CITY OF WEST DES MOINES
CITY COUNCIL MEETING COMMUNICATION

DATE: **December 11, 2017**

ITEM:

Resolution - Approving Professional Services Agreement
Public Services Fueling Facility Modifications

FINANCIAL IMPACT:

The cost of the Professional Services Agreement associated with the design of this project is anticipated not to exceed $37,642.00 for Basic Services. In addition, the cost for performing Resident Consultant Services will not exceed $3,920.00. Should the cost for the professional services be projected to exceed the amounts set forth in the contract, staff would not authorize such expenditures without further approval by the City Council. All work will be billed on an hourly basis using the established hourly fee structure as set forth in the contract. All costs for these services can be paid from account no. 500.000.000.5250.495 with the ultimate funding intended to come from General Funds.

BACKGROUND:

Approval of this action authorizes FEH Design to perform the professional services necessary for the modifications to the fueling facility at the current Public Services Facility located at 560 South 16th Street. Modifications include updating wiring & conduit, fuel pumps, fuel pump island, fuel master control system, and lighted canopy as well as the addition of Diesel Exhaust Fluid (DEF) dispensary equipment necessary to comply with enhanced emissions requirements. The fueling facility at the current Public Services Facility will still be highly utilized once the new West Public Services Facility is constructed, so the need for these modifications is justified.

The Engineering Services Department retains professional consultants based on their past work experience, qualifications of their staff, familiarity with the project, manpower availability, and past performance. Once a firm has been selected based on the above criteria, City staff then negotiates a fee with the consultant for performing the desired scope of services. City staff attempts, whenever feasible, to distribute professional services work on an equitable basis to qualified firms maintaining local metropolitan area offices who have expressed interest in working for the City of West Des Moines.

This agenda item was distributed to the Public Services Subcommittee by e-mail only since there was no meeting.

OUTSTANDING ISSUES: None.

RECOMMENDATION:

City Council Adopt:

- Resolution Approving Professional Services Agreement for Public Services Fueling Facility Modifications.

Lead Staff Member: **Brian J. Hemesath, P.E., Interim City Engineer** BJH

STAFF REVIEWS

Department Director	Brian J. Hemesath, P.E., Interim City Engineer
Appropriations/Finance	Tim Stiles, Finance Director
Legal	Richard Scieszinski, City Attorney JBW
Agenda Acceptance	

PUBLICATION(S) (if applicable)

Published In	
Dates(s) Published	

SUBCOMMITTEE REVIEW (if applicable)

Committee			
Date Reviewed			
Recommendation	Yes	No	Split

RESOLUTION APPROVING PROFESSIONAL SERVICES AGREEMENT

WHEREAS, funding is available for the following described public project:

Public Services Fueling Facility Modifications
Project No. 0510-080-2017

and,

WHEREAS, said project Plans, Specifications, Form of Contract, and Estimate of Cost need to be prepared; and,

WHEREAS, Engineering Services Department staff have recommended Plans, Specifications, Form of Contract, and Estimate of Cost be prepared by FEH Design, and,

WHEREAS, the Engineering Services Department has obtained a written proposal from FEH Design to do the work requested, which estimates the following cost to the City of West Des Moines;

Basic Services of the Consultant	**$37,642.00**
Resident Consultant Services	**$ 3,920.00**
Total	**$41,562.00**

therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEST DES MOINES, IOWA, that FEH Design is hereby directed to prepare Plans, Specifications, Form of Contract, and Estimate of Cost for the above named project.

BE IT FURTHER RESOLVED, that the City Clerk is authorized and directed to enter into an agreement with FEH Design for the cost indicated above as payment by the City of West Des Moines for the services indicated.

PASSED AND APPROVED on this **11th** day of **December 2017.**

Steven K. Gaer, Mayor

ATTEST:

Ryan T. Jacobson, City Clerk

AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES

This Agreement is made and entered into this _____ day of _____, 2017, by and between the CITY OF WEST DES MOINES, a municipal corporation, hereinafter referred to as "City", and

_____,
(Fed. I.D. #_____), a professional corporation incorporated and licensed under the laws of the State of Iowa, party of the second part, hereinafter referred to as "Consultant" as follows:

THE CITY HEREBY AGREES TO RETAIN THE CONSULTANT FOR THE PROJECT AS DESCRIBED IN THIS AGREEMENT AND CONSULTANT AGREES TO PERFORM THE PROFESSIONAL SERVICES AND FURNISH THE NECESSARY DOCUMENTATION FOR THE PROJECT AS GENERALLY DESCRIBED IN THIS AGREEMENT.

