CITY OF WEST DES MOINES
CITY COUNCIL MEETING COMMUNICATION

4(d)

DATE: March 4, 2019

ITEM:

Motion – Approving Change Order #1
Nature Lodge – Lakeview Room Lighting

FINANCIAL IMPACT:

Contract Summary:

Description	Amount	Date Approved	Remarks
Construction Contract	$35,260.44	07/20/18	
Change Order 1	$3,769.00	Pending	Update lighting in Lobby
Total	**$39,029.44**		

Change Order #1 exceeds 10% of the original contract amount and is required to go through full City Council for approval. Cost for these change order items will be paid from account no. 500.000.000.5250.490 with the ultimate funding intended to come from General Fund.

BACKGROUND:

This project consists of replacement of LED up-lighting and addition of LED down-lighting in the Lakeview Room in the Nature Lodge at the Raccoon River Regional Park to provide better lighting for scheduled events. Change Order #1 expands the scope of the project slightly to incorporate similar lighting upgrades in the Lobby of the Nature Lodge so that all lighting is consistent throughout the facility. City Staff recommend approval of Change Order #1.

OUTSTANDING ISSUES: None.

RECOMMENDATION:

City Council Adopt:

- Motion Approving Change Order #1 for Nature Lodge – Lakeview Room Lighting.

Lead Staff Member: Brian J. Hemesath, P.E., City Engineer BJH

STAFF REVIEWS

Department Director	Brian J. Hemesath, P.E., City Engineer
Appropriations/Finance	Tim Stiles, Finance Director
Legal	Richard Scieszinski, City Attorney
Agenda Acceptance	RTG

PUBLICATION(S) (if applicable)

Published In	
Dates(s) Published	

SUBCOMMITTEE REVIEW (if applicable)

Committee	Public Services		
Date Reviewed	February 25, 2019		
Recommendation	Yes	No	Split

THE CITY OF
West Des Moines

CITY OF WEST DES MOINES

Department of Engineering Services
4200 Mills Civic Parkway, Ste 2E
Wes Des Moines, IA 50265-0320
(515) 222-3475 Fax (515) 273-0603

CHANGE ORDER

Distribution:

Owner X
Engineer X
Contractor X
Other ____

Contractor: **ABC Electrical Services**
5299 NE 15th Street
Des Moines, Iowa 50313

Project Title	Nature Lodge - Lakeview Room Lighting	
WDM Project File Number	0510-057-2017	
Purchase Order Number	2019-00000103	
Orig. Contract Amount & Date	$35,260.44	July 20, 2018
Change Order Number	1	
Date	March 4, 2019	

THE CONTRACT IS CHANGED AS FOLLOWS: Adjustment of quantities that were not used or less quantity was needed to complete the work.

Item	Description	Unit	Unit Price	Quantity Adjustment	Value Adjustment
1	Demo (6) existing lights in lobby and install (6) new type L3 fixtures	LS	$3,769.00	1.000	$3,769.00
			TOTAL		$3,769.00

CHANGE ORDER SUMMARY

The Original Contract Sum was	$35,260.44
Net Change by previously authorized Change Orders	$0.00
The Contract Sum prior to This Change Order was	$35,260.44
The Contract Sum will be **increased** by this Change Order in the amount of	$3,769.00
The new Contract Sum including this Change Order will be	**$39,029.44**
Aggregate Change Order as a percent of Original Contract (if greater than 10% of the original contract, Council Subcommittee recommendation and all signatures through the full Council are required)	10.69%
The Contract Time will be **changed** by	0 Days
The date of Final Completion as of the date of this Change Order therefore is	

