition should be more or less detailed. Crane commented that the definition should be used as a reference for when the commission needs verification of what quantifies a piece as Public Art, not only by the current commission members but future ones as well. Ortgies shared the continuum of Public Art from temporary Performance Art to Permanent Art, such as Memorials/Monuments, which are difficult and at times emotional to remove. Luther referenced a website,

<http://www.visual-arts-cork.com/public-art.htm> that lists the spectrum of Public Art. Kenworthy stated that this discussion was not to change the definition but to simply have everyone on the same page.

### **Committee Reports**

#### **On Item 6A. Events Committee**

Boyd and Sedlacek attended a Water Quality Project Symposium and briefly brainstormed for the Water Quality Community Service Public Art Project. One idea was to include Water Quality curriculum at the Nature Lodge. Kenworthy mentioned that this could be added to the artist's water quality project idea list. Boyd mentioned that Water Management is a political issue.

#### **On Item 6B. Communication Committee**

A meeting is scheduled for November 7 to discuss the audio tour for Art on the Campus among other items.

#### **On Item 6C. Exhibition Committee**

No items. Lechtenberg questioned if the Boshart artwork in Holiday Park is really temporary or if it needs to be made permanent. Ortgies stated that this is on the agenda for a future meeting of the Exhibition Committee.

### **Project Work Group Reports**

#### **On Item 7A. Water Quality Community Service Public Art Project**

Ortgies will be scheduling a meeting with the artist.

#### **On Item 7B. Art Route**

Ortgies stated that the circles are complete and are now the correct color of green. The crosswalk project has not started because the contractor is waiting on materials.

#### **On Item 7C. Historic West Des Moines Public Art**

Gail Chavenelle is working on revisions based upon her site visit in late September. Ortgies is meeting with the Selection Committee on Friday to scope out potential locations.

#### **On Item 7D. 2018 Art on the Campus**

The current sculptures will be removed by November 15.

### **Staff Reports**

#### **On Item 8A. Superintendent of Recreation**

No Items

#### **On Item 8B. Director of Parks & Recreation**

No Items

### **Receive, File and/or Refer**

No Items

Crane moved to adjourn. Lechtenberg seconded. Motion carried. 4 yes. The meeting adjourned at 6:41 p.m.

October 26, 2017

Respectfully submitted,

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Miranda Kurtt  
Parks & Recreation Secretary

ATTEST:

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Brenda Sedlacek  
Advisory Commission Secretary

**CITY OF WEST DES MOINES  
PUBLIC ARTS ADVISORY COMMISSION**

**DATE:** November 30, 2017

**ITEM:** Motion – Approval of Recommendation to City Council – Veterans Parkway Enhancement Project

**FINANCIAL IMPACT:** Total estimated cost of \$2,595,750 with a 25% contingency. This cost is at a conceptual level and will be refined as construction documents are developed for each phase. Funding for this project is being included in the Capital Improvement Program under the City Streets area. There is no funding currently being proposed to be included in the Public Art Fund budget.


**SYNOPSIS:** Final conceptual plans have been completed by the consultant, Shive Hattery. Since there are public art elements included in this project, the Commission is being asked to approve a recommendation to the City Council.

**BACKGROUND:** A representative from Shive Hattery will be attending Thursday’s meeting to present the final conceptual plans and answer any questions. A copy of the cost estimate is attached for your information.

**RECOMMENDATION:** That the Commission approve a recommendation to City Council to approve the Veterans Parkway Enhancement Project.

**Lead Staff Member:** Sally Ortgies, Director of Parks & Recreation 

**STAFF REVIEWS**

Department Director	Sally Ortgies, Director of Parks & Recreation 
Appropriations/Finance	
Legal	
Agenda Acceptance	

