

**CITY OF WEST DES MOINES
PARKS AND RECREATION ADVISORY BOARD
AGENDA**

**5:30 p.m.
Thursday, April 19, 2018
City Hall – City Council Chambers
4200 Mills Civic Parkway**

- 1. Call to Order / Approval of Agenda**
- 2. Citizen Forum**
- 3. Approval of Minutes**
 - A. March 15, 2018 Meeting
- 4. Old Business**
- 5. Public Hearings**
 - A. Site Plan – Whisper Point Park
 1. Motion – Approval of Recommendation to Planning and Zoning Commission
 - B. Rezoning – Florer Park
 1. Motion – Approval of Recommendation to Planning and Zoning Commission
- 6. New Business**
 - A. Annual Reports:
 1. Des Moines Rugby Foundation
 2. West Des Moines Soccer Club
 3. West Des Moines Girls Softball
 - B. Motion – Approval to Install Wifi Antenna – Railroad Park
 - C. Motion – Approval of Temporary Public Art Installation – Jordan Creek Greenway
 - D. Motion – Iowa Premier Cricket League Proposal
 - E. Discussion – Court Renovation
- 7. Staff Reports**
 - A. Superintendent of Parks
 - B. Director of Parks & Recreation
- 8. Other Matters**
- 9. Receive, File and/or Refer**
 - A. City Council Communications
 - B. Five Waters Project Design Update

The City of West Des Moines is pleased to provide accommodations to disabled individuals or groups and encourages their participation in city government. Should special accommodations be required please contact the City Clerk's office at least 48 hours in advance, at 222-3600 to have accommodations provided.

March 15, 2018

**WEST DES MOINES PARKS AND RECREATION ADVISORY BOARD PROCEEDINGS
Thursday, March 15, 2018**

The meeting of the West Des Moines Parks and Recreation Advisory Board was called to order on Thursday, March 15, 2018 at 5:31 p.m. by Chair Hrdlicka.

Commission	Heather Schebel <i>Vice Chair</i>	Joe Hrdlicka <i>Chair</i>	Forrest Ridgway	Rick Swalwell	Aaron Sewell <i>Secretary</i>
Present	X	X	X	X-5:35	
Staff	Sally Ortgies <i>Director of Parks & Recreation</i>	Dave Sadler <i>Superintendent of Parks</i>	Anna Poss <i>Administrative Secretary</i>		
Present	X	X	X		
Council	Russ Trimble <i>Council Liaison</i>				
Present	X- 6:15				

On Item 1. Approval of Agenda

Schebel moved to approve the agenda as presented. Ridgway seconded. Motion carried, 3 yes.

On Item 2. Citizen Forum

No items.

On Item 3. Approval of Minutes of February 15, 2018 Meeting

Schebel moved to approve the minutes as presented. Ridgway seconded. Motion carried, 4 yes.

On Item 4. Old Business

A. Committee/Liaison Appointments

1. Ridgway proposed officers for the Board as follows:
 - a. Chair – Joe Hrdlicka
 - b. Vice Chair – Heather Schebel
 - c. Secretary – Aaron Sewell

Hrdlicka moved to maintain the Facilities Committee with Ridgway and Schebel serving, and also to maintain the Des Moines Trails and Greenways liaison as Sewell.

Ridgway moved to elect officers as proposed. Sewell seconded. Motion carried, 4 yes.

New Business

On Item 5A. Public Hearings

- A. Naming of Special Use Facility – Nellie Phenix Legacy Commons
 1. Motion – Approval of Recommendation to City Council.

Hrdlicka inquired when the notice was published and Ortgies responded March 9, 2018 in the Des Moines Register. Hrdlicka asked if staff had received any written comments and Ortgies responded that none had been received. Hrdlicka asked if there were any verbal comments from the public on this hearing. Hearing none, Hrdlicka declared the public hearing closed and opened up discussion among the members of the Board. Schebel shared that the neighborhood association had been active with this project. They took a

vote and proposed Nellie Phenix Legacy Commons as the name for the special use facility.

Ridgway moved to approve the recommendation to City Council for the Special Use Facility naming of Nellie Phenix Legacy Commons. Schebel seconded. Motion carried, 4 yes

B. Site Plan – Hidden Point Park

1. Motion – Approval of Recommendation to Planning and Zoning Commission.

Hrdlicka inquired when the notice was published and Ortgies responded March 9, 2018 in the Des Moines Register. Hrdlicka asked if staff had received any written comments and Ortgies responded none had been received. Hrdlicka asked if there were any verbal comments from the public on this hearing. Hearing none, Hrdlicka declared the public hearing closed and opened up discussion among the members of the Board. Ortgies shared there were approximately 20 people at the neighborhood meeting, and they were generally in support of the park and gave good feedback. The only item that was not decided upon was a pedestrian connection to the south into the Pheasant Ridge neighborhood. The plan will show this preliminarily, but it will not be included on the final site plan until the neighbors have provided their input. Sadler shared that the meeting was positive and there was good dialogue surrounding the park plan.

Ridgway moved to approve the recommendation to the Planning and Zoning Commission. Schebel seconded. Motion carried, 4 yes.

On Item 6A. New Business

A. Annual Report – Cricket League of Iowa

Adarsh Eppili from Waukee updated the Board on the league's 2017 Cricket season. Eppili spoke on behalf of the league in sharing their interest to renew their lease with the City in 2020.

B. Discussion – Site Plan Concepts

1. Pinedale Park: Sadler shared that this area was unserved by parks up until Woodland West apartment complex completed a condominium conversion which triggered park land dedication. Sadler shared that it is a smaller site with plans for a sidewalk coming off of Woodland Avenue, a parking area, and a small shelter with a couple of benches. There will also be a sidewalk going to the north to a half-court basketball court. Staff will be removing old asphalt and adding new paving around the shelter along with two different age group playgrounds. The site plan is keeping all existing trees other than one evergreen. Staff has sent out approximately 300 notices to all residents in the area. Feedback from select neighborhood residents has been on the current functionality of the space and questions about what was to be expected in the future. Sadler added that other inquiries have come in, but nothing negative enough to warrant a neighborhood meeting similar to the one held for Whisper Point Park. Ridgway asked Sadler if this will be a park that the neighbors will feel welcome to use versus it feeling more like a park only for the condominiums. Sadler responded that based upon feedback, residents have expressed interest in the new park. Ridgway inquired about the demographics of the condominiums. Sadler did not know exactly but by observation he would estimate there's a fair share of young kids and families. Swalwell asked if there was an opening out of the park into the back yards in the area and Sadler responded there is a short chain link fence between the park and neighboring properties. Future plans include signage to inform the public that it is a City owned park.

2. Florer Park: Sadler shared that Florer Park is an older park and it was dedicated to the City in 1963 by the Florer Family. Currently there is some undesirable usage of the park, mainly because of the isolated location of the shelter towards the top of the hill. The new site plan will include a sidewalk connection at the north end and an extensive clean-up of the park. Two members of the Florer family have been included in the planning process. The deed requires there to be a shelter in the park, so the shelter will be moved closer to the horseshoe court area along with a small paved area complete with a bench with a plaque to recognize the Florer family. At the south end of the park the removal of two horseshoe courts will allow a new shelter to be incorporated. The removal of the two horseshoe courts meets the approval of Leroy Law, the City's contact for horseshoes. Hrdlicka asked how often horseshoes are played, and Ortgies replied during the summer it is weekly. There are also several tournaments that include the Iowa Senior Games. Ridgway inquired about the budget for the project, and Sadler replied \$100,000- \$110,000. Due to the current open space zoning, the setback requirements the setback requirements for the proposed shelter cannot be met. This is the reason for going through a formal re-zoning process to change the zoning to residential. Schebel asked if the family knew about the re-zoning. Sadler said he wasn't sure as this just came up recently. Hrdlicka asked if the enhancements will promote any undesirable behavior and Ortgies replied that moving the shelter to a new location and providing more lighting will hopefully help to deter undesirable activity. Swalwell mentioned that lighting at the top of the hill may be a positive addition to the park.

Staff Reports

On Item 7A. Superintendent of Parks

Sadler stated that construction has begun on portable toilet enclosures at Raccoon River Park, and a new shelter will be added near the fishing pier. Valley View Aquatic Center sandblasting and painting is almost finished. Woodland Hills Park loop trail, along with the basketball and tennis courts is out for bidding. There will be concrete trail renovations specifically along Westown Parkway to Jordan Creek Parkway, then along 60th Street along, and Westown Parkway to University. Sadler has been working with Engineering Services on park shelter, restrooms, and miscellaneous improvements in 17 different parks. The north pedestrian bridge at Pearson Park will be replaced. Seasonal Park attendants will be starting April 9th. Restroom and water startups are tentatively set for April 15th. Earth Day is April 21st, and there will be an event on the City Hall campus complete with grazing goats. The Shade Crusade tree pickup is April 28th. Residents have the opportunity to purchase trees at a discounted rate with the City providing 460 native trees for \$30 each. Ortgies stated that the West Des Moines Rotary Club is donating \$1,500 towards the Shade Crusade which is enough to purchase 50 trees to be planted on public property. Hrdlicka stated that he heard from a constituent and there is some debris on the east side of the trail entrance at Raccoon River Park. Sadler responded that he would have staff take a look and clean up what they can.

