CITY OF WEST DES MOINES
CITY COUNCIL MEETING COMMUNICATION

DATE: September 3, 2019

ITEM: Motion – Accept Purchase - Replacement Laptop Computers

FINANCIAL IMPACT: $46,500.00 (previously budgeted).

BACKGROUND: This recommendation is for the purchase of replacement laptop computers as part of the annual technology refresh process. The Information Services Department (IT) developed a Request for Bid (RFB) for the purchase of replacement computer monitors. The RFB was advertised on the City of West Des Moines website and published in the Des Moines Register on July 5, 2019.

Sealed bids were received by the City Clerk. There were 15 bids received (five of which were disqualified for noncompliance) with the low bid of $930.00 per unit for a not to exceed value of $46,500.00 being submitted by **CDW Government**. Payments will be made from account no. 100.650.700.5400.700.

OUTSTANDING ISSUES (if any): NONE.

RECOMMENDATION: City Council approve the purchase of 50 HP EliteBook 840 G6 (7KK19UT#ABA) laptop computers from CDW Government with a not to exceed amount of $46,500.00.

Lead Staff Member: Mark Brandenburg

STAFF REVIEWS

Department Director	Joe Menke, IT Director JM
Appropriations/Finance	Tim Stiles, Finance Director
Legal	Richard Scieszinski, City Attorney JDS
Agenda Acceptance	Ryan Jacobson, City Clerk

PUBLICATION(S) (if applicable)

Published In	Des Moines Register
Dates(s) Published	July 5, 2019

SUBCOMMITTEE REVIEW (if applicable)

Committee			
Date Reviewed			
Recommendation	Yes	No	