CITY OF WEST DES MOINES
CITY COUNCIL MEETING COMMUNICATION

ITEM: Appointment of Deputy City Clerk **DATE:** March 16, 2020

FINANCIAL IMPACT: None

BACKGROUND: A recent reorganization and realignment of duties between the Finance Department and City Clerk's Office has resulted in a Deputy City Clerk position being added back to the City Clerk's Office.

In late-January, seven applicants participated in an interview process with the interview panelists all recognizing the positive attributes Julius Arrington would bring to the City of West Des Moines. Julius holds a master's degree in organizational leadership from St. Ambrose University and an MBA from American Intercontinental University. He most recently worked as the archivist for John Deere at their headquarters in the Quad Cities.

Julius brings a wealth of records management knowledge and experience to the City of West Des Moines and will be a great asset to the organization. His first day with West Des Moines was Monday, March 9th.

OUTSTANDING ISSUES (if any): None

RECOMMENDATION:

Motion to appoint Julius Arrington as Deputy City Clerk

Lead Staff Member: Ryan T. Jacobson, City Clerk RTJ

STAFF REVIEWS

Department Director	Ryan T. Jacobson, City Clerk
Appropriations/Finance	
Legal	
Agenda Acceptance	RTJ

PUBLICATION(S) (if applicable)

Published In	
Dates(s) Published	

SUBCOMMITTEE REVIEW (if applicable)

Committee			
Date Reviewed			
Recommendation	Yes	No	