On Item 7B. Director of Parks and Recreation

Ortgies shared staff is overcoming the news of the LOSST election last week and is still forging ahead with the Five Waters Project. It may not happen as quickly as hoped but it is still a priority. Superintendent of Recreation interviews are scheduled for next Thursday and Friday. There were 68 total applicants and eight people are being interviewed in the first round. Seasonal hiring is moving along steadily, and the Department is still looking for lifeguards. There are currently 48 applicants, which is more than last year at this time. Brewick is going to talk to PE classes at various schools to help spread the word. Ortgies shared that staff has a temporary art sculpture planned to go in along Jordan Creek trail west of 50th Street. Hrdlicka followed up on the LOSST vote results by saying that the group

will pick up where they left off. Hrdlicka added that the state law is flawed and it's hard to get around. West Des Moines and Des Moines made a great effort to educate voters on the issue. Trimble added that completing these projects will be one of the most important things the Parks and Recreation Department does. Ortgies reminded everyone that the City will still be getting funds from the Dallas County LOSST vote which did pass. Hrdlicka said there was a success from this with the marketing materials prepared by Red Dot, and there's comfort in knowing that the citizens showed they do want these projects. Schebel added that the only bad feedback she received was that people couldn't trust how the money would be spent. Ridgway added that a bond referendum would take that concern away. Swalwell shared the benefit of a bond referendum is that if you get 60% of the vote, you can then get your projects done versus taking the time and effort to fundraise.

On Item 8. Other Matters

No items

On Item 9A: Receive, File and/or Refer:

February 20, 2018: Resolution – Order construction and Notice of Public Hearing on Plans, Specifications, Form of Contract, Estimate of Cost, and Direct Advertisement of Bids – Woodland Hills Park Loop Trail.

February 20, 2018: Resolution – Order construction and Notice of Public Hearing on Plans, Specifications, Form of Contract, Estimate of Cost, and Direct Advertisement of Bids – 2018 Concrete Trail Renovation Project.

On Item 9B: Update on 5 Waters Design Update:

No items.

Ridgway moved to adjourn. Schebel seconded. Motion carried, 4 yes. Meeting adjourned at 6:52 p.m.

Respectfully submitted,

Anna Poss
Secretary

ATTEST:

Aaron Sewell
Advisory Board Secretary

**WEST DES MOINES PARKS & RECREATION ADVISORY COMMITTEE
MEETING COMMUNICATION**

DATE: April 19, 2018


- ITEM:** Presentation – Annual Report:
1. Des Moines Rugby Foundation
 2. West Des Moines Soccer Club
 3. West Des Moines Girls Softball

FINANCIAL IMPACT: None.

SYNOPSIS: The above groups will be presenting their annual reports to the Board at Thursday's meeting. They have been asked to provide participation figures including number of participants in each type of league (i.e. open vs. competitive) and percentage of West Des Moines residents in each league. They have also been asked to bring revenue and expense figures and any facility improvement requests.

BACKGROUND:

RECOMMENDATION: No action is necessary.

Prepared by: Sally Ortgies, Director of Parks and Recreation 
Approved for Content by: Sally Ortgies, Director of Parks and Recreation
Accepted for Park Board Agenda: Sally Ortgies, Director of Parks and Recreation

**WEST DES MOINES PARKS & RECREATION ADVISORY BOARD
MEETING COMMUNICATION**

DATE: April 19, 2018

- ITEM:** Public Hearing – Site Plan – Whisper Point Park
1. Motion – Approval of Recommendation to Planning and Zoning Commission

FINANCIAL IMPACT: None at this time

SYNOPSIS: Staff has been working with Civil Design Advantage to coordinate public outreach and design services required for Whisper Point Park. Initial concept plans were prepared in late 2017, public input was gathered, and the site plan for the park has been finalized. The board is asked to review the site plan, hold a Public Hearing, and make a recommendation to the Planning and Zoning Commission. A copy of the site plan is attached. All residents within 370 feet of the park were mailed invitations to the Board meeting, and a notice was also published in the Des Moines Register. Anyone present will have the opportunity to comment on the site plan during the Public Hearing and any written comments received prior to the Board meeting will be read. If approved by the Board, the site plan will be taken to the Planning and Zoning Commission and then to City Council for final approval.

BACKGROUND: Whisper Point Park is located on the NW corner of Bridgewood Blvd and 91st Street in the Whisper Ridge subdivision. This park was acquired through the parkland dedication process from this development with additional land to be added as the area develops to the west.

The initial concept plan was taken to the Board for discussion on January 18, 2018. Post cards were then mailed to area residents on January 25, 2018 soliciting input. Staff also presented the concept plan to the Facilities Committee on February 15, 2018 for more detailed review. Following substantial feedback from the public, staff then invited the area residents to a public input meeting which was held on March 6, 2018. Approximately 20 residents attended the public meeting, along with two Advisory Board members. Most of the initial concerns were addressed at that meeting, and several modifications were made to the plan in response to the feedback provided. Civil Design Advantage with staff's direction then refined the plan into a final site plan for the park as shown.

This item will be discussed by the Facilities Committee at their meeting on April 16, 2018.

RECOMMENDATION: The Facilities Committee will bring a recommendation to the Board for approval.

Prepared by: David Sadler, Superintendent of Parks 

Approved for Content by: Sally Ortgies, Director of Parks and Recreation

Accepted for Park Board Agenda: Sally Ortgies, Director of Parks and Recreation



APRIL 2, 2018

**WEST DES MOINES PARKS & RECREATION ADVISORY BOARD
MEETING COMMUNICATION**

DATE: April 19, 2018

- ITEM:** Public Hearing – Rezoning – Florer Park
1. Motion – Approval of Recommendation to Planning and Zoning Commission

FINANCIAL IMPACT: None at this time

SYNOPSIS: The Board will hold a public hearing to take action on the rezoning request for Florer Park located at 1410 Locust Street in West Des Moines. The existing shelter in Florer Park is in need of replacement, and a plan has been prepared to install a new shelter in the park. Rezoning of the park from open space to residential land use is necessary to meet setback requirements for a new park shelter. The existing shelter will be removed and replaced with a new concrete pad and bench, and a new shelter will be located closer to the horseshoe courts.

The board is asked to hold a Public Hearing, and make a recommendation to the Planning and Zoning Commission. All residents within 370 feet of the park were mailed invitations to the Board meeting, and a notice was also published in the Des Moines Register. Anyone present will have the opportunity to comment on the site plan during the Public Hearing and any written comments received prior to the Board meeting will be read. If approved by the Board, the rezoning request will be taken to the Planning and Zoning Commission and then to City Council for final approval.

BACKGROUND: Florer Park was dedicated to the City in 1963 by the Florer Family, and as one of the City's oldest parks is in need of some upgrades. In recent years the park has had some undesirable activity, due somewhat to the isolated location of the shelter. Deed restrictions on the park require a shelter in the park, and staff has discussed shelter location with two members of the Florer family. The proposed plan is to locate a new park shelter farther south and incorporate into the existing horseshoe complex. This location was also requested by the users of the horseshoe complex, and will increase the visibility of the shelter from the adjacent Holiday Park roadway. A copy of the site plan is attached. This plan was brought to the Board for discussion on March 15, 2018.

This item will be discussed by the Facilities Committee at their meeting on April 16, 2018.

RECOMMENDATION: The Facilities Committee will bring a recommendation to the Board for approval.

Prepared by: David Sadler, Superintendent of Parks 

Approved for Content by: Sally Ortgies, Director of Parks and Recreation

Accepted for Park Board Agenda: Sally Ortgies, Director of Parks and Recreation

REZONING
FLORER PARK
 1410 LOCUST STREET
 WEST DES MOINES, IOWA



LEGAL DESCRIPTION

NUTTALL ACRES PLAT 2
 Lot 59, except the North 175 feet thereof, and lot 60, except the East 50 feet of the North 175 feet thereof, in NUTTALL ACRES, Plat 2, an Official Plat now included in forming a part of the City of West Des Moines, Iowa.

DEVELOPMENT SUMMARY

SITE AREA
 NUTTALL ACRES PLAT 2 = 1,453 ACRES

PLANTING & LANDSCAPING INFORMATION
 Existing Trees On Site = 41
 Existing Evergreen Trees = 3
 Proposed Overstory Trees = 2

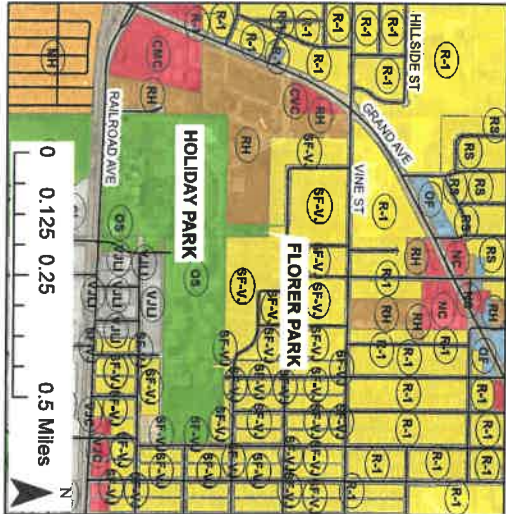
BUILDING INFORMATION
 Building Size (24' x 34') = 480.0 SF
 Building Setbacks = 100' Front, 100' Rear, 50' Side
 Building Use = Outdoor Shelter

PARKING INFORMATION
 Existing Parking = 0.00
 Parking Required = 0.00
 Parking Provided = 0.00 (On-Street Parking Available)

DEFINED AREAS
 Total Lot Area = 62,280 SF (1,453 ac) - 100%
 Total Paved Area (Impervious) = 7,949 SF (.27 ac) - 13%
 Total Open Space = 55,331 SF (2.19 ac) - 87%

UTILITY CONTACTS

AT & T Broadband Cliff Shockwell (515) 246-2252	Mid American Energy (Electric) Gail Davis (515) 281-2618
AT & T Communications Janine Frederick (515) 246-2253	Mid American Energy (Gas) Gail Davis (515) 281-2618
CenturyLink Ken Hoffmann (515) 945-5398	WDM Engineering Services (Construction) Chris Carpenter (515) 222-5539
Hickory Bend Comm Western Grow (515) 987-4769	WDM Public Works (Traffic) Rick Knowles (515) 222-3480
Midwestern Pipes (515) 554-2646	WDM Water Works (515) 222-3510



