CITY OF WEST DES MOINES
CITY COUNCIL MEETING COMMUNICATION

DATE: March 16, 2020

ITEM:

Resolution - Ordering Construction
Parks Restrooms/Shelters – Phase 2 Miscellaneous Repairs

FINANCIAL IMPACT:

The Engineering Estimate of Construction Cost for the Parks Restrooms/Shelters – Phase 2 Miscellaneous Repairs is $154,000.00 for the Base Bid and $39,000.00 for Alternate No. 1 for a total of $193,000.00. Payments will be made from account no. 500.000.000.5250.490 with the ultimate funding intended to come from General Funds.

BACKGROUND:

A Bid Letting should be scheduled for 2:00 p.m. on Wednesday, April 15, 2020 and a Public Hearing on the project should be scheduled for 5:35 p.m. on Monday, April 20, 2020. The contract would be awarded on Monday, April 20, 2020 and work will begin shortly thereafter.

The project includes miscellaneous repairs to restrooms and shelters at nineteen (19) Park locations throughout the City. Miscellaneous repairs include replacing doors, replacing door hardware, replacing toilet partitions, painting, and installing/replacing light fixtures. The project is anticipated to be completed by September 11, 2020.

This agenda item was distributed to the Public Services Subcommittee by e-mail only since there was no meeting.

OUTSTANDING ISSUES: None.

RECOMMENDATION:

City Council Adopt:

- Resolution Ordering Construction of the Parks Restrooms/Shelters – Phase 2 Miscellaneous Repairs.
- Fixing 2:00 p.m. on Wednesday, April 15, 2020 as the time and date for project Bid Letting.
- Ordering the City Clerk to publish notice of Letting and Public Hearing.

Lead Staff Member: Brian J. Hemesath, P.E., City Engineer

STAFF REVIEWS

Department Director	Brian J. Hemesath, P.E., City Engineer
Appropriations/Finance	Tim Stiles, Finance Director
Legal	Richard Scieszinski, City Attorney
Agenda Acceptance	

PUBLICATION(S) (if applicable)

Published In	
Dates(s) Published	

SUBCOMMITTEE REVIEW (if applicable)

Committee			
Date Reviewed			
Recommendation	Yes	No	Split

RESOLUTION ORDERING CONSTRUCTION AND NOTICE OF PUBLIC HEARING ON PLANS, SPECIFICATIONS, FORM OF CONTRACT, ESTIMATE OF COST, AND DIRECTING ADVERTISEMENT FOR BIDS

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEST DES MOINES, IOWA, that the following described public improvement:

Parks Restrooms/Shelters – Phase 2 Miscellaneous Repairs
Project No. 0510-026-2019

is hereby ordered to be constructed according to the Plans and Specifications prepared by Benjamin Design Collaborative, P.C. of Ames, Iowa and now on file in the office of the City Clerk.

BE IT FURTHER RESOLVED, that the detailed Plans and Specifications, Form of Contract, Bid Security, and Notice to Bidders are hereby approved, subject to hearing thereon, and that the same are now on file in the office of the City Clerk for public inspection.

BE IT FURTHER RESOLVED, that the City Clerk is hereby directed to publish notice of hearing on the Plans and Specifications, Form of Contract, Bid Security and Estimate of Costs for said project to be held at 5:35 p.m. on Monday, April 20, 2020, with said notice published not less than four (4) days nor more than twenty (20) days prior to the date heretofore fixed.

BE IT FURTHER RESOLVED, that the City Clerk is hereby directed to publish Notice to Bidders for said project with publication not less than thirteen (13) days nor more than forty-five (45) days prior to the date for receiving bids. Said bids are to be filed prior to 2:00 p.m. on Wednesday, April 15, 2020.

BE IT FURTHER RESOLVED, that the bids received for construction of said improvements will be opened, publicly read and tabulated by the City Clerk, Deputy City Clerk, or City Clerk designee at 2:00 p.m. on Wednesday, April 15, 2020 and the results of said bids shall be considered at a meeting of this Council on Monday, April 20, 2020 at 5:35 p.m. and acted upon at said time, or such time as may then be fixed.