**PUBLICATION(S) (if applicable)**

Published In	
Dates(s) Published	

**SUBCOMMITTEE REVIEW (if applicable)**

Committee	
Date Reviewed	
Recommendation	

VETERANS PARKWAY SIGN AND LANDSCAPE IMPROVEMENTS  
CONCEPT OPINION OF PROBABLE COSTS

#	ITEM DESCRIPTION	QUANTITY	UNITS	UNIT COST	TOTAL COST
<b>Phase 1   EXISTING SECTION FROM 63RD STREET TO HWY 5</b>					
1	MOBILIZATION (3%)	1	LS	\$20,000.00	\$20,000.00
2	GATEWAY SIGN (FOOTING, LIGHTING & INSTALL INCLUDED)	4	EA	\$25,000.00	\$100,000.00
3	MEDIAN SIGN (FOOTING, LIGHTING & INSTALL INCLUDED)	12	EA	\$10,000.00	\$120,000.00
4	STREET NAME SIGN	4	EA	\$200.00	\$800.00
5	BLUE FOLDED FLAG SIGN (FOOTING, LIGHTING & INSTALL INCLUDED)	13	EA	\$7,000.00	\$91,000.00
6	ELECTRICAL SYSTEM	1	LS	\$10,000.00	\$10,000.00
7	SOIL AMENDMENT AT SEEDED AREAS 6" DEPTH	2,900	CY	\$30.00	\$87,000.00
8	TREES	95	EA	\$500.00	\$47,500.00
9	NATIVES/GRASSES SEEDING	4	AC	\$5,000.00	\$20,000.00

\*Subtotal **\$496,300.00**  
Contingency (25%) **\$124,075.00**  
**Phase 1 Construction Total \$620,375.00**

#	ITEM DESCRIPTION	QUANTITY	UNITS	UNIT COST	TOTAL COST
<b>Phase 2   HWY 5 TO INTERSTATE 35</b>					
1	MOBILIZATION (3%)	1	LS	\$20,000.00	\$20,000.00
2	GATEWAY SIGN (FOOTING, LIGHTING & INSTALL INCLUDED)	4	EA	\$25,000.00	\$100,000.00
3	MEDIAN SIGN (FOOTING & INSTALL INCLUDED)	21	EA	\$8,000.00	\$168,000.00
4	STREET NAME SIGN	2	EA	\$200.00	\$400.00
5	SOIL AMENDMENT AT SEEDED AREAS @ 6" DEPTH	1,900	CY	\$30.00	\$57,000.00
6	TREES	180	EA	\$500.00	\$90,000.00
7	NATIVES/GRASSES SEEDING	3	AC	\$5,000.00	\$15,000.00

\*Subtotal **\$450,400.00**  
Contingency (25%) **\$112,600.00**  
**Phase 2 Construction Total \$563,000.00**

#	ITEM DESCRIPTION	QUANTITY	UNITS	UNIT COST	TOTAL COST
<b>Phase 3   INTERSTATE 35 TO GRAND PRAIRIE PARKWAY</b>					
1	MOBILIZATION (3%)	1	LS	\$30,000.00	\$30,000.00
2	GATEWAY SIGN (FOOTING, LIGHTING & INSTALL INCLUDED)	4	EA	\$25,000.00	\$100,000.00
3	MEDIAN SIGN (FOOTING & INSTALL INCLUDED)	22	EA	\$8,000.00	\$176,000.00
4	MEDIAN SIGN CONCRETE BARRIER WALL	1,200	LF	\$200.00	\$240,000.00
5	STREET NAME SIGN	2	EA	\$200.00	\$400.00
6	RED RIBBON SIGN (FOOTING, LIGHTING & INSTALL INCLUDED)	7	EA	\$20,000.00	\$140,000.00
7	ELECTRICAL SYSTEM	1	LS	\$10,000.00	\$10,000.00
8	SOIL AMENDMENT AT SEEDED AREAS @ 6" DEPTH	200	CY	\$30.00	\$6,000.00
9	NATIVES/GRASSES SEEDING	0.5	AC	\$5,000.00	\$2,500.00

\*Subtotal **\$704,900.00**  
Contingency (25%) **\$176,225.00**  
**Phase 3 Construction Total \$881,125.00**

#	ITEM DESCRIPTION	QUANTITY	UNITS	UNIT COST	TOTAL COST
<b>Phase 4   FULL BUILD OUT ROADWAY IMPROVEMENTS (ENTIRE CORRIDOR)</b>					
1	MOBILIZATION (3%)	1	LS	\$15,000.00	\$15,000.00
2	GATEWAY SIGN (FOOTING, LIGHTING & INSTALL INCLUDED)	6	EA	\$25,000.00	\$150,000.00
3	RED RIBBON SIGN (FOOTING, LIGHTING & INSTALL INCLUDED)	7	EA	\$20,000.00	\$140,000.00
4	ELECTRICAL SYSTEM	1	LS	\$10,000.00	\$10,000.00
5	SOIL AMENDMENT AT SEEDED AREAS @ 6" DEPTH	1,500	CY	\$30.00	\$45,000.00
6	TREES	110	EA	\$500.00	\$55,000.00
7	NATIVES/GRASSES SEEDING	2	AC	\$5,000.00	\$10,000.00

\*Subtotal **\$425,000.00**  
Contingency (25%) **\$106,250.00**  
**Phase 4 Construction Total \$531,250.00**

**\*\*Total Project Costs \$2,595,750.00**

**\*PROJECT ASSUMPTIONS**

- ELECTRICAL POWER CONNECTION AND TRANSFORMER ARE NEARBY AND CONNECTIONS CAN BE MADE.
- ALL TURF AND SITE RESTORATION SEEDING SHALL BE INCLUDED IN ROADWAY CONTRACTS.
- LIGHTING HAS NOT BEEN INCLUDED FOR MEDIAN SIGNS IN PHASE 2-4 DUE TO LIMITED CONNECTIONS.

