CITY OF WEST DES MOINES
CITY COUNCIL MEETING COMMUNICATION

DATE: February 20, 2018

ITEM:

Resolution - Ordering Construction
Miscellaneous Repairs at Parks Restrooms / Shelters

FINANCIAL IMPACT:

The Engineering Estimate of Construction Cost for the Miscellaneous Repairs at Parks Restrooms / Shelters is $186,000.00. Payments will be made from account no. 500.000.000.5250.490 with the ultimate funding intended to come from General Funds.

BACKGROUND:

A Bid Letting should be scheduled for 2:00 p.m. on Wednesday, March 14, 2018 and a Public Hearing on the project should be scheduled for 5:35 p.m. on Monday, March 19, 2018. The contract would be awarded on Monday, March 19, 2018 and work will begin shortly thereafter.

The project includes miscellaneous repairs to restrooms and shelters at seventeen (17) Park locations throughout the City. Miscellaneous repairs include cosmetic repairs, painting, masonry sealing, siding repairs, flashing work around structure exteriors, door repairs, and replacement of toilet partitions. The project is anticipated to be completed by August 31, 2018.

OUTSTANDING ISSUES:

None.

RECOMMENDATION:

City Council Adopt:

- Resolution Ordering Construction of the Miscellaneous Repairs at Parks Restrooms / Shelters.
- Fixing 2:00 p.m. on Wednesday, March 14, 2018 as the time and date for project Bid Letting.
- Ordering the City Clerk to publish notice of Letting and Public Hearing.

Lead Staff Member: Brian J. Hemesath, P.E., Interim City Engineer BJH

STAFF REVIEWS

Department Director	Brian J. Hemesath, P.E., Interim City Engineer
Appropriations/Finance	Tim Stiles, Finance Director
Legal	Richard Scieszinski, City Attorney JBW
Agenda Acceptance	

PUBLICATION(S) (if applicable)

Published In	
Dates(s) Published	

SUBCOMMITTEE REVIEW (if applicable)

Committee	Public Services		
Date Reviewed	February 12, 2018		
Recommendation	Yes	No	Split

RESOLUTION ORDERING CONSTRUCTION AND NOTICE OF PUBLIC HEARING ON PLANS, SPECIFICATIONS, FORM OF CONTRACT, ESTIMATE OF COST, AND DIRECTING ADVERTISEMENT FOR BIDS

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEST DES MOINES, IOWA, that the following described public improvement:

Miscellaneous Repairs at Parks Restrooms / Shelters
Project No. 0510-060-2017

is hereby ordered to be constructed according to the Plans and Specifications prepared by Benjamin Design Collaborative, P.C. and now on file in the office of the City Clerk.

BE IT FURTHER RESOLVED, that the detailed Plans and Specifications, Form of Contract, Bid Security, and Notice to Bidders are hereby approved, subject to hearing thereon, and that the same are now on file in the office of the City Clerk for public inspection.

BE IT FURTHER RESOLVED, that the City Clerk is hereby directed to publish notice of hearing on the Plans and Specifications, Form of Contract, Bid Security and Estimate of Costs for said project to be held at 5:35 p.m. on Monday, March 19, 2018 with said notice published not less than four (4) days nor more than twenty (20) days prior to the date heretofore fixed.

BE IT FURTHER RESOLVED, that the City Clerk is hereby directed to publish Notice to Bidders for said project with publication not less than thirteen (13) days nor more than forty-five (45) days prior to the date for receiving bids. Said bids are to be filed prior to 2:00 p.m. on Wednesday, March 14, 2018.

BE IT FURTHER RESOLVED, that the bids received for construction of said improvements will be opened, publicly read and tabulated by the City Clerk, Deputy City Clerk, or City Clerk designee at 2:00 p.m. on Wednesday, March 14, 2018 and the results of said bids shall be considered at a meeting of this Council on Monday, March 19, 2018 at 5:35 p.m. and acted upon at said time, or such time as may then be fixed.

