# CITY OF WEST DES MOINES
# CITY COUNCIL MEETING COMMUNICATION

**DATE: July 1, 2019**

**ITEM:**

Public Hearing (5:35 p.m.)
City Entrance Enhancements – Phase 1A

**FINANCIAL IMPACT:**

The Engineering Estimate of Construction Cost was estimated to be $407,000.00 for Phase 1A of the City Entrance Enhancements. There were six (6) bids submitted with the low bid of $284,936.00 being submitted by Graphic House, Inc. of Wausau, Wisconsin. Payments will be made from account no. 500.000.000.5250.490 with the ultimate funding intended to come from General Obligation Bonds.

**BACKGROUND:**

The project includes the procurement of four (4) branded monument signs to denote key roadway entrances to the City of West Des Moines. Locations include eastern corporate limits along IA-5, eastern corporate limits along I-235, northern corporate limits along I-35/80, and 98th & University. Work includes all work associated with the fabrication and installation of complete, internally illuminated signs including all electrical appurtenances. The extent of the work is for the sign only. Concrete footings and associated site work will be completed under a separate contract. The project is anticipated to be completed by November 1, 2019.

This agenda item was distributed to the Public Services Subcommittee by e-mail only since there was no meeting.

**OUTSTANDING ISSUES:** None.

**RECOMMENDATION:**

City Council Adopt:

- Resolution adopting Plans, Specifications, Form of Contract, and Estimate of Costs for City Entrance Enhancements – Phase 1A;
- Motion receiving and filing Report of Bids;
- Resolution waiving bid irregularities and awarding the construction contract to Graphic House, Inc.

**Lead Staff Member: Brian J. Hemesath, P.E., City Engineer**

**STAFF REVIEWS**

| | |
|---|---|
| Department Director | Brian J. Hemesath, P.E., City Engineer |
| Appropriations/Finance | Tim Stiles, Finance Director |
| Legal | Richard Scieszinski, City Attorney |
| Agenda Acceptance | |

**PUBLICATION(S)** (if applicable)

| | |
|---|---|
| Published In | Des Moines Register |
| Dates(s) Published | June 21, 2019 |

**SUBCOMMITTEE REVIEW** (if applicable)

| | | | |
|---|---|---|---|
| Committee | Public Services | | |
| Date Reviewed | | | |
| Recommendation | Yes | No | Split |

**RESOLUTION APPROVING ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND ESTIMATE OF COST**

**WHEREAS,** on June 3, 2019, Plans, Specifications, Form of Contract, and Estimate of Cost were filed with the City Clerk for the following described public improvement:

**City Entrance Enhancements – Phase 1A**
**Project No. 0510-051-2018**

and,

**WHEREAS,** notice of hearing on Plans, Specifications, Form of Contract, and Estimate of Cost for said public improvements were published as required by law;

therefore,

**BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEST DES MOINES,** that the Plans, Specifications, Form of Contract, and Estimate of Costs for said Public Improvement are hereby approved.

**PASSED AND APPROVED** on this **1st** day of **July, 2019.**

_____
Steven K. Gaer, Mayor

ATTEST:

_____
Ryan T. Jacobson, City Clerk

# RESOLUTION APPROVING THE AWARDING OF A CONTRACT

**WHEREAS,** the City Council of the City of West Des Moines has heretofore directed advertisement for bids for the following described public improvement:

**City Entrance Enhancements – Phase 1A**
**Project No. 0510-051-2018**

and,

**WHEREAS,** bids have been received and opened by the City Clerk and placed on file by the City Council; and,

**WHEREAS,** four of the bidders submitted their bids in the same envelope as their bid bond; and,

**WHEREAS,** an irregularity was noted on one of the bids that was received; and,

**WHEREAS,** the submission errors and irregularities noted were not substantive in nature; and,

**WHEREAS,** the bid of Graphic House, Inc. in the amount of $284,936.00 was the lowest responsible bid received for said public improvement;

therefore,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEST DES MOINES, IOWA,** waives the irregularities in the bids that were received.

**BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEST DES MOINES, IOWA,** that a contract for the City Entrance Enhancements – Phase 1A is hereby awarded to Graphic House, Inc. in the amount of $284,936.00 and the bond of said bidder for the project is hereby fixed in the same amount.

**BE IT FURTHER RESOLVED** that the City Engineer is authorized and directed to return bid bond(s) and/or check(s) to any unsuccessful bidder.

**BE IT FURTHER RESOLVED** that work on said project may commence as soon as the final contract and bond have been approved by the City Engineer and have been signed by the City Clerk and after the contractor is given a written notice to proceed by the City Engineer.

**PASSED AND ADOPTED** on this **1st** day of **July, 2019.**

_____
Steven K. Gaer, Mayor

ATTEST:

_____
Ryan T. Jacobson, City Clerk

SHIVEHATTERY
ARCHITECTURE + ENGINEERING

26-Jun-19

Client: City of West Des Moines
Project Name: City Entrance Enhancements - Phase 1A Monument Sign Fabrication

WDM Project No.: 0510-051-2018
SH Project No.: 4173891

| | | | | Engineers Estimate | | Graphic House Inc. * | | Latimer Associates, Inc DBA ASI Signage Innovations * | | CR Signs & Lighting, Inc. * | | Nagle Signs Inc. | | Hilton Displays, LLC * | | Chesnut Signs | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | Bid Security | | | X | | X | | X | | X | | X | | | |
| | | | Addendum 1 | | | X | | X | | | | X | | X | | | |
| | | | Bidder Status Form | | | X | | X | | X | | X | | X | | X | |
| | | | | | | | | | | | | | | | | | |
| Item | Description | Quantity | Units | Unit Price | Amount | Unit Price | Amount | Unit Price | Amount | Unit Price | Amount | Unit Price | Amount | Unit Price | Amount | Unit Price | Amount |
| 1 | 32' MONUMENT SIGN | 3 | EACH | $104,000.00 | $312,000.00 | $75,389.00 | $226,167.00 | $82,075.00 | $246,225.00 | $80,030.00 | $240,090.00 | $89,798.00 | $269,394.00 | $104,692.63 | $314,077.89 | $112,000.00 | $336,000.00 |
| 2 | 27' MONUMENT SIGN | 1 | EACH | $95,000.00 | $95,000.00 | $58,769.00 | $58,769.00 | $63,140.00 | $63,140.00 | $71,772.00 | $71,772.00 | $83,864.00 | $83,864.00 | $88,267.11 | $88,267.11 | $106,000.00 | $106,000.00 |
| | | | | | | | | | | | | | | | | | |
| | | | TOTAL BID | | $407,000.00 | | $284,936.00 | | $309,365.00 | | $311,862.00 | | $353,258.00 | | $402,345.00 | | $442,000.00 |

