

Community Compliance Subcommittee Meeting Minutes

January 21, 2020

Present: Greg Hudson, Council Member
Kevin Trevillyan, Council Member
Jessica Spoden, Asst. City Attorney
Joe Cory, Deputy P.S. Director

The meeting began at 4:30 PM. Councilman Greg Hudson facilitated the meeting.

1. Review of minutes from October 21, 2019
Approval of minutes
Moved by Councilman Hudson, Seconded by Councilman Trevillyan
2. Review of reports
 - a. Discussion of signage, with clarification that issues with signs on private property are administered by Kevin Wilde in Development Services and signs on public right-of-way are administered by Community Compliance.
 - b. Councilman Hudson asked if there are any concerns for 2020 with regard to Community Compliance. General consensus is that the system in place for Community Compliance is working well.
3. Other Matters
 - a. Habitual Offenders
Jessica Spoden reported that she is drafting a Habitual Violator Provision which will be presented to City Council on February 3rd to address property owners with 3 violations within a year and/or are not responsive to City efforts to correct violations.
 - b. 1917 Buffalo Road
Jessica Spoden reported that the out of state property owner has not come to an agreement with a potential buyer in selling the property. The owner was informed by the City that holes in the structure need to be repaired; the owner states there are no holes and is now not responding to City correspondences. Photographs were taken on January 21st showing holes in the structure and also the sidewalk not cleared of snow. A possible solution to be considered is that State code provides that a City may take possession of a property if abandoned. Legal will proceed with discussions on filing an infraction to be delivered by a process server to avoid the delays of using Certified Mail. Community Compliance will proceed with notice and abatement if necessary on the sidewalk clearing.
 - c. Stonebridge property
The property owners have made minor improvements and have provided the City with an Engineer's report and proof of financial means to provide required repairs. They have been given until June to bring the property into compliance with City code.
 - d. Snow Parking Ban Tickets
Discussion included that Police, Community Compliance and Public Services supervisors are authorized to issue tickets for vehicles parked illegally during a Snow Parking Ban. Notices are sent to media in advance of parking bans taking affect, and there is no provision for residents or visitors not being aware of the Parking Ban.

Councilman Trevillyan mentioned that there are frequent offenders along 34th Street and suggested that crews be sure to include that area when driving the City looking for illegally parked vehicles.

e. 11th Street & Vine

Mr. Cory reported that following inspections at various times of day, there has been no evidence of chickens at this property. If the party making the complaint would like to request a Community Compliance Specialist come onto their property to inspect, that can be arranged.

4. Citizens Forum (each person will have 5 minutes to speak)
None present

The meeting was adjourned at 5:15PM.

Respectfully submitted,

Peggy Englehart
Administrative Secretary, Public Services

Attachment to 1/21/29 Minutes
Community Compliance Subcommittee Meeting

1917 Buffalo Road
Photographs taken 2/21/20