A RETROREFLECTIVE VINYL HAS BEEN INCLUDED IN THE COST OF THE SIGN.

**\*\*TOTAL PROJECT COSTS AND CONSTRUCTION COSTS PROVIDED HEREIN ARE MADE ON THE BASIS OF ENGINEER'S EXPERIENCE AND QUALIFICATIONS AND REPRESENT THE ENGINEER'S BEST JUDGMENT. HOWEVER, THE ENGINEER CANNOT AND DOES NOT GUARANTEE THAT BIDS OR ACTUAL TOTAL PROJECT OR CONSTRUCTION COSTS WILL NOT VARY FROM THE ESTIMATE OF PROBABLE CONSTRUCTION COST. THIS ESTIMATE IS INTENDED TO ASSIST IN BUDGETARY ASSESSMENT AND DOES NOT GUARANTEE THAT ACTUAL PROJECT COSTS WILL NOT EXCEED OR BE LOWER THAN THE AMOUNTS STATED IN THIS ESTIMATE.**

**WEST DES MOINES PUBLIC ARTS ADVISORY COMMISSION PROCEEDINGS  
Thursday, October 26, 2017**

The regular meeting of the West Des Moines Public Arts Advisory Commission was called to order on Thursday, October 26, 2017, at 5:32 p.m. by Chair Kenworthy.

<b>Commission</b>	TJ Lechtenberg	Brenda Sedlacek <i>Secretary</i>	Tamara Kenworthy <i>Chair</i>	Ryan Crane <i>Vice Chair</i>	Rita Luther
<b>Present</b>	<b>X</b>		<b>X</b>	<b>X</b>	<b>X</b>
<b>Commission</b>	Diane Boyd	Jed Gammell			
<b>Present</b>	<b>X</b>				

<b>Staff</b>	Greg Hansen <i>Superintendent of Recreation</i>	Sally Ortgies <i>Director of Parks &amp; Recreation</i>	Miranda Kurtt <i>Secretary</i>	Rick Messerschmidt <i>Council Liaison</i>
<b>Present</b>		<b>X</b>	<b>X</b>	

**On Item 1. Approval of Agenda**

Luther moved to approve the agenda as presented. Boyd seconded. Motion carried, 4 yes.

**On Item 2. Citizen Forum**

No report.

**On Item 3. Approval of Minutes of September 28, 2017, Meeting**

Luther questioned, if based on the wording in the minutes, if the appropriate usage of the flag for the Veterans Parkway had been confirmed. Ortgies stated that there were no issues based on the conversations she had with various groups. Lechtenberg moved to approve the minutes. Crane seconded. Motion carried, 4 yes.

**On Item 4. Old Business**

**Update – Veterans Parkway Enhancement Project**

Ortgies stated she had a meeting with the consultants this week to discuss preliminary cost estimates. The estimates should be finalized within the next 2 to 3 weeks. The goal is to phase the project over multiple fiscal years. The first phase would occur on the east end of Veterans Parkway starting at 63<sup>rd</sup> Street to the intersection with Highway 5. This would include a Gateway Feature west of 63<sup>rd</sup> Street along with the Flag Sculptural Element and Median Features. Sally mentioned that until they have the cost determined, it is unknown if this will be a part of the Capital Improvement Program (CIP) or the Public Art budget. At this level of cost, Ortgies felt that this should be a CIP project and not be included in the PAAC operating budget. Luther questioned whether the city wants to call it public art and asked if the city would allow the Public Arts Advisory Commission to acquire it with the city covering the cost and the maintenance. Ortgies stated that this is what is currently being determined. Kenworthy questioned when the first phase would it be started. Ortgies stated that it could be part of the FY18-19 budget, but that would depend upon the cost estimate.

