# CITY OF WEST DES MOINES
# CITY COUNCIL MEETING COMMUNICATION

**DATE:** **May 6, 2019**

**ITEM:**

Motion – Approving Change Order #1
Public Safety Station #21 Flat Roof Replacement

**FINANCIAL IMPACT:**

Contract Summary:

| Description | Amount | Date Approved | Remarks |
|---|---|---|---|
| Construction Contract | $151,755.00 | March 4, 2019 | |
| Change Order 1 | $16,850.00 | Pending | Clerestory windows |
| **Total** | **$168,605.00** | | |

Cost for these change order items will be paid from account no. 500.000.000.5250.490 with the ultimate funding intended to come from General Obligation Bonds.

**BACKGROUND:**

The Public Safety Station #21 Flat Roof Replacement project was designed by OPN Architects. Bailey Roofing Contractors was awarded the construction contract on March 4, 2019.

Work included with Change Order #1 pertaining to removal and replacement of clerestory windows was originally included during the initial bidding of the project as Alternate #3. Bailey Roofing Contractors failed to include pricing for Alternate #3 in their original bid, thus the construction contract was awarded without Alternate #3. City Staff feel strongly that replacement of the clerestory windows take place at this time due to their condition and integral part of the roof replacement. The change order pricing for the clerestory window replacements falls within the range of unit prices received from the four (4) other original bidders on the project. The project completion date will also be extended by seven (7) calendar days. City Staff recommend approval of Change Order #1.

**OUTSTANDING ISSUES:** None.

**RECOMMENDATION:**

City Council Adopt:

- Motion Approving Change Order #1 for Public Safety Station #21 Flat Roof Replacement.

**Lead Staff Member:** **Brian J. Hemesath, P.E., City Engineer** BJH

**STAFF REVIEWS**

| | |
|---|---|
| Department Director | Brian J. Hemesath, P.E., City Engineer |
| Appropriations/Finance | Tim Stiles, Finance Director TS |
| Legal | Richard Scieszinski, City Attorney |
| Agenda Acceptance | |

**PUBLICATION(S)** (if applicable)

| | |
|---|---|
| Published In | |
| Dates(s) Published | |

**SUBCOMMITTEE REVIEW** (if applicable)

| | | | |
|---|---|---|---|
| Committee | Public Services | | |
| Date Reviewed | April 22, 2019 | | |
| Recommendation | Yes | No | Split |

THE CITY OF
West Des Moines

**CITY OF WEST DES MOINES**

Department of Engineering Services
4200 Mills Civic Parkway, Ste 2E
Wes Des Moines, IA 50265-0320
(515) 222-3475 Fax (515) 273-0603

# CHANGE ORDER

**Distribution:**

Owner X
Engineer X
Contractor X
Other ____

Contractor: **Bailey Roofing Contractors, Inc.**
**10110 Dennis Drive**
**Urbandale, IA 50322**

| | | |
|---|---|---|
| Project Title | **Public Safety Station #21 Flat Roof Replacement** | |
| WDM Project File Number | **0510-057-2018** | |
| Purchase Order Number | **2019-00000613** | |
| Orig. Contract Amount & Date | **$151,755.00** | **March 4, 2019** |
| Change Order Number | **1** | |
| Date | **April 05, 2019** | |

**THE CONTRACT IS CHANGED AS FOLLOWS: Adjustment of quantities that were not used or less quantity was needed to complete the work.**

| Item | Description | Unit | Unit Price | Quantity Adjustment | Value Adjustment |
|---|---|---|---|---|---|
| 1 | Bid Alternate No. 3 - Clerestory window replacement | LS | $16,850.00 | 1.000 | $16,850.00 |
| | | | **TOTAL** | | **$16,850.00** |

| CHANGE ORDER SUMMARY | |
|---|---|
| The Original Contract Sum was | $151,755.00 |
| Net Change by previously authorized Change Orders | $0.00 |
| The Contract Sum prior to This Change Order was | $151,755.00 |
| The Contract Sum will be **increased** by this Change Order in the amount of | $16,850.00 |
| **The new Contract Sum including this Change Order will be** | **$168,605.00** |
| Aggregate Change Order as a percent of Original Contract (if greater than 10% of the original contract, Council Subcommittee recommendation and all signatures through the full Council are required) | 11.10% |
| The Contract Time will be **changed** by | 7 Days |
| The date of Final Completion as of the date of this Change Order therefore is | June 7, 2019 |

