

**CITY OF WEST DES MOINES
PUBLIC ARTS ADVISORY COMMISSION**

AGENDA

5:30 p.m.

Thursday, February 22, 2018

City Hall – City Council Chambers

4200 Mills Civic Parkway

- 1. Call to Order / Approval of Agenda**
- 2. Citizen Forum**
- 3. Approval of Minutes of November 30, 2017 Meeting**
- 4. Old Business**
- 5. New Business**
 - A. Motion – Approval of Water Quality Xylophone Public Sculpture Project
- 6. Committee Reports**
 - A. Events Committee
 - B. Communications Committee
 - C. Exhibition Committee
- 7. Project Work Group Reports**
 - A. Water Quality Community Service Art Project
 - B. Historic West Des Moines Public Art
- 8. Staff Reports**
 - A. Director of Parks and Recreation
- 9. Receive, File and/or Refer**

The City of West Des Moines is pleased to provide accommodations to disabled individuals or groups and encourages their participation in city government. Should special accommodations be required please contact the City Clerk's office at least 48 hours in advance, at 222-3600 to have accommodations provided.

**WEST DES MOINES PUBLIC ARTS ADVISORY COMMISSION PROCEEDINGS
Thursday, November 30, 2017**

The regular meeting of the West Des Moines Public Arts Advisory Commission was called to order on Thursday, November 30, 2017, at 5:36 p.m. by Chair Kenworthy.

Commission	TJ Lechtenberg	Brenda Sedlacek <i>Secretary</i>	Tamara Kenworthy <i>Chair</i>	Ryan Crane <i>Vice Chair</i>	Rita Luther
Present	X	X	X	X	X
Commission	Diane Boyd	Jed Gammell			
Present	X				

Staff	Greg Hansen <i>Superintendent of Recreation</i>	Sally Ortgies <i>Director of Parks & Recreation</i>	Miranda Kurtt <i>Secretary</i>	Rick Messerschmidt <i>Council Liaison</i>
Present	X	X	X	

On Item 1. Approval of Agenda

Boyd moved to approve the agenda as presented. Sedlacek seconded. Motion carried, 6 yes.

On Item 2. Citizen Forum

No report.

On Item 3. Approval of Minutes of October 26, 2017, Meeting

Lechtenberg moved to approve the minutes as presented. Luther seconded. Motion carried, 6 yes.

Kenworthy read an email from Rick Messerschmidt thanking the commission for all of their hard work.

On Item 4. Old Business

Motion – Approval of Recommendation to City Council – Veterans Parkway Enhancement Project

The Veterans Parkway Enhancement Project presentation was moved to the training room due to technical issues. Holly Reed with Shive-Hattery and David Sadler, Superintendent of Parks, presented the current plans for the Veterans Parkway Enhancement Project. Reed stated that this project will be completed in four phases with Phase One potentially beginning in 2018. Phase One includes the 12-15 foot tall Flag Structures at the intersection of Veterans Parkway and Browns Woods Drive. Crane asked about the maintenance of the grounds surrounding the streetscapes and medians. The Public Services Department would be responsible for the grounds maintenance as with our other parks and trails. Ortgies stated that Bret Hodne, Director of Public Services, had been contacted by veterans groups who had expressed an interest in being responsible for keeping the area clean. Sadler stated that this project started as a streetscape project and had they realized that it was going to take on more of a public art aspect, the team would have brought this to the Commission earlier in the process. Kenworthy questioned project funding, and Ortgies stated that it is being included in the City Streets section of the City’s Capital Improvement Program budget.

Following the presentation, the Commission reconvened in the Council Chambers.

Luther moved to approve the recommendation to City Council that the Veterans Parkway Enhancement Project be approved as presented. Boyd seconded. Motion carried, 6 yes.

New Business

No report.

Committee Reports

On Item 6A. Events Committee

No report

On Item 6B. Communications Committee

The Communications Committee did not hold a meeting in November, but did communicate via email. Ortgies stated that Otocast, the original company that was contacted for the audio tour for Art on the Campus, is the selected company for the project. Allison Ullestad received three bids and Otocast submitted the lowest bid and was determined to provide the best service. Ortgies commented that the first audio tour will focus solely on the Art on the Campus. Crane commented that it will be easier to promote the audio tour for Art on the Campus because it is a confined area. A focus for the public art pages in the upcoming Spring/Summer issue of the WDM Magazine was also discussed. Ullestad is crafting an article to promote the audio tour. Kenworthy and Ortgies discussed that a brochure featuring all public art in West Des Moines would be beneficial and could be a distributed piece.

