

**CITY OF WEST DES MOINES
BICYCLE ADVISORY COMMISSION**

AGENDA

5:30 p.m.

**Thursday, April 4, 2019
City Hall – City Council Chambers
4200 Mills Civic Parkway**

- 1. Call to Order / Approval of Agenda**
- 2. Citizen Forum**
- 3. Approval of Minutes of March 7, 2019 Meeting**
- 4. Old Business**
- 5. New Business**
- 6. Committee Reports**
 - A. Education and Encouragement Committee
 - B. Enforcement and Evaluation Committee
 - C. Engineering Committee
- 7. Staff Reports**
 - A. Engineering
 - B. Public Services
 - C. Police
 - D. Parks and Recreation
- 8. Other Matters**
- 9. Receive, File and/or Refer**
 - A. Des Moines Area MPO, Central Iowa Bicycle – Pedestrian Roundtable Packet
 - B. City Council Communications

The City of West Des Moines is pleased to provide accommodations to disabled individuals or groups and encourages their participation in city government. Should special accommodations be required please contact the Parks & Recreation office at least 48 hours in advance, at 222-3444 to have accommodations provided.

**CITY OF WEST DES MOINES
BICYCLE ADVISORY COMMISSION**

WORKSHOP

Thursday, April 4, 2019

****Immediately Following Regular Commission Meeting****

City Hall – Council Chambers

4200 Mills Civic Parkway

- 1. Comprehensive Plan Focus Group Session**
- 2. Other Matters**

The City of West Des Moines is pleased to provide accommodations to disabled individuals or groups and encourages their participation in city government. Should special accommodations be required please contact the City Clerk's office at least 48 hours in advance, at 222-3600 to have accommodations provided.

**WEST DES MOINES BICYCLE ADVISORY COMMISSION MEETING MINUTES
Thursday, March 7, 2019**

The regular meeting of the West Des Moines Bicycle Advisory Commission was called to order on Thursday, March 9, 2019, at 5:34 p.m. by Vice Chair France.

Commission	Tom Suckow <i>Secretary</i>	Nick Welter	Brittany Freund	Kip Albertson	Helen Eddy <i>Chair</i>
Present	X		X	X	X arrived at 5:38
Commission	Greg France <i>Vice Chair</i>	Margaret Christiansen	Cole Prevost	Mindy Moore	
Present	X	X	X	X	
Staff	Sally Ortgies <i>Director of Parks & Recreation</i>	David Sadler <i>Superintendent of Parks</i>	Ryan Penning <i>Superintendent of Recreation</i>	Miranda Kurtt <i>Parks & Recreation Secretary</i>	
Present	X	X		X	
Staff	Joe Cory <i>Deputy Director of Public Services</i>	Marco Alvarez <i>Park Planner</i>	Eric Petersen <i>Traffic Engineer</i>	Jason Bryan <i>Police Sergeant</i>	
Present	X		X	X	
Council	John Mickelson <i>City Council Liaison</i>				
Present					

On Item 1. Approval of Agenda

Christiansen moved to approve the agenda as presented. Freund seconded. Motion carried, 7 yes.

On Item 2. Citizen Forum

No report.

On Item 3. Approval of Minutes from November 1, 2018, Meeting

Suckow moved to approve the minutes as presented. Freund seconded. Motion carried, 7 yes.

Old Business

On Item 4. Five Waters Project Update – Raccoon River Pedestrian Bridges

Sadler provided an update on the Five Waters Project. Two of the five projects, the Boathouse and the Amphitheater are progressing at a favorable rate. Sadler focused on providing an update on the Raccoon River Pedestrian Bridges and Great Western Trail Connection as it pertains to trails and cycling. Currently, there is limited pedestrian access over Raccoon River. The first bridge would connect Raccoon River Park to Walnut Woods State Park, and a second bridge would connect a future trail to Purple Martin Lake. The estimated cost of the Raccoon River Park Bridge is \$4-5 million. As part of the bridge study, alternate routes to connect to the Great Western Trail are being studied. The second bridge would be located on the east side of I-35 and would be very visible from the interstate. This pedestrian bridge has an approximate cost of \$6-8 million. Moore questioned the width of the bridge. Ortgies stated ideally it would be 14 foot. Moore questioned if there would be pullout areas on the bridge for those wanting to stop along the way. Ortgies agreed that this would be a good idea. Moore asked if any access to the river was being planned as part of the bridge projects. Sadler stated a portage is being proposed between Blue Heron Lake and the Raccoon River. Christiansen questioned how the projects will be funded. Ortgies stated that the funding could be different on each project and would include a

combination of private donations, proceeds for the local option service and sales tax, grants, bond funds, etc.

New Business

No report.

On Item 6A. Report – Education and Encouragement Committee

Ortgies stated the Committee is scheduled to meet on April 5. The meeting will include the start of goal setting to prepare for budgeting in October. The Mayor's Bike Ride is May 18.

