

**CITY OF WEST DES MOINES
BICYCLE ADVISORY COMMISSION**

AGENDA

5:30 p.m.

**Thursday, October 4, 2018
City Hall – City Council Chambers
4200 Mills Civic Parkway**

- 1. Call to Order / Approval of Agenda**
- 2. Citizen Forum**
- 3. Approval of Minutes of September 6, 2018 Meeting**
- 4. Old Business**
- 5. New Business**
 - A. Presentation – Comprehensive Plan Update – Development Services
- 6. Committee Reports**
 - A. Education and Encouragement Committee
 - B. Enforcement and Evaluation Committee
 - C. Engineering Committee
- 7. Staff Reports**
 - A. Engineering
 - B. Public Services
 - C. Police
 - D. Parks and Recreation
- 8. Other Matters**
- 9. Receive, File and/or Refer**

The City of West Des Moines is pleased to provide accommodations to disabled individuals or groups and encourages their participation in city government. Should special accommodations be required please contact the Parks & Recreation office at least 48 hours in advance, at 222-3444 to have accommodations provided.

**WEST DES MOINES BICYCLE ADVISORY COMMISSION MEETING MINUTES
Thursday, September 6, 2018**

The regular meeting of the West Des Moines Bicycle Advisory Commission was called to order on Thursday, September 6, 2018, at 5:30 p.m. by Chair Eddy.

Commission	Tom Suckow <i>Secretary</i>	Nick Welter	Brittany Freund	Kip Albertson	Helen Eddy <i>Chair</i>
Present	X	X	X	X	X
Commission	Greg France <i>Vice Chair</i>	Margaret Christiansen	Cole Prevost	Mindy Moore	
Present	X	X		X at 5:36pm	
Staff	Sally Ortgies <i>Director of Parks & Recreation</i>	David Sadler <i>Superintendent of Parks</i>	Ryan Penning <i>Superintendent of Recreation</i>	Miranda Kurtt <i>Parks & Recreation Secretary</i>	
Present	X	X	X	X	
Staff	Joe Cory <i>Deputy Director of Public Services</i>	Marco Alvarez <i>Park Planner</i>	Eric Petersen <i>Traffic Engineer</i>	Brian Hemesath <i>Principal Engineer</i>	
Present	X	X	X		
Council	John Mickelson <i>City Council Liaison</i>				
Present					

On Item 1. Approval of Agenda

Freund moved to approve the agenda as presented. Welter seconded. Motion carried, 7 yes.

On Item 2. Citizen Forum

No report.

On Item 3. Approval of Minutes from June 7, 2018, Meeting

France moved to approve the minutes as presented. Christiansen seconded. Motion carried, 7 yes.

On Item 4: Old Business:

No Report.

New Business

On Item 5A: Presentation – Windsor Heights Trail Connection Plans

Ortgies introduced Chadd Kahlsdorf, engineer, with the City's consultants Bolton and Menk. She stated that Kahlsdorf would provide a brief overview of the project, and an Engineering Committee meeting would be scheduled to review the plans in more detail. The results will be brought back to the full Commission at a future meeting. Kahlsdorf presented several connection options to the group. He stated that all options are feasible but cost and impact to adjacent properties would need to be considered. Ortgies stated that there are several goals of this project. One is to provide Windsor Heights residents access into West Des Moines, which was a request of their past mayor. The second goal is to give West Des Moines residents easier access to the Walnut Creek Trail. The third is to really look at how to better serve this part of the city with bike facilities.

