CITY OF WEST DES MOINES
CITY COUNCIL MEETING COMMUNICATION

DATE: February 19, 2019

ITEM: Resolution - Order Construction and Notice of Public Hearing on Plans, Specifications, Form of Contract, Estimate of Cost, and Direct Advertisement of Bids – Hidden Point Park Improvements

FINANCIAL IMPACT: None at this time. The preliminary estimated cost of the project is $663,336. Expenses to be paid from G/L account 500.000.000.5250.490. Funding will be covered out of available funds in the FY 17-18, 18-19, 19-20 CIP from the Hidden Point Park (Project No. 0525 062-0510 082 2017). The total amount available for construction of this project is $664,225.

BACKGROUND: A Bid Letting should be scheduled for 2:00 p.m. on Wednesday, March 13, 2019, and a Public Hearing on the project scheduled for 5:35 p.m. on Monday, March 18, 2019. The contract would be awarded on Monday, March 18, 2019, and work would begin shortly thereafter. This project is scheduled to be completed later in the fall of 2019.

This resolution is for the initial phase of construction for Hidden Point Park located on the north side of Pheasant Ridge off of S. Hidden Point Court. The project would include the overall grading of the park site, installation of the site utilities for future shelter & restroom, installation of concrete parking lot/trail/sidewalks, installation of playground equipment & surfacing, site restoration and other miscellaneous items. Two add alternates are also being bid including: 1) Rain garden water quality component, and 2) Water main through the park connecting to Pheasant Ridge. If accepted by WDM Water Works, the water main would be paid for by WDM Water Works.

OUTSTANDING ISSUES: None.

RECOMMENDATION: That the Council approve the Resolution.

Lead Staff Member: David Sadler, Superintendent of Parks

STAFF REVIEWS

Department Director	Sally Ortgies, Director of Parks and Recreation
Appropriations/Finance	Tim Stiles, Finance Director
Legal	Richard Scieszinski, City Attorney
Agenda Acceptance	

PUBLICATION(S) (if applicable)

Published In	N/A
Dates(s) Published	

SUBCOMMITTEE REVIEW (if applicable)

Committee	N/A		
Date Reviewed			
Recommendation	Yes	No	Split

Resolution Ordering Construction and Notice of Public Hearing on Plans, Specifications, Form of Contract, Estimate of Cost and Directing Advertisement for Bids

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEST DES MOINES, IOWA, that the following described public improvement:

Hidden Point Park Improvements

is hereby ordered constructed according to the Plans and Specifications prepared by Bolton & Menk, Inc. and now on file in the office of City Clerk.

BE IT FURTHER RESOLVED, that the detailed Plans and Specifications, Form of Contract, Bid Security and Notice to Bidders are hereby approved, subject to hearing thereon, and that the same are now on file in the office of City Clerk for public inspection.

BE IT FURTHER RESOLVED, that the City Clerk is hereby directed to publish notice of hearing on the Plans and Specifications, Form of Contract, Bid Security and Estimate of Costs for said project to be held at 5:35 p.m. on **Monday, March 18, 2019** with said notice published not less than four (4) days nor more than twenty (20) days prior to the date heretofore fixed.

BE IT FURTHER RESOLVED, that the City Clerk is hereby directed to publish Notice to Bidders for said project with publication not less than thirteen (13) days nor more than forty-five (45) days prior to the date for receiving bids. Said bids are to be filed prior to 2:00 o'clock p.m. on **Wednesday, March 13, 2019.**

