CITY OF WEST DES MOINES
CITY COUNCIL MEETING COMMUNICATION

DATE: February 20, 2018

ITEM: Resolution - Order Construction and Notice of Public Hearing on Plans, Specifications, Form of Contract, Estimate of Cost, and Direct Advertisement of Bids – Woodland Hills Park Loop Trail

FINANCIAL IMPACT: None at this time. The consultant's opinion of probable cost for the project is $155,057. The project also includes one add alternate for benches along the trail estimated at $6,500. Project expenses will be paid with budgeted CIP funds from Woodland Hills Park Account No. 500.000.000.5250.490, Project No. 0525 058.0510 089 2017. There is approximately $189,858 available ($450,000 budget, less design fees of $17,800, less tennis & basketball courts currently being bid estimated at $242,342) for this project.

BACKGROUND: A Bid Letting should be scheduled for 2:00 p.m. on Wednesday, March 14, 2018, and a Public Hearing on the project scheduled for 5:35 p.m. on Monday, March 19, 2018. The contract would be awarded on Monday, March 19, 2018, and work would begin shortly thereafter. This project is scheduled to be completed by August 2018.

This project involves the construction of a concrete trail around the perimeter of Woodland Hills Park. Portions of the trail loop have been completed with other park projects along the southern and western side of the park, and this project would complete the loop. The project generally includes construction survey, excavation, subgrade preparation, 5" reinforced concrete trail, erosion control measures, site restoration and other related items.

OUTSTANDING ISSUES: None.

RECOMMENDATION: That the Council approve the Resolution as attached.

Lead Staff Member: David Sadler, Superintendent of Parks

STAFF REVIEWS

Department Director	Sally Ortgies, Director of Parks and Recreation
Appropriations/Finance	Tim Stiles, Finance Director
Legal	Richard Scieszinski, City Attorney
Agenda Acceptance	

PUBLICATION(S) (if applicable)

Published In	N/A
Dates(s) Published	

SUBCOMMITTEE REVIEW (if applicable)

Committee	N/A		
Date Reviewed			
Recommendation	Yes	No	Split

Resolution Ordering Construction and Notice of Public Hearing on Plans, Specifications, Form of Contract, Estimate of Cost and Directing Advertisement for Bids

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEST DES MOINES, IOWA, that the following described public improvement:

Woodland Hills Park Loop Trail

is hereby ordered constructed according to the Plans and Specifications prepared by Civil Design Advantage and now on file in the office of City Clerk.

BE IT FURTHER RESOLVED, that the detailed Plans and Specifications, Form of Contract, Bid Security and Notice to Bidders are hereby approved, subject to hearing thereon, and that the same are now on file in the office of City Clerk for public inspection.

BE IT FURTHER RESOLVED, that the City Clerk is hereby directed to publish notice of hearing on the Plans and Specifications, Form of Contract, Bid Security and Estimate of Costs for said project to be held at 5:35 p.m. on **Monday, March 19, 2018** with said notice published not less than four (4) days nor more than twenty (20) days prior to the date heretofore fixed.

BE IT FURTHER RESOLVED, that the City Clerk is hereby directed to publish Notice to Bidders for said project with publication not less than thirteen (13) days nor more than forty-five (45) days prior to the date for receiving bids. Said bids are to be filed prior to 2:00 o'clock p.m. on **Wednesday, March 14, 2018.**

BE IT FURTHER RESOLVED, that bids received for construction of said improvements will be opened, publicly read and tabulated by the City Clerk, Deputy City Clerk, or City Clerk designee at 2:00 o'clock p.m. on **Wednesday, March 14, 2018** and the results of said bids shall be considered at a meeting of this Council on **Monday, March 19, 2018** at 5:35 p.m. and acted upon at said time, or such time as may then be fixed.

PASSED AND APPROVED this **20th** day of **February, 2018**.

