

**MEETING MINUTES**  
**PUBLIC SERVICES COUNCIL COMMITTEE**  
**Monday, August 12, 2019**  
**Public Services Large Conference Room**  
**560 S 16<sup>th</sup> Street**

In Attendance:

Council Member – Jim Sandager	Public Services Deputy Director – Joe Cory
Council Member – Kevin Trevillyan	Comm & Econ Dev. Director – Clyde Evans
Deputy City Manager – Jamie Letzring	Principal Engineer – Ben McAlister
Assistant City Attorney – Jessica Spoden	Principal Engineer – Jason Schlickbernd
Parks & Recreation Director – Sally Ortgies	Transportation Engineer – Jim Dickinson
Park Superintendent – David Sadler	

Guests in Attendance:

Martin Schafer, 4115 Quail Park Drive West  
Des Moines, IA – Item #3

Meeting was called to order at 11:35 AM by Principal Engineer, Ben McAlister.

**1. Hwy 28 (63<sup>rd</sup>/1<sup>st</sup> Street) Trail & Bridge Reconstruction (DS)**

***Issue Summary:***

The MPO has indicated that IDOT has plans to replace the southbound portion of Hwy 28 (63<sup>rd</sup>/1<sup>st</sup> Street) bridge crossing the Raccoon River in 2022. The existing bridge has limited pedestrian facilities, and the Raccoon River is a major barrier to transportation options in this vicinity. The MPO noted Highway 28's volume (15,600 vpd south of Park, 32,700 vpd north of Park) and speed (posted 50 mph), so an on-street facility would not be appropriate in this location. City staff and the City of Des Moines are interested in creating a trail corridor along HWY 28 from Veteran's Parkway/McKinley Ave. to Lincoln St./Tyler Ave.

Staff would like to discuss pedestrian accommodations on the bridge, as well as future trail connections in this area.

***Direction:*** The Committee would like Staff to confirm with the City of Des Moines the possibility of adding a trail off of the existing north bound bridge. Staff thought this bridge was designed to accommodate an extension for a pedestrian trail in the future, but this would need to be confirmed. Members were not supportive of adding a trail off of the south bound bridge due to the fact that the trail would have to zigzag crossing back and forth between Veteran's Parkway and Railroad Avenue. The PSCC supported Staff focusing instead on the proposed pedestrian bridge connecting Raccoon River Park to Walnut Woods State Park.

## **2. Windsor Heights/West Des Moines Trail Connection Study (SO)**

### ***Issue Summary:***

Staff has been working with Bolten & Menk and representatives from Windsor Heights to study possible trail connections between West Des Moines to those in Windsor Heights, particularly the Walnut Creek Trail. One option involved a side path trail along 8<sup>th</sup>/73<sup>rd</sup> Street, however, Windsor Heights was recently informed by the railroad that this would not be possible north of Center Street and under I-35 as a trail would not be allowed within the railroad right-of-way. Sally Ortgies and Marco Alvarez met recently with Windsor Heights staff and elected officials to discuss this latest development along with possible alternatives. Windsor Heights is proposing to study the feasibility of a pedestrian bridge crossing of Walnut Creek in the vicinity of Center Street as a way to connect the existing trail on the east side of the creek with proposed bicycle facilities on the west side of the creek in West Des Moines. At this time, no financial assistance has been requested from West Des Moines for the feasibility study. This item is only to make the Council Committee aware of the discussions that have taken place. Staff will continue to collaborate with Windsor Heights on joint planning efforts.

***Direction:*** Information only.

## **3. Street Signage at Quail Park Drive and Grand Avenue (JD)**

### ***Issue Summary:***

Residents in the Quail Park development area are concerned about bicyclists on the trail along Grand Avenue not stopping at the intersections as well as motorists on the side streets pulling too far out over the trail area to view oncoming traffic on Grand Avenue. The Quail Park neighborhood group wants to install signs on the trail to warn bicyclists of the intersection and on the street to warn motorists of bicyclists on the trail. The Bicycle Advisory Commission has already determined that they are not recommending installing stop signs on the trails at street intersections. Also, since the side street intersections are controlled by stop signs, the highest form of traffic control, City Staff does not recommend the installation of any additional signing in advance of the intersections to warn motorists of the possibility of approaching bicyclists. The stop sign at the intersection already indicates that the motorist should be watching out for approaching vehicles on the street as well as pedestrians and bicyclists on the trail.

