CITY OF WEST DES MOINES
CITY COUNCIL MEETING COMMUNICATION

DATE: December 11, 2017

ITEM: Motion – Approval of Professional Services Agreement – Valley View Park, SW Restrooms and Shelter

FINANCIAL IMPACT: Expense of $119,500.00 to be paid from G/L account 500.000.000.5250.490. Funding will be covered out of available funds in the FY 17-18 CIP from the Valley View Park Shelter & Restroom Facility (Project No. 0525 033-0510 086 2017).

BACKGROUND: The Council is asked to approve an agreement with RDG Planning and Design to provide design and construction services for the construction of restrooms, shelter, lighted volleyball courts, and all associated site and utility improvements located on the southwest side of Valley View Park (88th Street side).

The scope of the project is to provide schematic design, design development, construction documents, bidding and construction period services necessary for all of these items. In addition, schematic design services will also be provided for the typical park entry and directional signage for the park.

The agreement with RDG Planning and Design is attached along with their proposal, scope of services, and schedule. The consultant was selected for this project due to their past experience on other City projects and experience in this type of work. The City retains professional consultants based on their past work experience, qualifications, and availability. City staff attempts to distribute professional services on an equitable basis to qualified firms maintaining local metropolitan area offices who have expressed interest in working for the City of West Des Moines.

OUTSTANDING ISSUES: None

RECOMMENDATION: That the City Council approve the agreement with RDG Planning and Design

Lead Staff Member: David Sadler, Superintendent of Parks

STAFF REVIEWS

Department Director	Sally Ortgies, Director of Parks & Recreation
Appropriations/Finance	Tim Stiles, Finance Director
Legal	Richard Scieszinski, City Attorney
Agenda Acceptance	

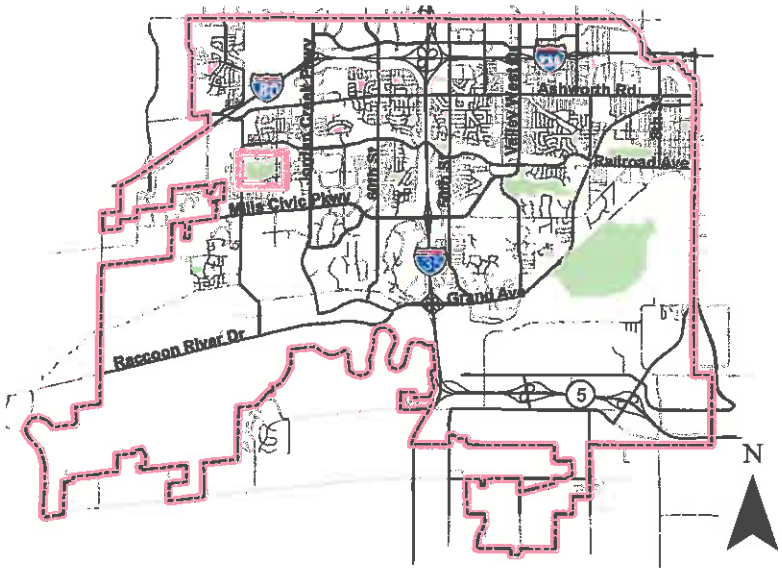
PUBLICATION(S) (if applicable)

Published In	
Dates(s) Published	

SUBCOMMITTEE REVIEW (if applicable)

Committee			
Date Reviewed			
Recommendation	Yes	No	Split

VICINITY MAP



LEGEND

- Project Area
- Park Boundary
- City Limit

THE CITY OF WEST DES MOINES

PROJECT:	PROFESSIONAL SERVICE AGREEMENT - VALLEY VIEW PARK SW RESTROOMS, SHELTER, AND LIGHTED SAND VOLLEYBALL COURTS		
LOCATION:	255 81ST STREET		
DRAWN BY: MAA	DATE: 12/06/2017	PROJECT NO.: 0510 086 2017	SHT. 1 of 1

AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES

This Agreement is made and entered into this 11th day of December, 2017, by and between the CITY OF WEST DES MOINES, a municipal corporation, hereinafter referred to as "City", and RDG IA Inc d/b/a RDG Planning & Design, (Fed. I.D. # 42-1029385), a professional corporation incorporated and licensed under the laws of the State of Iowa, party of the second part, hereinafter referred to as "Consultant" as follows:

THE CITY HEREBY AGREES TO RETAIN THE CONSULTANT FOR THE PROJECT AS DESCRIBED IN THIS AGREEMENT AND CONSULTANT AGREES TO PERFORM THE PROFESSIONAL SERVICES AND FURNISH THE NECESSARY DOCUMENTATION FOR THE PROJECT AS GENERALLY DESCRIBED IN THIS AGREEMENT.

1. SCOPE OF SERVICES

   Services provided under this Agreement for the VALLEY VIEW PARK SOUTHWEST RESTROOMS AND SHELTER BUILDING (RDG Project #R3001.188.00), shall be as further described in Attachment A, Scope of Services.

2. SCHEDULE

   The schedule of the professional services to be performed shall conform to the Schedule set forth in Attachment B. Any deviations from the Schedule shall be approved by the authorized City representative. The City agrees that the Consultant is not responsible for delays arising from a change in the scope of services, a change in the scale of the Project or delays resulting from causes not directly or indirectly related to the actions of the Consultant.

3. COMPENSATION

   A. In consideration of the professional services provided herein, the City agrees to pay the Consultant the following sum, pursuant to the Schedule of Fees set forth in Attachment C.

      I. Design Services $119,500.00

   B. The Consultant shall invoice the City monthly for services, based upon services actually completed at the time of the invoice. Final payment shall be due and payable within 30 days of the City's acceptance of Consultant's submission of final deliverables in accordance with the Scope of Services.

   C. In consideration of the compensation paid to the Consultant, the Consultant agrees to perform all professional services to the satisfaction of the City by performing the professional services in a manner consistent with that degree of care and skill ordinarily exercised by members of Consultant's profession currently practicing under similar circumstances. If the performance of this Agreement involves the services of others or the furnishing of equipment, supplies, or materials, the Consultant agrees to pay for the same in full.

4. INSURANCE

   A. Consultant understands and agrees that Consultant shall have no right of coverage under any and all existing or future City comprehensive, self or personal injury policies. Consultant shall provide insurance coverage for and on behalf of Consultant that will sufficiently protect Consultant or Consultant' representative(s) in connection with the professional services which are to be provided by Consultant pursuant to this Agreement, including protection from claims for bodily injury, death, property damage, and lost income. Consultant shall provide worker's compensation insurance coverage for Consultant and all Consultant's personnel. Consultant shall file applicable insurance certificates with the City, and shall also provide evidence of the following additional coverage.

   B. The Consultant shall provide evidence of comprehensive general liability coverage and contractual liability insurance by an insurance company licensed to do business in the State of Iowa in the limits

of at least $1,000,000 each personal injury accident and/or death; $1,000,000 general aggregate personal injury and/or death; and $1,000,000 for each property damage accident. The evidence shall designate the City as an additional insured, and that it cannot be canceled or materially altered without giving the City at least thirty (30) days written notice by registered mail, return receipt requested.

C. The Consultant shall also provide evidence of automobile liability coverage in the limits of at least $1,000,000 bodily injury and property damage combined. The evidence shall designate the City as an additional insured, and that it cannot be cancelled or materially altered without giving the City at least thirty (30) days written notice by registered mail, return receipt requested.

D. The Consultant shall provide evidence of professional liability insurance, by an insurance company licensed to do business in the State of Iowa, in the limit of $1,000,000 for claims arising out of the professional liability of the Consultant. Consultant shall provide City written notice within five (5) days by registered mail, return receipt requested of the cancellation or material alteration of the professional liability policy.

E. Failure of Consultant to maintain any of the insurance coverages set forth above shall constitute a material breach of this Agreement.

5. NOTICE

Any notice to the parties required under this agreement shall be in writing, delivered to the person designated below, by United States mail or in hand delivery, at the indicated address unless otherwise designated in writing.