PASSED AND APPROVED on this **16th** day of **March, 2020.**

_____
Steven K. Gaer, Mayor

ATTEST:

_____
Ryan T. Jacobson, City Clerk

Benjamin Design Collaborative, P.C.
401 Clark Avenue, Suite 200
Ames, Iowa 50010
515-232-0888

City of West Des Moines

March 9, 2020

Parks Restrooms / Shelters - Phase 2 Misc. Repairs

2500 Grand Avenue
Project Number: 0510-019-2018

Opinion of Probable Cost

Base Bid Description:	BASE BID: General construction to include minor repairs including replacing doors, hardware, partitions, and painting at all Parks structures and shelters. Electrical construction to include light fixture upgrades.
Alternate No. 1:	ALTERNATE NO. 1: Electrical construction to include installation and replacement of light fixtures as scheduled.

Opinion of Probable Cost

Proposal Item No.	Item	Unit	Quantity	Cost	Notes
1	Lump Sum Base Bid Proposal	1	Lump Sum	$ 154,000.00	n/a
2	Alternate No. 1: Light Fixtures	1	Lump Sum	$ 39,000.00	n/a

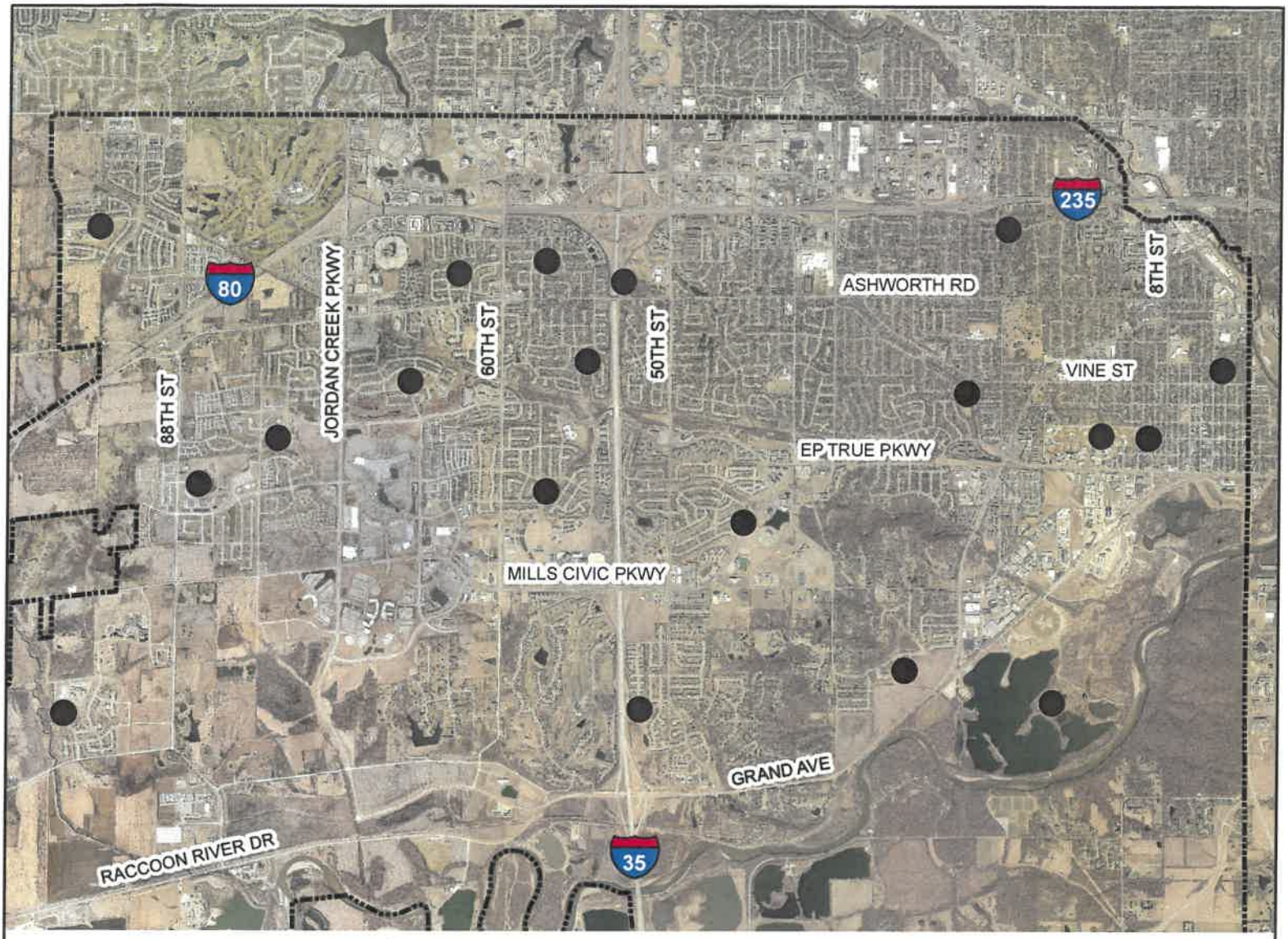
Notes:

LICENSED PROFESSIONAL ARCHITECT
JENNIFER L. EVANS
6450
IOWA

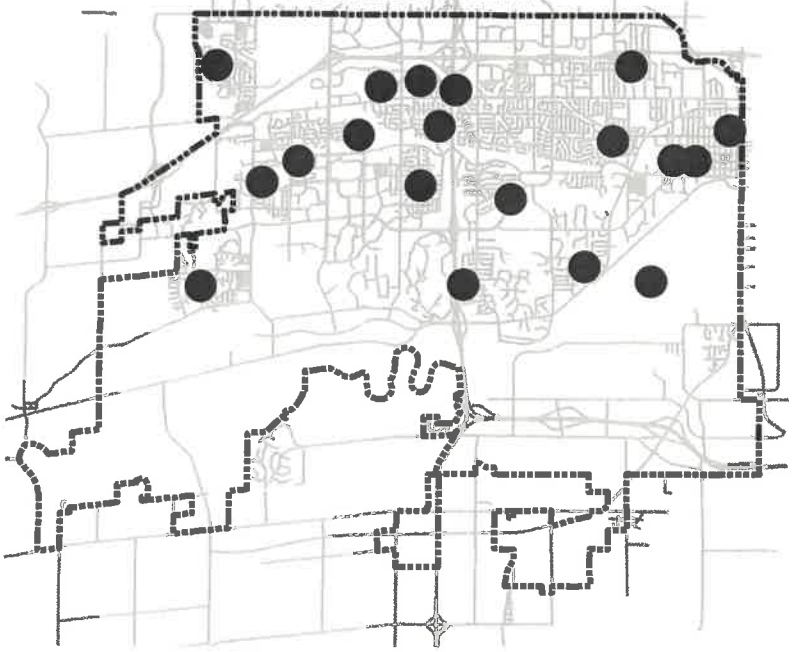
Signed by: Jennifer L Evans

Date: 3-9-20

*I hereby certify that this Opinion of Probable Cost has been prepared by me or under my direct supervision and responsible charge. I am a duly registered Architect licensed under the laws of the State of Iowa. This Opinion of Probable Cost has been prepared with information available at the time it was produced using R.S. Means Construction Cost Data. Benjamin Design Collaborative, P.C. makes no warranty or express guarantee regarding the accuracy of this information at the time of the bid. Variations in bid climate or other unforeseen project parameters may constitute a deviation from industry standard and accepted square foot, material and/or labor, cost factors.



VICINITY MAP



LEGEND

PROJECT LOCATION ●

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THE CITY OF WEST DES MOINES

PROJECT: **Park Restrooms/Shelters Misc Repairs**			
LOCATION: **Various Locations**			
DRAWN BY: JDR	DATE: 3/10/2020	PROJECT NUMBER : 0510-026-2019 SUBDIVISION NAME:	SHT. 1 of 1