APPLICANT

CITY OF WEST DES MOINES
 PARKS & RECREATION DEPT.
 CONTACT: DAVID SADLER
 4200 MILLS CIVIC PKWY
 WEST DES MOINES, IA 50265
 (515) 222-3444 ph.
 (515) 222-3459 fax

OWNERS

CITY OF WEST DES MOINES
 PARKS & RECREATION DEPT.
 ATTN: SALLY ORTIGUE
 4200 MILLS CIVIC PKWY
 WEST DES MOINES, IA 50265
 (515) 222-3444 ph.
 (515) 222-3459 fax

LAND USE

EXISTING: P-PARK
 PROPOSED: P-PARK

ZONING

EXISTING: OS-AGRICULTURE/OPEN SPACE
 PROPOSED: SF - SINGLE FAMILY VALLEY JUNCTION
COMPREHENSIVE PLAN
 PR-PARK

BENCH MARKS

WDM NO. 178
 Southwest corner of Grand Avenue and E.P. Three
 Parkway, 10 feet West of back of walk and 77 feet South
 of Traffic signal pole at the Southwest corner of E.P. Three
 Parkway and Grand Avenue.
 Standard benchmark elevation = 69.22 (West Des Moines Datum)
 WDM NO. 058
 Intersection of 4th Street and Railroad Avenue,
 Northwest corner of intersection, 41 feet West of
 centerline of 4th Street, 55 1/2 feet North of centerline of
 Railroad Avenue.
 standard benchmark elevation = 38.23 (West Des Moines Datum)

SHEET #	DESCRIPTION
1	SITE SURVEY
3A, 3B	SITE LAYOUT PLAN

SHEET INDEX

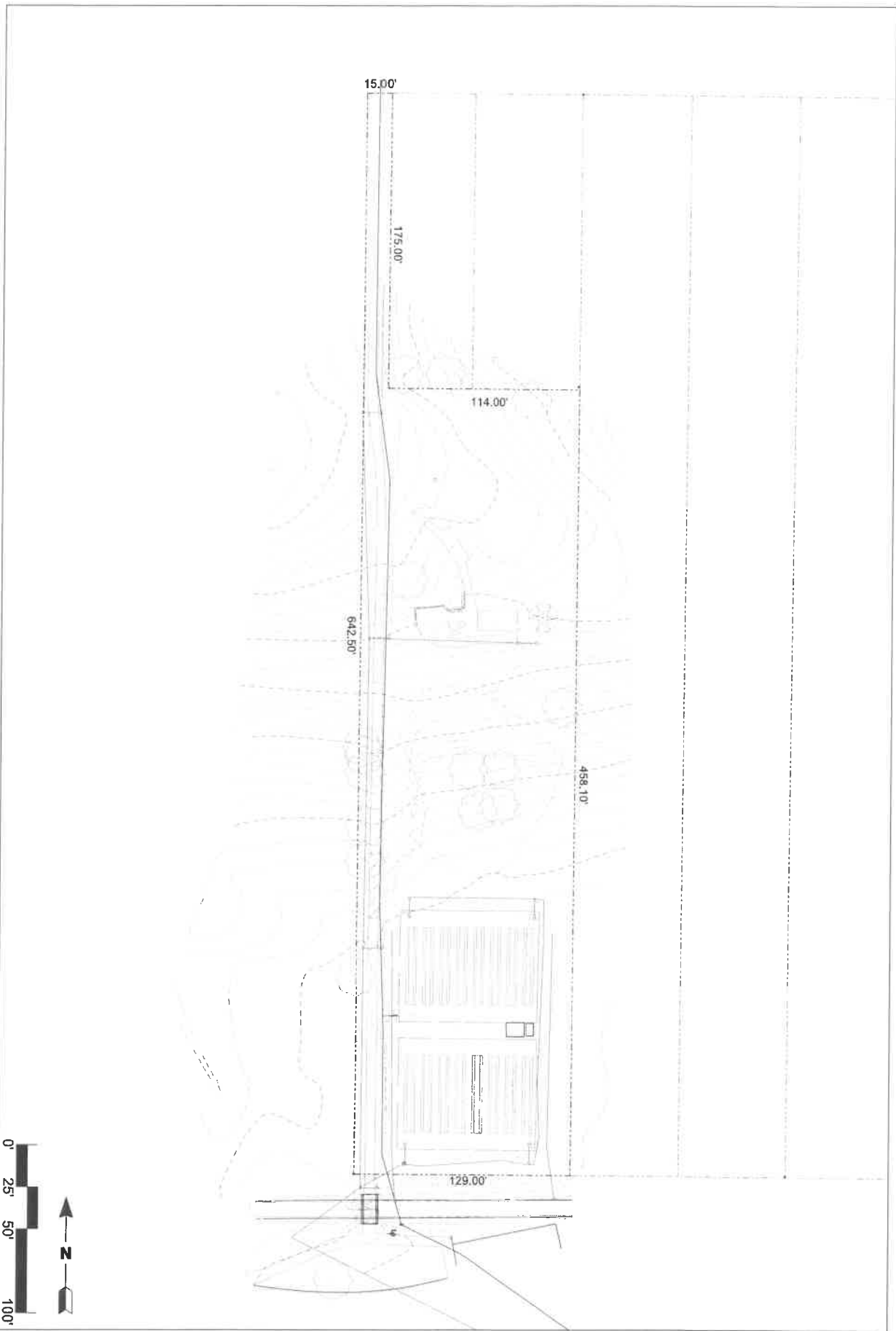


CONTACT INFO

KEVIN CONN
 Landscape Architect
 CITY OF WEST DES MOINES
 4200 MILLS CIVIC PKWY.
 WEST DES MOINES, IA 50265
 (515) 222-3449



I HEREBY CERTIFY THAT THE PERSON OR PERSONS WHOSE NAME IS OR ARE LISTED ON THIS PLAN HAS/HAVE BEEN PROVIDED BY ME OR MY FIRM A FULL, CORRECT AND REASONABLE LANDSCAPE ARCHITECTURE PLAN FOR THE USE OF THE PUBLIC BY MEAN OF THIS PLAN.
 KEVIN L. CONN, P.E., P.L.A.
 PLACE OR PRINT SIGNATURE OF THIS SEAL DATE



SHEET 1
TITLE SURVEY

SCALE 1" = 50'
DRAWN: MLG
CHECKED:

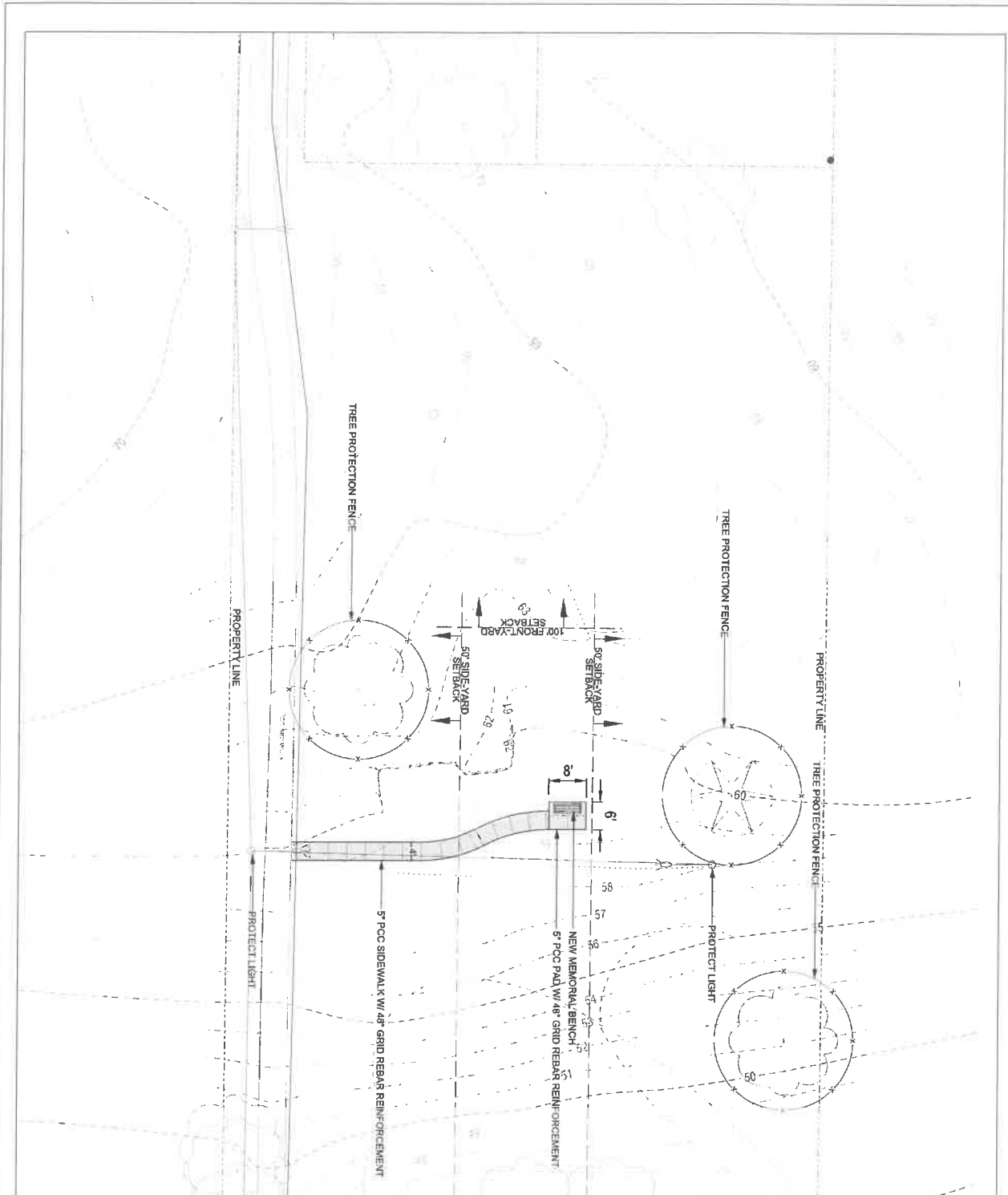
WEST DES MOINES
FLORER PARK
1410 LOCUST STREET
IOWA

