CITY OF WEST DES MOINES
CITY COUNCIL MEETING COMMUNICATION

ITEM: Approval of Appointments to Due Diligence Committee **DATE:** March 16, 2020

Motion: Approval of appointments to the Due Diligence Committee

FINANCIAL IMPACT: None

BACKGROUND: At the February 6, 2017 City Council meeting, the City Council adopted the Property Improvement Fund and Regulatory Compliance Fund for funding of renovation of properties within the Historic West Des Moines area. The Due Diligence Committee is a nine-member committee that establishes scoring criteria, reviews applications, and makes recommendations for funding from the Property Improvement Fund and the Regulatory Compliance Fund to the Finance and Administration City Council Subcommittee.

In accordance with the adopted guidelines for the Due Diligence Committee, it shall be made up of three members suggested by the West Des Moines Chamber of Commerce, three representatives from the Historic West Des Moines study area, and three representatives from the City at-large. There are currently two vacancies in the Historic West Des Moines Study Area category that need to be filled. There is also one vacancy in the West Des Moines Chamber Recommendations category that will be filled at a later date.

At the November 18, 2019 City Council meeting, an interim member was appointed to the Committee. These two new appointees will replace the interim member, so that member will no longer sit on this Committee.

Mayor Gaer has requested the following individuals be appointed to serve on the Committee.

Historic West Des Moines Study Area

Julie Eliason	5461 Westwood Dr.
Matthew Hauge	1111 11th St., Apt. 105

OUTSTANDING ISSUES (if any): None

RECOMMENDATION: Approval of appointments to the Due Diligence Committee.

Lead Staff Member: Katie Hernandez, Business Development Coordinator KH

STAFF REVIEWS

Interim Department Director	Jamie Letzring, Deputy City Manager
Appropriations/Finance	

Legal	
Agenda Acceptance	

PUBLICATION(S) (if applicable)

Published In	N/A
Dates(s) Published	

SUBCOMMITTEE REVIEW (if applicable)

Committee	N/A		
Date Reviewed			
Recommendation	Yes	No	Split