1. SCOPE OF SERVICES

   Services provided under this Agreement for the Public Services Fueling Facility Modification (Project No. 0510-080-2017) shall be as further described in Attachment 1, Scope of Services.

2. SCHEDULE

   The schedule of the professional services to be performed shall conform to the Schedule set forth in Attachment 2. Any deviations from the Schedule shall be approved by the authorized City representative. The City agrees that the Consultant is not responsible for delays arising from a change in the scope of services, a change in the scale of the Project or delays resulting from causes not directly or indirectly related to the actions of the Consultant.

3. COMPENSATION

   A. In consideration of the professional services provided herein, the City agrees to pay the Consultant the following sum NOT-TO-EXCEED, including any authorized reimbursable expenses, pursuant to the Schedule of Fees set forth in Attachment 3.

I. Basic Services of the Consultant	$ 37,642
II. Resident Consultant Services	$ 3,920
Total	$ 41,562

   B. The Consultant shall invoice the City monthly for services, any reimbursable expenses and any approved amendments to this Agreement, based upon services actually completed at the time of the invoice. Final payment shall be due and payable within 30 days of the City's acceptance of Consultant's submission of final deliverables in accordance with the Scope of Services.

   C. In consideration of the compensation paid to the Consultant, the Consultant agrees to perform all professional services to the satisfaction of the City by performing the professional services in a manner consistent with that degree of care and skill ordinarily exercised by members of Consultant's profession currently practicing under similar circumstances. If the performance of this Agreement involves the services of others or the furnishing of equipment, supplies, or materials, the Consultant agrees to pay for the same in full.

4. INSURANCE

   A. Consultant understands and agrees that Consultant shall have no right of coverage under any and all existing or future City comprehensive, self or personal injury policies. Consultant shall provide insurance coverage for and on behalf of Consultant that will sufficiently protect Consultant or Consultant' representative(s) in connection with the professional services which are to be provided by Consultant pursuant to this Agreement, including protection from claims for bodily

injury, death, property damage, and lost income. Consultant shall provide worker's compensation insurance coverage for Consultant and all Consultant's personnel. Consultant shall file applicable insurance certificates with the City, and shall also provide evidence of the following additional coverage.

B. The Consultant shall provide evidence of comprehensive general liability coverage and contractual liability insurance by an insurance company licensed to do business in the State of Iowa in the limits of at least $1,000,000 each personal injury accident and/or death; $1,000,000 general aggregate personal injury and/or death; and $1,000,000 for each property damage accident. The evidence shall designate the City as an additional insured, and that it cannot be canceled or materially altered without giving the City at least thirty (30) days written notice by registered mail, return receipt requested.

C. The Consultant shall also provide evidence of automobile liability coverage in the limits of at least $1,000,000 bodily injury and property damage combined. The evidence shall designate the City as an additional insured, and that it cannot be cancelled or materially altered without giving the City at least thirty (30) days written notice by registered mail, return receipt requested.

D. The Consultant shall provide evidence of professional liability insurance, by an insurance company licensed to do business in the State of Iowa, in the limit of $1,000,000 for claims arising out of the professional liability of the Consultant. Consultant shall provide City written notice within five (5) days by registered mail, return receipt requested of the cancellation or material alteration of the professional liability policy.

E. Failure of Consultant to maintain any of the insurance coverages set forth above shall constitute a material breach of this Agreement.

5. NOTICE

Any notice to the parties required under this agreement shall be in writing, delivered to the person designated below, by United States mail or in hand delivery, at the indicated address unless otherwise designated in writing.

FOR THE CITY:

Name: City of West Des Moines
Attn: Ryan T. Jacobson, City Clerk
Address: 4200 Mills Civic Parkway
City, State: West Des Moines, IA 50265-0320

FOR THE CONSULTANT:

Name: FEH DESIGN
Attn: Denny Sharp
Address: 604 East Grand Avenue
City, State: Des Moines, IA 50309

6. GENERAL COMPLIANCE

In the conduct of the professional services contemplated hereunder, the Consultant shall comply with applicable state, federal, and local law, rules, and regulations, technical standards, or specifications issued by the City. Consultant must qualify for and obtain any required licenses prior to commencement of work, including any professional licenses necessary to perform work within the State of Iowa.

7. STANDARD OF CARE

Services provided by the Consultant under this Agreement shall be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances.

