CITY OF WEST DES MOINES
CITY COUNCIL MEETING COMMUNICATION

ITEM: Approve Payment for Microsoft Enterprise Agreement True-Up **DATE:** February 18, 2019

FINANCIAL IMPACT: The City is authorizing the expenditure of $104,122.41 with an allocation between the City of West Des Moines and Westcom. The City's portion of this expenditure will be charged to account 100.650.700.5400.705 in the amount of $78,002.12. Westcom's portion of the expenditure is $26,120.29 and will be charged to 695.120.700.5400.705. The allocation is based on each organization's use of additional Microsoft products over the course of the calendar 2018 year.

BACKGROUND: The City has been standardized on Microsoft products since 2002. In 2009, the City entered into its first Microsoft Enterprise Agreement (EA) in order to streamline software acquisition, ensure license compliance, provide technical support and training, and to maintain current software versioning. The City renewed its agreement in 2014 and added Office 365 as a major component. The agreement was renewed again on January 1, 2018 with a "step-up" to Enterprise SQL Server as the major additional component.

The "step-up" for SQL server was made over two fiscal years in order to spread the expense and was the least expensive way to make the change. The SQL step-up expense for FY18-19 is $86,196.96 of which $26,120.29 will be charged to Westcom. Additional true-up expenses are related to the addition of device licenses for workstations and Microsoft Visio.

The ITS department asks for approval to pay the True-Up expense related to the Microsoft Enterprise Agreement.

OUTSTANDING ISSUES (if any): None

RECOMMENDATION: Approval to make payment for Microsoft Enterprise Agreement True-Up

Lead Staff Member: Darrel Greifzu, Enterprise Applications Manager

STAFF REVIEWS

Department Director	Joe Menke, IT Director
Appropriations/Finance	Tim Stiles, Finance Director
Legal	
Agenda Acceptance	Ryan Jacobson, City Clerk

PUBLICATION(S) (if applicable)

Published In	
Dates(s) Published	

SUBCOMMITTEE REVIEW (if applicable)

Committee			
Date Reviewed			
Recommendation			