



**FINANCE & ADMINISTRATION SUB-
COMMITTEE MEETING MINUTES
Wednesday, December 4, 2019 - 7:30 AM
West Des Moines City Hall – 4200 Mills Civic Parkway
Grand Room, Finance Department, Second Floor**

Present: Councilmember Russ Trimble, Councilmember Jim Sandager, City Manager Tom Hadden, Deputy City Manager Jamie Letzring, Finance Director Tim Stiles, City Attorney Dick Scieszinski, Budget Analyst Chris Hamlett, Development Services Director Lynne Twedt, Human Resources Director Jane Dodge, and Secretary Katie Johnson.

Meeting was called to order at 7:30 AM.

1. Developer Request to Pave Section of 88th St. between Ashworth & Mills Civic Pkwy

Mr. Stiles explained that there are three sections of 88th Street between Ashworth & Mills Civic Parkway that remain unpaved. The Northern portion is mostly rural with no plans for development and the Southern portion is the responsibility of the City and West Des Moines Water Works.

The Middle portion responsibility is shared by the property owners to the East & West. A developer has reached out regarding a potential LMI-eligible residential project on the East side of the road in this area.

The road is considered a minor arterial and the lack of paving creates issues for the Public Services department when trying to maintain the road. It was noted that as Sammons and other development occurs directly south, traffic counts will continue to climb.

Councilmembers recommended that the Southern portion of the road be paved by the City, negotiating with the property owners for the center portion to be covered at 50% by the City, and negotiating for the Northern portion to be paved by the City, ideally with some cost being assessed to future development if possible.

2. Staff Updates

a. WestCom Enterprise Fund – Unfunded Pension and Other Post-Employment Benefits (OPEB) Liabilities

Mr. Stiles explained that in 2019 Westcom was set up as a Proprietary Enterprise Fund. It was noticed that there are future liabilities with the OPEB and future pension. If one party were to withdrawal from the agreement, they would no longer be responsible for the previously

accrued liabilities. Staff suggests reopening the agreement to consider these new obligations, in addition to renegotiating the level of reimbursement for indirect costs for the City of West Des Moines to administer Westcom (now that indirect costs are being calculated). The possibility of a weighted vote was also discussed.

b. Close-Out of Jordan Creek URA

Mr. Stiles stated that the Dallas County Auditor's office overpaid the City of West Des Moines by approximately \$3,000 due to lingering protests prior to the URA being closed out. The City will reimburse the County this amount and then the URA would be officially closed. There was no action required by Council.

3. Other Matters: None

Meeting was adjourned at 8:44 AM.

Respectfully Submitted,

Katie Johnson

Katie Johnson
Recording Secretary