

West Des Moines Human Services Advisory Board

139 6th Street, West Des Moines, IA 50265

November 21, 2017 Meeting Minutes

Members Present:

Sue Wright, Rick Riley, Dan Werner, Jessinda Madonia, Jo Helling, Jim Miller, Councilman Russ Trimble, Bill Solawetz, Jered Rogers, Janet Clary-Jones, Bob Shoemaker

Members Absent:

Wendy Ogden, Matt McNeece, Kasey Tickel, Lori Teel, Mary Bernabe

Staff Present:

Althea Holcomb

Citizen Participation:

None

Call To Order:

Dan Werner called the meeting to order at 5:40 p.m.

Approval of Minutes:

The minutes from the October 2017 meeting were approved by Rick Riley with the amendment to add confirmed names to the Citizen Participation section. Seconded by Jo Helling. Approved by board.

Director's Report:

- Client Activity and Discretionary Review :
 - Increase of Misc. Funding resulting from purchasing laptop computers
 - Approximately 30 food vouchers remain to be picked up
 - Board reviewed the client activity and discretionary review with no concerns reported
- Dan Werner acknowledged Althea's final comments within her report, thanking the entire board on behalf of Mary and Althea both.
- Building Update:
 - \$25,000.00 funding to be received from Lutheran Church of Hope
 - Jered Rogers inquired of us becoming a recurring donation recipient. Will follow up.
 - Des Moines Golf and Country request is still pending, no specific funding amount requested at this time.
 - Dan Werner recommended utilizing the DSM Register for funding ask
 - Jim Miller and Althea will submit funding ask to Greater Des Moines Community Foundation.
 - Jered Rogers recommended obtaining additional construction bids as the proposed seemed high to him.
 - Rick Riley and Althea will submit funding ask to Don Seibel, CFO of Farm Bureau
 - Bob Shoemaker inquired if Microsoft has a community responsibility, including funding of such projects.
 - Althea to refer this question to Clyde Evans. Will follow up.

(continued)

Chair Report:

- Donor Wall to be established permanently in the WDM HS reception area.
 - Jim Miller recommended utilizing the Moberg Tree however it was discussed that the location of the tree is out of sight and difficult to move its location.
- ASI Sign Company is currently creating heart theme recognition that will include the donors name and year of donation.
- Food truck/beer hall fundraiser will be held the beginning of May from 5-9 p.m. on a Thursday. Committee is aware of Farmers Market timing conflicts.
- Friends Foundation invited to tour areas of building remodeling needs.

Old Business:

- Volunteer Appreciation Pot Luck:
 - Scheduled for December 21, 2017. Please join! Sign-up sheet is currently available or you may e-mail Mindy directly.
- Handyman Guidelines
 - One person currently receiving services has been reported to be non-qualified with new guidelines. The board approved to grandfather this one person, to remain receiving services.
 - Sue Wright approved new guidelines with the amendments to strike “Physical” and only state “Disability” and change all titling from “Handyman Guidelines” to “Home Maintenance Guidelines”. Seconded by Bill Solawetz. Approved by the board.

New Business:

- Childcare/Medical Clinic Proposal:
 - WDM Human Services to provide the space and clients, clinic to provide remaining needs such as equipment and staffing.
- There will be no licensing requirements. There will potentially be additional insurance needs.
- Services will only be offered when an educational course is in session.
- We will provide toys, snacks, beds and such needs for access.
- Gilcrest Jewett has committed to donating cabinetry

There being no further business, the meeting was adjourned at 6:30 p.m.

Respectfully submitted,

Jessinda Madonia

CC: Mayor, Council member, City Manager