***Direction:*** Committee members were in agreement with Staff recommendations of not installing additional signage in advance of the intersections nor the trails.

## **4. 930 S 60<sup>th</sup> Street – Jay & Lydia Liedman (JMS)**

### ***Issue Summary:***

Information related to the Liedman driveway claim was presented and reviewed at the July 8, 2019 PSCC meeting. The PSCC supported reaching a monetary settlement that would cover the cost of

replacing the 220 feet of gravel driveway along with execution of a Hold Harmless Agreement. The property owners were advised to get a quote for the replacement and submit to City Staff, which they have done. Expenses incurred to date to address the frost/mud boils in the gravel driveway equal \$1,354.52. Reimbursement cost for the initial construction of the 50-foot stretch of concrete driveway adjacent to the trail is \$2,150.00. A revised quote from Ball Excavation & Plumbing in the amount of \$32,980.22 was submitted to cover costs associated with replacement of the concrete driveway, replacement of the gravel driveway, and addition of drainage pipe/intakes. The total request for compensation thus becomes \$36,484.74. Replacement of the concrete driveway will be coordinated with future sanitary sewer construction through the area. City Staff wish to seek approval from PSCC members on this requested compensation. A Hold Harmless Agreement has been drafted by City Legal Staff and will be presented to the Liedman's for execution upon approval of the compensation amount.

**Direction:** The Committee was supportive of proceeding with a Hold Harmless Agreement with compensation in the amount of \$36,484.74.

#### **5. 2020 Street Reconstruction – 12<sup>th</sup> Street from Vine Street to Walnut Street (JMS)**

***Issue Summary:***

Vine Street from 12th Street to Grand Avenue is in need of reconstruction within the next few years. In order to do so properly, new upsized storm sewer along 12th Street from Vine Street to Holiday Park needs to be constructed. Installation of new storm sewer will require complete reconstruction of 12th Street, which is being planned for the year 2020. Most local streets throughout the City of West Des Moines are a minimum of 26 feet from back of curb to back of curb. 12th Street is currently only 22 feet from back of curb to back of curb. Right-of-way of 12th Street is only 40 feet, whereas typically the right-of-way would be closer to 70 feet. Given the well-established fully developed conditions of this neighborhood, City Staff would recommend replacing the street at its current dimension of 22 feet. This would allow nearly 4 feet of snow storage from back of curb to sidewalk. Relocation of overhead electric will still be difficult at these dimensions.

City Staff are looking for concurrence from PSCC members.

**Direction:** Committee members were in concurrence with City Staff replacing the street at its current dimension of 22 feet.

#### **6. Grand Living Temporary Grading Easement (BJM)**

***Issue Summary:***

Staff has been approached by Bishop Engineering, representing Ryan Companies, regarding granting a temporary construction easement for grading along the west edge of the water tower parcel on S 50<sup>th</sup> St. Ryan Companies is constructing a senior living complex known as Grand Living west of the water tower. Granting the easement would allow approximately 2 feet of fill to

be placed on City property, eliminating the need for a 4' retaining wall on the Grand Living site. Overall impact to the City's property appears to be minimal. Staff has provided the proposed easement and grading to West Des Moines Water Works for review and comment. Water Works Staff responded with the following list of conditions:

- Ensure there are no site modifications that are triggered by granting the temporary easement on our site.
- The trees located nearby are replaced by the Developer if they die within 2 years of the grading work.
- In lieu of payment for the temporary easement, Water Works requests they plant 6 trees on the frontage of the property of at least 1.5 inch in diameter. We can work with the City staff on any recommended types and help with the locations.
- Any temporary easement should be submitted for approval by the Board of Trustees. They could receive a conditional approval from the City for grading on the rest of the property pending approval of the temporary easement at our next board meeting

Staff is seeking input from the Committee Members on the following items:

1. Is the Committee supportive of allowing the easement and grading on public property to accommodate development of the Grand Living development?
2. Does the City have any conditions or compensation requirements for granting said easement?
3. What, if any, WDMWW conditions are required?

**Direction:** Committee members would like Staff to review the City's lease for the property and revisit the topic at the next Public Services Council Committee. The Committee requested Staff prepare a compensation estimate for the easement as well as an estimate for the installation of 6 trees.