On Item 6C. Exhibition Committee

No report. Ortgies stated that there are a few items for an agenda, and a meeting will be scheduled.

Project Work Group Reports

On Item 7A. Water Quality Community Service Public Art Project

Ortgies stated that Cliff Garten, the artist for the Water Quality Community Service Public Art Project permanent art piece, will be here on Monday, December 4. Garten will meet with various groups while in West Des Moines. There will be a dinner at Fire Creek at 6:00 p.m. that evening with the Commission.

On Item 7B. Art Route

Kenworthy stated that the Art Route is complete. Ortgies shared that the Facebook post generated great responses. Kenworthy stated that this would be a good article in the Des Moines Register - West Des Moines section.

On Item 7C. Historic West Des Moines Public Art

Kenworthy stated that information regarding the project has been given to the artist, Gail Chavenelle. Chavenelle's next deadline is in February.

On Item 7D. 2018 Art on the Campus

Hansen stated that the approved contracts have been sent to the artists.

Staff Reports

On Item 8A. Superintendent of Recreation

Hansen announced that he has accepted a position with Northwestern Missouri State University and his last day is December 28th.

On Item 8B. Director of Parks & Recreation

Orgies stated that the City received the full amount requested for the Bravo Greater Des Moines Local Arts Programming grants; \$10,000.00 for the Water Quality Community Art Event and \$9,300 for Art on the Campus. Kenworthy questioned how the \$9,300 amount was calculated. Orgies stated that it included the audio tour expense, the Art on the Campus People’s Choice Award, and the additional \$500 stipend amount for each artwork. Orgies stated that the concrete footing for “Asteria” has been installed at the Valley View Aquatic Center. The Public Services Department will be assisting with moving the artwork to its new location.

Receive, File and/or Refer

Motion – Approval of Contracts – 2018 “Art on the Campus”

Motion – Approval of Purchase of Work of Art – 2017 Art on the Campus – “Asteria”

Crane moved to adjourn the meeting. Sedlacek seconded. Motion carried. 6 yes. The meeting adjourned at 6:36 p.m.

Respectfully submitted,

Miranda Kurtt
Parks & Recreation Secretary

ATTEST:

Brenda Sedlacek
Advisory Commission Secretary

**CITY OF WEST DES MOINES
PUBLIC ARTS ADVISORY COMMISSION**

DATE: February 22, 2018

ITEM: Motion – Approval of Water Quality Xylophone Public Sculpture Project

FINANCIAL IMPACT: There is no expense anticipated for the sculpture itself. Staff is still working with the artist's representative to determine any cost related to the installation.

SYNOPSIS: Staff was approached by Teva Dawson with Group Creative Services about a possible project that is being sponsored by Bravo Greater Des Moines. The art work is a sculpture created by artist Alex Braidwood. It is related to water quality and communicates using data from the testing of water in streams, rivers, and other waterways. It is being proposed to be installed in a location along the trail along Jordan Creek. Water testing of this creek has been done over the past year so would be available to the artist.

The Exhibition Committee consisting of Commission Members Rita Luther and T.J. Lechtenberg met with staff members Allison Ullestad and Sally Orgies on February 15, 2018, to review and discuss the possible installation of a temporary work of art. The Committee members were generally in agreement with the installation.


BACKGROUND: Information provided by Group Creative Services is attached.

OUTSTANDING ISSUES (if any): Several questions were identified during discussion by the Exhibition Committee and have been sent to Ms. Dawson. These include the need for more information on the type of installation and assistance required for installation (funding and/or in-kind help), the signage that would be provided, dimensions of the sculpture, and a recommended location. Staff will provide answers to these questions at Thursday's meeting if possible.

RECOMMENDATION: The Exhibition Committee recommends the temporary installation of the Water Quality Xylophone Public Sculpture.