8. INDEPENDENT CONTRACTOR

Consultant understands and agrees that the Consultant and Consultant's employees and representatives are not City employees. Consultant shall be solely responsible for payment of salaries, wages, payroll taxes, unemployment benefits, or any other form of compensation or benefit to Consultant or Consultant's employees, representatives or other personnel performing the professional services specified herein, whether it be of a direct or indirect nature. Further, it is expressly understood and agreed that for such purposes neither Consultant nor Consultant's employees, representatives or other personnel shall be entitled to any City payroll, insurance, unemployment, worker's compensation, retirement, or any other benefits whatsoever.

9. NON-DISCRIMINATION

Consultant will not discriminate against any employee of applicant for employment because of age, color, creed, disability, gender identity, national origin, race, religion, sex, sexual orientation, or veteran status. Consultant will, where appropriate or required, take affirmative action to ensure that applicants are employed, and that employees are treated, during employment, without regard to their age, color, creed, disability, gender identity, national origin, race, religion, sex, sexual orientation, or veteran status. Consultant will cooperate with the City in using Consultant's best efforts to ensure that Disadvantaged Business Enterprises are afforded the maximum opportunity to compete for subcontracts of work under this Agreement.

10. HOLD HARMLESS

Consultant agrees to indemnify and hold harmless the City, its officers, agents, and employees from any and all claims, settlements and judgments, to include all reasonable investigative fees, attorney's fees, and court costs for any damage or loss which is due to or arises from a breach of this Agreement, or from negligent acts, errors or omissions in the performance of professional services under this Agreement and those of its sub consultants or anyone for whom Consultant is legally liable.

11. ASSIGNMENT

Consultant shall not assign or otherwise transfer this Agreement or any right or obligations therein without first receiving prior written consent of the City.

12. APPROPRIATION OF FUNDS

The funds appropriated for this Agreement are equal to or exceed the compensation to be paid to Consultant. The City's continuing obligations under this Agreement may be subject to appropriation of funding by the City Council. In the event that sufficient funding is not appropriated in whole or in part for continued performance of the City's obligations under this Agreement, or if appropriated funding is not expended due to City spending limitations, the City may terminate this Agreement without further compensation to the Consultant. To the greatest extent allowed by law, the City shall compensate Consultant as provided in Section 18(B) of this Agreement.

13. AUTHORIZED AMENDMENTS TO AGREEMENT

A. The Consultant and the City acknowledge and agree that no amendment to this Agreement or other form, order or directive may be issued by the City which requires additional compensable work to be performed if such work causes the aggregate amount payable under the amendment, order or directive to exceed the amount appropriated for this Agreement as listed in Section 3, above, unless the Consultant has been given a written assurance by the City that lawful appropriation to cover the costs of the additional work has been made.

B. The Consultant and the City further acknowledge and agree that no amendment to this Agreement or other form, order or directive which requires additional compensable work to be performed under this Agreement shall be issued by the City unless funds are available to pay such additional costs, and the Consultant shall not be entitled to any additional compensation for any additional compensable work performed under this Agreement. The Consultant expressly

waives any right to additional compensation, whether in law or equity, unless prior to commencing the additional work the Consultant was given a written amendment, order or directive describing the additional compensable work to be performed and setting forth the amount of compensation to be paid, such amendment, order or directive to be signed by the authorized City representative. It is the Consultant's sole responsibility to know, determine, and ascertain the authority of the City representative signing any amendment, directive or order.

14. OWNERSHIP OF CONSULTING DOCUMENTS

All sketches, tracings, plans, specifications, reports, and other data prepared under this Agreement shall become the property of the City; a reproducible set shall be delivered to the City at no additional cost to the City upon completion of the plans or termination of the services of the Consultant. All drawings and data shall be transmitted in a durable material, with electronic files provided when feasible to do so. The Consultant's liability for use of the sketches, tracings, plans, specifications, reports, and other data prepared under this Agreement shall be limited to the Project.

15. INTERPRETATION

No amendment or modification of this Agreement shall be valid unless expressed in writing and executed by the parties hereto in the same manner as the execution of the Agreement. This is a completely integrated Agreement and contains the entire agreement of the parties; any prior written or oral agreements shall be of no force or effect and shall not be binding upon either party. The laws of the State of Iowa shall govern and any judicial action under the terms of this Agreement shall be exclusively within the jurisdiction of the district court for Polk County, Iowa.

16. COMPLIANCE WITH FEDERAL LAW

To the extent any federal appropriation has or will be provided for the Project, or any federal requirement is imposed on the Project, Consultant agrees that Consultant will comply with all relevant laws, rules and regulations imposed on City and/or Consultant necessary for receipt of the federal appropriation. Consultant shall provide appropriate certification regarding Consultant's compliance.