FOR THE CITY:
Name: City of West Des Moines
Attn: Ryan T. Jacobson
City Clerk
Address: 4200 Mills Civic Parkway
City, State: West Des Moines, IA 50265-0320

FOR THE CONSULTANT:
Name: RDG Planning and Design
Attn: Scott Crawford, PLA, ASLA, LEED AP
Principal
Address: 301 Grand Avenue
City, State: Des Moines, IA 50309

6. GENERAL COMPLIANCE

In the conduct of the professional services contemplated hereunder, the Consultant shall comply with applicable state, federal, and local law, rules, and regulations, technical standards, or specifications issued by the City. Consultant must qualify for and obtain any required licenses prior to commencement of work, including any professional licenses necessary to perform work within the State of Iowa.

7. STANDARD OF CARE

Services provided by the Consultant under this Agreement shall be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances.

8. INDEPENDENT CONTRACTOR

Consultant understands and agrees that the Consultant and Consultant's employees and representatives are not City employees. Consultant shall be solely responsible for payment of salaries, wages, payroll taxes, unemployment benefits, or any other form of compensation or benefit to Consultant or Consultant's employees, representatives or other personnel performing the professional services specified herein, whether it be of a direct or indirect nature. Further, it is expressly understood and agreed that for such purposes neither Consultant nor Consultant's employees, representatives or other personnel shall be entitled to any City payroll, insurance, unemployment, worker's compensation, retirement, or any other benefits whatsoever.

9. NON-DISCRIMINATION

Consultant will not discriminate against any employee of applicant for employment because of race, color, sex, national origin, religion, age, handicap, or veteran status. Consultant will, where appropriate or required, take affirmative action to ensure that applicants are employed, and that employees are treated, during employment, without regard to their race, color, sex, or national origin, religion, age, handicap, or veteran status. Consultant will cooperate with the City in using Consultant's best efforts to ensure that Disadvantaged Business Enterprises are afforded the maximum opportunity to compete for subcontracts of work under this Agreement.

10. HOLD HARMLESS

Consultant agrees to indemnify and hold harmless the City, its officers, agents, and employees from any and all claims, settlements and judgments, to include all reasonable investigative fees, attorney's fees, and court costs for any damage or loss which is due to or arises from a breach of this Agreement, or from negligent acts, errors or omissions in the performance of professional services under this Agreement and those of its sub consultants or anyone for whom Consultant is legally liable.

11. ASSIGNMENT

Consultant shall not assign or otherwise transfer this Agreement or any right or obligations therein without first receiving prior written consent of the City.

12. APPROPRIATION OF FUNDS

The funds appropriated for this Agreement are equal to or exceed the compensation to be paid to Consultant. The City's continuing obligations under this Agreement may be subject to appropriation of funding by the City Council. In the event that sufficient funding is not appropriated in whole or in part for continued performance of the City's obligations under this Agreement, or if appropriated funding is not expended due to City spending limitations, the City may terminate this Agreement without further compensation to the Consultant. To the greatest extent allowed by law, the City shall compensate Consultant as provided in Section 18(B) of this Agreement.

13. AUTHORIZED AMENDMENTS TO AGREEMENT

A. The Consultant and the City acknowledge and agree that no amendment to this Agreement or other form, order or directive may be issued by the City which requires additional compensable work to be performed if such work causes the aggregate amount payable under the amendment, order or directive to exceed the amount appropriated for this Agreement as listed in Section 3, above, unless the Consultant has been given a written assurance by the City that lawful appropriation to cover the costs of the additional work has been made.

B. The Consultant and the City further acknowledge and agree that no amendment to this Agreement or other form, order or directive which requires additional compensable work to be performed under this Agreement shall be issued by the City unless funds are available to pay such additional costs, and the Consultant shall not be entitled to any additional compensation for any additional compensable work performed under this Agreement. The Consultant expressly waives any right to additional compensation, whether in law or equity, unless prior to commencing the additional work the Consultant was given a written amendment, order or directive describing the additional compensable work to be performed and setting forth the amount of compensation to be paid, such amendment, order or directive to be signed by the authorized City representative. It is the Consultant's sole responsibility to know, determine, and ascertain the authority of the City representative signing any amendment, directive or order.

