CITY OF WEST DES MOINES
CITY COUNCIL MEETING COMMUNICATION

4(g)

DATE: December 2, 2019

ITEM:

Motion – Approving Amendment No. 1 to Professional Services Agreement
Raccoon River Park Concessions Remodel

FINANCIAL IMPACT:

The original Professional Services Agreement included a maximum fee of $39,395.00 for Basic Services of the Consultant and $8,995.00 for Resident Consultant Services. Amendment No. 1 increases the Basic Services of the Consultant by $5,016.00 and the Resident Consultant Services by $1,254.00. The new maximum not-to-exceed fee thus becomes $54,660.00. All costs for these services can be paid from account no. 500.000.000.5250.495 with ultimate funding intended to come from General Funds.

BACKGROUND:

Farnsworth Group is working under an existing Agreement dated August 19, 2019 to perform the professional services necessary for a remodel of the Raccoon River Park Concessions and Maintenance Buildings located within the Raccoon River Park Softball Complex at 2500 Grand Avenue. The project also consists of the replacement of air conditioning units at the Valley View Aquatic Center located at 255 South 81st Street.

Amendment No. 1 includes additional Basic Services of the Consultant and Resident Consultant Services to accommodate increased HVAC system capacity, larger exhaust hood, installation of propane tank, plumbing modifications, and electrical modifications in the Concessions Building due to recent changes in equipment from the new concessions vendor. Additional lights, emergency lights, and receptacles will be included with improvements being made to the Maintenance Building. The capacity of the HVAC system at the Valley View Aquatic Center was also increased and heating capabilities were added to supplement the current air conditioning capabilities.

The Engineering Services Department retains professional consultants based on their past work experience, qualifications of their staff, familiarity with the project, manpower availability, and past performance. Once a firm has been selected based on the above criteria, City staff then negotiates a fee with the consultant for performing the desired scope of services. City staff attempts, whenever feasible, to distribute professional services work on an equitable basis to qualified firms maintaining local metropolitan area offices who have expressed interest in working for the City of West Des Moines.

OUTSTANDING ISSUES: None.

RECOMMENDATION:

City Council Adopt:

- Motion Approving Amendment No. 1 to Professional Services Agreement for Raccoon River Park Concessions Remodel.

Lead Staff Member: Brian J. Hemesath, P.E., City Engineer BJH

STAFF REVIEWS

Department Director	Brian J. Hemesath, P.E., City Engineer
Appropriations/Finance	Tim Stiles, Finance Director
Legal	Richard Scieszinski, City Attorney
Agenda Acceptance	RTG

PUBLICATION(S) (if applicable)

Published In	
Dates(s) Published	

SUBCOMMITTEE REVIEW (if applicable)

Committee	Public Services		
Date Reviewed	November 25, 2019		
Recommendation	Yes	No	Split

AMENDMENT NO. 1
TO THE AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES

This AMENDMENT is made and entered into this 2nd day of December, 2019, by and between the CITY OF WEST DES MOINES, a municipal corporation, hereinafter referred to as "City", and FARNSWORTH GROUP, (Fed. I.D. #37-1123236), a professional corporation incorporated in the State of Illinois and licensed under the laws of the State of Iowa, party of the second part, hereinafter referred to as "Consultant", hereby amends the original Agreement dated August 19, 2019 as follows:

1. SCOPE OF SERVICES

The Scope of Services as described in the original Agreement for the Raccoon River Park Concessions – Remodel (Project No. 0510-020-2018), Attachment 1 are amended as follows:

a) Concession HVAC System capacity increased from 4 tons to 10 tons with added concessions equipment.
b) Concession Kitchen Hood and makeup air equipment refined for the larger 16 ft hood and added concessions equipment.
c) Concession added plumbing scope for reconfiguration of the concessions and added propane for vendor.
d) Concession added electrical: additional concessions equipment, additional mechanical equipment, and removing electrical from interior center wall being removed and adding electrical for new wall.
e) Maintenance Building and Site: added lights, emergency lights, and receptacles.
f) Valley View: HVAC system capacity increased from 6 tons to 8 tons and added an additional mini-split system, which also required additional electrical work.

2. SCHEDULE

The Project Schedule of the professional services as described in the original Agreement, Attachment 2 is amended as follows:

- Construction Documents shall be completed by December 6, 2019.
- Bidding shall be completed on January 15, 2020.
- City Council Award shall be on January 21, 2020.
- Construction work shall be completed by June 1, 2020.

3. COMPENSATION

In consideration of the additional professional services provided, the City agrees to pay the Consultant the additional fees to increase the original sum NOT-TO-EXCEED, including any authorized reimbursable expenses, pursuant to the Schedule of Fees set forth in the original Agreement, Attachment 3.

	Original Fee	Additional Fee	Total Fee
I. Basic Services of the Consultant	$39,395.00	$5,016.00	$44,411.00
II. Resident Consultant Services	$8,995.00	$1,254.00	$10,249.00
Total Services	**$48,390.00**	**$6,270.00**	**$54,660.00**

This AMENDMENT is subject to all provisions of the original Agreement. This AMENDMENT together with the Agreement represents the entire and integrated AGREEMENT between the City and Consultant, as executed on the date written above.

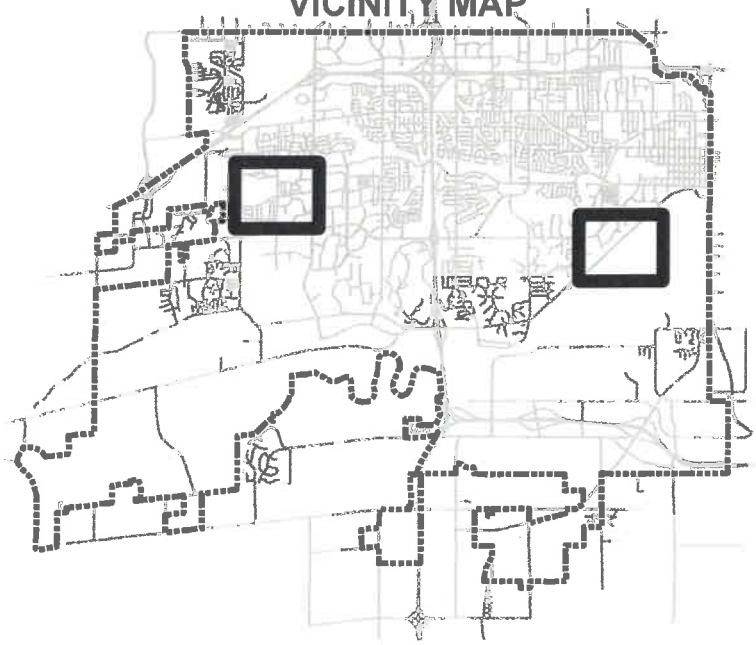
FARNSWORTH GROUP, INC.

BY: _____
Kristofer J. Orth, Architecture Principal

CITY OF WEST DES MOINES

BY: _____
Ryan T. Jacobson, City Clerk

VICINITY MAP



LEGEND

PROJECT LOCATION

N
W E
S

THE CITY OF WEST DES MOINES	PROJECT: Raccoon River Park Concession Remodel & Valley View Aquatic Center HVAC Replacement Analysis		
	LOCATION: Exhibit "A"		
	DRAWN BY: JDR	DATE: 8/1/2018	PROJECT NUMBER/NAME: 0510-020-2018	SHT. 1 of 1