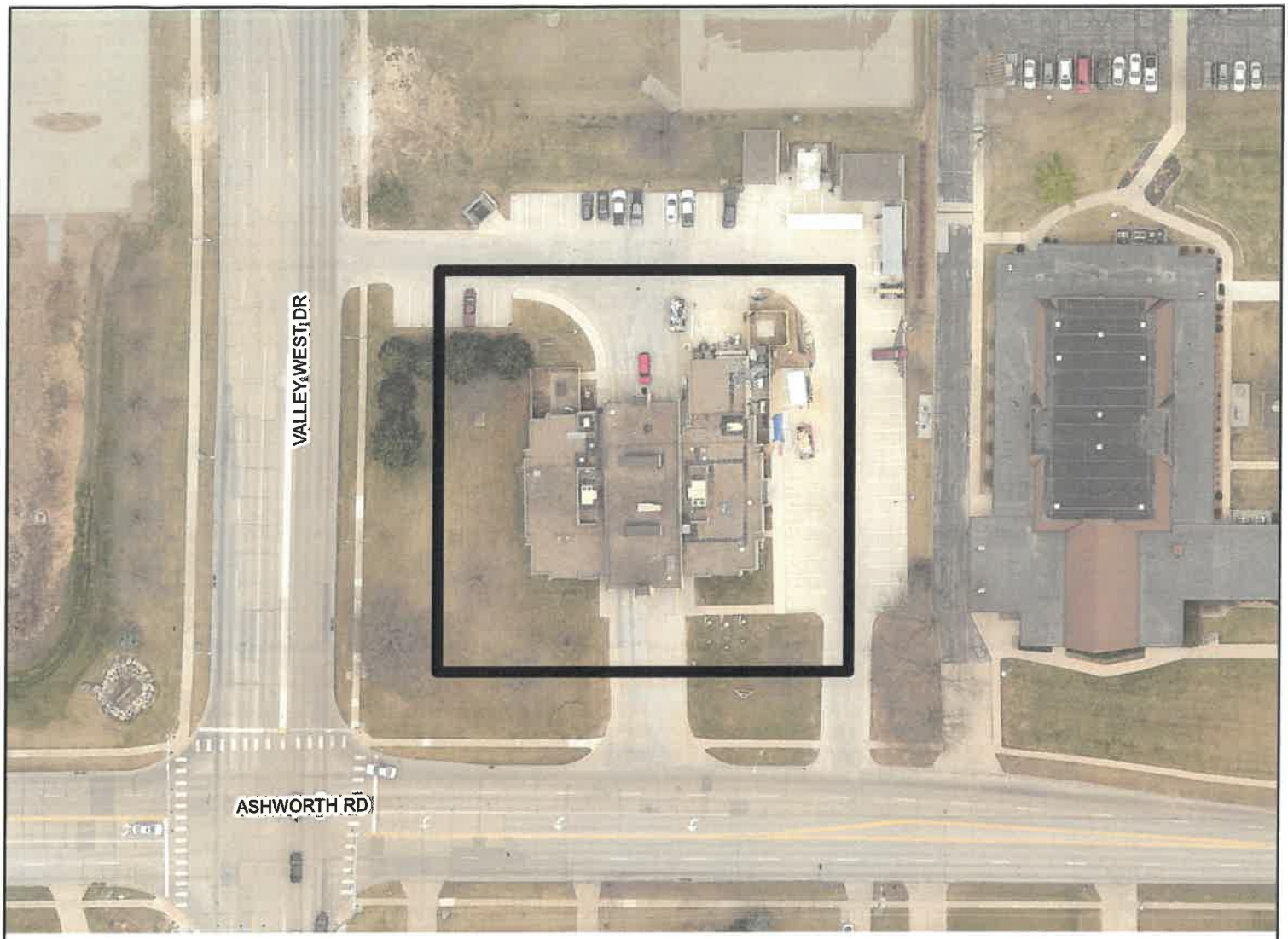
**NOT VALID UNTIL SIGNED BY THE CONTRACTOR, OWNER'S REPRESENTATIVE (If applicable) AND OWNER**

| **Contractor:** | **Recommended By:** | **Checked By:** JC JMW |
|---|---|---|
| **Bailey Roofing Contractors, Inc.** | OPN Architects, Inc. | **City of West Des Moines** |
| Signature: | Signature: | Signature: |
| Name: Chris Fletcher | **Name: Nate Stieler** | **Name: Brian J. Hemesath, P.E.** |
| Title: Project Manager/Estimator | **Title: OPN Architects** | **Title: City Engineer** |
| Date: | Date: 4/23/19 | Date: |

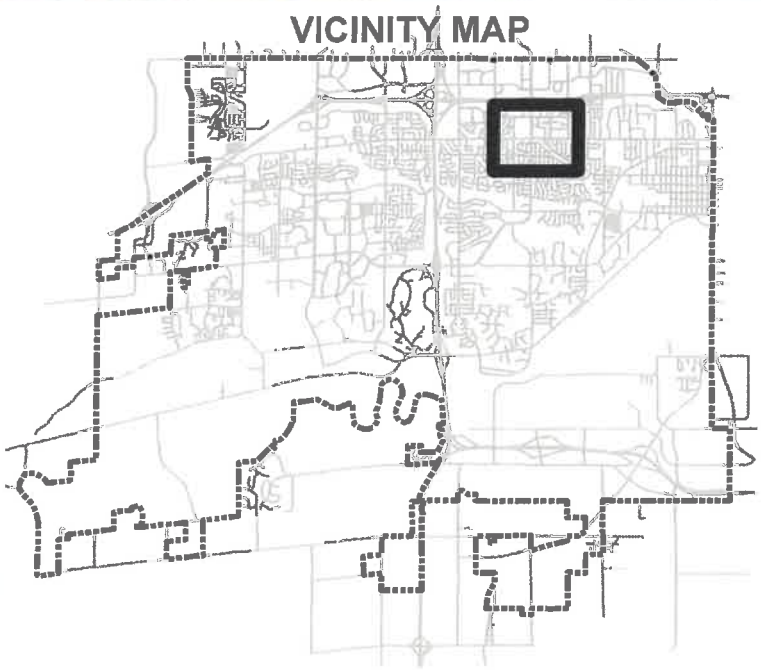
**Owner: City of West Des Moines**

☐ ≤ $24,999.99 City Engineer ( ≤ 10% original contract) x_____ Date _____

☐ ≥ $25,000 to $50,000 City Council approved or ratified at Council Date_____




## VICINITY MAP



## LEGEND

PROJECT LOCATION

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W E
S

THE CITY OF WEST DES MOINES

PROJECT:

# Public Safety Station #21 Flat Roof Replacement

LOCATION: **Exhibit "A"**

| DRAWN BY: JDR | DATE: 10/17/2018 | PROJECT NUMBER/NAME: 0510-057-2018 | SHT. 1 of 1 |
|---|---|---|---|