14. OWNERSHIP OF CONSULTING DOCUMENTS

All sketches, tracings, plans, specifications, reports, and other data prepared under this Agreement shall become the property of the City; a reproducible set shall be delivered to the City at no additional cost to the City upon completion of the plans or termination of the services of the Consultant. All drawings and data shall be transmitted in a durable material, with electronic files provided when feasible to do so. The Consultant's liability for use of the sketches, tracings, plans, specifications, reports, and other data prepared under this Agreement shall be limited to the Project.

15. INTERPRETATION

No amendment or modification of this Agreement shall be valid unless expressed in writing and executed by the parties hereto in the same manner as the execution of the Agreement. This is a completely integrated Agreement and contains the entire agreement of the parties; any prior written or oral agreements shall be of no force or effect and shall not be binding upon either party. The laws of the State of Iowa shall govern and any judicial action under the terms of this Agreement shall be exclusively within the jurisdiction of the district court for Polk County, Iowa.

16. COMPLIANCE WITH FEDERAL LAW

To the extent any federal appropriation has or will be provided for the Project, or any federal requirement is imposed on the Project, Consultant agrees that Consultant will comply with all relevant laws, rules and regulations imposed on City and/or Consultant necessary for receipt of the federal appropriation. Consultant shall provide appropriate certification regarding Consultant's compliance.

17. SOLICITATION AND PERFORMANCE

A. The Consultant warrants that it has not employed or retained any company or person, other than a bona fide employee working for the Consultant, to solicit or secure this Agreement, and that the Consultant has not paid or agreed to pay any company or person other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift or contingent fee.

B. The Consultant shall not engage the services of any person or persons in the employ of the City at the time of commencing such services without the written consent of the City.

18. SUSPENSION AND TERMINATION OF AGREEMENT

A. The right is reserved by the City to suspend this Agreement at any time. Such suspension may be effected by the City giving written notice to the Consultant, and shall be effective as of the date established in the suspension notice. Payment for Consultant's services shall be made by the City for services performed to the date established in the suspension notice. Should the City reinstate the work after notice of suspension, such reinstatement may be accomplished by thirty (30) days written notice within a period of six (6) months after such suspension, unless this period is extended by written consent of the Consultant.

B. Upon ten (10) days written notice to the Consultant, the City may terminate the Agreement at any time if it is found that reasons beyond the control of either the City or Consultant make it impossible or against the City's interest to complete the Agreement. In such case, the Consultant shall have no claims against the City except for the value of the work performed up to the date the Agreement is terminated.

C. The City may also terminate this Agreement at any time if it is found that the Consultant has violated any material term or condition of this Agreement or that Consultant has failed to maintain workers' compensation insurance or other insurance provided for in this Agreement. In the event of such default by the Consultant, the City may give ten (10) days written notice to the Consultant of the City's intent to terminate the Agreement. Consultant shall have ten (10) days from notification to remedy the conditions constituting the default.

D. In the event that this Agreement is terminated in accordance with paragraph C of this section, the City may take possession of any work and may complete any work by whatever means the City may select. The cost of completing said work shall be deducted from the balance which would have been due to the Consultant had the Agreement not been terminated and work completed in accordance with contract documents.

E. The Consultant may terminate this Agreement if it is found that the City has violated any material term or condition of this Agreement. In the event of such default by the City, the Consultant shall give ten (10) days written notice to the City of the Consultant's intent to terminate the Agreement. City shall have ten (10) days from notification to remedy the conditions constituting the default.

19. TAXES

The Consultant shall pay all sales and use taxes required to be paid to the State of Iowa on the work covered by this Agreement. The Consultant shall execute and deliver and shall cause any sub-consultant or subcontractor to execute and deliver to the City certificates as required to permit the City to make application for refunds of said sales and use taxes as applicable. The City is a municipal corporation and not subject to state and local tax, use tax, or federal excise taxes.

20. SEVERABILITY

If any portion of this Agreement is held invalid or unenforceable by a court of competent jurisdiction, the remaining portions of this Agreement shall continue in full force and effect.