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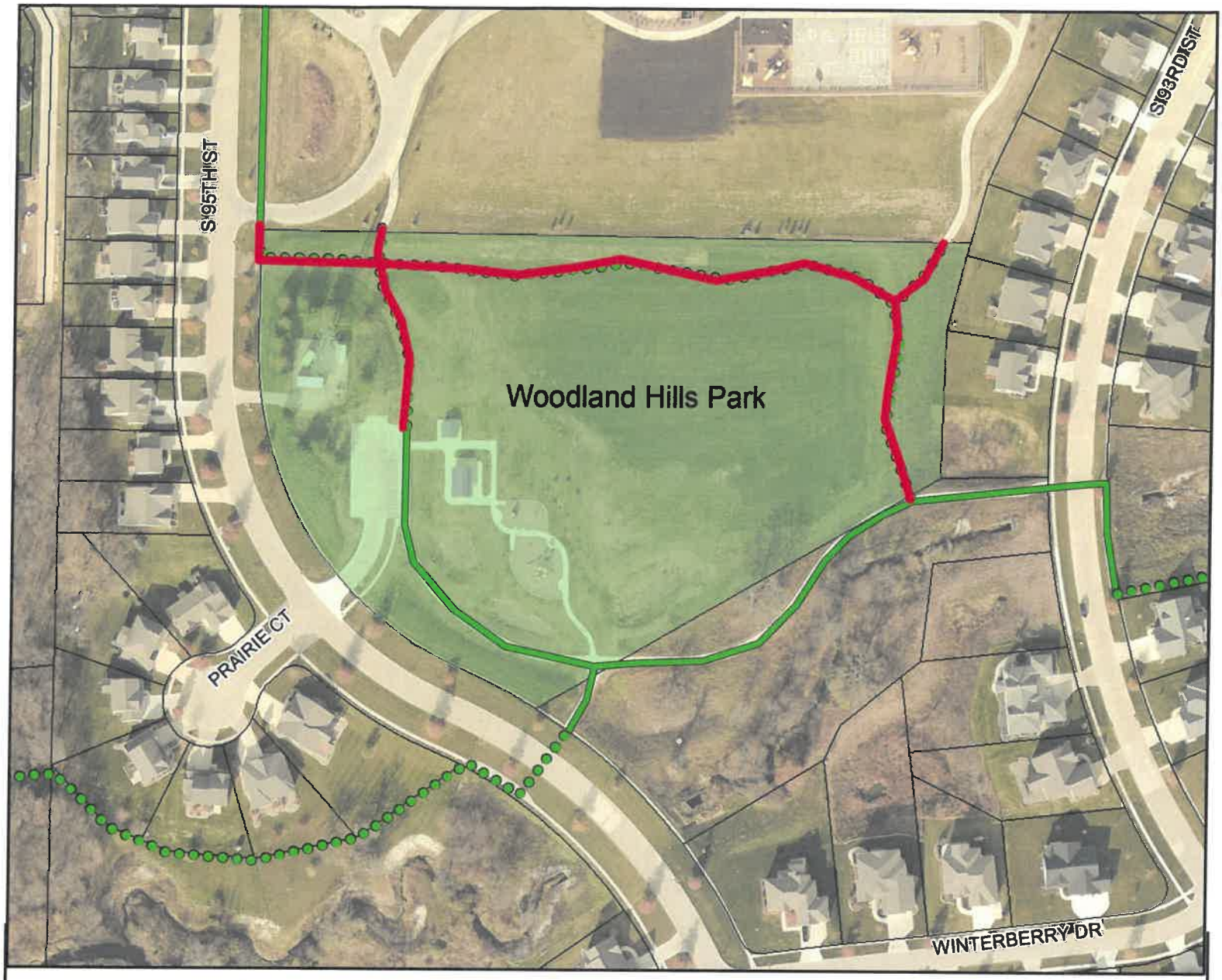
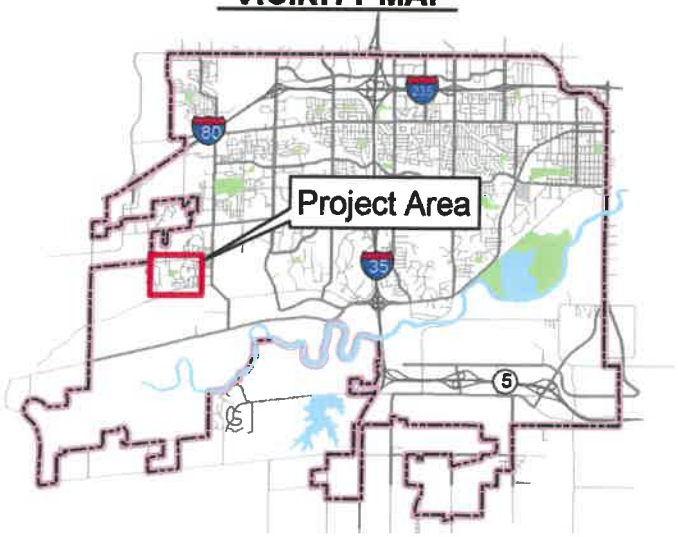
Steven K. Gaer, Mayor

ATTEST:

_____
Ryan T. Jacobson, City Clerk



VICINITY MAP



LEGEND

- Project Location
- Proposed Trails
- Existing Trail

N

THE CITY OF WEST DES MOINES

PROJECT: **WOODLAND HILLS PARK LOOP TRAIL**

LOCATION: **1230 S. 95TH STREET**

DRAWN BY: MAA	DATE: 2/15/2018	PROJECT NO.: -	SHT. 1 of 1