CITY OF WEST DES MOINES
CITY COUNCIL MEETING COMMUNICATION

DATE: August 5, 2019

ITEM: Resolution - Order Construction and Notice of Public Hearing on Plans, Specifications, Form of Contract, Estimate of Cost, and Direct Advertisement of Bids – City Campus Amphitheater

FINANCIAL IMPACT: None at this time. The preliminary estimated construction cost of the overall project is $2,195,091. The total project cost including $238,240 in design and engineering is $2,433,331. Of this total cost, nearly 71% of it is being privately funded. Private funding includes an in-kind donation with an estimated value of $853,625 and a cash donation of $868,000 from Microsoft. The remaining $711,706 will be covered by the City. GO bond funds in the amount of $550,000 are already budgeted in FY 19-20. The shortfall is proposed to be covered with LOSST funds and will be included in the first FY19-20 budget amendment. Expenses will be paid from G/L account 500.000.000.5250.490 (Project No. 0510 096 2017).

BACKGROUND: A Bid Letting should be scheduled for 2:00 p.m. on Wednesday, August 28, 2019, and a Public Hearing on the project scheduled for 5:35 p.m. on Tuesday, September 3, 2019. The contract would be awarded on Tuesday, September 3, 2019, and work would begin shortly thereafter. This project is scheduled to be completed by August 15, 2020.

This resolution is for the construction of an amphitheater on the City Campus located southeast of City Hall on the campus pond. The project will be broken down into three divisions as follows:

- Division 1 – All site grading, utilities, sidewalks, and concrete site walls (not associated with stage). The entire scope of this division will be constructed as an in-kind donation by a local developer, but will be closely coordinated with the other divisions. This work is expected to begin the week of September 23, 2019.

- Division 2 – All work associated with the Amphitheater stage and structure including stage concrete walks, concrete floor, steel structures, metal roofing, stage electrical, and all site lighting. This division is being publicly bid and constructed by a contractor hired by the City.

- Division 3 – All work associated with landscaping and irrigation. This division is being publicly bid and constructed by a contractor hired by the City. Divisions 2 and 3 are being combined into one bid package and contract.

OUTSTANDING ISSUES: None.

RECOMMENDATION: That the Council approve the Resolution.

Lead Staff Member: Sally Ortgies, Director of Parks and Recreation

STAFF REVIEWS

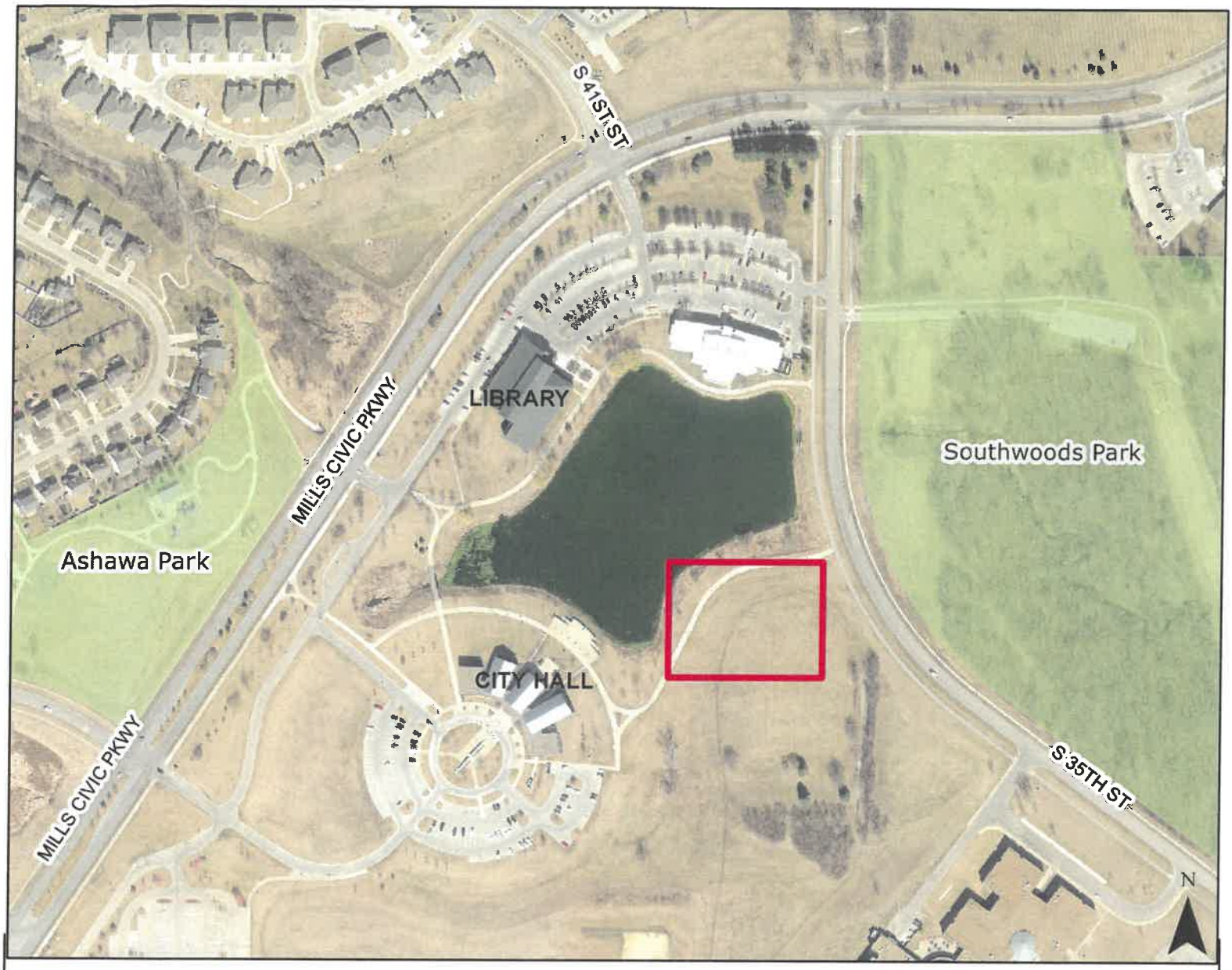
Department Director	Sally Ortgies, Director of Parks and Recreation
Appropriations/Finance	Tim Stiles, Finance Director
Legal	Richard Scieszinski, City Attorney
Agenda Acceptance	