DATE 03/30/18

REVISED	BY

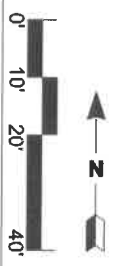


CITY OF WEST DES MOINES
DEPARTMENT OF PARKS AND RECREATION
PARKS DIVISION
4700 MILLS CIVIC CENTER (S) 522-3444
WEST DES MOINES, IOWA 50365
FAX: (515) 222-3419



GENERAL NOTES

1. All construction shall be in accordance with City of West Des Moines Standard Construction Specifications.
2. All work shall be done in accordance with the current O.S.A.A. codes and standards. Nothing indicated on these plans shall relieve the contractor from complying with the appropriate city regulations.
3. Contractor to notify the City of West Des Moines Parks and Recreation Dept. one week prior to construction.
4. The contractor shall confine his work to the construction limits and easements as shown on plans. The contractor will be responsible for any damage outside the construction limits. The contractor shall be responsible for the removal of any obstructions or removal of any existing pavement more than necessary for the proper execution of the work.
5. The contractor shall not disturb desirable grass areas and trees outside the construction limits. The contractor will not be responsible for any damage to existing trees or lawns. These areas will be subject to the approval of the City.
6. It shall be the contractor's responsibility to provide waste areas for the disposal of excess material which is not desirable for reuse. This material shall be disposed of in a proper manner (broken concrete, etc.). No payment for removal will be allowed for material hauled to these sites.
7. Any materials, rebar, and dowses noted on the plans shall be considered incidental to other contract items.
8. The Contractor shall be responsible for complying with all local, state, and federal regulations regarding removal and disposal of construction debris, heavy machinery, and other equipment.
9. Use of heavy machinery including cement mixers on asphalt roads or existing City roads and sidewalks is prohibited. Damage to these areas caused by the use of such vehicles and equipment will be assessed by the City to the City.
10. The City of West Des Moines may have other construction projects in the general area of this project. Contractor will coordinate work with the City of West Des Moines Public Works Department (319-282-3400) prior to starting construction.
11. The contractor shall be required to limit work hours on the project from 6:30 am to 5:00 pm, Monday through Friday and 8:00 am to 5:00 pm on Saturday. Prior approval from City will be required for any work on Sundays and holidays and for exceptions to these times.
12. A minimum of (6) six inches of compacted concrete subgrade shall be provided beneath all poured pavement.
13. When not specifically noted and 100% class "A" crushed stone may be used on alternative location material - compact backfill to a 95% maximum density.
14. Dimensions are to back of curb, edge of paving and to property lines unless otherwise noted.
15. Placement of expansion joint material, dowses and related material is incidental to contract.
16. Contractor to stake and verify horizontal/vertical alignment with City prior to pouring of concrete.



SHEET 3A
 TITLE SITE LAYOUT PLAN
 SCALE 1" = 20'
 DRAWN: MLG
 CHECKED:

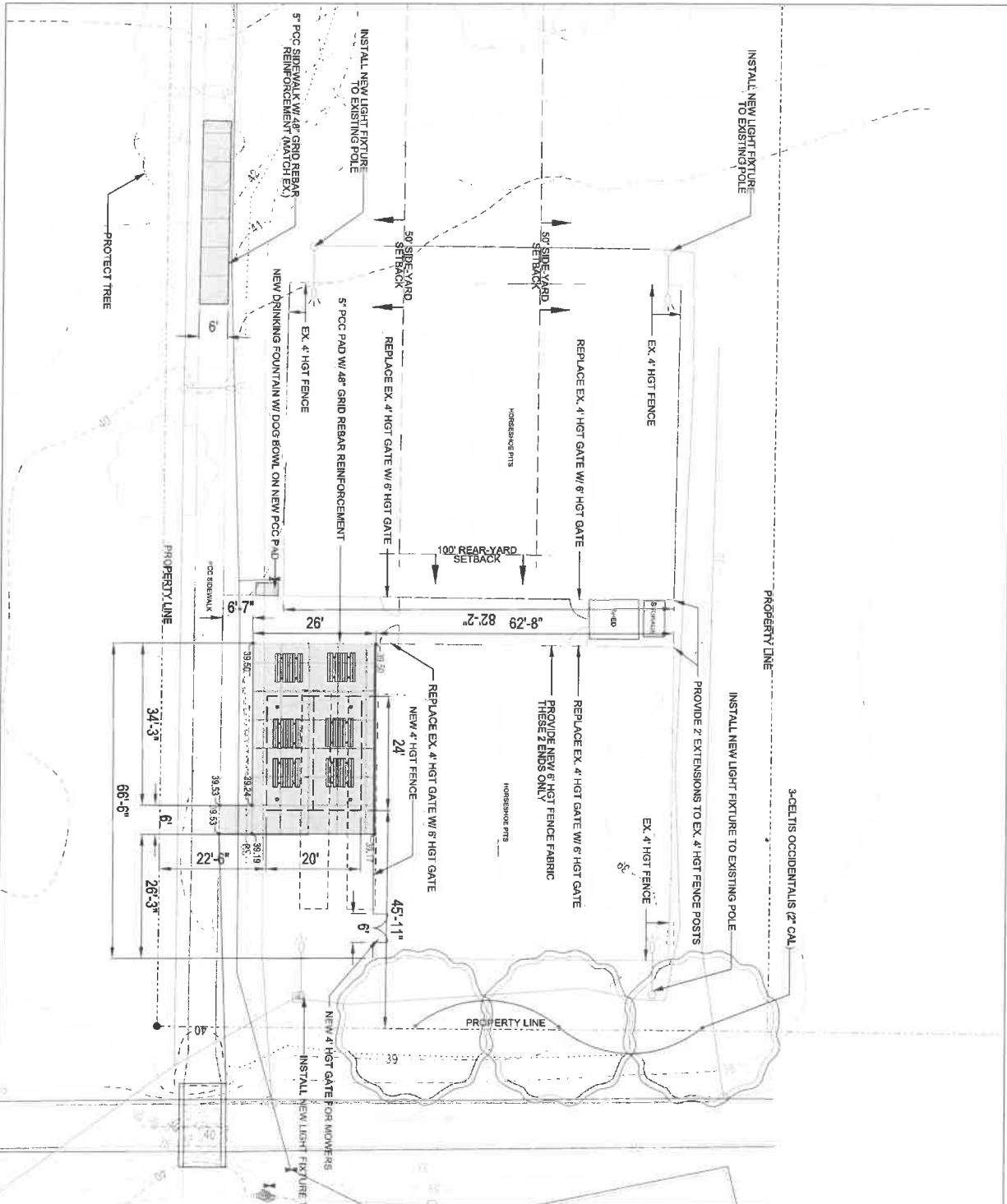
WEST DES MOINES
FLORER PARK
 1410 LOCUST STREET
 IOWA

DATE 03/30/18

REVISED	BY



CITY OF WEST DES MOINES
 DEPARTMENT OF PARKS AND RECREATION
 PARKS DIVISION
 4200 MILLS CIVIC CENTER, WEST DES MOINES, IOWA 50265
 FAX: (515) 282-3499



- GENERAL NOTES**
1. All construction shall be in accordance with City of West Des Moines Standard Construction Specifications.
 2. All work shall be done in accordance with the current O.S.I.A. codes and standards. Nothing indicated on these plans shall release the contractor from complying with the applicable codes.
 3. Contractor to notify the City of West Des Moines Parks and Recreation Dept. 60 days prior to construction.
 4. The contractor shall confine his work to the construction limits and easements as shown on plans. The contractor will be responsible for obtaining all necessary permits and approvals from the City of West Des Moines. The contractor shall be responsible for obtaining all necessary permits and approvals from the City of West Des Moines. The contractor shall be responsible for obtaining all necessary permits and approvals from the City of West Des Moines.
 5. The contractor shall not disturb shadeable grass areas and trees permitted in park or service vehicles and equipment. The contractor shall be responsible for obtaining all necessary permits and approvals from the City of West Des Moines.
 6. It shall be the contractor's responsibility to provide waste areas be incorporated in the work involved in this project (excavation, broken concrete, etc.). No payment for method will be allowed for material hauled to these sites.
 7. Any sawdust, mulch, and debris noted on the plans shall be contained in other contract items.
 8. The Contractor shall be responsible for complying with all local, state, and federal regulations regarding removal and disposal of concrete without regard to special operations, and other construction debris.
 9. Use of heavy machinery including cement mixers on private roads and existing City roads and sidewalks is prohibited. The contractor shall be responsible for obtaining all necessary permits and approvals from the City of West Des Moines.
 10. The City of West Des Moines may have other construction projects in the general area of this project. Contractor will need to coordinate with the City of West Des Moines. Contractor will need to coordinate with the City of West Des Moines.
 11. The contractor will be required to limit work hours on the project from 6:30 am to 5:00 pm Monday through Friday and 8:00 am to 5:00 pm Saturday and Sunday. All work shall be completed by 5:00 pm on the day of completion.
 12. A minimum of (6) six inches of compacted cohesive subgrade shall be provided beneath all poured pavement.
 13. When not specifically called out, DOT class 'X' curbed stone bed will be used on an alternative bedrock material - compact.
 14. Dimensions are to back of curb, edge of paving and to property lines unless otherwise noted.
 15. Placement of expansion joint material, dowels and rebar material is incidental to contract.
 16. Contractor to stake and verify horizontal/vertical alignment with City prior to pouring of concrete.