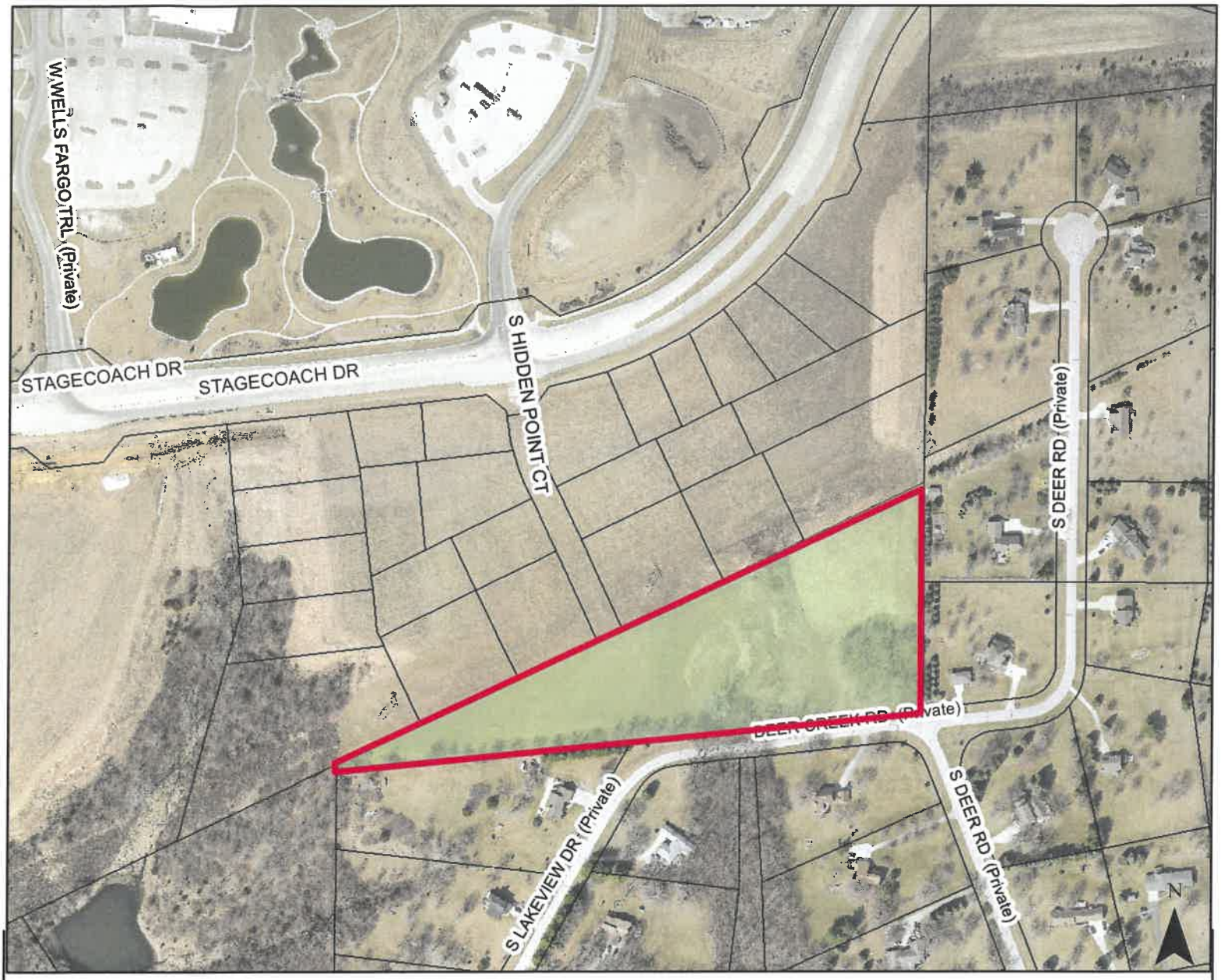
BE IT FURTHER RESOLVED, that bids received for construction of said improvements will be opened, publicly read and tabulated by the City Clerk, Deputy City Clerk, or City Clerk designee at 2:00 o'clock p.m. on **Wednesday, March 13, 2019** and the results of said bids shall be considered at a meeting of this Council on **Monday, March 18, 2019** at 5:35 p.m. and acted upon at said time, or such time as may then be fixed.

PASSED AND APPROVED this **19th** day of **February, 2019**.

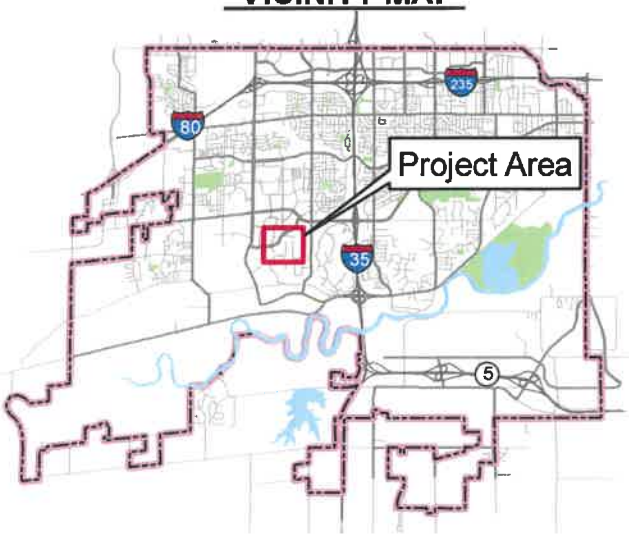
_____
Steven K. Gaer, Mayor

ATTEST:

_____
Ryan T. Jacobson, City Clerk



VICINITY MAP



LEGEND

Project Location

0 200 400 Feet

THE CITY OF WEST DES MOINES

PROJECT: **HIDDEN POINT PARK IMPROVEMENTS**

LOCATION: **1250 S HIDDEN POINT CT**

DRAWN BY: MAA	DATE: 02/11/2019	PROJECT NO.: -	SHT. 1 of 1