CITY OF WEST DES MOINES
CITY COUNCIL MEETING COMMUNICATION

DATE: September 4, 2018

ITEM: Resolution - Order Construction and Notice of Public Hearing on Plans, Specifications, Form of Contract, Estimate of Cost, and Direct Advertisement of Bids – Raccoon River Park Softball Complex, Drainage and Dugout Repairs

FINANCIAL IMPACT: None at this time. The preliminary estimated cost of the project is $92,915.90. Project expenses will be paid with budgeted funds in the Raccoon River Park C.I.P. account (0525 004.0510 031 2018). There is a total of $150,000 available in FY 18-19 for these improvements.

BACKGROUND: A Bid Letting should be scheduled for 2:00 p.m. on Wednesday, September 26, 2018, and a Public Hearing on the project scheduled for 5:35 p.m. on Monday, October 1, 2018. The contract would be awarded on Monday, October 1, 2018, and work would begin shortly thereafter. This project is scheduled to be completed by late fall 2018.

This Resolution is for repair of portions of existing concrete footings in dugouts, and drainage improvements between fields at the softball complex. In addition, project to include additional material on the warning tracks and other minor concrete repairs. These project types were combined due to similar types of construction. Electrical improvements to the wiring on field lighting are also included within this budget. But as this is a completely different type of work, these improvements will be handled under a separate contract.

OUTSTANDING ISSUES: None.

RECOMMENDATION: That the Council approve the Resolution.

Lead Staff Member: David Sadler, Superintendent of Parks

STAFF REVIEWS

Department Director	Sally Ortgies, Director of Parks and Recreation
Appropriations/Finance	Tim Stiles, Finance Director
Legal	Richard Scieszinski, City Attorney
Agenda Acceptance	

PUBLICATION(S) (if applicable)

Published In	N/A
Dates(s) Published	

SUBCOMMITTEE REVIEW (if applicable)

Committee	N/A		
Date Reviewed			
Recommendation	Yes	No	Split

Resolution Ordering Construction and Notice of Public Hearing on Plans, Specifications, Form of Contract, Estimate of Cost and Directing Advertisement for Bids

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEST DES MOINES, IOWA, that the following described public improvement:

Raccoon River Park Softball Complex, Drainage & Dugout Repairs

is hereby ordered constructed according to the Plans and Specifications prepared by Staff and now on file in the office of City Clerk.

BE IT FURTHER RESOLVED, that the detailed Plans and Specifications, Form of Contract, Bid Security and Notice to Bidders are hereby approved, subject to hearing thereon, and that the same are now on file in the office of City Clerk for public inspection.

BE IT FURTHER RESOLVED, that the City Clerk is hereby directed to publish notice of hearing on the Plans and Specifications, Form of Contract, Bid Security and Estimate of Costs for said project to be held at 5:35 p.m. on **Monday, October 1, 2018** with said notice published not less than four (4) days nor more than twenty (20) days prior to the date heretofore fixed.

BE IT FURTHER RESOLVED, that the City Clerk is hereby directed to publish Notice to Bidders for said project with publication not less than thirteen (13) days nor more than forty-five (45) days prior to the date for receiving bids. Said bids are to be filed prior to 2:00 o'clock p.m. on **Wednesday, September 26, 2018.**

BE IT FURTHER RESOLVED, that bids received for construction of said improvements will be opened, publicly read and tabulated by the City Clerk, Deputy City Clerk, or City Clerk designee at 2:00 o'clock p.m. on **Wednesday, September 26, 2018** and the results of said bids shall be considered at a meeting of this Council on **Monday, October 1, 2018** at 5:35 p.m. and acted upon at said time, or such time as may then be fixed.

PASSED AND APPROVED this **4th** day of **September, 2018**.