0' 10' 20' 40'

SHEET 3B

TITLE SITE LAYOUT PLAN

SCALE 1" = 20'

DRAWN: MLG

CHECKED:

DATE 03/30/18

REVISED BY

FLORER PARK 1410 LOCUST STREET WEST DES MOINES IOWA

CITY OF WEST DES MOINES DEPARTMENT OF PARKS AND RECREATION PARKS DIVISION

4100 MILLS CIVIC BLDG. (515) 222-3444 WEST DES MOINES, IOWA 50365 FAX: (515) 222-3409

**WEST DES MOINES PARKS & RECREATION ADVISORY COMMITTEE
MEETING COMMUNICATION**

DATE: April 19, 2018

ITEM: Motion – Approval to Install Wifi Antenna – Railroad Park

FINANCIAL IMPACT: None.


SYNOPSIS: The City along with technical and financial assistance from Microsoft is studying a potential project that would provide free wireless internet to certain households in the Valley Junction area. The project would focus on a census tract that has been identified as having a significant number of households with students who qualify for free and reduced lunch with the West Des Moines Community School District. The goal of the project is to provide a free wifi connection to those households.

The study has identified the need for a wifi antenna to be installed on the west side of Railroad Park. The antenna would be approximately 30 feet tall and would resemble a light pole (see attached image).

This item will be discussed by the Facilities Committee at their meeting on April 16, 2018.

BACKGROUND:

RECOMMENDATION: The Facilities Committee will bring a recommendation to the Board for approval.

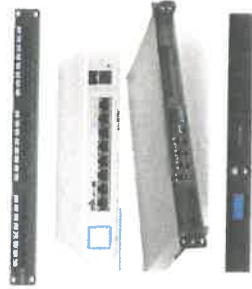
Prepared by: Sally Ortgies, Director of Parks and Recreation 
Approved for Content by: Sally Ortgies, Director of Parks and Recreation
Accepted for Park Board Agenda: Sally Ortgies, Director of Parks and Recreation

AUREON



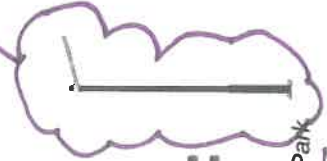
1 =

318 5th Street



30' Pole

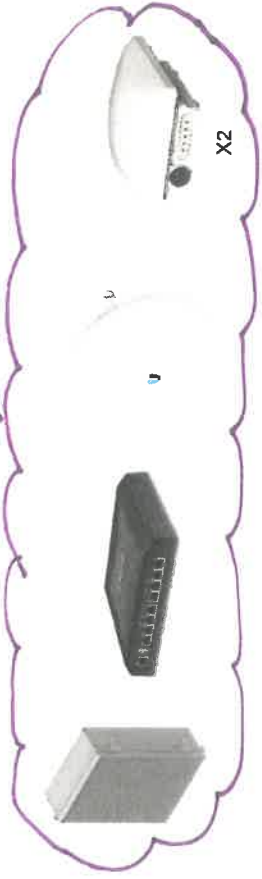
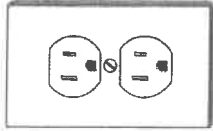
Equipment installed on pole



2 =

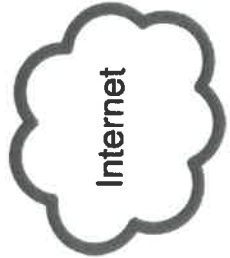
Railroad Park

Electrician to install



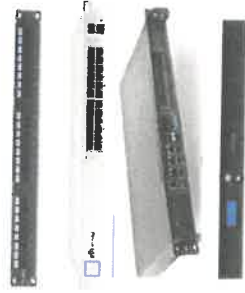
Captive Portal Service

AUREON



3 =

415 7th Street



IP

IP

X12

X4

**WEST DES MOINES PARKS & RECREATION ADVISORY COMMITTEE
MEETING COMMUNICATION**

DATE: April 19, 2018

ITEM: Motion – Approval of Temporary Public Art Installation – Jordan Creek Greenway

FINANCIAL IMPACT: None. The cost of the artwork and installation is being covered by Bravo Greater Des Moines and Group Creative Services.

SYNOPSIS: Staff was approached by Teva Dawson with Group Creative Services about a temporary public art project that is being sponsored by Bravo Greater Des Moines. The art work is a sculpture created by artist Alex Braidwood. It is related to water quality and communicates the nitrate levels in Jordan Creek using existing test results. Water testing of Jordan Creek has been done over the past year so has been made available to the artist. The artwork is proposed to be installed in a location along the Jordan Creek Trail just west of 50th Street (see attached map). The installation is temporary and is anticipated to be installed in early May and be in place through the summer.

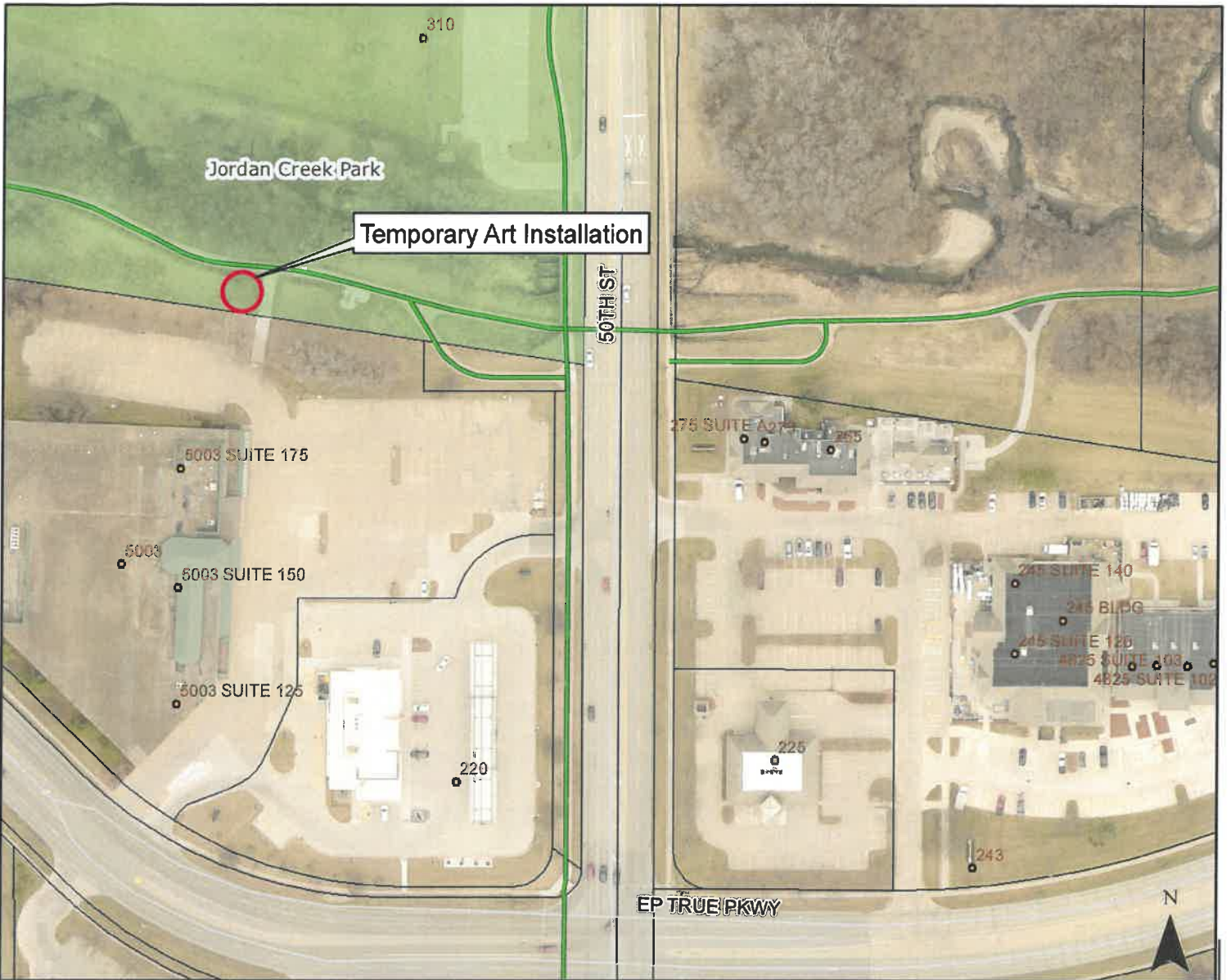
The Public Arts Advisory Commission is responsible for approving all artwork installed on public property and approved the project at their February 22, 2018 meeting. Since that time the exact location and a draft contract have been finalized. Due to the location being on park property, the Board is asked to review and approve the proposed installation.

This item will be discussed by the Facilities Committee at their meeting on April 16, 2018.

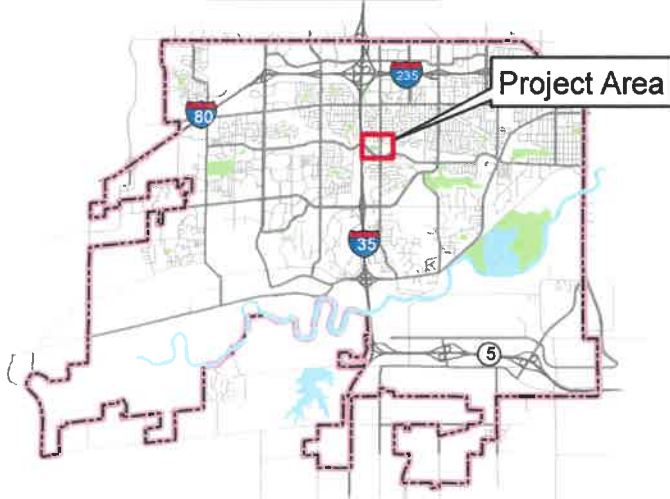
BACKGROUND:

RECOMMENDATION: The Facilities Committee will bring a recommendation to the Board for approval.