Lead Staff Member: Sally Orgies, Director of Parks and Recreation 

STAFF REVIEWS

Department Director	Sally Orgies, Director of Parks and Recreation 
Appropriations/Finance	
Legal	
Agenda Acceptance	

PUBLICATION(S) (if applicable)

Published In	
Dates(s) Published	

SUBCOMMITTEE REVIEW (if applicable)

Committee	Exhibition		
Date Reviewed	2/15/18		
Recommendation	Yes		No

WATER QUALITY XYLOPHONE PUBLIC SCULPTURE / MUSICAL INSTRUMENT DATA VISUALIZATION & SONIFICATION

PROPOSED BY ALEX BRAIDWOOD
a@listeninginstruments.com

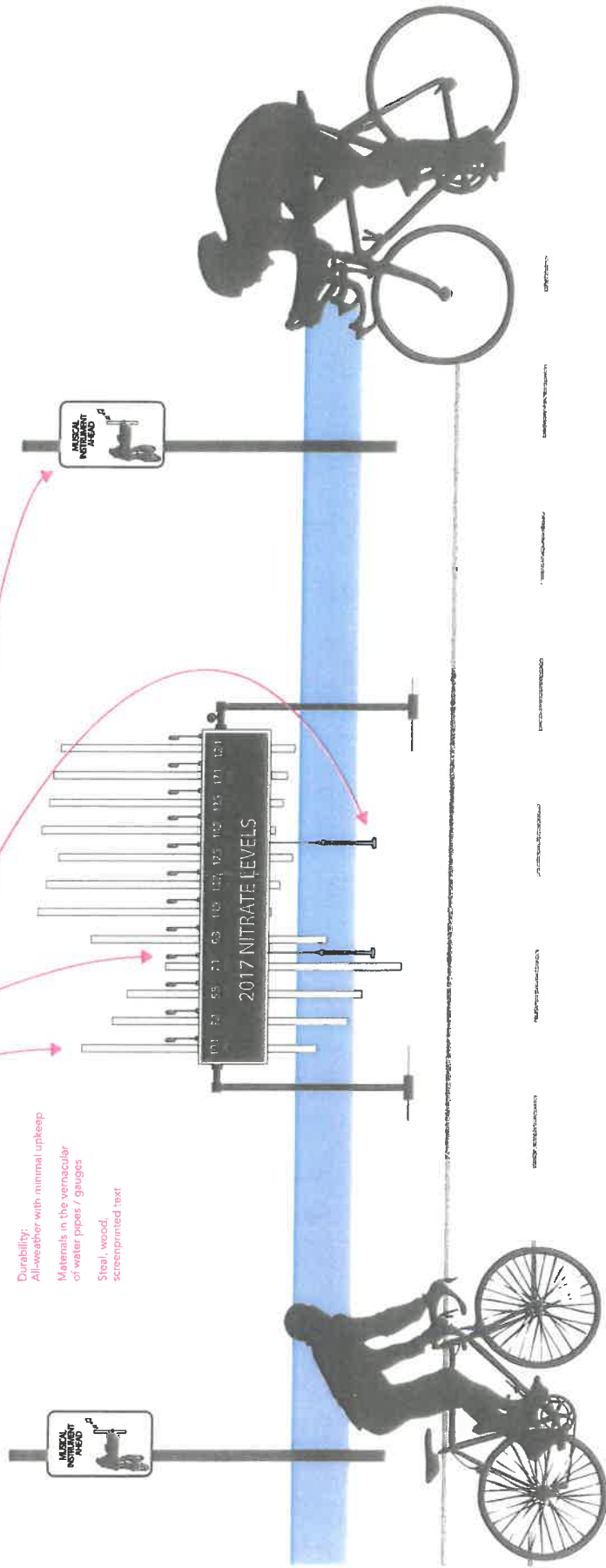
Steel pipes:
Length/height represents average data reading for that month
When struck, the pitch of each pipe relates to the data reading
Pitch / Length remains proportional across entire piece

Fixed Mallets:
Hit as people ride / walk past, bending to strike pipe

Hand held Mallets:
Used to perform the data by striking pipes

Signs:
Inform riders how to use the instrument
Warn riders that there might stationary people ahead playing the instrument