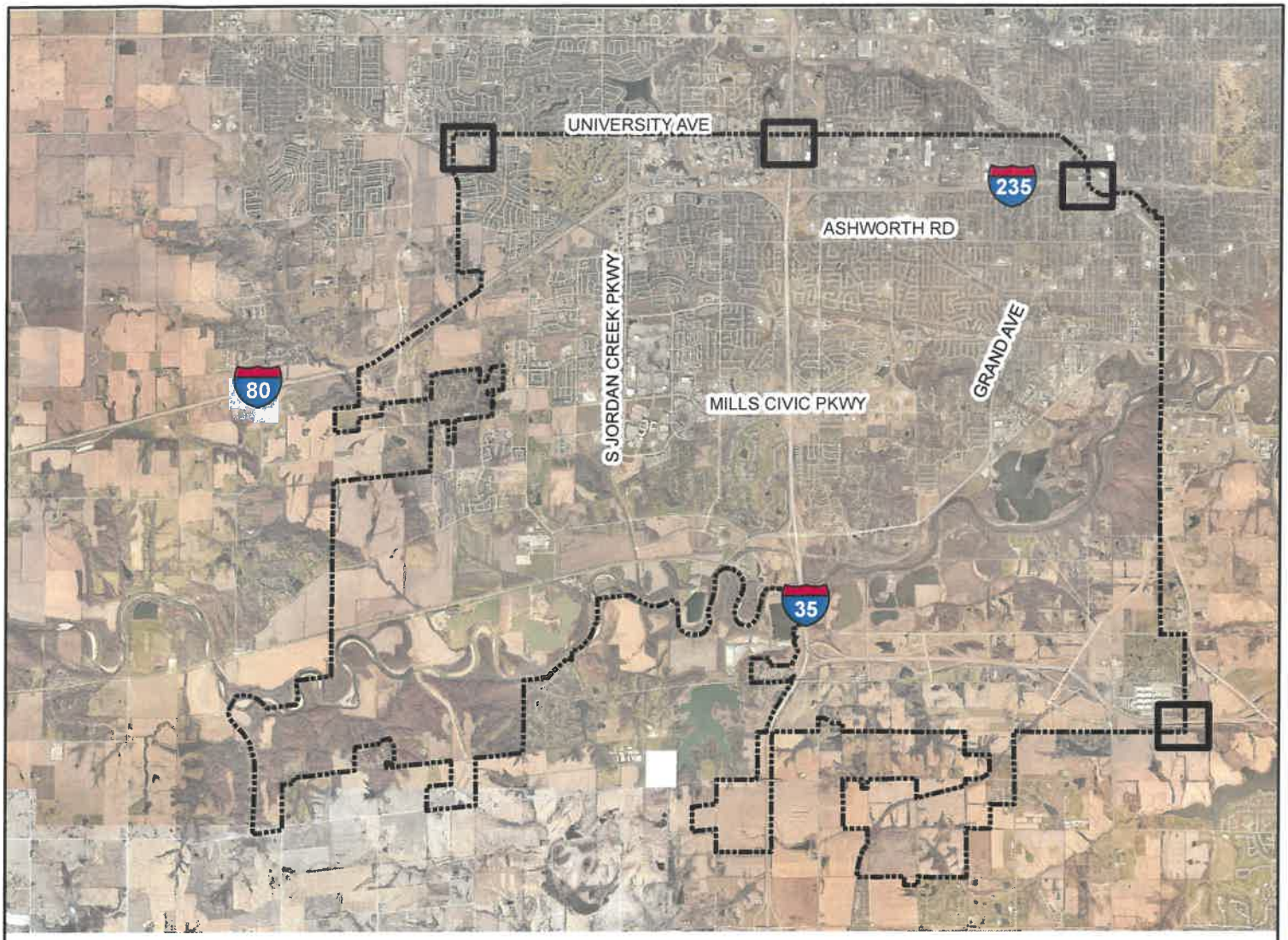
**Denotes corrected error on tabulation of extension amount and total bid amount.**

*** Irregularity noted: bidder combined bid security and bid proposal documents in the same envelope, rather than submitting in separate envelopes as specified in the project manual.**

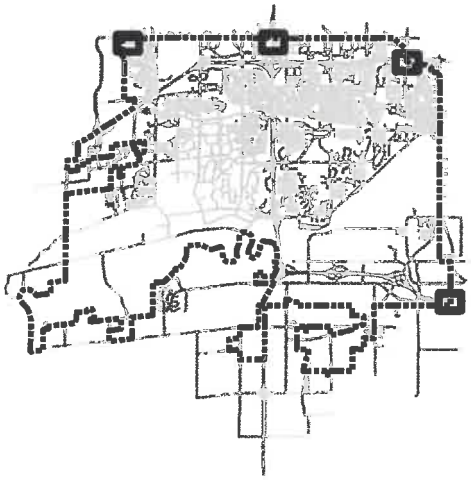
**I hereby certify that this document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Landscape Architect under the laws of the State of Iowa.**

Emily C. Naylor Jun 26 2019 4:06 PM

Emily C. Nailor, PLA
License #424




## VICINITY MAP



## LEGEND

PROJECT LOCATION

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W E
S

THE CITY OF WEST DES MOINES

PROJECT:

# City Entrance Enhancements - Level 1

LOCATION: **Various Locations**

| DRAWN BY: REF | DATE: 01/07/2019 | PROJECT NUMBER/NAME: 0510-051-2018 | SHT. 1 of 1 |
|---|---|---|---|