CITY OF WEST DES MOINES
CITY COUNCIL MEETING COMMUNICATION

DATE: September 3, 2019

ITEM:

Motion – Approving Amendment No. 1 to Professional Services Agreement
Valley West Drive & Westown Parkway Storm Sewer Improvements

FINANCIAL IMPACT:

The original Professional Services Agreement included a maximum fee of $88,000.00 for Basic Services of the Consultant and $32,000.00 for Resident Consultant Services. Amendment No. 1 increases the Basic Services of the Consultant by $9,000.00 and the Resident Consultant Services by $11,000.00. The new maximum not-to-exceed fee thus becomes $140,000.00. All costs for these services can be paid from account no. 660.000.000.5250.495 with ultimate funding intended to come from Stormwater Utility Fees.

BACKGROUND:

Shive-Hattery, Inc. is working under an existing Agreement dated August 7, 2017 to perform the professional services necessary for the storm sewer improvements at the intersection of Valley West Drive and Westown Parkway.

Amendment No. 1 includes additional Basic Services of the Consultant to accommodate a partial redesign of the project and a second bid package due to no bids being received during the first bid letting. Amendment No. 1 also includes additional Resident Consultant Services to accommodate additional construction administration and construction observation primarily due to a heavily congested utility corridor with five repairs being made to underground electric lines, one repair being made to a watermain, and two repairs being made to telecommunication lines.

The Engineering Services Department retains professional consultants based on their past work experience, qualifications of their staff, familiarity with the project, manpower availability, and past performance. Once a firm has been selected based on the above criteria, City staff then negotiates a fee with the consultant for performing the desired scope of services. City staff attempts, whenever feasible, to distribute professional services work on an equitable basis to qualified firms maintaining local metropolitan area offices who have expressed interest in working for the City of West Des Moines.

OUTSTANDING ISSUES: None.

RECOMMENDATION:

City Council Adopt:

- Motion Approving Amendment No. 1 to Professional Services Agreement for Valley West Drive & Westown Parkway Storm Sewer Improvements.

Lead Staff Member: Brian J. Hemesath, P.E., City Engineer BJH

STAFF REVIEWS

Department Director	Brian J. Hemesath, P.E., City Engineer
Appropriations/Finance	Tim Stiles, Finance Director
Legal	Richard Scieszinski, City Attorney JDS
Agenda Acceptance	KN

PUBLICATION(S) (if applicable)

Published In	
Dates(s) Published	

SUBCOMMITTEE REVIEW (if applicable)

Committee	Public Services		
Date Reviewed	August 26, 2019		
Recommendation	Yes	No	Split

AMENDMENT NO. 1
TO THE AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES

This AMENDMENT is made and entered into this 3rd day of September, 2019, by and between the CITY OF WEST DES MOINES, a municipal corporation, hereinafter referred to as "City", and SHIVE-HATTERY, INC., (Fed. I.D. #42-08770172), a professional corporation incorporated and licensed under the laws of the State of Iowa, party of the second part, hereinafter referred to as "Consultant", hereby amends the original Agreement dated August 7th, 2017 as follows:

1. SCOPE OF SERVICES

   The Scope of Services as described in the original Agreement for the Valley West Drive & Westown Parkway Storm Sewer Improvements (Project No. 0510-070-2017), Attachment 1 are amended as follows:

   The Consultant shall coordinate and manage a second letting process for rebidding the project after no bids were received during the first bid letting.

   Additional construction administration and observations services including coordination with utility companies during construction for facilities encountered and requiring repair during construction including underground electric, water main, and telecommunications. Additional communication with adjacent businesses to discuss timing of critical construction items and coordination of utility issues.

2. SCHEDULE

   The Project Schedule of the professional services as described in the original Agreement, Attachment 2 is amended as follows: Construction Administration and Resident Consultant Services shall be revised to "April through September 2019".

3. COMPENSATION

   In consideration of the additional professional services provided, the City agrees to pay the Consultant the additional fees to increase the original sum NOT-TO-EXCEED, including any authorized reimbursable expenses, pursuant to the Schedule of Fees set forth in the original Agreement, Attachment 3.

	Original Fee	Additional Fee	Total Fee
I. Basic Services of the Consultant	$88,000	$9,000	$97,000
II. Resident Consultant Services	$32,000	$11,000	$43,000
Total Services	**$120,000**	**$20,000**	**$140,000**