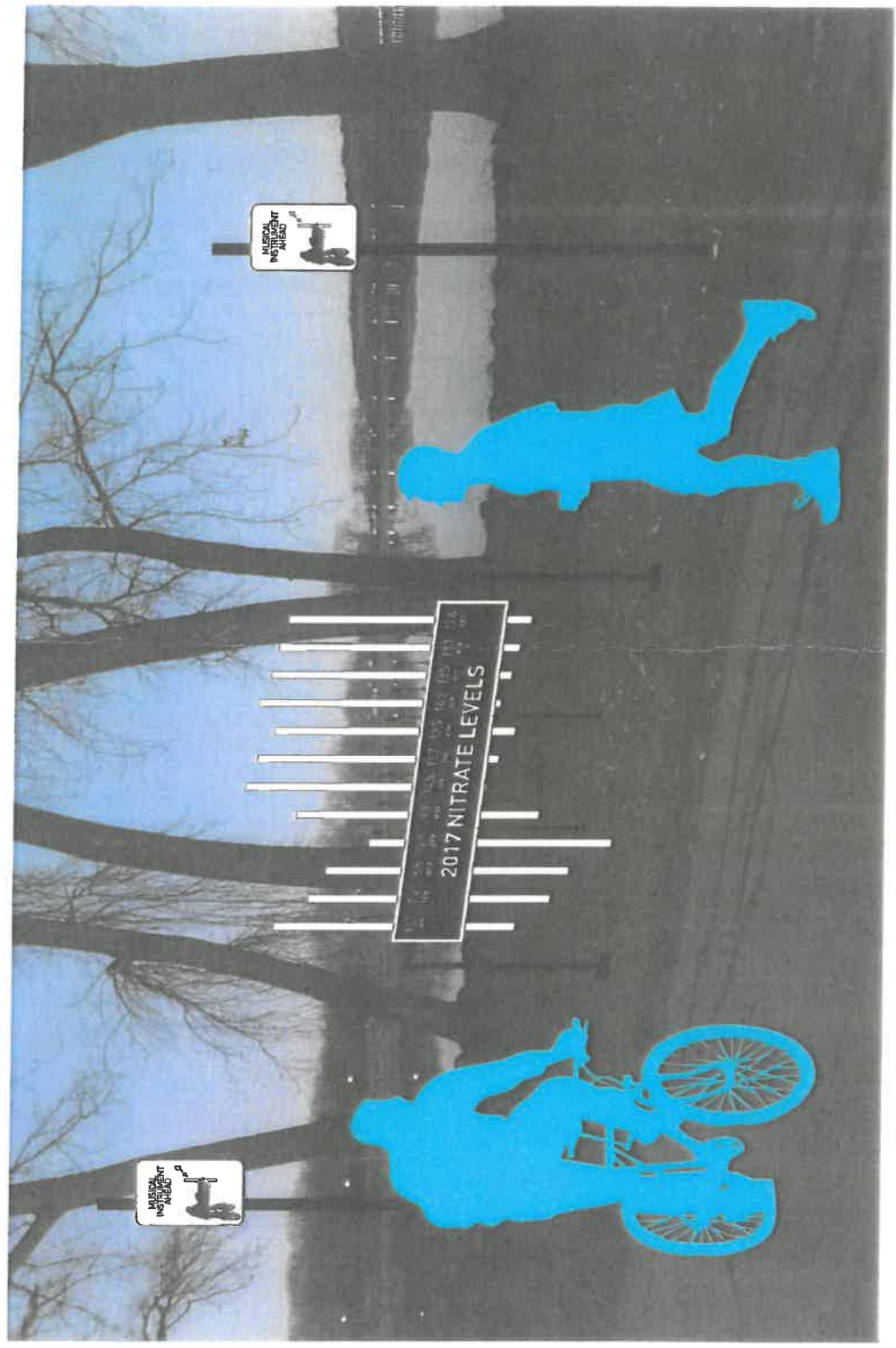
Durability:
All-weather with minimal upkeep
Materials in the vernacular
of water pipes / gauges
Steel, wood,
screenprinted text



CONCEPTUAL DESIGN BY ALEX BRAIDWOOD. VISUALIZATION OF 2017 NITRATE LEVELS DATA. PHOTOGRAPHY BY ALEX BRAIDWOOD. ALL RIGHTS RESERVED.

**WATER QUALITY XYLOPHONE
PUBLIC SCULPTURE / MUSICAL INSTRUMENT
DATA VISUALIZATION & SONIFICATION**

PROPOSED BY ALEX BRAIDWOOD
a@listeninginstruments.com



**CITY OF WEST DES MOINES
CITY COUNCIL MEETING COMMUNICATION**

DATE: December 11, 2017

ITEM: Motion – Approval of Grant Agreement – Bravo Greater Des Moines:
1. Water Quality Community Art Event

FINANCIAL IMPACT: Grant revenue of \$10,000. The total program cost is \$40,000 including \$30,000 in City funds that are budgeted in FY 17-18 in the Public Art budget.

BACKGROUND: The City has received Bravo Greater Des Moines Local Arts Program grant in the amount of \$10,000 for the Water Quality Community Art Event. The grant application was approved by the Grant Review Team on September 20, 2017.