PASSED AND APPROVED on this **20th** day of **February, 2018.**

_____
Steven K. Gaer, Mayor

ATTEST:

_____
Ryan T. Jacobson, City Clerk

Benjamin Design Collaborative, P.C.
401 Clark Avenue, Suite 200
Ames, Iowa 50010
515-232-0888
Fax 515-232-0882

City of West Des Moines
Miscellaneous Repairs at Parks Restrooms / Shelters

Feb. 13, 2018

4200 Mills Civic Parkway, West Des Moines, Iowa
Project Number: 0510-060-2017

Opinion of Probable Cost

Base Bid Description:	BASE BID: General construction to include minor repairs and painting at seventeen (17) area parks, for the City of West Des Moines. General construction to also include minor siding and flashing work around the building exteriors and replacement of toilet partitions at a few identified structures. All Work to be completed while the buildings remain in operation.
Unit Prices:	UNIT PRICES: General construction for individual items identified with a Unit Cost request, to include the additional cost of a identified amount of an item, added to the balance of the Work.

Opinion of Probable Cost

Proposal Item No.	Item		Unit	Quantity	Cost	Notes
1	Lump Sum Base Bid Proposal		1	Lump Sum	$ 186,000.00	n/a
3	Unit Prices: Painting Siding		1	$/100 SF	$ 240.00	n/a
4	Unit Prices: Painting Ceilings		1	$/100 SF	$ 280.00	n/a
5						
6						

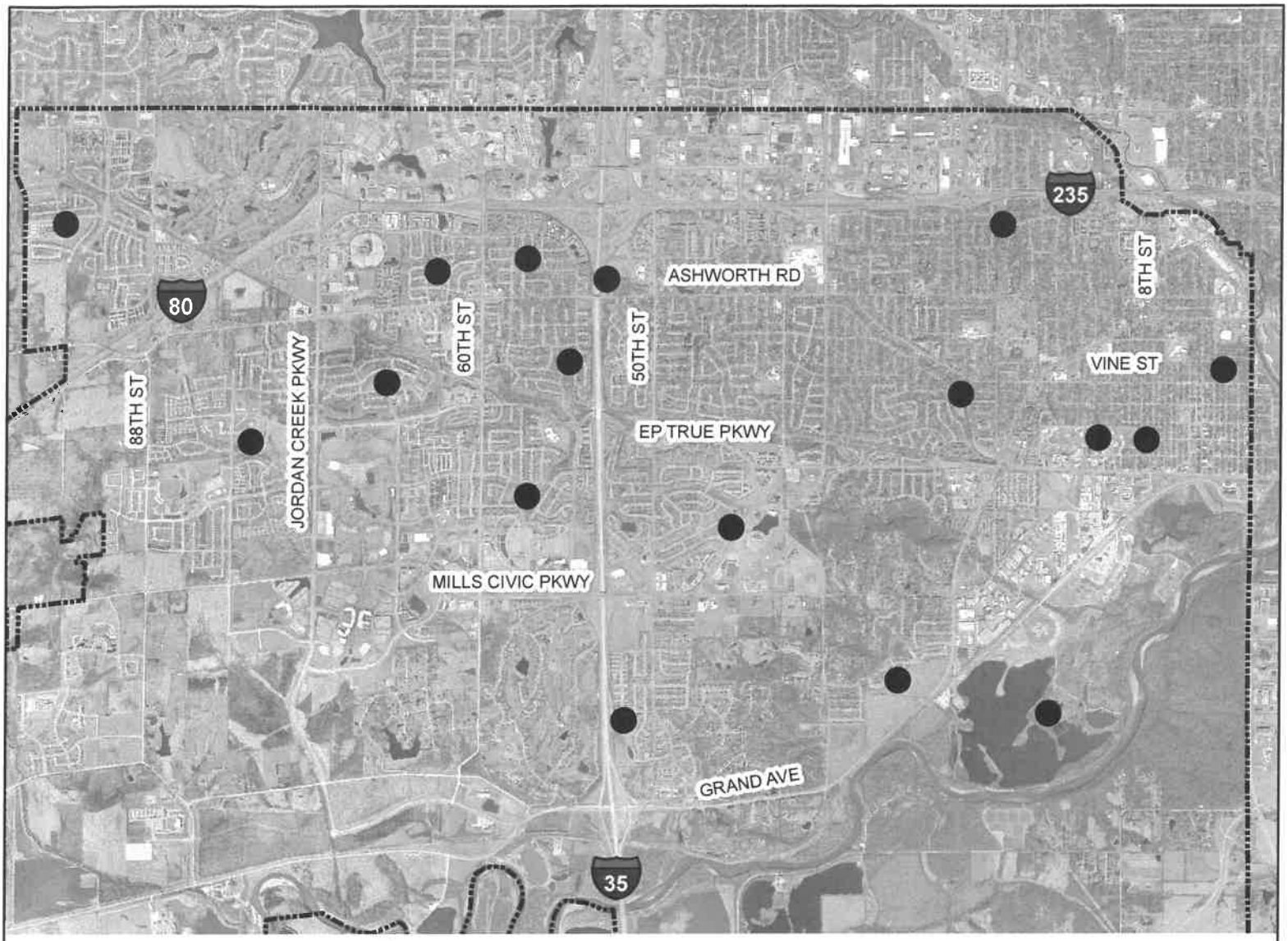
Notes:

JOHN D. LOTT
3630
IOWA
LICENSED PROFESSIONAL ARCHITECT

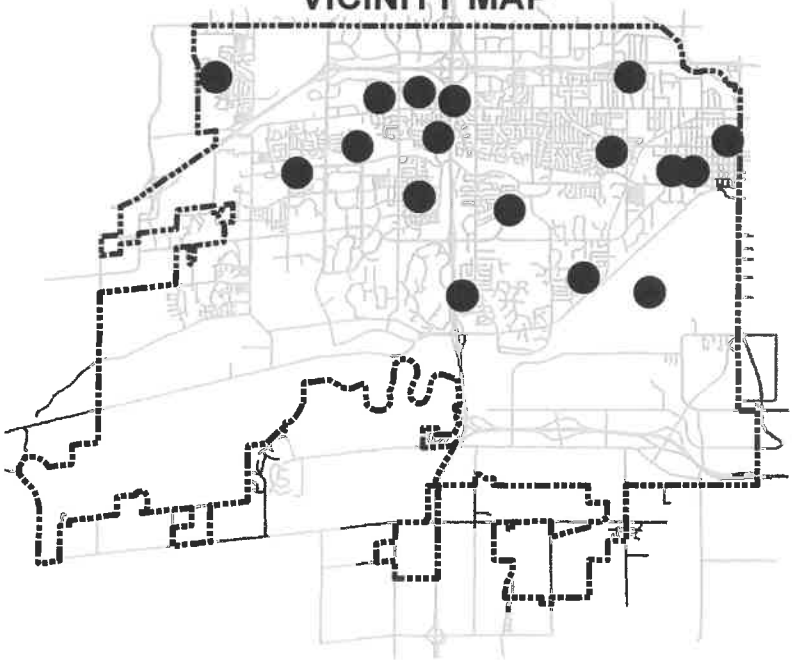
Signed by: *

Date: 2-13-18

*I hereby certify that this Opinion of Probable Cost has been prepared by me or under my direct supervision and responsible charge. I am a duly registered Architect licensed under the laws of the State of Iowa. This Opinion of Probable Cost has been prepared with information available at the time it was produced using R.S. Means Construction Cost Data. Benjamin Design Collaborative, P.C. makes no warranty or express guarantee regarding the accuracy of this information at the time of the bid. Variations in bid climate or other unforeseen project parameters may constitute a deviation from industry standard and accepted square foot, material and/or labor, cost factors.



VICINITY MAP



LEGEND

PROJECT LOCATION ●

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THE CITY OF WEST DES MOINES	PROJECT: **Park Restrooms/Shelters Misc Repairs**		
	LOCATION: **Various Locations**		
DRAWN BY: JDR	DATE: 2/13/2018	PROJECT NUMBER : 0510-060-2017 SUBDIVISION NAME:	SHT. 1 of 1