

**WEST DES MOINES PARKS AND RECREATION ADVISORY BOARD PROCEEDINGS
Thursday, January 18, 2018**

The meeting of the West Des Moines Parks and Recreation Advisory Board was called to order on Thursday, January 18, 2018 at 5:30 p.m. by Ridgway in the absence of the Chair and Vice Chair.

Commission	Heather Schebel <i>Vice Chair</i>	Joe Hrdlicka <i>Chair</i>	Forrest Ridgway	Rick Swalwell	Aaron Sewell <i>Secretary</i>
Present			X	X	X
Staff	Sally Orgies <i>Director of Parks & Recreation</i>	Dave Sadler <i>Superintendent of Parks</i>	Anna Poss <i>Administrative Secretary</i>		
Present	X	X	X		
Council	Russ Trimble <i>Council Liaison</i>				
Present	X				

On Item 1. Approval of Agenda

Sewell moved to approve the agenda as amended. Swalwell seconded. Motion carried, 3 yes.

On Item 2. Citizen Forum

Ted Ohmart, 1026 31st Street, West Des Moines, shared comments concerning the trail that is planned to be constructed along Grand Avenue between Fuller Road and Jordan Creek. Staff provided an update on the project. Ohmart also shared concerns about noise issues related to the proposed Civic Campus Amphitheater. Staff assured him that there is an acoustical engineer involved in the design of the facility and steps are being taken to minimize impacts from sound.

On Item 3. Approval of Minutes of November 16, 2017 Meeting and December 14, 2017 Workshop

Swalwell moved to approve the minutes as presented. Sewell seconded. Motion carried, 3 yes.

On Item 4. Old Business

No items.

On Item 5. New Business

On item 5A. Motion – Referral of Naming Request to Facilities Committee – Special Use Facility – Nellie Phenix Legacy Commons.

Sewell moved to refer the naming request to the Facilities Committee. Swalwell seconded. Motion carried, 3 yes.

On item 5B. Discussion – Site Plan Concepts

1. Hidden Point Park – Sadler described the location of the new park site which will serve as a neighborhood park. Sadler shared that there will be a public neighborhood meeting on February 6, 2018 to present the site plan and gather feedback. This is being done prior to holding a public hearing on the site plan due to past concerns raised by neighboring residents. One item that will be discussed at the meeting will be a potential pedestrian connection between the park and the Pheasant Ridge neighborhood to the south. Sadler showed the

Board three different concepts for the park. Trimble stated that he had heard concerns about having the park in this location because of the potential access to the private Pheasant Ridge Lake. Sewell shared that he preferred option one because of the location of the parking area. Ridgway added that he enjoyed how the trail goes through the park from east to west in concept two. Swalwell added he didn't like the dead ended trail section located on the east side of the park. Staff will take these comments and prepare a final concept to be presented at the public neighborhood meeting.

2. Whisper Point Park – Sadler described the location of the new park site. Sadler explained that zoning changed in the area from office to residential, so since the land for the park is already dedicated, staff will be working with those developers to possibly construct some of the park amenities. Sadler shared the concept plan for the park. The Board was in support of the concept plan as presented. A letter with a copy of the concept plan will be sent to all surrounding property owners with an opportunity to submit written comments.

On Item 6. Staff Reports

On Item 6A. Superintendent of Parks

Sadler stated there is an update on the Five Waters Project design in the packet. He shared that in addition to Hidden Point Park and Whisper Point Park, planning is being done on Pinedale Park. The replacement of the north bridge in Pearson Park is being planned to take place in the spring. The next Valley View Park phase will include a shelter, restrooms and lighted volleyball courts, and plans are underway for that project. Woodland Hills Park is in the planning process for tennis and basketball courts and a loop trail. Florer Park's shelter is being replaced this summer. The Valley View Aquatic Center play structure will also be replaced after the aquatic center closes for the season. Staff is working on a park signage upgrade plan, and there are many shelter and restroom maintenance improvements planned to take place in several parks.

On Item 6B. Superintendent of Recreation

No report.

On Item 6C. Director of Parks and Recreation

Orgies shared that Hansen's last day was December 28, 2017 and recruitment for his replacement has begun. The Department is also working on hiring and recruiting for seasonal staff needs. Orgies informed the Board of the latest operating budget updates along with an update on some necessary adjustments to the CIP budget. Orgies shared the logo for the Five Waters Project and stated that Red Dot Advertising & Design has done a good job of understanding the Department's mission when preparing branding for the project. Orgies also reminded the Board that Sadler will be providing an update on the Five Waters Project every month. Orgies and Sadler gave an update about the plans and details for the pedestrian bridge over the Raccoon River.

On Item 7. Other Matters

No items.

On Item 8A: Receive, File and/or Refer:

December 11, 2017: Resolution – Accept Work – Valley View Tennis Court Project.

December 11, 2017: Resolution – Accept Work – South 39th Street Parking Lot.

December 11, 2017: Resolution – Accept Work – 2017 Concrete Trail Renovation Project.

December 11, 2017: Motion – Approval of Professional Services Agreement – Valley View Park, SW Restrooms and Shelter.

December 11, 2017: Resolution – Authorizing Application for Surface Transportation Block Grant (STBG)/Transportation Alternative Program (TAP) Funding – Des Moines Metropolitan Planning Organization.

December 27, 2017: Motion – Approval of Park Use Agreement – West Des Moines Girls Softball Association.

December 27, 2017: Motion – Approval of Professional Services Agreement – Marketing Services.

Swalwell moved to adjourn. Sewell seconded. Motion carried, 3 yes. Meeting adjourned at 7:20 p.m.

Respectfully submitted,

Anna Poss
Secretary

ATTEST:

Aaron Sewell
Advisory Board Secretary