CITY OF WEST DES MOINES
CITY COUNCIL MEETING COMMUNICATION

DATE: February 17, 2020

ITEM:

Motion – Approving Amendment No. 1 to Professional Services Agreement for Owner's Representative Services
MidAmerican Energy Company RecPlex

FINANCIAL IMPACT:

The original Professional Services Agreement included a maximum fee of $98,700.00 for Basic Services of the Consultant and $565,400.00 for Resident Consultant Services. Amendment No. 1 does not affect the maximum not-to-exceed fee of $664,100.00.

BACKGROUND:

Shive-Hattery, Inc. is working under an existing Agreement dated October 29, 2018 to provide the professional services necessary to act as the City of West Des Moines' Representative during design and construction of the proposed MidAmerican Energy Company RecPlex to be located at the southeast corner of South Jordan Creek Parkway & Grand Avenue. City staffing levels and expertise are not available to support the construction of this new large-scale facility, thus the need for supplemental support from a Consultant. Shive-Hattery is a local West Des Moines firm and has a full range of professional engineering and architectural services necessary to assist the City of West Des Moines on this project.

Amendment No. 1 includes additional professional services for exterior site lighting design not affixed to the RecPlex building. This Amendment has no monetary value associated with it as Shive-Hattery feels they have adequate fee associated with the Resident Consultant Services to cover the additional work. However, Shive-Hattery wishes to reserve the right as part of this Amendment to modify the previously approved fee to cover additional costs associated with the exterior site lighting design in the future, if needed. In addition, City Staff wanted this Amendment to document that Shive-Hattery is professionally liable for the exterior site lighting design, and only this portion of the work.

The Engineering Services Department retains professional consultants based on their past work experience, qualifications of their staff, familiarity with the project, staffing availability, and past performance. Once a firm has been selected based on the above criteria, City staff then negotiates a fee with the consultant for performing the desired scope of services. City staff attempts, whenever feasible, to distribute professional services work on an equitable basis to qualified firms maintaining local metropolitan area offices who have expressed interest in working for the City of West Des Moines.

This agenda item was distributed to the Public Services Subcommittee by e-mail only since there was no meeting.

OUTSTANDING ISSUES: None.

RECOMMENDATION:

City Council Adopt:

- Motion Approving Amendment No. 1 to Professional Services Agreement for Owner's Representative Services - MidAmerican Energy Company Rec Plex.

Lead Staff Member: Brian J. Hemesath, P.E., City Engineer

STAFF REVIEWS

Department Director	Brian J. Hemesath, P.E., City Engineer
Appropriations/Finance	Tim Stiles, Finance Director
Legal	Richard Scieszinski, City Attorney
Agenda Acceptance	

PUBLICATION(S) (if applicable)

Published In	
Dates(s) Published	

SUBCOMMITTEE REVIEW (if applicable)

Committee	Public Services		
Date Reviewed			
Recommendation	Yes	No	Split

AMENDMENT NO. 1
TO THE AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES

This AMENDMENT is made and entered into this 17th day of February, 2020, by and between the CITY OF WEST DES MOINES, a municipal corporation, hereinafter referred to as "City", and SHIVE-HATTERY, INC., (Fed. I.D. #42-07880172), a professional corporation incorporated and licensed under the laws of the State of Iowa, party of the second part, hereinafter referred to as "Consultant", hereby amends the original Agreement dated October 29th, 2018 as follows:

1. SCOPE OF SERVICES

   The Scope of Services as described in the original Agreement for the Owner's Representative during the design and construction of the Central Iowa All Sports & Events Complex (Project No. 0510-055-2018), Attachment 1 are amended as follows:

   In order to address design of required exterior site lighting not included in the agreement with Larrison & Associates Architects, Shive-Hattery, Inc. agrees to perform design services for exterior lighting not affixed to the RecPlex structure.

2. SCHEDULE

   The Project Schedule of the professional services as described in the original Agreement, Attachment 2 is amended as follows: No Change.

3. COMPENSATION

   In consideration of the additional professional services provided, the City agrees to pay the Consultant the additional fees to increase the original sum NOT-TO-EXCEED, including any authorized reimbursable expenses, pursuant to the Schedule of Fees set forth in the original Agreement, Attachment 3. **It is agreed that this additional scope will be considered if Shive-Hattery approaches the previously fee limits and compensation adjustment is requested at a future date. Also attached is updated 2020 Billing Rates for reference.**

	Original Fee	Additional Fee	Total Fee
I. Basic Services of the Consultant	$98,700.00	$0.00	$98,700.00
II. Resident Consultant Services	$565,400.00	$0.00	$565,400.00
Total Services	**$664,100.00**	**$0.00**	**$664,100.00**

This AMENDMENT is subject to all provisions of the original Agreement. This AMENDMENT together with the Agreement represents the entire and integrated AGREEMENT between the City and Consultant, as executed on the date written above.

Shive-Hattery, Inc.