Prepared by: Sally Ortgies, Director of Parks and Recreation
Approved for Content by: Sally Ortgies, Director of Parks and Recreation
Accepted for Park Board Agenda: Sally Ortgies, Director of Parks and Recreation



VICINITY MAP



LEGEND

-  Project Location
-  Existing Trail



PROJECT: **TEMPORARY ART INSTALLATION - WATER QUALITY XYLOPHONE**

LOCATION: **JORDAN CREEK GREENWAY TRAIL @ 50TH STREET**

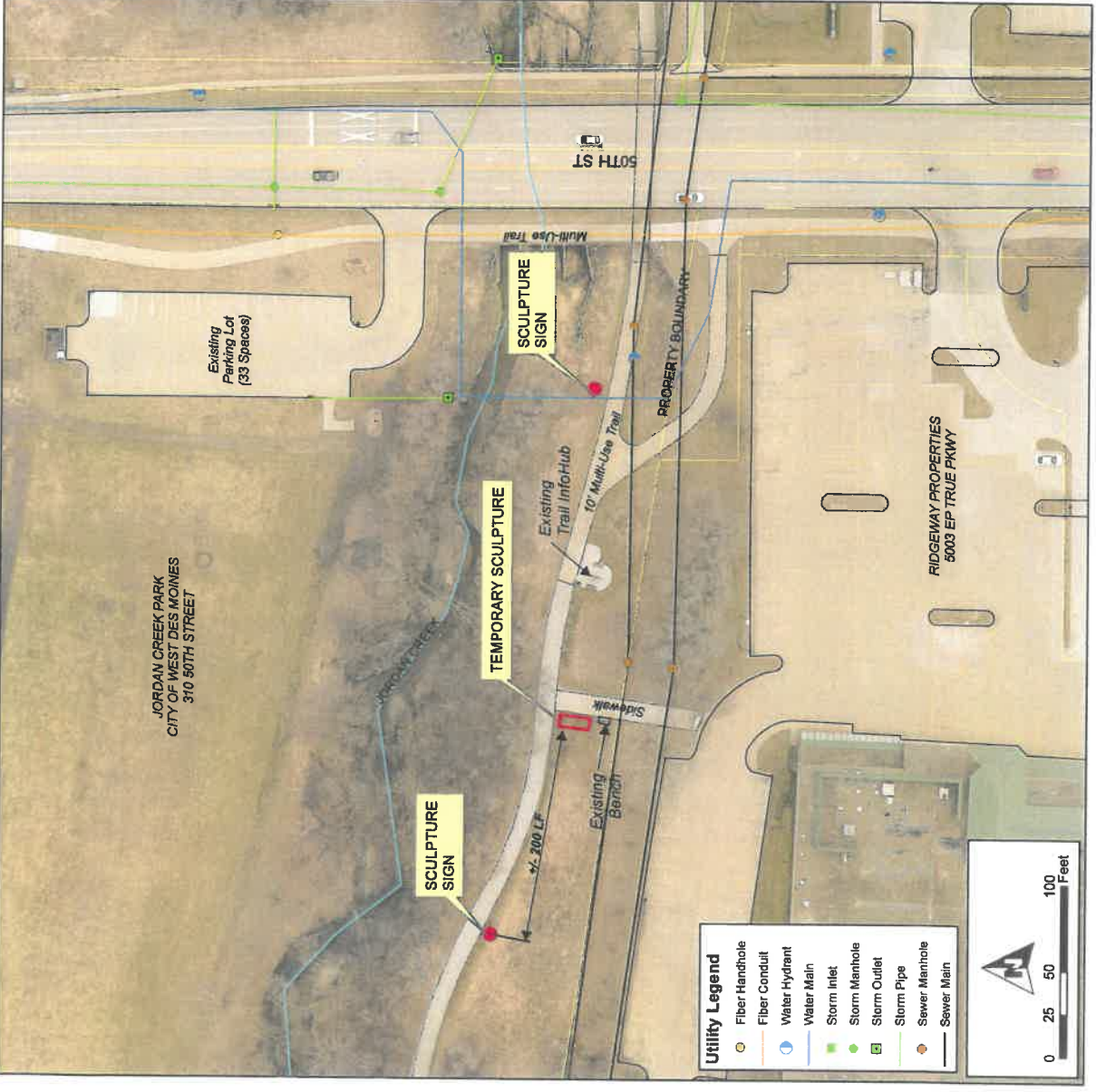
DRAWN BY: **MAA**

DATE: **3/27/2018**

PROJECT NO.: -

SHT. **1 of 1**

SITE PLAN



VICINITY MAP



SHEET INDEX

- SHEET 1: SITE PLAN
- SHEET 2: DETAIL / ARTIST RENDERING

CONTACT INFORMATION

MARCO ALVAREZ, PLA
 PARK PLANNER
 CITY OF WEST DES MOINES
 PARKS & RECREATION DEPT.
 4200 MILLS CIVIC PKWY
 WDM, IA 50265
 (515) 222-3452

LEGAL DESCRIPTION

SOUTHWOODS PLAT 1, LOT 1; 9.97 ACRES

IMPERVIOUS SURFACE

0.00 SF. ADDED IMPERVIOUS SURFACE
 (TEMPORARY PUBLIC SCULPTURE)

NOTES

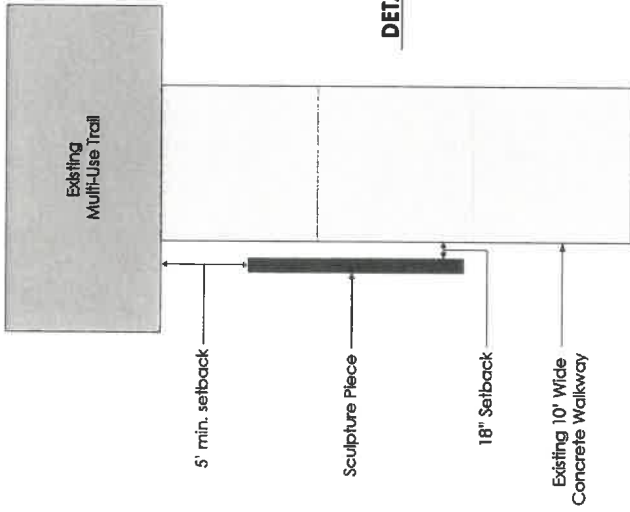
1. THIS SITE PLAN IS FOR THE INSTALLATION OF A TEMPORARY PUBLIC SCULPTURE WITHIN THE JORDAN CREEK GREENWAY WEST OF 50TH STREET.
2. SCULPTURE PIECE IS ANTICIPATED TO BE INSTALLED IN APRIL OF 2018 AND REMAIN IN PLACE THROUGH FALL 2018.
3. ARTIST GROUP IS RESPONSIBLE FOR ALL WORK RELATED TO INSTALLATION AND REMOVAL OF SCULPTURE PIECE INCLUDING REMOVAL OF CONCRETE FOOTINGS AND ASSOCIATED SIGNAGE AND RESTORATION / SEEDING OF DISTURBED AREAS.

TEMPORARY PUBLIC SCULPTURE WATER QUALITY XYPHONE

DATE: 04/09/18
 REVISIONS: BY: []
 TITLE: M.A.
 SITE PLAN
 SHEET: 1 OF 2
 AUTHOR: []
 REVIEWED: []
 WEST DES MOINES
 IOWA
 THE CITY OF WEST DES MOINES
 DEPARTMENT OF PUBLIC WORKS
 PARKS DIVISION
 4200 MILLS CIVIC PKWY, 50265-1000
 WEST DES MOINES, IOWA 50265
 FILE NO. 1515-222-3452

WATER QUALITY XYLOPHONE PUBLIC SCULPTURE / MUSICAL INSTRUMENT DATA VISUALIZATION & SONIFICATION

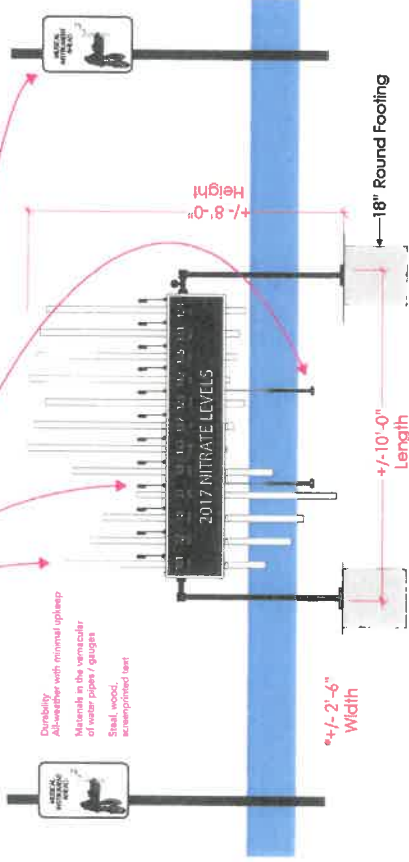
PROPOSED BY ALEX BRAIDWOOD
a@listeninginstruments.com



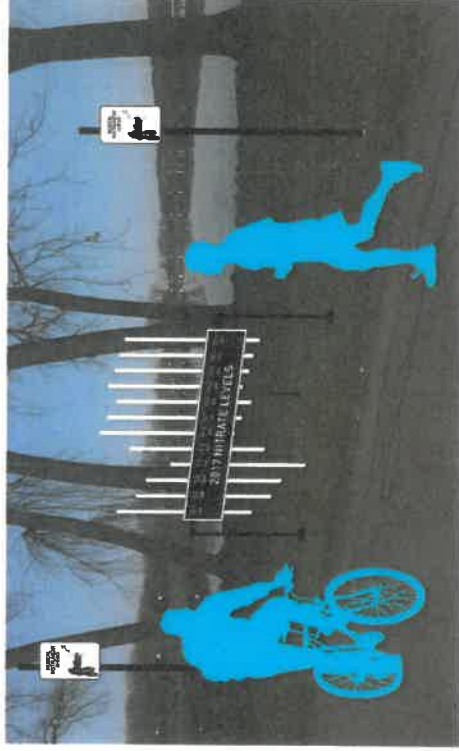
DETAIL PLAN

Length/height represents average data reading for that month
When struck, the pitch of each pipe relates to the data reading
Pitch / Length remains proportional across entire piece
Hit as people ride / walk past, bending to strike pipe
Used to perform the data by striking pipes
Inform riders how to use the instrument
Warn riders that there might stationary people ahead playing
the instrument

Steel pipes:
Fixed Mallets:
Hand held Mallets:
Signs:



DETAIL



ARTIST RENDERING

**WEST DES MOINES PARKS & RECREATION ADVISORY COMMITTEE
MEETING COMMUNICATION**

DATE: April 19, 2018

ITEM: Motion – Iowa Premier Cricket League Request

FINANCIAL IMPACT: If the request is approved as presented by the Iowa Premier League (IPL), there would be an impact of \$7,840 in lost revenue based on 27 Saturday rental days.