#### **7. Weekend Work Requests**

Contractors are requesting permission from the PSCC to work weekends (mainly Saturday from 8am-5pm with possibility of Sunday similar times should weather warrant) on the following projects:

- None at this time

#### **8. Review of Items for Council Meeting (August 19, 2019)**

### **ENGINEERING COUNCIL AGENDA ITEMS:**

#### **CONSENT AGENDA**

#### **Resolution – Approving Professional Services Agreement**

- **2019 Paving Markings & On-Street Bike Markings Program**  
(0510-041-2019) I+S Group, Inc.
- **2019 Stormwater Intake Repair Program**  
(0510-042-2019) I+S Group, Inc.

- **Jordan Creek Pedestrian Underpass Improvements**  
(0510-049-2019) Shive-Hattery, Inc.
- **Ashworth Road Reconstruction – 88<sup>th</sup> Street (N) to 88<sup>th</sup> Street (S) with Bridges**  
(0510-051-2019) McClure Engineering
- **Bridge Removal – SE Army Post Road West of SE 42<sup>nd</sup> Street**  
(0510-052-2019) Snyder & Associates, Inc.
- **39<sup>th</sup> Street & EP True Parkway HAWK Beacon**  
(0510-053-2019) SEH, Inc.
- **2020 PCC Patching & Medians Program**  
(0510-002-2020) I+S Group, Inc.
- **2020 HMA Resurfacing Program**  
(0510-003-2020) I+S Group, Inc.
- **Raccoon River Parks Concessions Remodel**  
(0510-020-2018) Farnsworth Group
- **Public Safety Station #22 Roof Replacement**  
(0510-018-2019) Farnsworth Group
- **Law Enforcement Center – Sally Port/Jail/Garage Remodel Study**  
(0510-021-2019) Farnsworth Group
- **Sheraton Generator Lift Station Replacement**  
(0510-028-2019) IMEG Corp.

**Motion – Approval of Amendment No. 1 to Professional Services Agreement**

- **Library Interior Renovations**  
(0510-005-2019) Studio Melee

**Resolution – Approval of Policy for Inspection and Enforcement of Storm Water Pollution Prevention Activities**

**Award Contract**

- **MidAmerican Energy RecPlex – Pre-Engineered Metal Building**  
(0510-055-2018) Shive-Hattery, Inc. & Larrison & Associates

**Resolution – Accept Work**

- **Intersection Improvements – South 51<sup>st</sup> Street & Mills Civic Parkway and Mall Entrance & Mills Civic Parkway**  
(0510-079-2017) Snyder & Associates, Absolute Concrete
- **Valley Junction Alley Improvements Phase 5A**  
(0510-032-2016) HR Green, Corell Contractor

**PUBLIC HEARINGS**

None at this time.

**9. Staff Updates:**

None.

**10. Other Matters:**

None.