On Item 5B: Presentation – Valley Junction Trail Connection Plans

Orgies stated that this project appears to be simple, but has challenges. The purpose of this project is to connect the Levee Trail into the Valley Junction area. Kahlsdorf shared that there have been numerous meetings with the Union Pacific Railroad and the Army Corp of Engineers to discuss the route for the trail. There is an existing trail near The Foundry that could be incorporated into the trail. Regarding the south portion, an agreement with the railroad for a crossing at South 11th Street should be finalized within the next couple of months. Once it has been approved, the project plans for this first phase can be completed and sent out to bid with construction beginning in spring of 2019. The north portion is still in the planning stages but could possibly be completed by the end of 2019. Suckow questioned why the trail could not cross the railroad tracks at South 9th Street. Kahlsdorf stated that it would be considered a new crossing and to do this would require the closing of 3 existing at-grade railroad crossings. Freund questioned if crossing South 9th Street twice was only so that the existing trail could be used or if following the street on the east side would be an option. Kahlsdorf stated cost is a factor, but this could be considered once the location of the railroad crossing on the north is determined.

On Item 6A. Report – Education and Encouragement Committee

No report.

On Item 6B. Report – Enforcement and Evaluation Committee

No report.

On Item 6C. Report – Engineering Committee

No report.

Staff Reports:

On Item 7A. Engineering

Petersen stated all sharrows scheduled for Fiscal Year 17-18 are complete. Fiscal year 18-19 sharrows will be done in the spring. The Prairie View Drive bike lane from EP True Parkway to Ponderosa Drive was added to the future master plan for when the road is repaved. Ashworth Road west of Jordan Creek Parkway and Grand Prairie Parkway south of Raccoon River Drive will both have trails and are under construction. The Great Western Trail will be affected after October 1st due to construction, but will not be closed at any time. Intersection improvements at 1st Street and Railroad Avenue are primarily complete except for the crossing push buttons on the poles.

On Item 7B. Public Services

No report.

On Item 7C. Police

No report

On Item 7D. Parks and Recreation

Alvarez stated the Woodland Hills Loop Trail is almost complete. Asphalt trail maintenance projects are occurring at Willow Springs Park, Peony Park, and portions of the Jordan Creek Trail. Knolls Greenway Trail had premature deterioration that will be addressed this fall by the contractor. Penning stated that the aquatic centers are closed. Illumifest is September 22 at the City Campus. Orgies thanked everyone that attended the Ice Cream Social at Ashawa Park. Orgies stated that the Grand Avenue Trail discussions are still occurring. A couple of options currently being considered are for the City to install a sidewalk on the west side instead of a trail or putting a trail on the east side of the street.

Other Matters

On Item 8A: Receive, File and/or Refer:

- A. Des Moines Area MPO Central Iowa Bicycle – Pedestrian Roundtable Packets – June/July/August

France moved to the meeting at 6:17 p.m. Suckow seconded. Motion carried, 8 yes.

Respectfully submitted,

Miranda Kurtt
Secretary

ATTEST:

Tom Suckow
Commission Secretary

**CITY OF WEST DES MOINES
CITY COUNCIL MEETING COMMUNICATION**

DATE: October 1, 2018

ITEM: Resolution - Order Construction and Notice of Public Hearing on Plans, Specifications, Form of Contract, Estimate of Cost, and Direct Advertisement of Bids – Grand Avenue Trail, Fuller Road to Jordan Creek

FINANCIAL IMPACT: None at this time. The preliminary estimated cost of the project is \$245,949. Project expenses will be paid with budgeted funds in the Grand Avenue Trail, North of Fuller C.I.P. account (Project 0510 045 2016; G/L 500.000.000.5250.490). There is approximately \$488,000 available for these improvements.

BACKGROUND: A Bid Letting should be scheduled for 2:00 p.m. on Wednesday, October 24, 2018, and a Public Hearing on the project scheduled for 5:35 p.m. on Monday, October 29, 2018. The contract would be awarded on Monday, October 29, 2018, and work would begin shortly thereafter. This project should be underway this fall with final completion in spring 2019.


This Resolution is for the construction of 10' wide concrete trail within the street right-of-way of Grand Avenue between Fuller Road and connecting to the existing 4' sidewalk crossing the bridge over Jordan Creek. Project to include traffic control, excavation, storm sewer & utility adjustments, pavement removals, 6" reinforced concrete trail, new driveway approach, erosion control and site restoration.

OUTSTANDING ISSUES: None.

