CITY OF WEST DES MOINES
CITY COUNCIL MEETING COMMUNICATION

DATE: February 20, 2018

ITEM:

Motion – Approval of Contract Agreement
Landscape Maintenance

FINANCIAL IMPACT:

The estimated budget impact will be approximately $95,000 for Landscape Maintenance for street medians, Holiday Aquatic Center, and Valley View Aquatic Center. Payments will be made out of funds in the Public Services operating budget account 100.200.405.5250.437.

BACKGROUND:

This contract agreement would cover maintenance for street medians and aquatic centers; maintenance shall generally consist of turf maintenance (including mowing and chemical application), tree maintenance, landscape bed maintenance, hard surface maintenance, and other miscellaneous landscape maintenance items (perennial replacement, tree replacement, bed edging).

The contract term shall commence on April 1, 2018, and end on December 31, 2018, with the option to renew the contract on an annual basis per the same terms and conditions as the original contract. Three qualified bids were received. Reliable Property Services submitted the bid with the lowest total annual cost of $93,637. A copy of the bid tabulation is included for reference.

The approval of this contract agreement will allow the Public Services Department to maintain the current service levels for landscape maintenance of street medians and aquatic centers.

OUTSTANDING ISSUES: None

RECOMMENDATION:

- That the City Council approve the contract agreement with Reliable Property Services.

Lead Staff Member: Kevin Hensley, Public Service Superintendent

STAFF REVIEWS

Department Director	Bret Hodne, Public Services Director
Appropriations/Finance	Tim Stiles, Finance Director
Legal	Richard Scieszinski, City Attorney
Agenda Acceptance	

PUBLICATION(S) (if applicable)

Published In	
Dates(s) Published	

SUBCOMMITTEE REVIEW (if applicable)

Committee	Public Works		
Date Reviewed	February 12, 2018		
Recommendation	**Yes**	No	Split

FEBRUARY 14, 2018 BID TABULATION
LANDSCAPE MAINTENANCE

	Bidder No. 1			Bidder No. 2			Bidder No. 3		
	Reliable Property Services 1850 Destination Dr., Ste. A Grimes, IA 50111			Boetger Lawnscapes PO Box 65504 West Des Moines, IA 50265			Quality Cut Lawn Care LLC PO Box 65693 West Des Moines, IA 50265		
Item Description	**Medians**	**Holiday Aquatic**	**Valley View Aquatic**	**Medians**	**Holiday Aquatic**	**Valley View Aquatic**	**Medians**	**Holiday Aquatic**	**Valley View Aquatic**
Mowing	$39,354.00	$2,909.00	$4,959.00	$28,652.00	$1,508.00	$3,770.00	$45,600.00	$3,600.00	$6,960.00
Chemical Application									
Spring Pre-Emergent	$2,302.00	$120.00	$292.00	$3,315.00	$152.80	$420.00	$4,140.00	$382.00	$1,050.00
Spring Broadleaf	$845.00	$70.00	$116.00	$200.00	$65.00	$85.00	$1,656.00	$76.00	$210.00
Summer Fertilizer	$1,247.00	$96.00	$215.00	$2,320.00	$114.60	$315.00	$4,968.00	$190.00	$420.00
Roundup (Around Beds)	$550.00		$104.00	$1,350.00		$270.00	$630.00		$360.00
Roundup (Around Trees)	$360.00		$45.00	$1,350.00		$270.00	$1,300.00		$450.00
Fall Broadleaf	$845.00	$70.00	$116.00	$200.00	$65.00	$85.00	$1,656.00	$76.00	$210.00
Fall Fertilizer	$1,247.00	$96.00	$215.00	$2,320.00	$114.60	$315.00	$4,140.00	$190.00	$420.00
Tree Maintenance									
Deer Protection	$1,499.00		$800.00	$800.00		$500.00	$600.00		$400.00
Mulch Maintenance	$2,349.00		$776.00	$2,304.00		$96.00	$900.00		$600.00
Sucker Removal	$825.00		$350.00	$2,787.00		$232.00	$1,090.00		$275.00
Landscape Bed Maintenance									
Spring Cleanup	$5,750.00		$1,300.00	$5,568.00		$2,784.00	$3,600.00		$675.00
Spring Pre-Emergent	$550.00		$110.00	$1,500.00		$150.00	$435.00		$80.00
Mulch Maintenance	$9,450.00		$1,750.00	$15,750.00		$2,654.00	$16,441.00		$1,800.00
Weed Control	$3,000.00		$500.00	$1,500.00		$150.00	$6,000.00		$675.00
Deadheading	$800.00		$45.00	$3,000.00		$464.00	$600.00		$300.00
Fall Cleanup	$800.00		$50.00	$5,568.00		$2,784.00	$2,200.00		$375.00
Litter/Trash Removal	$675.00		$85.00	Included		Included	$3,000.00		$500.00
Hard Surface Maintenance									
Weed Control	$3,500.00	$500.00	$2,000.00	$3,000.00	$960.00	$960.00	$4,800.00	$92.00	$5,400.00
SUBTOTAL	**$75,948.00**	**$3,861.00**	**$13,828.00**	**$81,484.00**	**$2,980.00**	**$16,304.00**	**$103,756.00**	**$4,606.00**	**$21,160.00**
TOTAL ANNUAL COST	**$93,637.00**			**$100,768.00**			**$129,522.00**		

Additional Bid Items	**Quantity**	**Unit**	**Cost**	**Quantity**	**Unit**	**Cost**	**Quantity**	**Unit**	**Cost**
Perennial Replacement	1	1 Gallon Container	$18.00	1	1 Gallon Container	$37.50	1	1 Gallon Container	$16.00
Tree Replacement	1	2" Caliper	$420.00	1	2" Caliper	$246.00	1	2" Caliper	$387.50
Bed Edging	100	LF	$5.60/100 LF	100	LF	$120.00	100	LF	$75.00
Concrete Cleaning	1,000	SF	$55/Man Hour	1,000	SF	$350.00	1,000	SF	$4.00
Mowing Labor	-	Per Hour	$45.00	-	Per Hour	$45.00	-	Per Hour	$45.00

I hereby certify that this is a true tabulation of bids received on February 14, 2018, by the City of West Des Moines, Iowa 50265.

Brian Fowler
Parks Operations Supervisor

2/15/18
Date