SYNOPSIS: Staff has met twice with the IPL with the Facilities Committee joining in on the second meeting. The IPL has communicated a concern with the amount of fees being charged for rental of field space at Valley View Park. They are also concerned about the availability of field space for the growing number of members in the league. The number of members provided to us by the league has varied from 350 to 400. At the conclusion of the last meeting with IPL, they were asked to provide a formal proposal outlining their requests.

An e-mail was received on March 21, 2018 with IPL's proposal. It is attached for your information. The Facilities Committee is meeting on April 16, 2018 to discuss the proposal and bring a recommendation to the full Board.

BACKGROUND:

RECOMMENDATION: The Facilities Committee will bring a recommendation to the Board for approval.

Prepared by: Sally Ortgies, Director of Parks and Recreation
Approved for Content by: Sally Ortgies, Director of Parks and Recreation
Accepted for Park Board Agenda: Sally Ortgies, Director of Parks and Recreation

Ortgies, Sally

From: Mankle, Bruce
Sent: Wednesday, March 21, 2018 2:33 PM
To: Ortgies, Sally
Cc: Sadler, David
Subject: FW: FW: Facilities Committee-Meeting with Cricket

Sally,

Here is proposal for IPL Cricket at Valley View.

Few things that stand out to me –

- is the large reduction in fees they are asking for 3 year span
- the request to reserve Sundays for what appears to be rain dates, without paying any fees for that day. Sundays are currently reserved for BB/SB or Soccer.
- Fact that they want to enter into similar Agreement that Heartland Cricket has with City

They didn't mention Wednesdays but assume they still want that night also? Not sure if they are able to pay approved fees for that night?

We need to meet and discuss as soon as possible.

Bruce Mankle
Recreation Program/Facility Supervisor
City of West Des Moines Parks & Recreation
Voice (515) 222-3454
Fax (515) 222-3459
bruce.mankle@wdm.iowa.gov



 Please don't print this e-mail unless necessary!

From: Sharat Baradia [mailto:sharat.baradia@gmail.com]
Sent: Wednesday, March 21, 2018 1:00 PM
To: Mankle, Bruce <Bruce.Mankle@wdm.iowa.gov>
Cc: tayalm@gmail.com; Aradhya agarwal <aradhya.agarwal@gmail.com>; Sashank Ganti <scorpneo@gmail.com>
Subject: Re: FW: Facilities Committee-Meeting with Cricket

Hi Bruce,

Thank you for arranging the meeting with the Park Board Facilities Committee. We were quite encouraged by the discussion and consider this an opportunity to help grow our league. Based on what was discussed, we would like to propose the following:

IPL would like to formally enter a working agreement with the City of West Des Moines Parks and Recreation Department regarding the usage of Valley View Park facilities.

Field Usage [Valley View Park]:

- IPL (Iowa Premier League) would use the Cricket field during the Spring, Summer and Fall months based on an agreed upon schedule that is disclosed to the city no later than April 15th of 2018.

- The field shall remain open for general public use and reservations by other sports outside of the times where reserved for IPL
- During these seasons, IPL would request the ground be reserved for IPL on all Saturdays (with Sunday as reserve days). See Fee Schedule for details

Field Maintenance:

- IPL will participate in the "Adopt a Park/Trail" program and will adopt the Valley View Park for two years (2018 and 2019) and extend it as permitted by the program
- IPL will continue to expect that the Department will undertake the maintenance of the Valley View Park (fertilizing, mowing, restrooms etc.).
- Any specific requests for additional maintenance shall be made 7 days prior to needing it.

Facilities and Improvements:

- IPL will be responsible for maintenance and repairs to the existing cricket "Pitch". The pitch shall be covered with astroturf or a similar material at IPL's expense.
- No additional structures or signage will be erected at the facility without the Department's consent.

Insurance Requirements:

- IPL shall at its cost and expense, procure and maintain casualty and liability insurance for the term of this Agreement.
- IPL would like to understand levels of required coverage and specific details for the policy as required by the city of west des Moines.

Fee Schedule:

- IPL will conduct its cricket activities in the following phases
 - **Spring season (April - June)**
 - Saturday 9AM - 6PM = 9 hrs [Schedule Play Day]
 - Sundays 9 AM - 6 PM - *reserve day (if play not possible on Saturday)*
 - **Summer Season (June - August)**
 - Saturday 9AM - 7PM = 10 hrs [Scheduled Play Day]
 - Sundays 9 AM - 7 PM - *reserve day (if play not possible on Saturday)*
 - **Fall Season (August-Oct)**
 - Saturday 9AM - 6PM = 9 hrs [Scheduled Play Day]
 - Sundays 9 AM - 6 PM - *reserve day (if play not possible on Saturday)*
- IPL will pay a fee of **\$80 per each Scheduled Play Day** and expect the fees to cover usage on the reserve day.
- On a regular agreed upon basis, IPL will disclose its current operating finances, schedules, plans and membership details (number of players, teams) to the City.

Short Term Vs Long Term:

- IPL proposes to enter this agreement on a short-term basis spanning the next three years (end of 2020 season)
- During this short-term, IPL would continue to grow the sport by engaging in various awareness and community activities including but not limited to the following
 - Annual Charity fundraisers to increase awareness of the sport and attract corporate sponsorship
 - Conduct summer cricket camps for kids
 - Work with various high school PE departments to help schools learn and enjoy this new sport
- At the end of this agreement period, IPL expects to be at a state of maturity where it can potentially meet the city's reservation fees at a higher capacity. These terms shall be reworked at that time.

Additional Ground Usage @ Wilson Park

- IPL proposes that Sundays be reserved at Wilson Park for IPL to schedule its games.
- IPL understands that there is a current agreement with HCL for Wilson Park usage and is willing to work with HCL to negotiate terms of usage.

Thank you!!
Sharat Baradia

On Tue, Mar 6, 2018 at 5:01 PM, Mankle, Bruce <Bruce.Mankle@wdm.iowa.gov> wrote:

Sharat,

Yes, Friday 3/9 at 4pm at P&R Office in WDM City Hall will work for meeting with Park Board Facilities Committee.

See you then.

Bruce Mankle

Recreation Program/Facility Supervisor

City of West Des Moines Parks & Recreation

Voice [\(515\) 222-3454](tel:(515) 222-3454)

Fax [\(515\) 222-3459](tel:(515) 222-3459)

bruce.mankle@wdm.iowa.gov



 Please don't print this e-mail unless necessary!

From: Sharat Baradia [mailto:sharat.baradia@gmail.com]
Sent: Tuesday, March 06, 2018 10:23 AM
To: Mankle, Bruce <Bruce.Mankle@wdm.iowa.gov>
Cc: tayalm@gmail.com; Aradhya agarwal <aradhya.agarwal@gmail.com>
Subject: Re: FW: Facilities Committee-Meeting with Cricket

Hi Bruce,

Can we set up the meeting on Friday 03/09/2018 at 4 pm? Does Friday 4 pm works for you on Friday?

**WEST DES MOINES PARKS & RECREATION ADVISORY BOARD
MEETING COMMUNICATION**

DATE: April 19, 2018

ITEM: Discussion – Court Renovation

FINANCIAL IMPACT: None at this time

SYNOPSIS: Staff is in the process of evaluating and prioritizing tennis and basketball courts for reconstruction as part of the annual court renovation program. Annual funding is expected to allow for renovation of 2 to 3 courts per year. Recently there has been a dramatic increase in the popularity of pickleball making it one of the fastest growing sports in the country. In response, several metro communities have recently converted some of their existing courts into dedicated pickleball courts. Retrofitting a tennis court allows for four pickleball courts with the same space. Currently there are three existing tennis courts that are striped to allow for pickleball, but no dedicated courts.

The Board is asked to consider whether at the time the court is due for renovation either a) any of the existing tennis courts should be converted into a dedicated pickleball court facility; and b) whether remaining tennis courts should be striped to also allow pickleball.

This item will be discussed by the Facilities Committee at their meeting on April 16, 2018.

BACKGROUND: There are currently 16 tennis courts with three of them planned for renovation with the next two years. In 2012, the tennis court in Jaycee Park was restriped to also accommodate a single pickleball court. Most recently, two lighted tennis courts with pickleball striping were installed in Valley View Park. The new tennis court being installed in Woodland Hills Park this summer is also being striped for pickleball.

RECOMMENDATION: Discussion item only.

Prepared by: David Sadler, Superintendent of Parks 

Approved for Content by: Sally Ortgies, Director of Parks and Recreation

Accepted for Park Board Agenda: Sally Ortgies, Director of Parks and Recreation

**CITY OF WEST DES MOINES
CITY COUNCIL MEETING COMMUNICATION**

DATE: March 19, 2018

- ITEM:** Public Hearing – 2018 Concrete Trail Renovation Project
1. Resolution – Approval of Plans and Specifications
 2. Motion – Receive and File Report of Bids
 3. Resolution – Approve Contract


FINANCIAL IMPACT: Total expense of \$98,775.30. There is a total budget of approximately \$263,000 available in FY 17-18 for both concrete and asphalt trail renovation. The project will be paid with budgeted CIP funds from 2017 Trail Renovation C.I.P. Account No. 500.000.000.5250.490, Project No. 0510 067 2017.