17. SOLICITATION AND PERFORMANCE

A. The Consultant warrants that it has not employed or retained any company or person, other than a bona fide employee working for the Consultant, to solicit or secure this Agreement, and that the Consultant has not paid or agreed to pay any company or person other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift or contingent fee.

B. The Consultant shall not engage the services of any person or persons in the employ of the City at the time of commencing such services without the written consent of the City.

18. SUSPENSION AND TERMINATION OF AGREEMENT

A. The right is reserved by the City to suspend this Agreement at any time. Such suspension may be effected by the City giving written notice to the Consultant, and shall be effective as of the date established in the suspension notice. Payment for Consultant's services shall be made by the City for services performed to the date established in the suspension notice. Should the City reinstate the work after notice of suspension, such reinstatement may be accomplished by thirty (30) days written notice within a period of six (6) months after such suspension, unless this period is extended by written consent of the Consultant.

B. Upon ten (10) days written notice to the Consultant, the City may terminate the Agreement at any time if it is found that reasons beyond the control of either the City or Consultant make it impossible or against the City's interest to complete the Agreement. In such case, the Consultant shall have no claims against the City except for the value of the work performed up to the date the Agreement is terminated.

C. The City may also terminate this Agreement at any time if it is found that the Consultant has violated any material term or condition of this Agreement or that Consultant has failed to maintain workers' compensation insurance or other insurance provided for in this Agreement. In the event of such default by the Consultant, the City may give ten (10) days written notice to the Consultant of the City's intent to terminate the Agreement. Consultant shall have ten (10) days from notification to remedy the conditions constituting the default.

D. In the event that this Agreement is terminated in accordance with paragraph C of this section, the City may take possession of any work and may complete any work by whatever means the City may select. The cost of completing said work shall be deducted from the balance which would have been due to the Consultant had the Agreement not been terminated and work completed in accordance with contract documents.

E. The Consultant may terminate this Agreement if it is found that the City has violated any material term or condition of this Agreement. In the event of such default by the City, the Consultant shall give ten (10) days written notice to the City of the Consultant's intent to terminate the Agreement. City shall have ten (10) days from notification to remedy the conditions constituting the default.

19. TAXES

The Consultant shall pay all sales and use taxes required to be paid to the State of Iowa on the work covered by this Agreement. The Consultant shall execute and deliver and shall cause any sub-consultant or subcontractor to execute and deliver to the City certificates as required to permit the City to make application for refunds of said sales and use taxes as applicable. The City is a municipal corporation and not subject to state and local tax, use tax, or federal excise taxes.

20. SEVERABILITY

If any portion of this Agreement is held invalid or unenforceable by a court of competent jurisdiction, the remaining portions of this Agreement shall continue in full force and effect.

21. MISCELLANEOUS HEADINGS

Title to articles, paragraphs, and subparagraphs are for information purposes only and shall not be considered a substantive part of this Agreement.

22. FURTHER ASSURANCES

Each party hereby agrees to execute and deliver such additional instruments and documents and to take all such other action as the other party may reasonably request from time to time in order to effect the provisions and purposes of this Agreement.

23. COUNTERPARTS

This Agreement may be executed in any number of counterparts, each of which shall constitute an original document, no other counterpart needing to be produced, and all of which when taken together shall constitute the same instrument.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized officers or agents on the day and year first above written.

FEH DESIGN

BY: _____
Denny Sharp, AIA

CITY OF WEST DES MOINES

BY: _____
Ryan T. Jacobson, City Clerk

ATTACHMENT 1

SCOPE OF SERVICES

December 5, 2017

Mr. Jason M. Schlickbernd, P.E.
Principal Engineer
City of West Des Moines
4200 Mills Civic Parkway
West Des Moines, IA 50265

RE: PROFESSIONAL SERVICES FOR CITY OF WEST DES MOINES PUBLIC SERVICES FUELING STATION MODIFICATIONS

Dear Jason:

We are pleased to submit this proposal for professional services. We are very excited about the opportunity to be extend our work on the project to include the remodel of the existing fueling station. Based on our preliminary conversations about the project with your team and our previous experience with similar projects, we have developed an outline Scope of Work and assembled a team of professionals to address the many facets of this project.

Following in this proposal is information about our approach to the project, the anticipated Scope of Work, and the corresponding professional fees.

PROJECT OBJECTIVES

It is our understanding that the City of West Des Moines wishes to upgrade it's exiting fueling station at the current Public Works facility. The facility has a history of issues with wiring and corroded conduit, The actual island has sunk, and the current pumps are 25 years old. To keep a convenient location for fueling vehicles on the east side of the City, this facility needs to be updated. The updated facility will dispense both no-lead gas and diesel. It is currently intended to reuse the existing duel wall underground tanks, while including an alternate bid item to provide 2 new 10,000-gallon tanks. The existing fuel master control system will be updated. A new canopy will be constructed with lighting and a 16-foot clearance.