Grant funds will be used to partially fund this already budgeted program and are in addition to the \$30,000 already budgeted for this event in FY 17-18. Staff and the Public Arts Advisory Commission will be working with Cliff Garten, the artist hired to create a permanent work of art as part of the Water Quality Community Public Art Project, over the next several months to also develop a community event component. The goal of the community event will be to raise awareness about watersheds and everyday actions our residents and businesses can take to improve water quality.

Council approval of the attached grant contract is a requirement of the grant.

OUTSTANDING ISSUES: None.

RECOMMENDATION: That the Council approve the Bravo Greater Des Moines Local Arts Program Grant agreement.

Lead Staff Member: Sally Ortgies 

STAFF REVIEWS

Department Director	
Appropriations/Finance	
Legal	
Agenda Acceptance	

PUBLICATION(S) (if applicable)

Published In	
Dates(s) Published	

SUBCOMMITTEE REVIEW (if applicable)

Committee	N/A		
Date Reviewed			
Recommendation	Yes	No	Split

GC18 Local Arts Program Grant Agreement

Agreements must be signed by 3:00 p.m. on Friday, December 8.

GRANTEE LEGAL NAME

City of West Des Moines Public Arts Advisory Commission

PROGRAM NAME

Water Quality Community Art Event

GRANT AMOUNT \$10,000

FUNDING PERIOD

January 1, 2018 - December 31, 2018

TERMS

Bravo Greater Des Moines reserves the right to deny funding or partially or fully withhold, defer, reduce, adjust or rescind awards to organizations that are not in good standing. Causes for a change in standing include, but are not limited to:

- the organization fails to sign and/or submit a grant agreement by the stated deadline.
- the organization fails to honor one or more of the terms stated in an executed grant agreement.

I. TAX EXEMPT STATUS: The grantee hereby represents and warrants that it is (i) an organization that is tax-exempt under Internal Revenue Code section 501(c), or (ii) an agency, commission, council, or board of government.

II. EXPENDITURE OF GRANT FUNDS:

- **EXPENDITURE OF RESPONSIBILITY:** The grantee represents and warrants that it intends to use the funds provided by Bravo Greater Des Moines in the manner indicated in its original application or as varied herein and that such use will be in accordance with the tax-exempt activities for which a determination of exemption from taxes was received.
- **RESTRICTION:** If applicable, grantee agrees to expend award per funding restriction imposed and described in award notification communication.
- **REVERSION:** All funds not expended for the purposes agreed to by the grantee and Bravo Greater Des Moines within the funding period must be returned to Bravo Greater Des Moines.
- **HOTEL-MOTEL REVENUES:** The grant is subject to the receipt by Bravo Greater Des

Moines of sufficient funds from the partner local governments of Altoona, Ankeny, Bondurant, Carlisle, Clive, Des Moines, Grimes, Indianola, Johnston, Norwalk, Pleasant Hill, Polk City, Urbandale, Waukee, West Des Moines, Windsor Heights, and Polk County pursuant to the 28E agreements to fund the Cultural Enrichment Grants for the calendar year beginning January 1, 2018. If the aggregate hotel-motel tax receipts fall below the aggregate projected amount used to determine the amount of the grants, or should a current partner municipality fail to meet the requirements of the 28E agreement, your grant amount may be decreased.

III. PUBLIC ANNOUNCEMENTS: Bravo Greater Des Moines will make a public announcement of all grant recipients. Additional announcement of the grant may be made on a voluntary basis by the grantee.

IV. ACKNOWLEDGEMENT: Grantee is expected to recognize Bravo Greater Des Moines and its partner local governments in all complete donor listings whenever possible, with Bravo logo when appropriate. Only the current Bravo logo (May 2016 version) should be used in recognizing Bravo. **Acknowledging Bravo with an outdated logo does not satisfy this term of the agreement.**

If recognizing Bravo electronically, grantee is expected to link to Bravo's website whenever possible: bravogreaterdesmoines.org.

V. GRANT REPORTING: Grantee will provide Bravo Greater Des Moines with a final report for the funds by December 7, 2018. The report will be available through Bravo Greater Des Moines' grants management portal. Additional progress reporting may be required throughout the term of this grant.

SIGNATURE

Grantee Authorized Representative

Clear

Date

CITY OF WEST DES MOINES CITY COUNCIL MEETING COMMUNICATION

DATE: December 11, 2017

ITEM: Motion – Approval of Grant Agreement – Bravo Greater Des Moines:
1. “Art on the Campus” Temporary Art Exhibit

FINANCIAL IMPACT: Grant revenue of \$9,300. The total program cost is \$31,000 including \$21,700 in City funds that are budgeted in FY 17-18 in the Public Art budget.