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Steven K. Gaer, Mayor

ATTEST:

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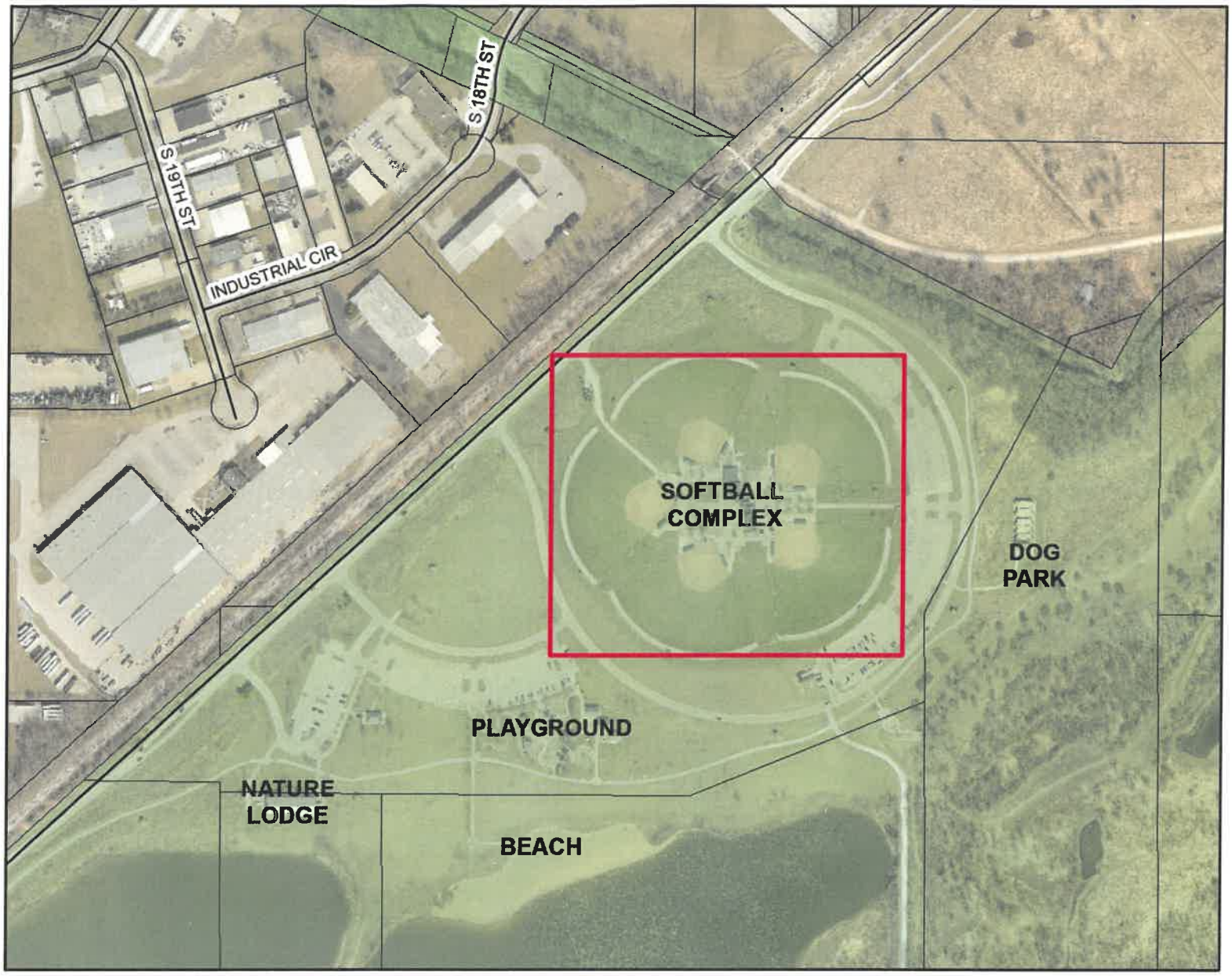
Ryan T. Jacobson, City Clerk



VICINITY MAP

0 200 400 800 Feet

N

LEGEND

Project Area

THE CITY OF WEST DES MOINES	PROJECT:	RACCOON RIVER PARK - DRAINAGE & DUGOUT REPAIRS		
	LOCATION:	RACCOON RIVER PARK - 2500 GRAND AVENUE		
	DRAWN BY: MAA	DATE: 8/30/2018	PROJECT NO.:	SHT. 1 of 1