RECOMMENDATION: That the Council approve the Resolution.

Lead Staff Member: David Sadler, Superintendent of Parks 

STAFF REVIEWS

Department Director	Sally Orgies, Director of Parks and Recreation 
Appropriations/Finance	Tim Stiles, Finance Director
Legal	Richard Scieszinski, City Attorney
Agenda Acceptance	

PUBLICATION(S) (if applicable)

Published In	N/A
Dates(s) Published	

SUBCOMMITTEE REVIEW (if applicable)

Committee	N/A		
Date Reviewed			
Recommendation	Yes	No	Split

**Resolution Ordering Construction and
Notice of Public Hearing on Plans, Specifications,
Form of Contract, Estimate of Cost and
Directing Advertisement for Bids**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEST DES MOINES, IOWA, that the following described public improvement:

Grand Avenue Trail, Fuller Road to Jordan Creek

is hereby ordered constructed according to the Plans and Specifications prepared by Staff and now on file in the office of City Clerk.

BE IT FURTHER RESOLVED, that the detailed Plans and Specifications, Form of Contract, Bid Security and Notice to Bidders are hereby approved, subject to hearing thereon, and that the same are now on file in the office of City Clerk for public inspection.

BE IT FURTHER RESOLVED, that the City Clerk is hereby directed to publish notice of hearing on the Plans and Specifications, Form of Contract, Bid Security and Estimate of Costs for said project to be held at 5:35 p.m. on **Monday, October 29, 2018** with said notice published not less than four (4) days nor more than twenty (20) days prior to the date heretofore fixed.

BE IT FURTHER RESOLVED, that the City Clerk is hereby directed to publish Notice to Bidders for said project with publication not less than thirteen (13) days nor more than forty-five (45) days prior to the date for receiving bids. Said bids are to be filed prior to 2:00 o'clock p.m. on **Wednesday, October 24, 2018**.