PUBLICATION(S) (if applicable)

Published In	N/A
Dates(s) Published	

SUBCOMMITTEE REVIEW (if applicable)

Committee	N/A		
Date Reviewed			
Recommendation	Yes	No	Split



VICINITY MAP

LEGEND

Project Location

THE CITY OF WEST DES MOINES

PROJECT:	**CITY CAMPUS AMPHITHEATER**		
LOCATION:	**CITY CAMPUS**		
DRAWN BY: **MAA**	DATE: **7/30/2019**	PROJECT NO.: -	SHT. **1 of 1**

Resolution Ordering Construction and Notice of Public Hearing on Plans, Specifications, Form of Contract, Estimate of Cost and Directing Advertisement for Bids

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEST DES MOINES, IOWA, that the following described public improvement:

City Campus Amphitheater

is hereby ordered constructed according to the Plans and Specifications prepared by City Staff and now on file in the office of City Clerk.

BE IT FURTHER RESOLVED, that the detailed Plans and Specifications, Form of Contract, Bid Security and Notice to Bidders are hereby approved, subject to hearing thereon, and that the same are now on file in the office of City Clerk for public inspection.

BE IT FURTHER RESOLVED, that the City Clerk is hereby directed to publish notice of hearing on the Plans and Specifications, Form of Contract, Bid Security and Estimate of Costs for said project to be held at 5:35 p.m. on **Tuesday, September 3, 2019** with said notice published not less than four (4) days nor more than twenty (20) days prior to the date heretofore fixed.

BE IT FURTHER RESOLVED, that the City Clerk is hereby directed to publish Notice to Bidders for said project with publication not less than thirteen (13) days nor more than forty-five (45) days prior to the date for receiving bids. Said bids are to be filed prior to 2:00 o'clock p.m. on **Wednesday, August 28, 2019.**

BE IT FURTHER RESOLVED, that bids received for construction of said improvements will be opened, publicly read and tabulated by the City Clerk, Deputy City Clerk, or City Clerk designee at 2:00 o'clock p.m. on **Wednesday, August 28, 2019** and the results of said bids shall be considered at a meeting of this Council on **Tuesday, September 3, 2019** at 5:35 p.m. and acted upon at said time, or such time as may then be fixed.

PASSED AND APPROVED this **5th** day of **August, 2019.**

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Steven K. Gaer, Mayor

ATTEST:

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Ryan T. Jacobson, City Clerk