Construction for this project is intended to start in the spring of 2018.

PROJECT TEAM

We propose to utilize the following team of professionals to complete the design work for this project:

FEH DESIGN

- Architecture

604 EAST GRAND AVENUE
DES MOINES, IOWA 50309
515 288 2000 P

KUENY ARCHITECTS
- Fueling Station Planning
- Structural Engineering
- Electrical Engineering

SNYDER & ASSOCIATES
- Survey

SCOPE OF SERVICES

To meet the objectives identified above, we propose the following scope of services for the conceptual design phase of the project:

1. Kick off meeting:

   Conduct a kick off meeting with the full design team and all potential stakeholders to discuss in general the goals and objectives for the project and to discuss the potential opportunities this project presents.

2. Programming:

   Review the project requirements in detail and develop a schedule for the design and construction.

3. Site Survey

   A preliminary topographic survey will be collected in the project area.

   The survey will include:
   a. Establishing horizontal and vertical control points suitable for design and construction of the grading on this site.
   b. Identifying existing surface features, including roads, buildings, sidewalks, trees and bushes, retaining walls, and visible utilities
   c. Locating underground utilities as marked on the surface by public and private utility companies or from record documents. Flowlines of known and accessible sanitary sewer and storm sewer structures will be determined. A call to the Iowa One Call number will be made for purposes of requesting utility locates. Locating of private utilities on the property will be the responsibility of the City.
   d. Preparing a site drawing in CAD showing the information indicated above. In addition, existing ground contours will be shown at 1 or 2 foot intervals as appropriate. Property lines will be shown on the drawing based on information readily found in the field (property pins) and platted dimensions.

4. Site Design:

   Use the topographic survey to work with the Client to identify the specific location for the fuel island and tank installation.
   a. Once the location of the fuel island has been determined develop a grading plan to sheet flow storm water runoff away existing facility. The dispenser islands will be raised and graded such that water falling on the concrete will be directed away from the islands.
   b. No storm sewer system will be included in the site improvements and no storm water detention is included in the proposal.
   c. A paving plan with spot elevations will be provided for both the fuel island area and the area over the tanks. Granular surfacing will be provided for disturbed areas which are not paved.
   d. Prepare an erosion control plan to prevent sediment from leaving the work area.

5. Schematic Design:

Provide a Schematic Design package based on the approved Program Document. Prepare a plan that depicts the proposed fueling station improvements.

6. Budget Development:

Based on the approved Schematic Design the design team will develop budget cost projections for the project as identified. The projection will be broken down into major elements of the project for review by the stakeholders. Project budget will address both the hard construction cost and the soft costs associated with the project development.

7. Final Design:

Based on the approved schematic design and approved budget projection the design team would produce final contract documents to include construction drawings and technical specifications for review with the project stakeholders. The projected budget would also be updated for approval.

8. Bidding/Negotiations:

The Design Team will assist the owner with issuing contract documents to potential bidders, issue any required addendum and assist the owner with a public bid opening.

9. Construction Administration:

Because of factors beyond the control of the Consultant, such as: capability of the contractor, speed at which the contractor progresses, weather, traffic, construction staging, property owner questions/needs, etc., the Consultant can only provide an estimated fee for construction services. The following assumptions shall be used in preparing an estimate for construction administration services:

a. Construction administration and observation services are based on an 8 week period.
b. Construction administration an observation services are based on an assumed 3 hours of administration time per week.
c. The consultant shall review shop drawings submitted by the contractor and provide comments and recommendations for revisions as necessary.
d. It is understood the fees provided for construction services are estimates based on these assumptions, and if construction work extends beyond the time frame estimated or the Engineer needs to be on site more hours per week, an amendment to this agreement will be needed to complete the construction services.
e. Consultant will develop the agenda and conduct a preconstruction conference with City staff at City Hall for all parties involved in the project to establish schedules, review materials, conflicts, quality assurance, and other related items.
f. During construction, Consultant shall consult and advise the City on details related to the project construction. Consultant shall furnish periodic visits during construction to review progress and assist the Project Observer with questions. Observer will make the measurements required to determine the work completed by the Contractor for the purpose of progress payments.
g. A final construction review will also be conducted to determine final project quantities.
h. Consultant shall revise project plans to reflect changes in the project which occur during the construction phase and furnish City with these record drawings.
i. Consultant shall be available by phone, letter, or email for consultation and to respond to questions during or following construction.

j. The contractor will be responsible for material testing and all permitting and documentation associated with the decommissioning and removal the existing tanks and fuel island and the removal and disposal of fuel contaminated soils (if any) found during tank removal.
k. Consultant shall provide vertical control to Contractor during construction consisting of a maximum of four bench marks.
l. Consultant shall provide horizontal control to Contractor during installation of the tanks and construction of the fuel island by setting hubs for up to two gridlines in each direction of both the tank and fuel island installation.

