

# West Des Moines Human Services Advisory Board

139 6th Street, West Des Moines, IA 50266

## June 18, 2019 Minutes

**Members Present:** Council Member Russ Trimble, Dan Werner, Mary Bernabe, Sue Wright, Rick Riley, Matt McNeece, Janet Clary-Jones, Jered Rogers, Jo Helling, Jim Miller

**Members Absent:** Bill Solawetz, Carol Sipfle, Jami Schnoebelen, Kasey Tickel, Jessinda Madonia, Mari Bunney

**Staff Present:** Althea Holcomb

**Citizen Participation:** None

**Call to Order:** Dan Werner called the meeting to order at 5:40 pm.

**Approval of Minutes:** The approval of the May 21, 2019 minutes was deferred until the July meeting.

### **Director's Report:**

- Pool passes are available, clients pay \$20-\$30 depending upon their income.
- Summer lunch program has started at Legion Park for kids 18 and under. Booster packs are available on Fridays. Last year they served 4,500 meals. WDMCSD is in charge of this program and we help with serving.
- We will receive \$12,000 from the Community Foundation for the Personal Care Pantry.
- Fuhrman Funds-After discussion Mary Bernabe made the motion, \$200 subsidy be given to LIHEAP qualified seniors. Motion was second by Rick Riley, motion carried.
- Althea thanked us for hosting the Employee Recognition Lunch. There will not be gift bags next year. Althea will be checking with Megan Tooker of the Iowa Ethics Board to see if we will be able to continue with the lunch.
- Resignations-the temp who was managing transportation has taken a full-time position and Pam Redford our new front desk clerk is helping with dispatch until the Transportation Supervisor position is filled. Posting closes on June 27<sup>th</sup>. Althea hopes to have the hire by the end of summer. Danell Vaughan, Rapid Re-housing, is leaving due to family move to Lincoln, NE. This vacancy will not be filled because it is grant-funded and we did not receive COC funding.
- Rapid Re-housing is being re-evaluated. The COC funding will end in October and this year's Emergency Solutions grant (\$38,000) will end in December.
- Sunday Supper save the date postcards have just been mailed. Sponsorship mailings will be sent soon. Phone calls will then need to be made. A "talking points" script will be emailed.
- An open house for the Childcare Center will be sometime this summer. It is a drop-in center so does not need to be licensed. First ESL session starts September 4<sup>th</sup>.
- Rick Riley asked if Free Clinic hours could be posted on WDMHS home page. Althea is checking into it.
- WDMHS will be in the 4<sup>th</sup> of July Parade. Please let Althea know if you can join her.

**Council Member Report:** Russ Trimble reported the Polk County Housing Council is wanting to expand membership to include suburbs that are not involved presently.

### **Advisory Board Chair Report:**

- **Election of Board Officers:** Jim Miller moved the slate of officers; Chair – Sue Wright, Chair Elect – Rick Riley, Secretary – Bill Salowetz be accepted. Mary Bernabe second the motion. Motion approved.

**Old Business:** None

**New Business:** Althea presented Dan with a pen and certificate for his service as Board Chair.

*(continued)*

Meeting adjourned @ 6:35 pm.

Respectfully Submitted,

Jo Helling

CC: Mayor, Council Member, City Manager