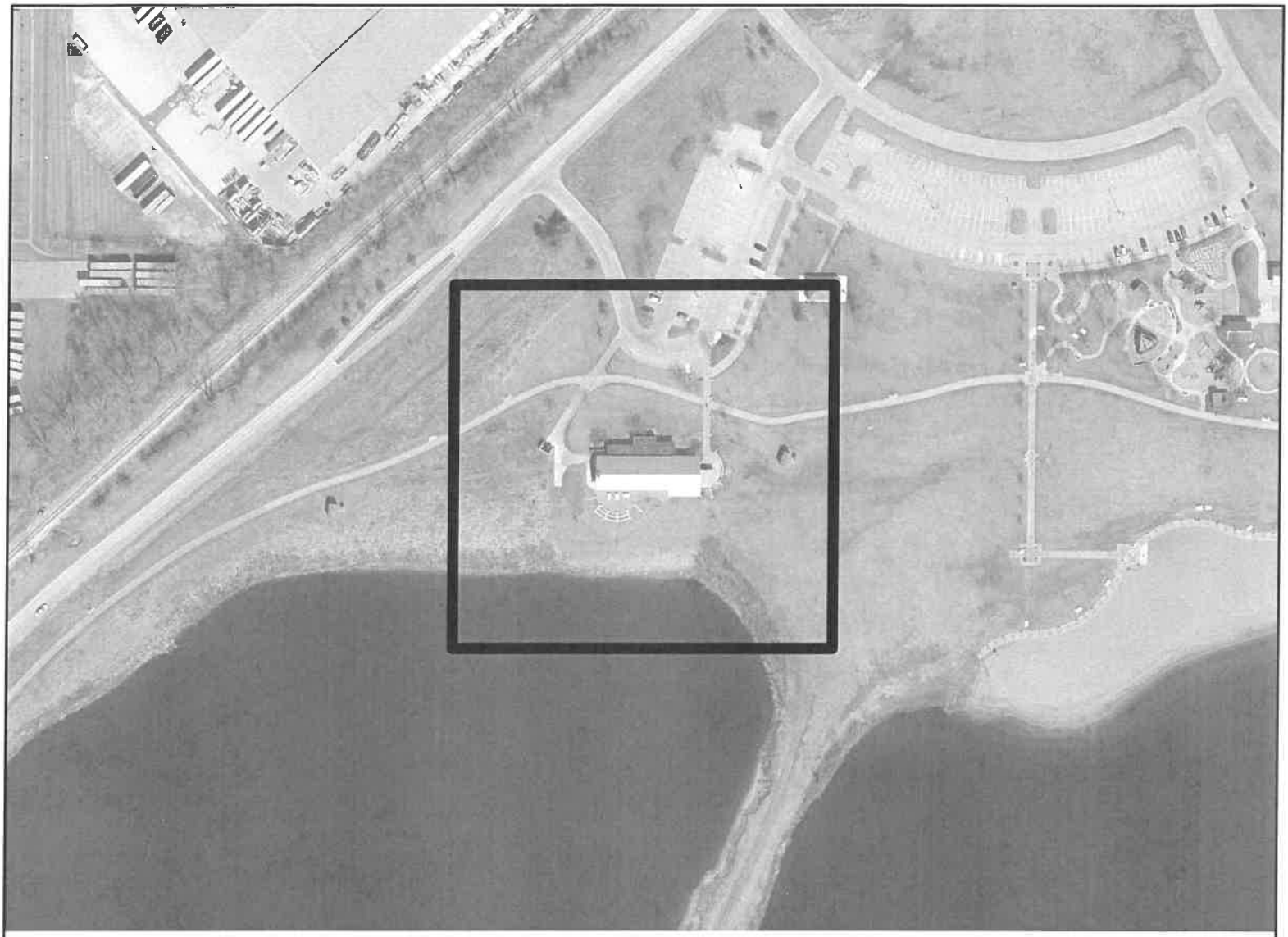
NOT VALID UNTIL SIGNED BY THE CONTRACTOR, OWNER'S REPRESENTATIVE (if applicable) AND OWNER

Contractor:	Recommended By:	Checked By: JC JWS
ABC Electrical Services		City of West Des Moines
Signature: Karl	Signature:	Signature:
Name: Karl Anderson	Name: Steven R. Junod, P.E.	Name: Brian J. Hemeseth, P.E.
Title: Service Manager	Title: HR Green Lead Engineer	Title: City Engineer
Date: 2-25-2019	Date:	Date: 2-27-19

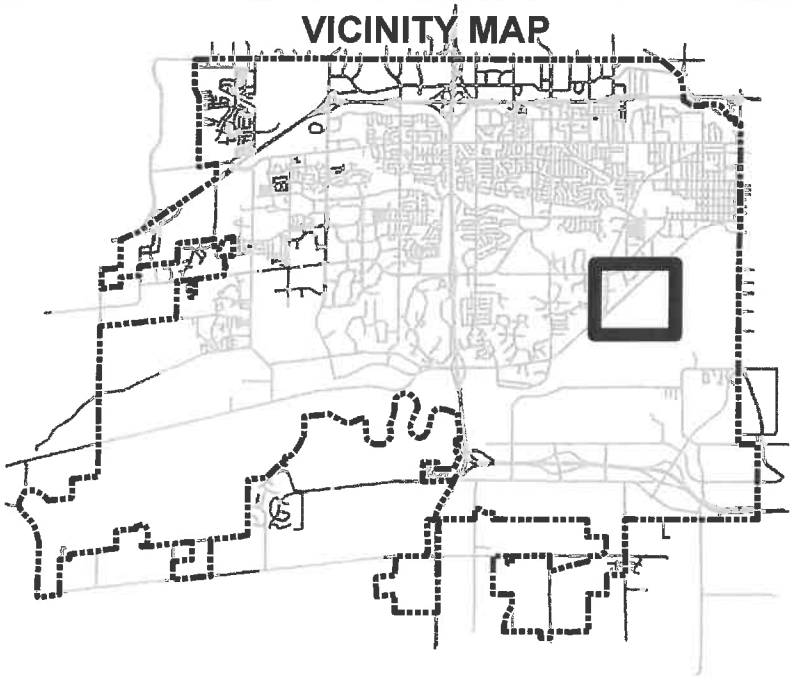
Owner: City of West Des Moines

☐ ≤ $24,999.99 City Engineer (≤ 10% original contract) x_____ Date _____

☐ ≥ $25,000 to $50,000 City Council approved or ratified at Council Date_____



VICINITY MAP



LEGEND

PROJECT LOCATION

N
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THE CITY OF WEST DES MOINES	PROJECT: **Nature Lodge, Lakeview Room Lighting**		
	LOCATION: **Nature Lodge**		
DRAWN BY: JDR	DATE: 07/21/2017	PROJECT NUMBER : 0510-057-2017 SUBDIVISION NAME:	SHT. 1 of 1