10. Meetings

a. The Design Team will attend up to three meetings with the City to review and approve project plans. Meetings will include a preliminary kick off meeting for the purpose of discussing details of items to be included in the project and for the purpose of collecting data and information needed for the plans, a review of preliminary plans.

APPROVALS

Design and planning work completed during the conceptual design phase of the project will be reviewed and approved by designated City of West Des Moines representatives.

SCHEDULE

Work will start upon execution of this agreement and will proceed promptly through the City of West Des Moines process.

COMPENSATION

FEH DESIGN Inc. proposes to furnish the above outlined Scope of Services on an hourly rate basis for a fee of approximately $ 41,562 based on the attached spread sheet. The billing cycle will be monthly.

Miscellaneous reimbursable expenses will be charged at cost in addition to the professional fees identified above, which is also estimated on the attached spread sheet.

AUTHORIZATION

Thank you for giving us the opportunity to submit this Proposal for Professional Services. Should you find our proposal acceptable, please sign both copies and return one to our office to serve as our authorization to proceed.

Sincerely,

Dennis J. Sharp, AIA, President

604 EAST GRAND AVENUE
DES MOINES, IOWA 50309
515 288 2000 P

APPROVED BY CITY OF WEST DES MOINES:

_____

Signature

_____

Title

_____

Date

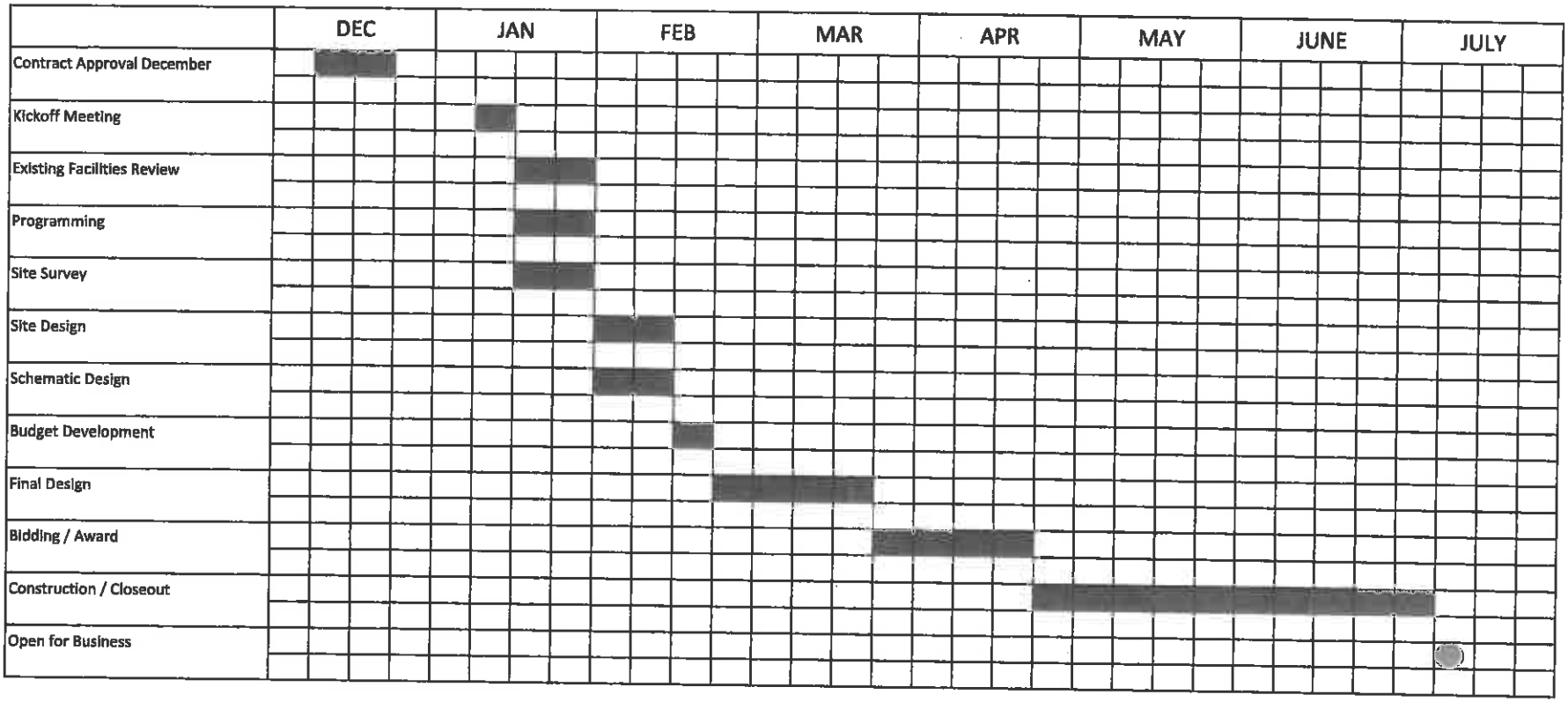
ATTACHMENT 2

PROJECT SCHEDULE

WEST DES MOINES

PUBLIC SERVICES FUELING STATION MODIFICATIONS

Attachment 2 Project Schedule



FEH DESIGN

ATTACHMENT 3

HOURLY RATES

CLIENT: City of West Des Moines
PROJECT NAME: Public Services Fueling Station Modifications

FEH DESIGN

Attachment 3 Hourly Rates

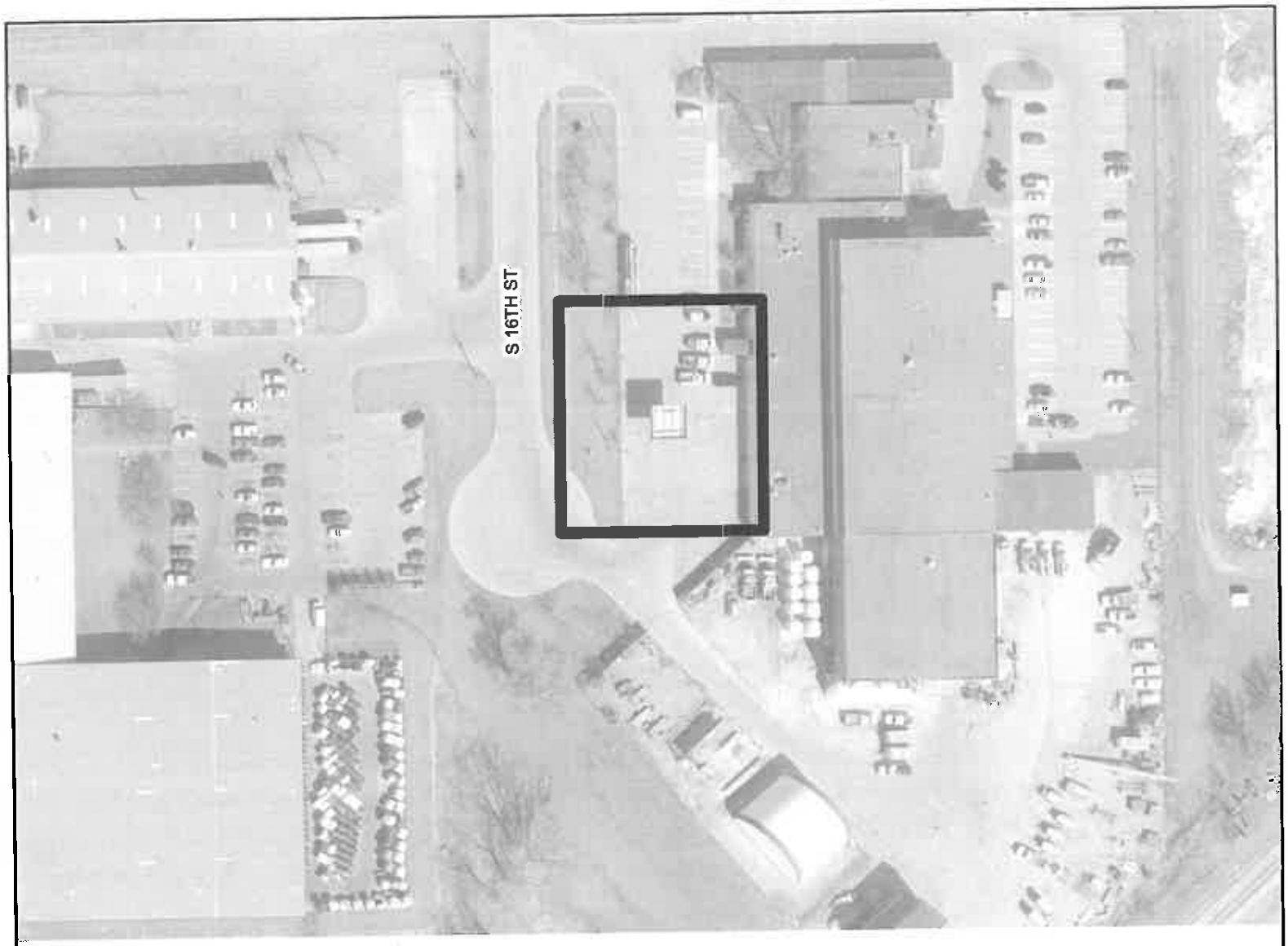
PROJECT NUMBER:
DATE: 12/5/2017
BY: Denny Sharp