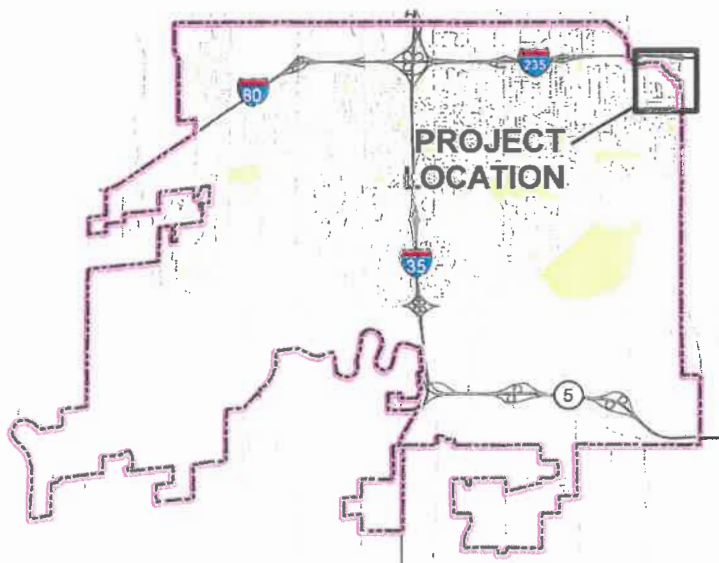
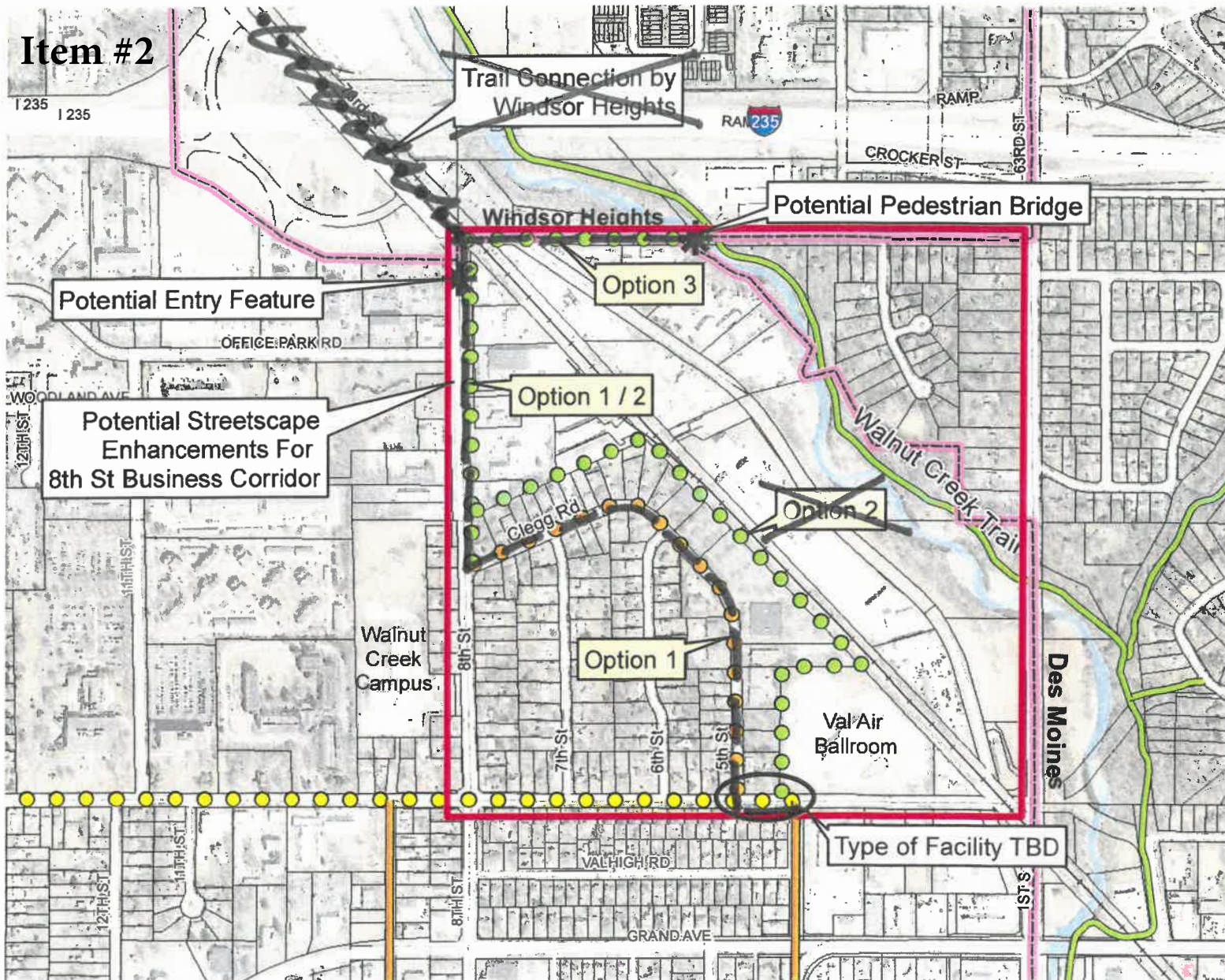
The meeting adjourned at 12:40 pm. The next Public Services Council Committee meeting is scheduled for August 26, 2019.

A recording was made. Respectfully submitted by Juanita Greer, Secretary.

# Item #1



# Item #2



## LEGEND

- Study Limits
- Existing Multi-Use Trail
- Planned On-Street Bike Facility (FY 17/18)
- Potential Multi-Use Trail
- Potential On-Street Bike Facility
- Proposed On-Street Bike Facility when street is reconstructed
- City Limit



0 250 500 1,000 Feet

	<b>PROJECT:</b> <b>Windsor Heights Trail Connection Feasibility Study</b>
	<b>LOCATION:</b> <b>8th Street Corridor</b>
	<b>DRAWN BY:</b> MAA <b>DATE:</b> 10/12/2017 <b>PROJECT NO.:</b> 0510 092 2017 <b>SHT.</b> 1 of 1