BY: _____
James E. Moore, Project Manager

CITY OF WEST DES MOINES

BY: _____
Ryan T. Jacobson, City Clerk

ATTACHMENT 1

SCOPE OF SERVICES

The proposed Design Phase Services will include:

- Provide Electrical Engineering design services for layout and specification of lighting in parking areas, roadways on site, and walkways connecting the parking to the fields and building.
- Greg Larrison has indicated that they will include the field lighting for the exterior fields. Shive-Hattery will not include field lighting in its documentation.
- This design will meet city requirements and photometrics will be provided for final site plan approval.
- Drawings and Specifications will be coordinated with anticipated publication for bidding as part of the Site Paving package being prepared by Civil Design Advantage under Larrison & Associates Architects contract.
- Shive-Hattery's Electrical Engineer will sign and seal the documents. This represents a change in that Shive-Hattery will be taking on design liability for this, and only, this portion of the work.

ATTACHMENT 2

PROJECT SCHEDULE

No Change

ATTACHMENT 3

SCHEDULE OF FEES (2020)

Standard Hourly Fee Schedule

Effective January 1, 2020 to December 31, 2020

PROFESSIONAL STAFF:		TECHNICAL STAFF:	
Grade 1	$ 90.00	Grade 1	$ 63.00
Grade 2	$109.00	Grade 2	$ 78.00
Grade 3	$122.00	Grade 3	$ 88.00
Grade 4	$136.00	Grade 4	$ 95.00
Grade 5	$150.00	Grade 5	$108.00
Grade 6	$163.00	Grade 6	$122.00
Grade 7	$177.00	Grade 7	$137.00
Grade 8	$195.00		
Grade 9	$210.00		
ADMIN STAFF:	$ 62.00		

SURVEY STAFF:

One Person	$135.00
Two Person	$208.00
One Person with ATV	$161.00
Two Person with ATV	$234.00
Drone Surveyor (Video or Photogrammetry)	$160.00
Drone Surveyor (Thermography)	$320.00
Hydrographic Survey Crew (Two Person)	$254.00
Scanning Surveyor	$175.00
Surveyor with Two Scanners	$250.00

REIMBURSABLE EXPENSES:

TRAVEL

Mileage- Car/Truck	$0.57/ Mile
Mileage- Survey Trucks	$0.67/ Mile
Lodging, Meals	Cost + 10%
Airfare	Cost + 10%
Car Rental	Cost + 10%

OUTSIDE SERVICES

Aerial Photogrammetry	Cost + 10%
Professional Services	Cost + 10%
Prints/Plots/Photos	Cost + 10%
Deliveries	Cost + 10%

IN-HOUSE SERVICES

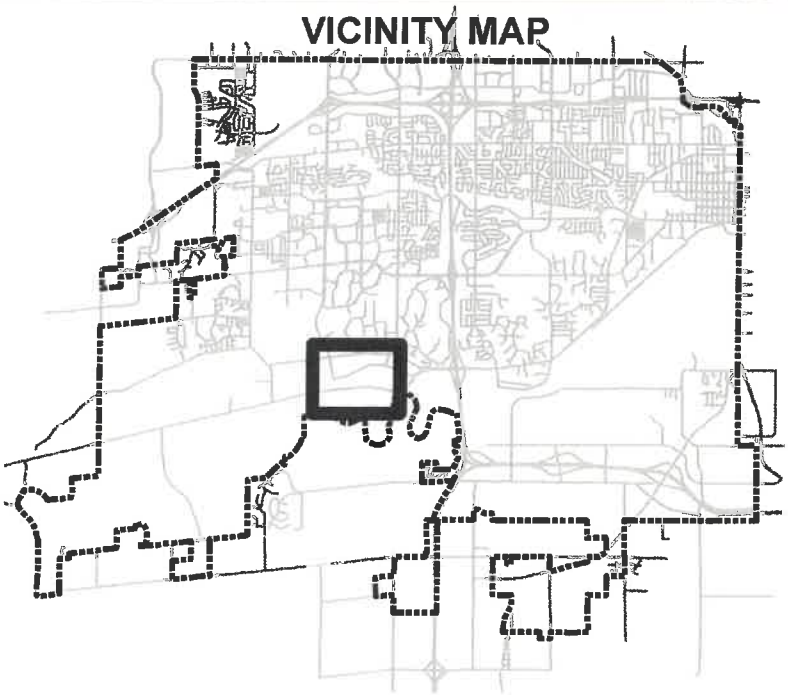
Prints/Plots:

Bond	$ .30/Sq. Ft.
Mylar	$ .75/Sq. Ft.
Photogloss	$ .90/Sq. Ft.
Color Bond	$ .60/Sq. Ft.
Foam Core Mounting	$ 13.00

Color Prints:

Letter Size	$ 1.00
Legal Size	$ 2.00

VICINITY MAP



LEGEND

PROJECT LOCATION

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THE CITY OF WEST DES MOINES

PROJECT:

MidAmerican Energy RecPlex

LOCATION: **Exhibit "A"**

DRAWN BY: JDR	DATE: 1/16/2019	PROJECT NUMBER/NAME: 0510-055-2018	SHT. 1 of 1