21. MISCELLANEOUS HEADINGS

Title to articles, paragraphs, and subparagraphs are for information purposes only and shall not be considered a substantive part of this Agreement.

22. FURTHER ASSURANCES

Each party hereby agrees to execute and deliver such additional instruments and documents and to take all such other action as the other party may reasonably request from time to time in order to effect the provisions and purposes of this Agreement.

23. COUNTERPARTS

This Agreement may be executed in any number of counterparts, each of which shall constitute an original document, no other counterpart needing to be produced, and all of which when taken together shall constitute the same instrument.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized officers or agents on the day and year first above written.

CONSULTANT	CITY OF WEST DES MOINES
BY:_____	BY:_____
Patrick F. Dunn, PLA, ASLA, LEED AP Principal	Ryan T. Jacobson City Clerk

RDG PLANNING ● DESIGN

Attachment A

scope of services

Valley View Park SW Restrooms and Shelter — December 11, 2017

RDG 3001.188.00

Location:
Valley View Park
255 81st Street
West Des Moines, IA 50266

Owner:
City of West Des Moines Parks and Recreation Department
4200 Mills Civic Parkway
West Des Moines, IA 50265

Description:
The scope of this project is to provide schematic design, design development, construction documents, bidding and construction period services for the Southwest Restrooms and Shelter Building, two to four adjacent lighted sand volleyball courts, and associated site and utility improvements at Valley View Park. Schematic design services will be provided for a typical entry portal sign and a typical directional sign for the Park. The previously developed Valley View Park Master Plan (2011), and subsequent improvement projects will be utilized as a beginning point for design of the Southwest Restrooms and Shelter Building. The preliminary project budget identified by the City for these improvements is $908,000.

Project Location Diagram | Valley View Park Master Plan (2011)

Basic Services Overview:
RDG Planning & Design (RDG), as the prime consultant and primary point of contact for the City of West Des Moines Parks and Recreation Department (Owner), will provide project management, landscape architectural, architectural, lighting design, civil, electrical, and mechanical engineering services. RDG has engaged subconsultants Saul Engineering for structural engineering and Stecker–Harmsen for cost estimating services. Our basic services for this project will include:

- Task 1. Pre–Design
- Task 2. Schematic Design
- Task 3. Design Development and Cost Estimating
- Task 4. Construction Documents and Cost Estimating
- Task 5. Bidding
- Task 6. Construction Administration

Basic Services Workplan:
All meetings noted herein are intended to be facilitated by our team directly with Parks and Recreation Department staff. No stakeholder sessions, neighborhood meetings, public open houses, or update presentations to Council, Boards, or Commissions are included. No City Site Plan development, submittal, review, and/or approval processes are included. Below is the workplan our team will execute to complete our basic services.

Task 1. Pre–Design

Task 1.1 Assemble existing conditions base mapping utilizing 2010 topographic survey data and recently completed basketball and tennis court improvement projects provided by the City. Additional, current topographic survey data may be required if this existing information is incomplete and/or insufficient to complete design and engineering of the project improvements.

Task 1.2 Create a program summary and budget estimate for the proposed project improvements to validate the preliminary program with the established construction budget. This document will be used as a working tool throughout the project to align the scope of improvements with available financial resources, and prioritize improvements as needed.

Task 1.3 Develop the scope of services and proposal request for a geotechnical engineer to complete soil borings and develop a geotechnical exploration report of the project site required to appropriately design and engineer the project improvements. Agreement for geotechnical exploration services to be executed between the City and geotechnical engineer.

Task 1.4 <u>Meeting #1:</u>
- A. Facilitate this meeting with City Staff.
- B. Objectives of this meeting are:
  - i. Review schedule and communication procedures for the project.
  - ii. Confirm program and construction budget.
  - iii. Review base mapping and determine if additional topographic survey data is needed.
  - iv. Discuss other project–related parameters and/or requirements.
  - v. Receive feedback and authorization from City Staff to proceed with schematic design.

Task 2. Schematic Design

Task 2.1 Complete schematic design drawings for the project improvements.

Task 2.2 Update the programming budget estimate developed during pre–design based on schematic design documents.

