CITY OF WEST DES MOINES
CITY COUNCIL MEETING COMMUNICATION

DATE: September 3, 2019

ITEM: Motion – Accept Purchase - Replacement Computer Monitors

FINANCIAL IMPACT: $10,575.00 (previously budgeted).

BACKGROUND: This recommendation is for the purchase of replacement computer monitors as part of the annual technology refresh process. The Information Services Department (IT) developed a Request for Bid (RFB) for the purchase of replacement computer monitors. The RFB was advertised on the City of West Des Moines website and published in the Des Moines Register on July 5, 2019.

Sealed bids were received by the City Clerk. There were 18 bids received (one of which was disqualified for noncompliance) with the low bid of $141.00 per unit for a not to exceed value of $10,575.00 being submitted by **Mobile Advance**. Payments will be made from account no. 100.650.700.5400.700.

To ensure the best price bids were received, the replacement of computer monitors was separated from the bids for desktop computers.

OUTSTANDING ISSUES (if any): NONE.

RECOMMENDATION: City Council approve the purchase of 75 Planar PLN2770W 27" LCD computer monitors from Mobile Advance with a not to exceed amount of $10,575.00

Lead Staff Member: Mark Brandenburg

STAFF REVIEWS

Department Director	Joe Menke, IT Director JOM
Appropriations/Finance	Tim Stiles, Finance Director
Legal	Richard Scieszinski, City Attorney JDS
Agenda Acceptance	Ryan Jacobson, City Clerk

PUBLICATION(S) (if applicable)

Published In	Des Moines Register
Dates(s) Published	July 5, 2019

SUBCOMMITTEE REVIEW (if applicable)

Committee			
Date Reviewed			
Recommendation	Yes	No	