On Item 6B. Report – Enforcement and Evaluation Committee

Ortgies stated the Committee is scheduled to meet on March 20. The meeting will include the start of goal setting to prepare for budgeting in October.

On Item 6C. Report – Engineering Committee

Ortgies stated the Committee is scheduled to meet on April 3. The meeting will include the start of goal setting to prepare for budgeting in October.

Staff Reports:

On Item 7A. Engineering

Petersen stated the Engineering department is reviewing construction plans. South 88th Street and Mills Civic Parkway will be moved to go around Huston Cemetery. The cemetery will be in the southwest corner of the intersection instead of in the middle of the road. A small parking lot will be constructed near the cemetery for cemetery visitors and access to trails. A trail will be constructed along Mills Civic Parkway out to South 91st Street. The trail on South 88th Street will continue to Cascade Avenue. The next phase of the trail along Ashworth Road west of I-80 is scheduled for this year. Road construction on Grand Avenue from Jordan Creek Parkway out to South 88th Street near Microsoft will begin this year.

On Item 7B. Public Services

No report.

On Item 7C. Police

Bryan stated the department is reinstating the Police Department's bike patrol program.

On Item 7D. Parks and Recreation

Ortgies stated that the LOSST vote passed. Ortgies asked the Commission to review the Metro Bike Map and stated the City of West Des Moines does not treat the map as an official map because it does not show all of our trails and on-street bike facilities. Corey stated that this is just an overview of the metro area. Ortgies asked for feedback from the Commission. Suckow asked if the B-cycle Stations were planned to be on the map, and if so, the one at Raccoon River Park should be added. Christiansen stated that the bike repair station at 50th and Jordan Creek should be added. Ortgies stated Parks and Recreation's recommendations will not be given to the Bike Collective until next week so the Commission could contact her with any further comments.

Suckow questioned if the proposal for the B-cycle Station had been approved in the budget. Ortgies stated that unfortunately it did not get funded.

On Item 8. Other Matters: Recognition of Outgoing Commission Members-Kip Albertson & Margaret Christiansen

Ortgies thanked Albertson and Christiansen for all their years of service to the Commission.

On Item 9A. Receive, File and/or Refer:

- A. Des Moines Area MPO, Central Iowa Bicycle – Pedestrian Roundtable Packet – October

On Item 9B. City Council Communications

January 21, 2019: First reading of proposed Ordinance to amend Title 2, Chapter 12, Section 2 of the Municipal code to decrease the City's Bicycle Advisory Commission from nine (9) to seven (7) member.

Christiansen moved to adjourned the meeting at 6:26 p.m. Albertson seconded. Motion carried, 8 yes.

Respectfully submitted,

Miranda Kurtt
Secretary

ATTEST:

Tom Suckow
Commission Secretary



NOTICE OF MEETING

Central Iowa Bicycle-Pedestrian Roundtable

12:00 p.m., Tuesday, March 19, 2019

Burnham Room, MPO Office

420 Watson Powell, Suite 200, Des Moines, IA

AGENDA

1. **Call To Order**
2. **Introductions**
3. **Approval of Agenda**
4. **Approval of February 19, 2019 Meeting Minutes**
5. **CIRTPA TAP Applications**
6. **Model Bicycle Ordinance** (Street Collective of Greater Des Moines)
7. **Review and Update of Regional GIS Data** (Des Moines Parks and Recreation)
8. **Legislative Update**
9. **Other Non-Action Items of Interest to the Committee**
10. **Project Updates**
11. **Future Agenda Items**
12. **Next Roundtable Meeting Date: 12:00 p.m. on Tuesday, April 16, 2019**
13. **Adjournment**



Central Iowa Bicycle-Pedestrian Roundtable

**12:00 p.m., Tuesday, February 19, 2019
Burnham Room, MPO Office
420 Watson Powell, Suite 200, Des Moines, IA**

MINUTES

Roundtable Attendees Present

Vice Chair, Lisa Hein, Iowa Natural Heritage Foundation
Nick Lenox, City of Ankeny
Molly Rupert, City of Bondurant
Colby Fangman, City of Des Moines
Jeff Wiggins, City of Des Moines
Marco Alvarez, City of West Des Moines
Adam Fendrick, Polk County Conservation
Loren Lown, Citizen Advisor

Ryan Weimold, Story County Conservation
Carl Saxon, DART
Jeff Cook, Friends of CVT
Andrea Boulton, Iowa Natural Heritage Foundation
Rob Haaland, Bolton & Menk
Mindy Moore, Snyder and Associates
Clifford A Leonard, Citizen
Jim Miller, Dallas County Conservation Board

Roundtable Staff Present

Dylan Mullenix, Assistant Director
Zach Young, Principal Planner
Sreyoshi Chakraborty, Senior Planner

- 1. Call To Order – 12:00 PM**
- 2. Introductions**
- 3. VOTE: Approval of Agenda**
- 4. VOTE: Approval of December 18, 2018 Meeting Minutes**

No motion. December 18, 2018 meeting was cancelled.

