CITY OF WEST DES MOINES
CITY COUNCIL MEETING COMMUNICATION

DATE: March 16, 2020

ITEM:

Public Hearing (5:35 p.m.)
Human Services Improvements – Phase 2

FINANCIAL IMPACT:

The Engineering Estimate of Construction Cost was estimated to be $83,404.00 for the Human Services Improvements – Phase 2. There were four (4) bids submitted with the low bid of $57,550.00 being submitted by Munro Construction Company of Johnston, Iowa. Payments will be made from account no. 500.000.000.5250.490 with the ultimate funding intended to come from General Funds.

BACKGROUND:

The project includes renovation of the reception and waiting areas of the Human Services Facility located at 139 6th Street. Improvements will also aid in improving security and visibility within the reception area. The project is anticipated to be completed from May 15 to June 30, 2020.

This agenda item was distributed to the Public Services Subcommittee by e-mail only since there was no meeting.

OUTSTANDING ISSUES:

None.

RECOMMENDATION:

City Council Adopt:

- Resolution adopting Plans, Specifications, Form of Contract, and Estimate of Costs for Human Services Improvements – Phase 2;
- Motion receiving and filing Report of Bids;
- Resolution awarding the construction contract to Munro Construction Company.

Lead Staff Member: Brian J. Hemesath, P.E., City Engineer

STAFF REVIEWS

Department Director	Brian J. Hemesath, P.E., City Engineer
Appropriations/Finance	Tim Stiles, Finance Director
Legal	Richard Scieszinski, City Attorney
Agenda Acceptance	

PUBLICATION(S) (if applicable)

Published In	Des Moines Register
Dates(s) Published	March 6, 2020

SUBCOMMITTEE REVIEW (if applicable)

Committee			
Date Reviewed			
Recommendation	Yes	No	Split

RESOLUTION APPROVING ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND ESTIMATE OF COST

WHEREAS, on February 17, 2020, Plans, Specifications, Form of Contract, and Estimate of Cost were filed with the City Clerk for the following described public improvement:

Human Services Improvements – Phase 2
Project No. 0510-050-2015

and,

WHEREAS, notice of hearing on Plans, Specifications, Form of Contract, and Estimate of Cost for said public improvements were published as required by law;

therefore,

BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEST DES MOINES, that the Plans, Specifications, Form of Contract, and Estimate of Costs for said Public Improvement are hereby approved.

PASSED AND APPROVED on this **16th** day of **March, 2020.**

_____
Steven K. Gaer, Mayor

ATTEST:

_____
Ryan T. Jacobson, City Clerk

RESOLUTION APPROVING THE AWARDING OF A CONTRACT

WHEREAS, the City Council of the City of West Des Moines has heretofore directed advertisement for bids for the following described public improvement:

Human Services Improvements – Phase 2
Project No. 0510-050-2015

and,

WHEREAS, bids have been received and opened by the City Clerk and placed on file by the City Council; and

WHEREAS, the bid of Munro Construction Company in the amount of $57,550.00 was the lowest responsible bid received for said public improvement;

therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEST DES MOINES, IOWA, that a contract for the Human Services Improvements – Phase 2 is hereby awarded to Munro Construction Company in the amount of $57,550.00 and the bond of said bidder for the project is hereby fixed in the same amount.

BE IT FURTHER RESOLVED that the City Engineer is authorized and directed to return bid bond(s) and/or check(s) to any unsuccessful bidder.

BE IT FURTHER RESOLVED that work on said project may commence as soon as the final contract and bond have been approved by the City Engineer and have been signed by the City Clerk and after the contractor is given a written notice to proceed by the City Engineer.

PASSED AND ADOPTED on this **16th** day of **March, 2020.**

_____
Steven K. Gaer, Mayor

ATTEST:

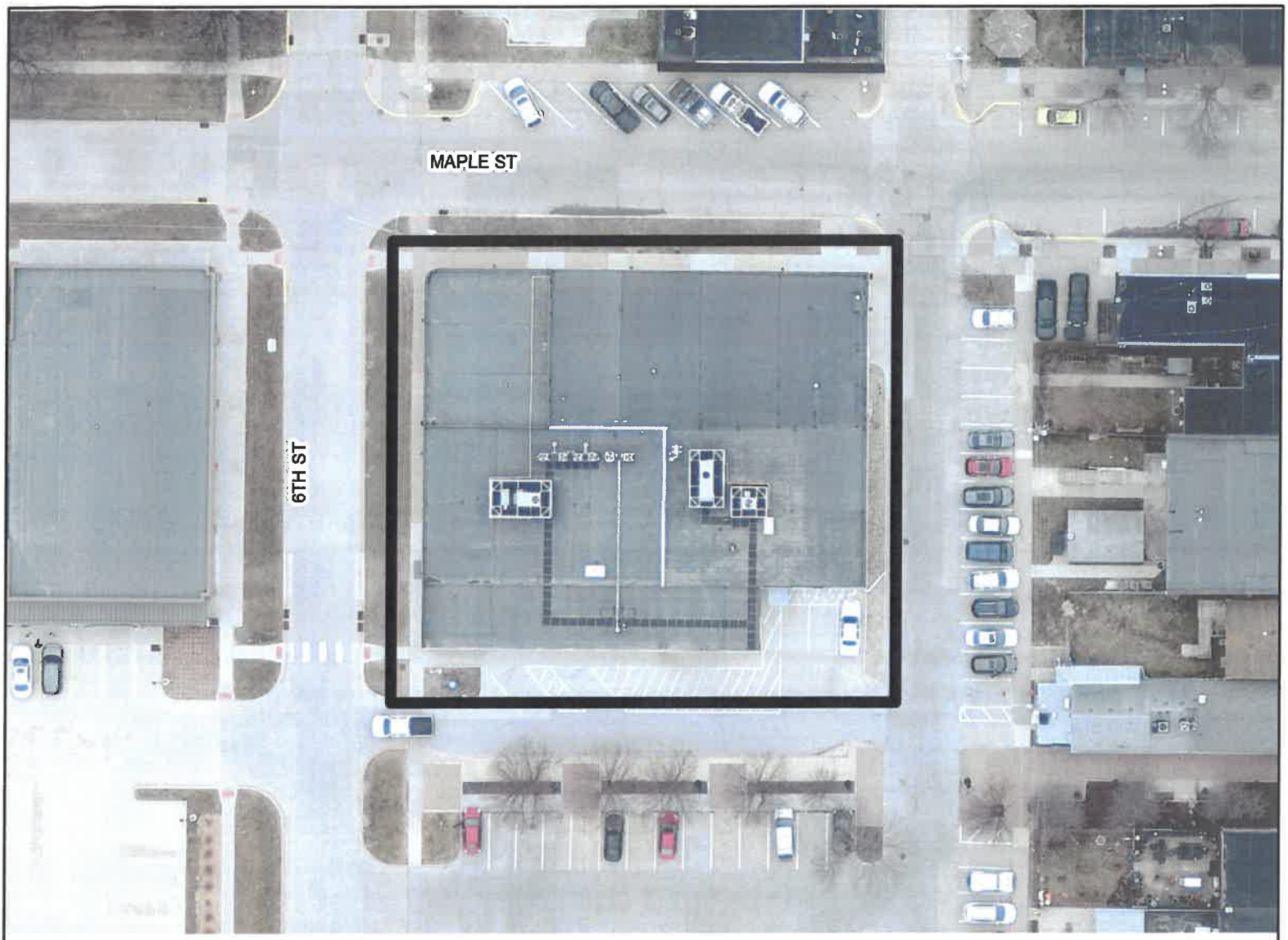
_____
Ryan T. Jacobson, City Clerk

Human Services Phase 2 Reception Remodel
West Des Moines, IA
PROJECT NO. 19824000

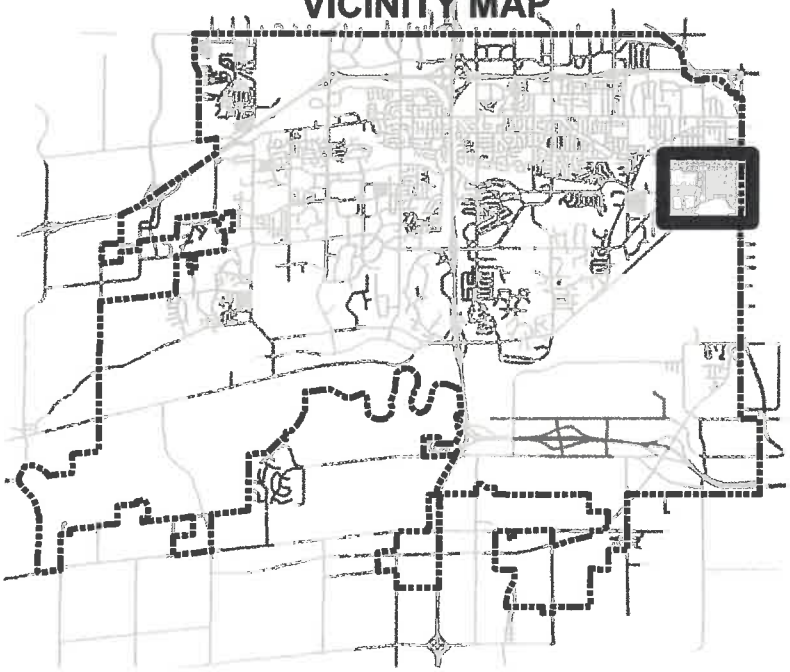
BID TABULATION
11 March 2020

OPN Architects, Inc.
100 Court Avenue, Suite 100
Des Moines, IA

Contractors	Bid Security	Addendum No. 1	Addendum No. 2		Total Bid
Munro Construction Company; Johnston, IA	X	X	X		$57,550.00
Bergstrom Construction; Des Moines, IA	X	X	X		$82,777.00
Trinity Construction Group; Des Moines, IA	X	X	X		$98,900.00
TBB&M, LLC; Indianola, IA	X	X	X		$116,000.00
OPN Opinion of Probable Cost					$83,404.00



VICINITY MAP



LEGEND

PROJECT LOCATION

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THE CITY OF WEST DES MOINES

PROJECT:

Human Services Improvements - Phase 2

LOCATION: 139 6th Street

DRAWN BY: JDR	DATE: 7/25/2019	PROJECT NUMBER/NAME: 0510-050-2015	SHT. 1 of 1