BACKGROUND: The City has received Bravo Greater Des Moines Local Arts Program grant in the amount of \$9,300 for the “Art on the Campus” Temporary Art Exhibit. The grant application was approved by the Grant Review Team on September 20, 2017.

Grant funds will be used to partially fund this already budgeted program, but will specifically be used towards enhancements planned for the exhibit in 2018. These include increasing the artist fee from \$1,500 to \$2,000 per artwork, providing a cash award of \$500 for the People's Choice Award winner, and adding an audio tour of the exhibit.

Council approval of the attached grant contract is a requirement of the grant.

OUTSTANDING ISSUES: None.

RECOMMENDATION: That the Council approve the Bravo Greater Des Moines Local Arts Program Grant agreement.

Lead Staff Member: Sally Ortgies 

STAFF REVIEWS

Department Director	
Appropriations/Finance	
Legal	
Agenda Acceptance	

PUBLICATION(S) (if applicable)

Published In	
Dates(s) Published	

SUBCOMMITTEE REVIEW (if applicable)

Committee	N/A		
Date Reviewed			
Recommendation	Yes	No	Split

GC18 Local Arts Program Grant Agreement

Agreements must be signed by 3:00 p.m. on Friday, December 8.

GRANTEE LEGAL NAME

City of West Des Moines

PROGRAM NAME

"Art on the Campus" Temporary Art Exhibit

GRANT AMOUNT \$9,300

FUNDING PERIOD

January 1, 2018 - December 31, 2018

TERMS

Bravo Greater Des Moines reserves the right to deny funding or partially or fully withhold, defer, reduce, adjust or rescind awards to organizations that are not in good standing. Causes for a change in standing include, but are not limited to:

- the organization fails to sign and/or submit a grant agreement by the stated deadline.
- the organization fails to honor one or more of the terms stated in an executed grant agreement.

I. TAX EXEMPT STATUS: The grantee hereby represents and warrants that it is (i) an organization that is tax-exempt under Internal Revenue Code section 501(c), or (ii) an agency, commission, council, or board of government.

II. EXPENDITURE OF GRANT FUNDS:

• **EXPENDITURE OF RESPONSIBILITY:** The grantee represents and warrants that it intends to use the funds provided by Bravo Greater Des Moines in the manner indicated in its original application or as varied herein and that such use will be in accordance with the tax-exempt activities for which a determination of exemption from taxes was received.

• **RESTRICTION:** If applicable, grantee agrees to expend award per funding restriction imposed and described in award notification communication.

• **REVERSION:** All funds not expended for the purposes agreed to by the grantee and Bravo Greater Des Moines within the funding period must be returned to Bravo Greater Des Moines.

• **HOTEL-MOTEL REVENUES:** The grant is subject to the receipt by Bravo Greater Des Moines of sufficient funds from the partner local governments of Altoona, Ankeny,

Bondurant, Carlisle, Clive, Des Moines, Grimes, Indianola, Johnston, Norwalk, Pleasant Hill, Polk City, Urbandale, Waukee, West Des Moines, Windsor Heights, and Polk County pursuant to the 28E agreements to fund the Cultural Enrichment Grants for the calendar year beginning January 1, 2018. If the aggregate hotel-motel tax receipts fall below the aggregate projected amount used to determine the amount of the grants, or should a current partner municipality fail to meet the requirements of the 28E agreement, your grant amount may be decreased.

III. PUBLIC ANNOUNCEMENTS: Bravo Greater Des Moines will make a public announcement of all grant recipients. Additional announcement of the grant may be made on a voluntary basis by the grantee.

IV. ACKNOWLEDGEMENT: Grantee is expected to recognize Bravo Greater Des Moines and its partner local governments in all complete donor listings whenever possible, with Bravo logo when appropriate. Only the current Bravo logo (May 2016 version) should be used in recognizing Bravo. **Acknowledging Bravo with an outdated logo does not satisfy this term of the agreement.**

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V. GRANT REPORTING: Grantee will provide Bravo Greater Des Moines with a final report for the funds by December 7, 2018. The report will be available through Bravo Greater Des Moines' grants management portal. Additional progress reporting may be required throughout the term of this grant.

SIGNATURE

Grantee Authorized Representative

Clear

Date