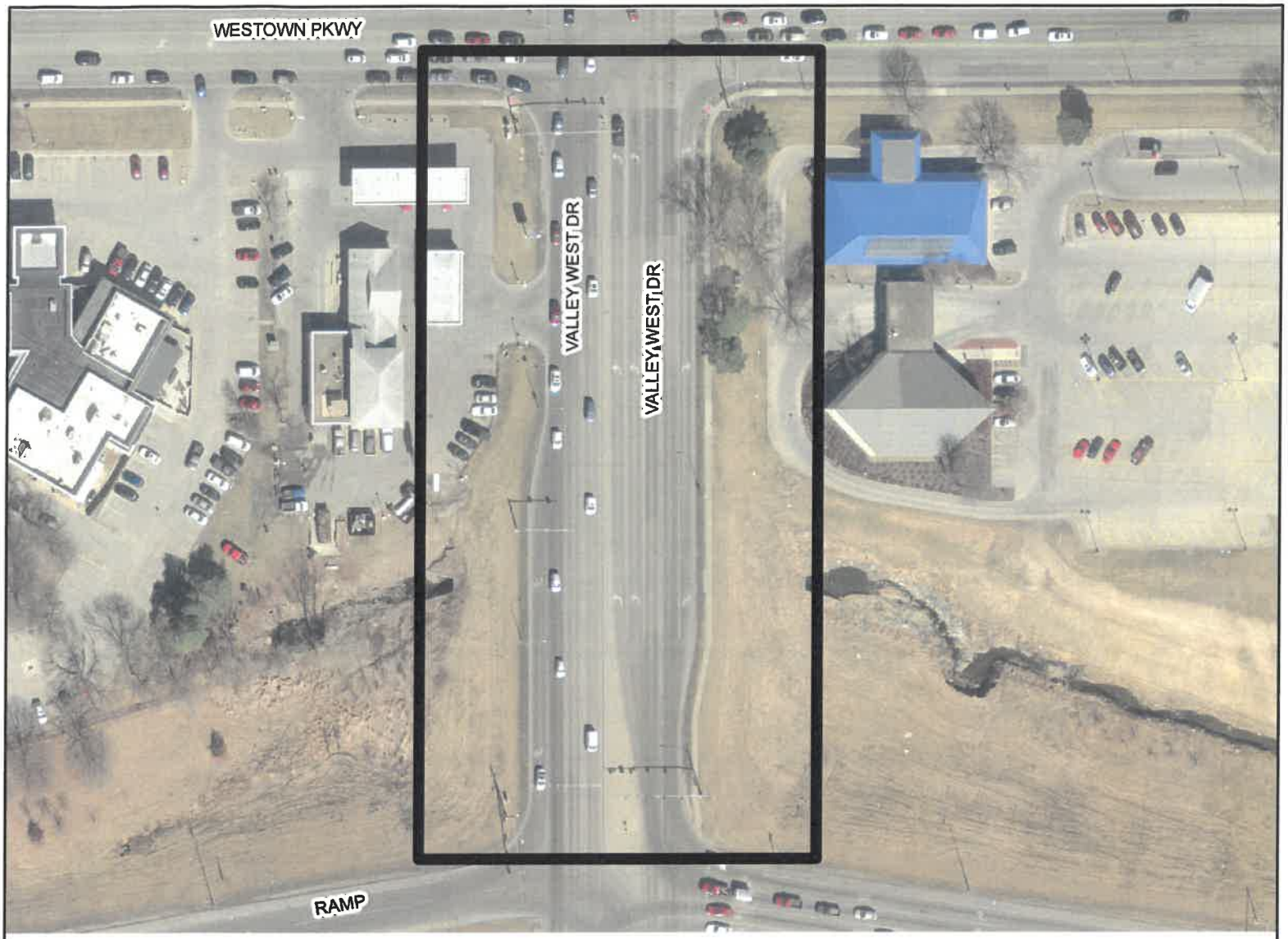
This AMENDMENT is subject to all provisions of the original Agreement. This AMENDMENT together with the Agreement represents the entire and integrated AGREEMENT between the City and Consultant, as executed on the date written above.

SHIVE-HATTERY

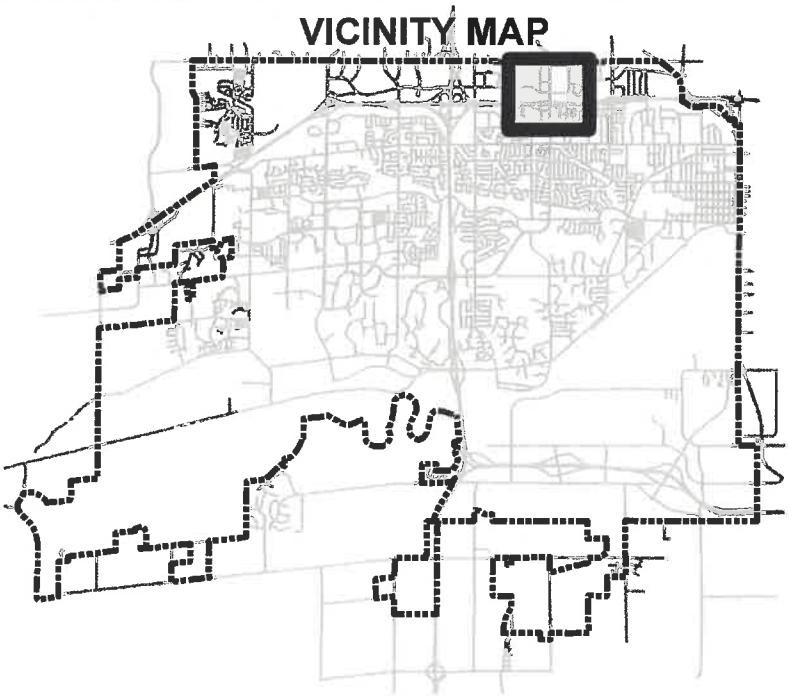
BY: _____
Nathan Hardisty, Project Manager

CITY OF WEST DES MOINES

BY: _____
Ryan T. Jacobson, City Clerk



VICINITY MAP



LEGEND

PROJECT LOCATION

N
W E
S

THE CITY OF WEST DES MOINES

PROJECT:	**Storm Sewer Improvements**		
LOCATION:	**Valley West Drive & Westown Parkway**		
DRAWN BY: JDR	DATE: 07/21/2017	PROJECT NUMBER : 0510-070-2017 SUBDIVISION NAME:	SHT. 1 of 1