CITY OF WEST DES MOINES
CITY COUNCIL MEETING COMMUNICATION

DATE: April 20, 2020

ITEM:

Motion – Approving Amendment No. 2 to Professional Services Agreement
2019 Bridge Inspections Program

FINANCIAL IMPACT:

The original Professional Services Agreement included a maximum fee of $12,556.00 for Basic Services of the Consultant. Amendment No. 1 increased the Basic Services by $4,202.00. Amendment No. 2 increases the Basic Services by $450. The new maximum not-to-exceed fee thus becomes $17,208.00. All costs for these services can be paid from account no. 100.250.700.5250.422 with ultimate funding intended to come from the General Fund.

BACKGROUND:

Shuck Britson, Inc., is working under an existing Agreement dated March 18, 2019, to perform the structural engineering services necessary to complete inspections of bridges in accordance with State and Federal requirements. These inspections are required on a bi-annual basis. Fifty-three structures are being inspected as part of this agreement.

Amendment No. 2 includes additional Basic Services to perform load ratings for 1 new structure, as required. This additional scope item was not anticipated as part of the initial Agreement.

OUTSTANDING ISSUES: None.

RECOMMENDATION:

City Council Adopt:

- Motion Approving Amendment No. 2 to Professional Services Agreement for 2019 Bridge Inspections Program.

Lead Staff Member: Brian J. Hemesath, P.E., City Engineer

STAFF REVIEWS

Department Director	Brian J. Hemesath, P.E., City Engineer
Appropriations/Finance	Tim Stiles, Finance Director TS
Legal	Richard Scieszinski, City Attorney
Agenda Acceptance	

PUBLICATION(S) (if applicable)

Published In	
Dates(s) Published	

SUBCOMMITTEE REVIEW (if applicable)

Committee	Public Services		
Date Reviewed	April 13, 2020		
Recommendation	Yes	No	Split

AMENDMENT NO. 2
TO THE AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES

This AMENDMENT is made and entered into this 20th day of April, 2020, by and between the CITY OF WEST DES MOINES, a municipal corporation, hereinafter referred to as "City", and Shuck-Britson, Inc., (Fed. I.D. #42-1067607), a professional corporation incorporated and licensed under the laws of the State of Iowa, party of the second part, hereinafter referred to as "Consultant", hereby amends the original Agreement dated March 18, 2019, as follows:

1. SCOPE OF SERVICES

   The Scope of Services as described in the original Agreement for the 2019 Bridge Inspection Program (Project No. 0290-004-2019), Attachment 1 are amended as follows:

   Perform load ratings, as required in the Federal Highway Administration's National Bridge Inspection Standards, for 1 additional structure: Raccoon River Drive over Drainage Ditch (FHWA #022091).

2. SCHEDULE

   The Project Schedule of the professional services as described in the original Agreement, Attachment 2 is amended as follows: No Change.

3. COMPENSATION

   In consideration of the additional professional services provided, the City agrees to pay the Consultant the additional fees to increase the original sum NOT-TO-EXCEED, including any authorized reimbursable expenses, pursuant to the Schedule of Fees set forth in the original Agreement, Attachment 3.

	Original Fee	Previously Amended Fee	Additional Fee	Total Fee
I. Basic Services of the Consultant	$12,556.00	$4,202.00	$450.00	$17,208.00
II. Resident Consultant Services	$0.00	$0.00	$0.00	$0.00
Total Services	**$12,556.00**	**$4,202.00**	**$450.00**	**$17,208.00**

This AMENDMENT is subject to all provisions of the original Agreement. This AMENDMENT together with the Agreement represents the entire and integrated AGREEMENT between the City and Consultant, as executed on the date written above.