- 5. REPORT: STBG Applications**

Zach Young from the MPO provided an update on STBG applications. The link to the STBG projects page for public comments to be emailed to the RT (round table) members.

6. DISCUSSION:

a) City of Omaha's e-scooter pilot project, Ben Turner (Heartland Bike Share)

Benny Foltz from Heartland Bike Share provided a presentation on behalf of Ben Turner. A general overview of bikeshare, e-bikes and e-scooters was provided. A summary of the pros and cons of e-scooters and highlights from the North American Bike Share Conference in Portland was shared. A summary of the upcoming e-scooter pilot program at the City of Omaha was provided. Proposals from vendors were received last week. Pilot is beginning mid-March and running through November 2019. Key areas of concern for the City include maintaining and nurturing relationships with other agencies, non-profits etc. working on mobility issues in the community, sharing of space with bikes and pedestrians, 'scooter graveyard', etc. Sharing of data by the selected vendor was required through the RFP.

b) City of Cedar Rapids VeoRide Bike Share

MPO Staff provided an update. A hybrid e-bicycle and e-scooter program to launch in May 2019 through the company VeoRide. The bikes and scooters will be docked in designated bike racks and painted areas on the sidewalk. They can be released by paying \$1, after which there is a charge per minute. The City will require they be returned to the designated parking areas, however currently there is no penalty proposed for not complying. The scooters will be allowed in all bike facilities, except on the sidewalks in the core downtown areas. VeoRide will retain 2.5 FTE to manage and operate the program including outreach to the community.

7. Legislative Update

MPO Staff provided updates on a few transportation related bills. Of specific interest is HB 38 which lays out a regulatory framework for e-scooters. It allows them on all bicycle facilities like highways, bikeways and sidewalks. It also allows same responsibilities as bicycles. There were concerns regarding the use of terms such as 'bikeways' and 'sidewalks' without clarification of what that might include and where they might be allowed. Similar bills have been introduced in other states, for e.g. Nebraska. Will continue to monitor what happens. A couple other bills that the MPO is tracking involves prohibition of the DOT to recommend roundabouts and road diets on roads under their jurisdiction. HF 41 which prohibited the DOT from recommending road diets has failed.

8. Other Non-Action Items of Interest to the Committee

- Trail Zoning Update. Issue of trail conflicts and urban developments encroaching into the buffer area adjacent to regional trails and destroying the tree canopy. Access across the trail and buffer along the trail need to be addressed. A separate subcommittee is working on this issue and will be coordinating with the Bike/Ped RT as discussions progress.
- An upcoming bill at the Legislature might affect future trail and open space funding

9. Project Updates

- Trestle to Trestle Trail repair underway, by east of Beaver Ave
- Gay Lea Wilson Trail, trail repair underway, by Hubbell Ave
- Contract awarded to Prairie City Trail project
- Rails to Trails Conservancy has announced the Great American Rail Trail connecting the District of Columbia to Washington State and spanning through twelve states across the country
- The bids for Highway 69 Underpass at Ankeny came in high, will be rebid
- APBP webinar series are being hosted at Snyder's Office. The schedule will be mailed out
- DART's bus shelter inside Windsor Heights' Walmart parking lot is complete

10. Future Agenda Items

Model Bicycle Ordinance Discussion – Street Collective

11. Next Roundtable Meeting Date: 12:00 p.m. on Tuesday, March 19, 2019

12. Adjournment

NO CHANGE FROM FIRST READING

**CITY OF WEST DES MOINES
CITY COUNCIL MEETING COMMUNICATION**

DATE: February 4, 2019

ITEM: Amendment to City Code - Title 2 (Boards and Comissions), Chapter 12 (Bicycle Advisory Commission), Section 2 (Membership, Appointment, Term) – Decrease the Number of Commission Members from Nine to Seven – City Initiated
1. Ordinance - Approval of Second, Third Readings and Final Adoption

FINANCIAL IMPACT: None

BACKGROUND: This proposed Ordinance will decrease membership on the City's Bicycle Advisory Commission from nine (9) to seven (7) members. All but one of the City's boards and commissions have seven or fewer members, and staff feels that this number is adequate to perform the duties of the Commission. Two of the current Commissioners will be reaching the end of their terms on March 31st, so if this Ordinance is approved they would not be replaced.

OUTSTANDING ISSUES: None

RECOMMENDATION: That the Council approve the second and third readings and final adoption of this proposed Ordinance.

Lead Staff Member: Sally Orgies, Director of Parks & Recreation

STAFF REVIEWS

Department Director	Sally Orgies, Director of Parks & Recreation
Appropriations/Finance	Tim Stiles, Finance Director
Legal	Richard Scieszinski, City Attorney
Agenda Acceptance	

PUBLICATION(S) (if applicable)

Published In	
Dates(s) Published	

SUBCOMMITTEE REVIEW (if applicable)

Committee	
Date Reviewed	
Recommendation	