Task 2.3 <u>Meeting #2:</u>
- A. Facilitate this meeting with City Staff.
- B. Objectives of this meeting are:
  - i. Review schematic design documents.
  - ii. Review updated programming budget estimate.
  - iii. Receive feedback and authorization City Staff to proceed with design development.

Task 3. Design Development

Task 3.1 Complete 50% design development drawings for the project improvements appropriately incorporating comments from City Staff.

Task 3.2 <u>Meeting #3:</u>
- A. Facilitate this meeting with City Staff.

B. Objectives of this meeting are:
   i. Review 50% design development documents.
   ii. Receive feedback and authorization from City Staff to proceed with cost estimating.

Task 3.3 Coordinate with cost consultant, to have a design development cost estimate completed based on current design development documents.

Task 3.4 Complete 100% design development drawings and specifications incorporating comments from City Staff and appropriately addressing cost–related items based on third–party design development cost estimate.

Task 3.5 Meeting #4:
A. Facilitate this meeting with City Staff.
B. Objectives of this meeting are:
   i. Review 100% design development documents.
   ii. Review third–party design development cost estimate.
   iii. Receive feedback and authorization from City Staff to proceed with construction documents.

Task 4. Construction Documents

Task 4.1 Complete 50% construction drawings and specifications for the project improvements appropriately incorporating comments from City Staff. Front–end specifications to be provided by City for inclusion in the project manual.

Task 4.2 Meeting #5:
A. Facilitate this meeting with the Advisory Committee and City Staff.
B. Objectives of this meeting are:
   i. Review 50% construction documents.
   ii. Receive feedback and direction from the Advisory Committee and City Staff.

Task 4.3 Coordinate with cost consultant to have a final cost estimate completed based on current construction documents.

Task 4.4 Complete 100% construction drawings and specifications incorporating comments from City Staff and appropriately addressing cost–related items based on the third–party final cost estimate.

Task 4.5 Meeting #6:
A. Facilitate this meeting with City Staff.
B. Objectives of this meeting are:
   i. Review 100% construction documents.
   ii. Review third–party final cost estimate.
   iii. Receive authorization from City Staff to proceed with bidding.

Task 5. Bidding

Task 5.1 Provide digital PDF bidding documents for the project improvements to the City, local printers and plan rooms to be accessed by prospective bidders.

Task 5.2 Provide prospective bidders with clarifications and answers to questions related to the project during the bidding phase of work and issue addenda as appropriate.

Task 5.3 Bid Opening:
A. Participate in the bid opening with City representatives and prospective bidders.

Task 5.4 Develop a bid tabulation of received bids, evaluate bidders, and provide written recommendation to the City for acceptance of the lowest qualified bidder.

Task 5.5 Assist City with development of the agreement to be executed between the Owner and Contractor for construction of the project improvements.

Task 6. Construction Administration

Task 6.1 Pre–Construction Meeting:

A. Participate in this meeting with City representatives, and Contractor(s) to review schedule, communication procedures, submittals, and other logistics related to the construction phase of work.

Task 6.2 Review and approve contractor product submittals and shop drawings required as part of the construction contract.

Task 6.3 Respond to Contractor submitted written RFI's and issue supplemental drawings and instructions to provide design intent clarifications as appropriate.

Task 6.4 Construction Progress Meetings:

A. Participate in six (6) construction progress meetings/site observation visits with the City and Contractor during construction. Additional construction progress meetings/site observation visits to achieve construction completion to be provided as an additional service.

Task 6.5 Review Contractor applications for payment and make recommendation to the City for payment.

Task 6.6 Substantial Completion Site Visit:

A. Participate in one (1) substantial completion site visit with the City and Contractor to observe the substantially complete project. Additional substantial completion site visits to achieve construction completion to be provided as an additional service.

Task 6.7 Develop a punch–list of outstanding items the Contractor will need to address prior to the final completion site visit.

Task 6.8 Final Completion Site Visit:

A. Participate in one (1) final completion site visit with the City and Contractor to observe the final project and completed items identified in the punch–list. Additional final completion site visits to achieve construction completion to be provided as an additional service.