Architectural/Engineering Services & Hours Projection
Worksheet - West Des Moines Services Works Fueling Station Modifications

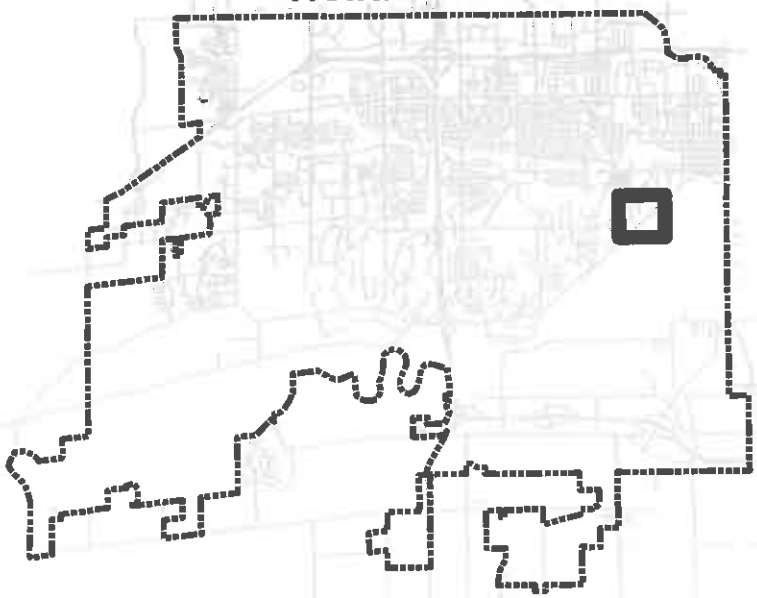
No.	Projected Staff To Be Used	Staff Type / Position	Task Description: FEH Design/Kueny Architects														Cost Determination				
			Kick off meeting	Programming	Existing Conditions Review	Site Design	Schematic Design	Budget Development	Final Design	Bidding	Construction Administration	Meetings					Total Hours	x	Rate	=	Cost($)
1		Denny Sharp	ARCHITECT	3		4		2	4	2			6			21	21	x	175.00	=	$3,675
3		John Kerrmann	PM/ARCHITECT	3	4	4		4	2	8	4	2	6			37	37	x	175.00	=	$6,475
4		FEH Architect	ARCHITECT			4	4			8		8				24	24	x	100.00	=	$2,400
5		Jon Wallenkamp	ARCHITECT	3	8		4	8		8	8	8	8			53	53	x	145.00	=	$7,685
6		Kueny	ARCHITECT							30	8					38	38		115.00		$4,370
7		Kueny	STRUCTURAL		2					12	4	6				24	24	x	115.00	=	$2,760
8		Kueny	ELECTRICAL		2					18	4	8				32	32		115.00		$3,680
9		Kueny	SPECIFICATIONS							8						8	8		115.00		$920
10		TBD	ESTIMATOR						8							8	8		115.00		$920
																		x		=	
																		x		=	
																		x		=	
																		x		=	
																		x		=	
			SUB-TOTALS	9	16	12	8	14	14	94	28	32	18			245	245				

Reimbursable Expenses			=	$500
		SUBTOTAL		$33,385
Contingency			=	$6,677
		SUBTOTAL	=	$40,062
OTHER-SUBCONTRACTORS/CONSULTANTS				
SNYDER & ASSOCIATES	Survey			$1,500
			=	
			=	
		PPDC SUBTOTAL	=	$1,500

Proposed Per S.O.W.				
		GRAND TOTAL	=	$41,562



VICINITY MAP



LEGEND

PROJECT LOCATION

THE CITY OF WEST DES MOINES	PROJECT: **Public Services Fueling Facility Modifications**		
	LOCATION: **560 South 16th Street**		
	DRAWN BY: JDR	DATE: 11/29/2017	PROJECT NUMBER/NAME: 0510-080-2017	SHT. 1 of 1