CITY OF WEST DES MOINES
CITY COUNCIL MEETING COMMUNICATION

DATE: February 19, 2019

ITEM:

Motion – Approval of Renewal Contract Agreement
Landscape Maintenance

FINANCIAL IMPACT:

The Landscape Maintenance contract was bid in February 2018 and was awarded to Reliable Property Services, with the option to renew by written mutual consent of both the City and the contractor upon expiration of the initial term. The contract terms stipulate that an increase may be initiated based on the CPI-W (as calculated by the United States Bureau of Labor Statistics). The CPI-W as of September 2018 was 5.626%. The estimated budget impact for 2019 will be approximately $100,000 for Landscape Maintenance for street medians, Holiday Aquatic Center, and Valley View Aquatic Center. Payments will be made out the following operating budget accounts for Public Services, Valley View Aquatic Center, and Holiday Park Aquatic Center: 100.200.405.5250.437, 100.400.453.5250.460, and 100.400.452.5250.460.

BACKGROUND:

This renewal contract agreement would cover maintenance for street medians and aquatic centers; maintenance shall generally consist of turf maintenance (including mowing and chemical application), tree maintenance, landscape bed maintenance, hard surface maintenance, and other miscellaneous landscape maintenance items (perennial replacement, tree replacement, bed edging).

This resolution will extend the contract agreement for one more term from April 1, 2019, to December 31, 2019, per the terms of the original agreement. The approval of this contract agreement will allow the Public Services Department to maintain the current service levels for landscape maintenance of street medians and aquatic centers.

Because the City Council subcommittee meeting scheduled for February 11, 2019, was cancelled this agenda item was only distributed to the subcommittee members via email on Thursday, February 7, 2019.

OUTSTANDING ISSUES: None

RECOMMENDATION:

- That the City Council approve the renewal contract agreement with Reliable Property Services.

Lead Staff Member: Kevin Hensley, Public Service Superintendent

STAFF REVIEWS

Department Director	Bret Hodne, Public Services Director
Appropriations/Finance	Tim Stiles, Finance Director
Legal	Richard Scieszinski, City Attorney
Agenda Acceptance	

PUBLICATION(S) (if applicable)

Published In	
Dates(s) Published	

SUBCOMMITTEE REVIEW (if applicable)

Committee	Public Works		
Date Reviewed			
Recommendation	**Yes**	No	Split

2019 Pricing for Landscape Maintenance Renewal Contract Agreement - Reliable Property Services

Item Description	Medians 2018 Pricing	Medians 2019 Pricing*	Holiday Aquatic 2018 Pricing	Holiday Aquatic 2019 Pricing*	Valley View Aquatic 2018 Pricing	Valley View Aquatic 2019 Pricing*
Mowing	$39,354.00	$41,568.06	$2,909.00	$3,072.66	$4,959.00	$5,237.99
Chemical Application						
Spring Pre-Emergent	$2,302.00	$2,431.51	$120.00	$126.75	$292.00	$308.43
Spring Broadleaf	$845.00	$892.54	$70.00	$73.94	$116.00	$122.53
Summer Fertilizer	$1,247.00	$1,317.16	$96.00	$101.40	$215.00	$227.10
Roundup (Around Beds)	$550.00	$580.94			$104.00	$109.85
Roundup (Around Trees)	$360.00	$380.25			$45.00	$47.53
Fall Broadleaf	$845.00	$892.54	$70.00	$73.94	$116.00	$122.53
Fall Fertilizer	$1,247.00	$1,317.16	$96.00	$101.40	$215.00	$227.10
Tree Maintenance						
Deer Protection	$1,499.00	$1,583.33			$800.00	$845.01
Mulch Maintenance	$2,349.00	$2,481.15			$776.00	$819.66
Sucker Removal	$825.00	$871.41			$350.00	$369.69
Landscape Bed Maintenance						
Spring Cleanup	$5,750.00	$6,073.50			$1,300.00	$1,373.14
Spring Pre-Emergent	$550.00	$580.94			$110.00	$116.19
Mulch Maintenance	$9,450.00	$9,981.66			$1,750.00	$1,848.46
Weed Control	$3,000.00	$3,168.78			$500.00	$528.13
Deadheading	$800.00	$845.01			$45.00	$47.53
Fall Cleanup	$800.00	$845.01			$50.00	$52.81
Litter/Trash Removal	$675.00	$712.98			$85.00	$89.78
Hard Surface Maintenance						
Weed Control	$3,500.00	$3,696.91	$500.00	$528.13	$2,000.00	$2,112.52
SUBTOTAL	**$75,948.00**	**$80,220.83**	**$3,861.00**	**$4,078.22**	**$13,828.00**	**$14,605.96**
2019 TOTAL ANNUAL COST*	**$98,905.02**					

Additional Bid Items	Quantity	Unit	2018 Cost	2019 Cost*	
Perennial Replacement	1	1 Gallon Container	$18.00	$18.00	*CPI-W increase on labor only*
Tree Replacement	1	2" Caliper	$420.00	$420.00	*CPI-W increase on labor only*
Bed Edging	100	LF	$5.60/100 LF	$5.92/100 LF	
Concrete Cleaning	1,000	SF	$55/Man Hour	$58.09/Man Hour	
Mowing Labor	-	Per Hour	$45.00	$47.53	

2019 Pricing incorporates a labor rate increase based off the CPI-W rate of 5.626%.