Task 6.9 Develop written recommendation to the City for acceptance of the completed project.

END OF BASIC SCOPE OF SERVICES

Additional Value–Added Services (not included basic services)

RDG Planning & Design has been fortunate to collaborate with our clients on many meaningful parks and recreation projects. Through these experiences we have developed a deep expertise in programming, planning, and designing unique parks and recreation facilities and have provided our clients with a variety of additional tools and resources to promote, advocate, fundraise, and plan for future, detailed design, construction, operations, and maintenance of these wonderful assets. In addition to our basic services, below is an abbreviated list of value–added services, tools, and resources our consultant team could provide for your project if desired:

1. Additional meetings and presentations
2. Aerial/birds–eye and pedestrian/eye–level illustrative perspective color renderings
3. Digital 3D modeling, rendering images, and animated fly–through videos
4. Film narration, digital recording, and video formatting and production
5. Operations and maintenance planning and proformas
6. Website development and management
7. Media publications
8. Community surveys, public informational forums, and stakeholder and user group meetings
9. Advocacy efforts, fundraising, and grant application assistance

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Excluded Services (not included basic services)

1. Topographic and/or boundary surveys
2. Environmental assessments, including wetland delineation, protected species and/or cultural resources investigations, tree surveys
3. City Site Plan preparation, submittal, review, and/or approval process
4. Investigations of utilities which lack documentation in the public record
5. Tracing or televising of underground utilities
6. Soil borings
7. Geotechnical engineering
8. Traffic impact plan
9. Applicable jurisdictional entitlement and approval processes and/or permitting
10. Public improvement plans within existing right–of–way
11. Appraisal, platting, annexation, rezoning
12. Percolation tests and septic system design
13. Legal services, title opinions, title research, easement research
14. Public utilities relocation(s) and/or design of utility services to the site
15. Energy modeling and calculations
16. Commissioning of systems
17. Rebates, grants, or other funding applications
18. Life–cycle cost analysis
19. Operational and financial analysis
20. Local and State code review meetings
21. Environmental reviews, reports, or permits
22. Permit applications
23. Building energy simulation
24. Sampling, laboratory, and on–site material testing or performance and intrusive testing
25. Hazardous material testing
26. All other scope and specialty services not specifically identified in basic services described herein

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RDG PLANNING ● DESIGN

Attachment B

schedule

Valley View Park SW Restrooms and Shelter

December 11, 2017
RDG 3001.188.00

Location:
Valley View Park
255 81st Street
West Des Moines, IA 50266

Owner:
City of West Des Moines Parks and Recreation Department
4200 Mills Civic Parkway
West Des Moines, IA 50265

Schedule:
RDG Planning & Design proposes to complete our Basic Services as described in Attachment A within twelve (12) months from the date of receiving a fully executed agreement from the City of West Des Moines.

END OF SCHEDULE

RDG PLANNING ● DESIGN

Attachment C

schedule of fees

Valley View Park SW Restrooms and Shelter December 11, 2017

RDG 3001.188.00

Location:
Valley View Park
255 81st Street
West Des Moines, IA 50266

Owner:
City of West Des Moines Parks and Recreation Department
4200 Mills Civic Parkway
West Des Moines, IA 50265

Schedule of Fees:
Compensation from the City of West Des Moines to RDG Planning & Design for basic services as described in Attachment A shall be a fixed fee in the amount of one hundred nineteen thousand five hundred dollars and zero cents ($119,500.00), as follows:

Task 1.	Pre–Design	$ 2,000
Task 2.	Schematic Design	$ 18,400
Task 3.	Design Development and Cost Estimating	$ 28,750
Task 4.	Construction Documents and Cost Estimating	$ 35,650
Task 5.	Bidding	$ 4,600
Task 6.	Construction Administration	$ 27,600
	Expenses	$ 2,500
		$ 119,500

This fee is for basic services described in Attachment A. If the scope of the project or services are materially changed, or the budget is increased by ≥ 2.00% as described in Attachment A, or the schedule described in Attachment B is modified, the amounts of compensation shall be equitably adjusted.

END OF FEE SCHEDULE