CITY OF WEST DES MOINES
CITY COUNCIL MEETING COMMUNICATION

ITEM: Approval to enter into Microsoft Enterprise Agreement and to make payment **DATE:** December 11, 2017

FINANCIAL IMPACT: The City authorizing the expenditure of $206,443.37 to come out of account 100.650.653.5250.411 for first year base payment of a 3 year agreement to begin January 1, 2018. Because the FY17-18 budget for this item was based on the expiring agreement, a budget amendment of $51,443.37 will be required.

In addition, the expiring Microsoft Enterprise Agreement requires that the City of West Des Moines "true-up" its usage of Microsoft products on an annual basis. For this calendar year, the true-up is $143,898.61 which will be allocated between the City of West Des Moines and Westcom. The City's portion of this expenditure will be charged to account 100.650.700.5400.705 in the amount of $102,961.92. Westcom's portion of the expenditure is $40,936.69 and will be charged to 120.120.700.5400.705.

BACKGROUND: The City has been standardized on Microsoft products since 2002. In 2009, the City entered into its first Microsoft Enterprise Agreement (EA) in order to streamline software acquisition, ensure license compliance, provide technical support and training, and to maintain current software versioning. The City renewed its agreement in 2014 and added Office 365 as a major component. This proposed agreement adds a "step-up" in SQL Server functionality that provides encrypted data at rest, allows for "always on" capability, and provides improved manageability, reliability, and supportability. Encrypted data at rest is a key capability required for Criminal Justice Information Services (CJIS) compliance by Public Safety and to protect personally identifiable information (PII) in SQL Server databases. This "step-up will be made over two fiscal years in order to spread the expense and is the least expensive way to make the change. The step-up expense for FY18-19 is estimated at $86,196.96 of which $29,565.56 will be charged to Westcom.

The ITS department asks for the approval to enter into the Microsoft Enterprise Agreement, to approve payment of the first year payment, and to approve payment of the 2017 true-up.

OUTSTANDING ISSUES (if any): None

RECOMMENDATION: Approval to enter into Microsoft Enterprise Agreement and to make payment

Lead Staff Member: Darrel Greifzu, Enterprise Applications Manager

STAFF REVIEWS

Department Director	Craig Williams, Interim IT Director
Appropriations/Finance	Tim Stiles
Legal	
Agenda Acceptance	Ryan Jacobson

PUBLICATION(S) (if applicable)

Published In	
Dates(s) Published	

SUBCOMMITTEE REVIEW (if applicable)

Committee			
Date Reviewed			
Recommendation			