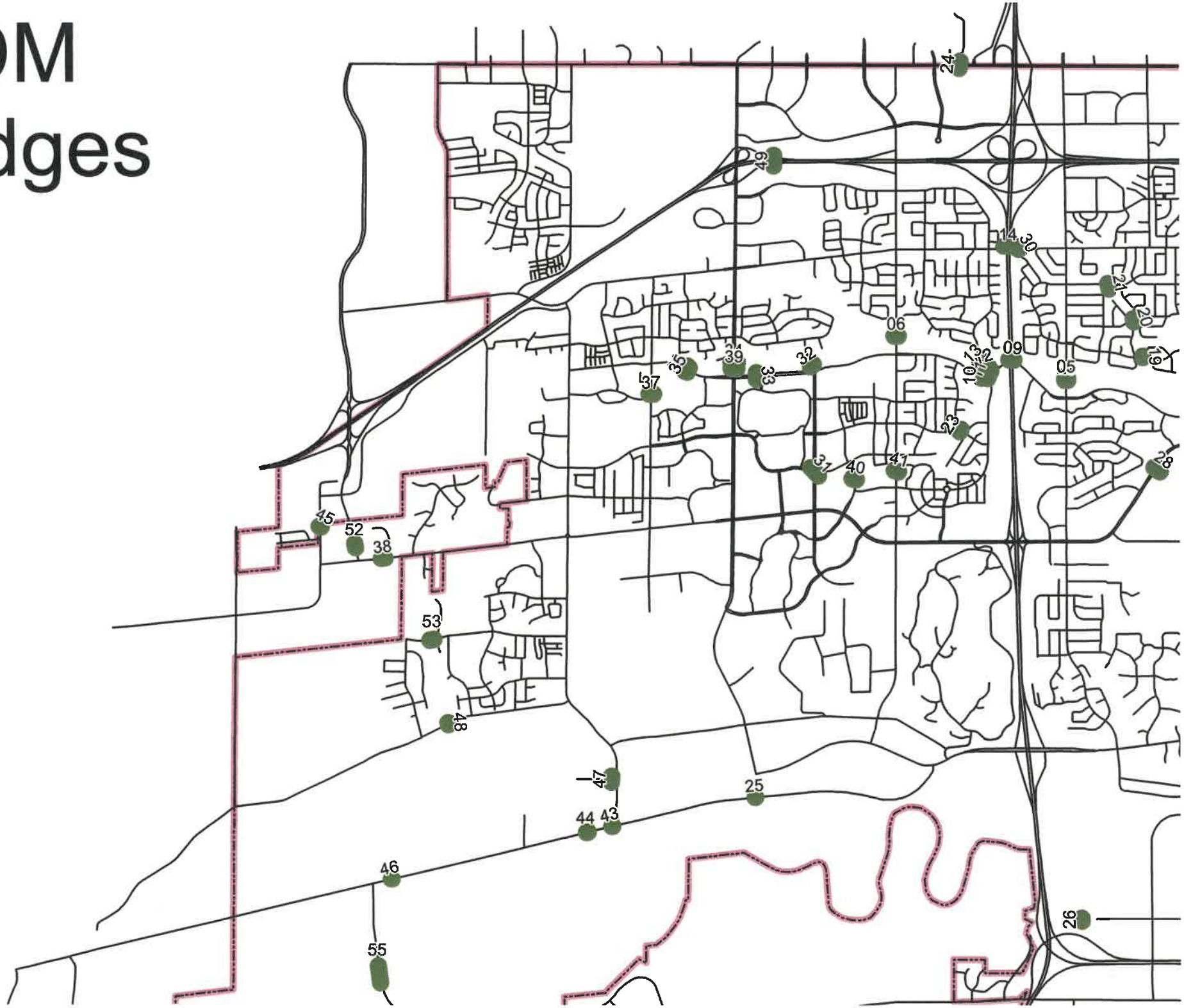
CONSULTANT

BY: _____
Timothy J. Monson, President

CITY OF WEST DES MOINES

BY: _____
Ryan T. Jacobson, City Clerk

WDM Bridges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