BACKGROUND: The Council is asked to approve the plans and specifications for the 2018 Concrete Trail Renovation Project and to receive and file the report of bids that is attached. Nine (9) bids were received for the project with the lowest responsible bid submitted by MNM Concrete Specialist of Des Moines, Iowa. The opinion of probable cost for the project was \$130,008.


This Resolution is for repair and replacement of portions of existing concrete trail located primarily in the Westtown Parkway area between Interstate 80/35 and Jordan Creek Parkway. There is also a portion along 60th Street. The locations are shown on the attached map. The areas being addressed were identified as a higher priority following the inspection of the entire trail system by City staff.

OUTSTANDING ISSUES: None.

RECOMMENDATION: That the Council hold the public hearing and pass the resolution to approve the plans and specifications, move to receive and file the report of bids, and award the contract for the 2018 Concrete Trail Renovation Project in the amount of \$98,775.30.

Lead Staff Member: David Sadler, Superintendent of Parks 

STAFF REVIEWS

Department Director	Sally Orgies, Director of Parks and Recreation 
Appropriations/Finance	Tim Stiles, Finance Director
Legal	Richard Scieszinski, City Attorney
Agenda Acceptance	

PUBLICATION(S) (if applicable)

Published In	Des Moines Register
Dates(s) Published	March 9, 2018

SUBCOMMITTEE REVIEW (if applicable)

Committee	N/A		
Date Reviewed			
Recommendation	Yes	No	Split

**CITY OF WEST DES MOINES
CITY COUNCIL MEETING COMMUNICATION**

DATE: March 19, 2018

- ITEM:** Public Hearing – Woodland Hills Park Loop Trail
1. Resolution – Approval of Plans and Specifications
 2. Motion – Receive and File Report of Bids
 3. Resolution – Approve Contract

FINANCIAL IMPACT: Total expense of \$97,426.88. There is a total budget of \$218,253 (\$450,000 less design fees of \$17,800 less previously bid court project of \$213,947) available for this project. The project will be paid with budgeted CIP funds from Woodland Hills Park Account No. 500.000.000.5250.490, Project No. 0525 058.0510 089 2017.

BACKGROUND: The Council is asked to approve the plans and specifications for the Woodland Hills Park Loop Trail project and to receive and file the report of bids that is attached. Ten (10) bids were received for the project with the lowest responsible base bid submitted by JAS Construction, LLC of Altoona, Iowa. The consultant's opinion of probable cost for the project was \$155,057

This resolution is for the construction of a concrete trail around the perimeter of Woodland Hills Park. Portions of the trail loop have been completed with other park projects along the southern and western side of the park, and this project would complete the loop. The project generally includes construction survey, excavation, subgrade preparation, 5" reinforced concrete trail, erosion control measures, site restoration and other related items.

OUTSTANDING ISSUES: None.

RECOMMENDATION: That the Council hold the public hearing and pass the resolution to approve the plans and specifications, move to receive and file the report of bids, and award the contract for the Woodland Hills Park Loop Trail in the amount of \$97,426.88.

Lead Staff Member: David Sadler, Superintendent of Parks 

STAFF REVIEWS

Department Director	Sally Ortgies, Director of Parks and Recreation 
Appropriations/Finance	Tim Stiles, Finance Director
Legal	Richard Scieszinski, City Attorney
Agenda Acceptance	

PUBLICATION(S) (if applicable)

Published In	Des Moines Register
Dates(s) Published	March 9, 2018

SUBCOMMITTEE REVIEW (if applicable)

Committee	N/A		
Date Reviewed			
Recommendation	Yes	No	Split

**CITY OF WEST DES MOINES
CITY COUNCIL MEETING COMMUNICATION**

DATE: March 19, 2018

ITEM: Motion – Approval of Agreement Amendment – Veteran’s Parkway Enhancements (Construction Documents for Phase 1)

FINANCIAL IMPACT: Additional expense of \$33,000 to be paid from funds budgeted in the Veteran’s Parkway Enhancements CIP account (0510 022 2017).

BACKGROUND: The Council is asked to approve an amendment to an existing agreement with Shive Hattery to develop construction documents for Phase 1 of Veteran’s Parkway Enhancements located between 1st/63rd Street and Highway 5 Bypass. Under the original agreement, Shive Hattery completed conceptual and preliminary design for the roadway enhancements along the entire Veteran’s Parkway corridor. They have used approximately \$75,000 of the original contract amount of \$120,500. The remaining balance of \$45,500 is being applied to the Phase 1 construction documents total of \$78,500. This amendment of \$33,000 would raise the total contract amount to \$153,500.

The scope of services includes additional public outreach, construction documents, bid phase services, and construction phase services.


The amendment to the agreement with Shive Hattery is attached.

OUTSTANDING ISSUES: None

RECOMMENDATION: That the City Council approve the agreement amendment with Confluence

Lead Staff Member: David Sadler, Superintendent of Parks 

STAFF REVIEWS

Department Director	Sally Ortgies, Director of Parks and Recreation 
Appropriations/Finance	Tim Stiles, Finance Director
Legal	Richard Scieszinski, City Attorney
Agenda Acceptance	

PUBLICATION(S) (if applicable)

Published In	
Dates(s) Published	

SUBCOMMITTEE REVIEW (if applicable)

Committee			
Date Reviewed			
Recommendation	Yes	No	Split

**CITY OF WEST DES MOINES
CITY COUNCIL MEETING COMMUNICATION**

DATE: April 16, 2018

- ITEM:** Public Hearing – Holiday Park Parking Lot Repairs
1. Resolution – Approval of Plans and Specifications
 2. Motion – Receive and File Report of Bids
 3. Resolution – Approve Contract

FINANCIAL IMPACT: Total expense of \$91,685.00 which includes \$88,485.00 base bid plus \$3,200.00 add alternate. There is a total budget of \$110,000 available for this project including \$50,000 available in FY 17-18, and \$60,000 available in FY 18-19. Project expenses will be paid with budgeted funds in the Concrete Renovations in Parks C.I.P. account (0510 069 2017). The project will be constructed this summer in two phases over two fiscal years

BACKGROUND: The Council is asked to approve the plans and specifications for the Holiday Park Parking Lot Repairs project and to receive and file the report of bids that is attached. Nine (9) bids were received for the project with the lowest responsible base bid submitted by Concrete Connection, LLC of Johnston, Iowa. The opinion of probable cost for the project was \$106,554.


This resolution is for the repair and replacement of portions of existing concrete parking lot paving located in Holiday Park. Portions of the repairs will be done this spring prior to opening of the Holiday Park Aquatic Center, with other repairs later this fall after the busy pool and ballfield season has concluded. One add-alternate is being included for paving of drainage flumes connecting parking lots to the larger existing concrete flume running through the park. The majority of defects in the paving involve cracking and settlement issues. Defective areas of the paving are being replaced with reinforced concrete to help prevent future problems. This will further extend the life of the new pavement.

OUTSTANDING ISSUES: None.

RECOMMENDATION: That the Council hold the public hearing and pass the resolution to approve the plans and specifications, move to receive and file the report of bids, and award the contract for the Holiday Park Parking Lot Repairs in the amount of \$91,685.00.

Lead Staff Member: David Sadler, Superintendent of Parks 

STAFF REVIEWS

Department Director	Sally Ortgies, Director of Parks and Recreation 
Appropriations/Finance	Tim Stiles, Finance Director
Legal	Richard Scieszinski, City Attorney
Agenda Acceptance	

PUBLICATION(S) (if applicable)

Published In	Des Moines Register
Dates(s) Published	April 6, 2018

SUBCOMMITTEE REVIEW (if applicable)

Committee	N/A		
Date Reviewed			
Recommendation	Yes	No	Split

**CITY OF WEST DES MOINES
CITY COUNCIL MEETING COMMUNICATION**

DATE: April 16, 2018

ITEM: Proclamation – Earth Day – April 22, 2018

FINANCIAL IMPACT: None

BACKGROUND: The attached proclamation designates Sunday, April 22, 2018 as Earth Day. This proclamation is to promote awareness about outdoor recreation and environmental education in West Des Moines.


OUTSTANDING ISSUES: None

RECOMMENDATION: That the Council approve the proclamation designating Sunday, April 22, 2018 as Earth Day in West Des Moines.

Lead Staff Member: David Sadler, Superintendent of Parks



STAFF REVIEWS

Department Director	
Appropriations/Finance	
Legal	
Agenda Acceptance	

PUBLICATION(S) (if applicable)

Published In	N/A
Dates(s) Published	

SUBCOMMITTEE REVIEW (if applicable)

Committee	N/A		
Date Reviewed			
Recommendation	Yes	No	Split

**CITY OF WEST DES MOINES
CITY COUNCIL MEETING COMMUNICATION**

DATE: April 16, 2018

ITEM: Proclamation – Arbor Day – April 27, 2018

FINANCIAL IMPACT: None


BACKGROUND: The attached proclamation designates Friday, April 27, 2018 as Arbor Day. This proclamation is necessary in order for the City to qualify as a Tree City USA. It also demonstrates the City's commitment to trees and tree planting.

OUTSTANDING ISSUES: None

RECOMMENDATION: That the Council approve the proclamation designating Friday, April 27, 2018 as Arbor Day in West Des Moines.

Lead Staff Member: John Olds, Urban Forestry Supervisor

STAFF REVIEWS

Department Director	
Appropriations/Finance	
Legal	
Agenda Acceptance	

PUBLICATION(S) (if applicable)

Published In	N/A
Dates(s) Published	

SUBCOMMITTEE REVIEW (if applicable)

Committee	N/A		
Date Reviewed			
Recommendation	Yes	No	Split