**New Business**

**On Item 5A. Motion – Approval of Recommendation to City Council – FY 18/19 Budget Request**

Kenworthy stated that with the Water Quality and Amphitheater projects in the works, she and Ortgies would like the Public Art Fund to build back up so that the monies are there when they want to do another substantial project. Luther questioned if the total budget dollar amount was actually \$397,938,

**CITY OF WEST DES MOINES  
CITY COUNCIL MEETING COMMUNICATION**

DATE: November 13, 2017

**ITEM:** Motion – Approval of Contracts - 2018 “Art on the Campus”

**FINANCIAL IMPACT:** Expense of \$26,000 for the artist stipends (\$2,000 per work of art) and \$500 for the People’s Choice Award for a total of \$26,500. Funds are allocated in the FY 17-18 Public Art budget.

**BACKGROUND:** The Commission is sponsoring the sixth temporary “Art on the Campus” exhibit from April 15, 2018 to November 15, 2018. An “Art on the Campus” selection committee meeting was held on Wednesday, October 11<sup>th</sup> to review and score the thirty-one proposals that were submitted by thirteen different Iowa artists and one Illinois artist. Of the fourteen artists, five were new and nine were returning artists. The selection committee members were: Jed Gammell (Commission member), Diane Boyd (Commission member), Jeff Phillips (Citizen), Christie Engelbert (Citizen), and Tina Dahl (Citizen). The Public Arts Advisory Commission approved the selection committee’s recommendation on October 26, 2017.

Thirteen entries were selected to be temporarily installed around the pond on the city campus. The recommendations include:

<u>Entry Name</u>	<u>Artist Name</u>
Bird House	Andrew Arvanetes
Containment a.k.a. Ward	Brian Bickel
Wings	Hilde DeBruyne
Leap	James Bearden
Hydraulic Jump 2	Kristin Garnant
Propped	Matthew Kargol
Succulent Bloom	Mike Sneller
Grow	Tim Adams
Mines of Spain	Tim Adams
Columnar	V Skip Willits
Red	V Skip Willits
The Bird Series #2	William Lieb
Heartbeat of the Heartland	Zach Bowam

A photograph of the artwork is attached to each of the contracts. A map of the locations approved by the Public Arts Advisory Commission is also included.


**OUTSTANDING ISSUES:** None

**RECOMMENDATION:** That the Council approve the contracts as recommended by the Public Arts Advisory Commission for the 2018 “Art on the Campus” exhibit.

**Lead Staff Member:** Greg Hansen, Superintendent of Recreation 



**STAFF REVIEWS**

Department Director	
Appropriations/Finance	
Legal	
Agenda Acceptance	

**PUBLICATION(S) (if applicable)**

Published In	
Dates(s) Published	

**SUBCOMMITTEE REVIEW (if applicable)**

Committee			
Date Reviewed			
Recommendation	Yes	No	Split

# CITY OF WEST DES MOINES CITY COUNCIL MEETING COMMISSION

DATE: November 13, 2017

**ITEM:** Motion – Approval of Purchase of Work of Art - 2017 Art on the Campus - "Asteria"

**FINANCIAL IMPACT:** Total expense of \$5,500 from the FY 2017-2018 Public Art Fund.  
Purchase price of the artwork: \$3,400; Concrete display pad and footing: \$3,000; Repairs: \$600.00  
Total: \$7,000 minus the \$1,500 artist stipend which serves as credit if a piece is selected to be purchased.

**SYNOPSIS:** The Exhibition Committee of the Public Arts Advisory Commission met with staff on June 26, 2017, to review and discuss possible options to purchase a work of art from the 2017 Art on the Campus Exhibit.


A walking tour was held to review the works of art and it was determined that Asteria, Journey and Play Things were the top three considerations. After a careful review of these three works of art it was determined that Asteria should be considered. Key points discussed where price, color, scale, durability and the ability to fit into a park setting.

Staff determined that the piece will be placed at the entrance to Valley View Aquatic Center. A concrete footing and pad will need to be installed.


**BACKGROUND:** The artist's information, description of the work of art and photos of the proposed site with the piece photo shopped in are attached.

**OUTSTANDING ISSUES** (if any): None

**RECOMMENDATION:** That the Council approve the recommendation from the Public Arts Advisory Commission to purchase the work of art "Asteria" by Tim Adams of Webster City, Iowa, to be installed at the entrance of Valley View Aquatic Center.

**Lead Staff Member:** Greg Hansen, Superintendent of Recreation 

**STAFF REVIEWS**

Department Director	Sally Ortgies, Director of Parks and Recreation 
Appropriations/Finance	
Legal	
Agenda Acceptance	

**PUBLICATION(S)** (if applicable)

Published In	
Dates(s) Published	

**SUBCOMMITTEE REVIEW** (if applicable)

Committee	
Date Reviewed	
Recommendation	