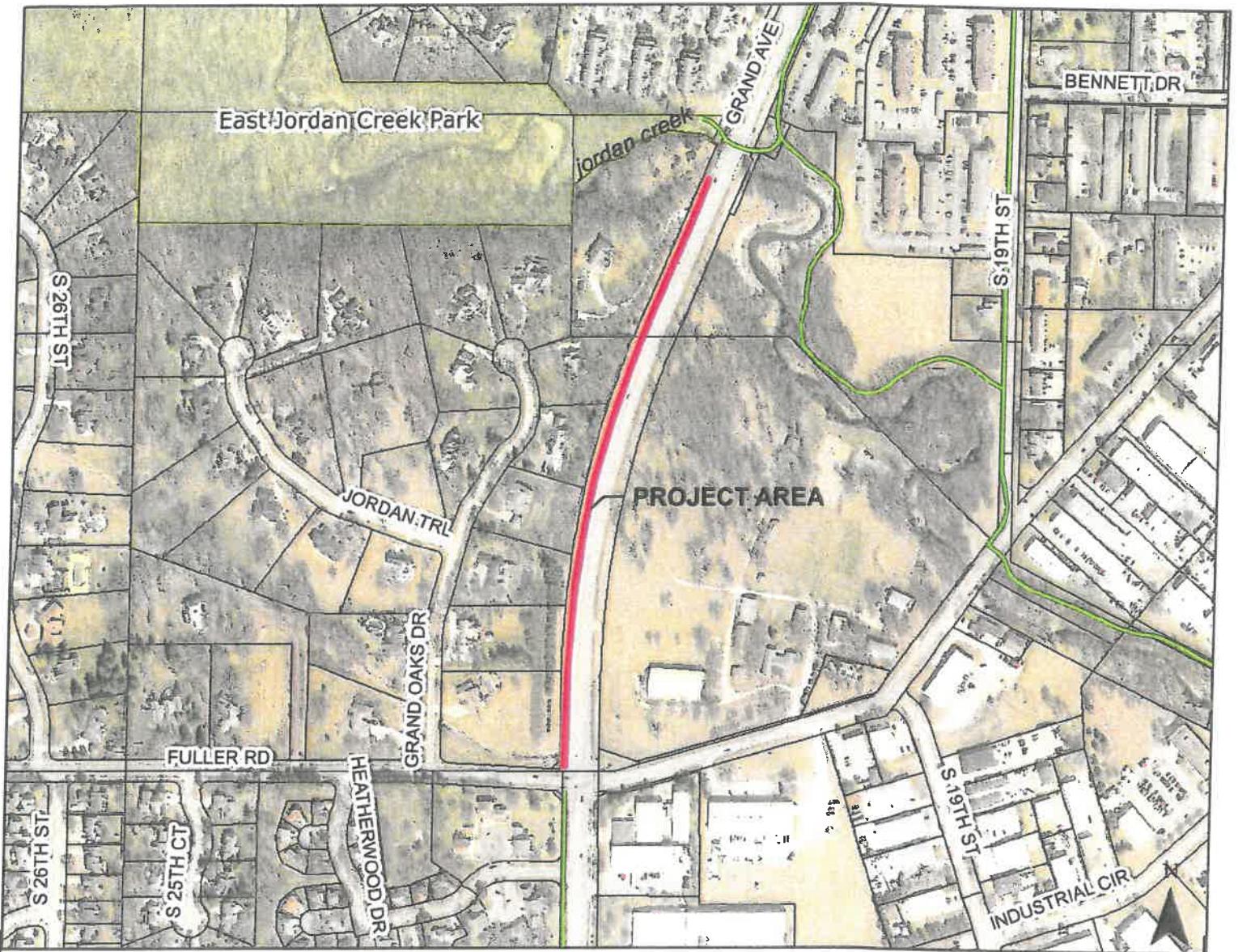
BE IT FURTHER RESOLVED, that bids received for construction of said improvements will be opened, publicly read and tabulated by the City Clerk, Deputy City Clerk, or City Clerk designee at 2:00 o'clock p.m. on **Wednesday, October 24, 2018** and the results of said bids shall be considered at a meeting of this Council on **Monday, October 29, 2018** at 5:35 p.m. and acted upon at said time, or such time as may then be fixed.

PASSED AND APPROVED this 1st day of **October, 2018**.

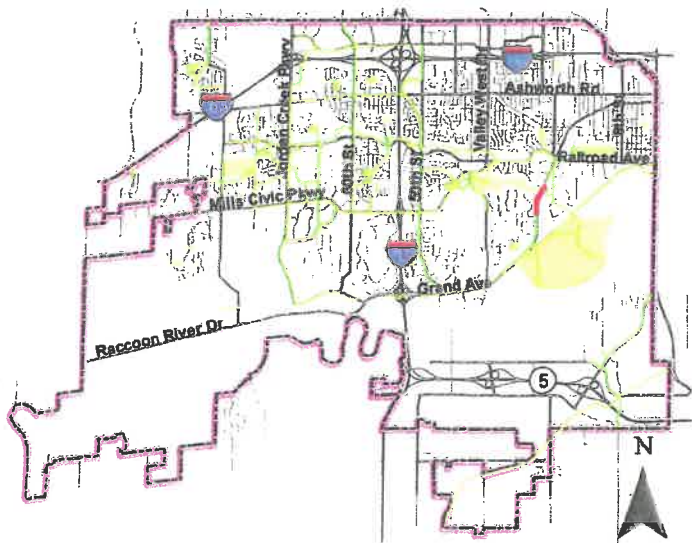
Steven K. Gaer, Mayor

ATTEST:

Ryan T. Jacobson, City Clerk



VICINITY MAP



LEGEND

- Project Area
- Existing Trail
- Park Boundary
- City Limit



PROJECT:	GRAND AVENUE TRAIL - FULLER RD TO JORDAN CREEK		
LOCATION:			
DRAWN BY: MAA	DATE: 1/17/2017	PROJECT NO.: 0510 045 2016	SHT. 1 of 1