

**CITY OF WEST DES MOINES  
DEVELOPMENT AND PLANNING  
CITY COUNCIL SUBCOMMITTEE MEETING  
Zoom Electronic Meeting and Boardroom at City Hall**

Monday, 09-08-2020

**Attending:**

Council Member Matt McKinney	Principal Engineer Ben McAlister
Council Member Renee Hardman	Traffic Engineer Eric Petersen
City Manager Tom Hadden	Assistant City Attorney Jessica Spoden
Deputy City Manager Jamie Letzring	Fire Marshal Mike Whitsell
Development Director Lynne Twedt	Planner Karen Marren
Development Coordinator Linda Schemmel	Planner Bryce Johnson
Building Official Rod Van Genderen	

Guests:

Item #1 –

Mayor Steve Gaer  
Tom Stull, 3530 Commerce Road  
City Engineer, Brian Hemesath  
Kathy Bolten, Business Register

The meeting of the Development and Planning City Council Subcommittee was called to order at 7:40 AM

**1. Comprehensive Plan Land Use Map Update: Streets**

Traffic Engineer Eric Petersen presented an overview of the ultimate streets map and explained definitions and procedure for establishing long-range streets planning. Presentation is attached to these minutes. He gave an overview of how the ultimate streets map has been displayed in the past and presented possible options for how it could be displayed on the City Comp Plan land use map being developed. Mayor Gaer responded that he believed it would be best to include major and minor arterials on the comp plan, but to refer those requiring additional detail to review the ultimate streets plan. He commented that it was not necessary to include the entire master streets plan on the comp plan. Staff was okay with this approach as long as it is noted on the land use plan that not all streets are shown and refers to the ultimate streets map for the planned alignments of the entire street system.

*Direction: Council Members were supportive of Mayor Gaer's recommendation.*

**2. Upcoming Projects**

None

**3. Minor Modifications & Grading Plans**

- a. West Glen Town Center (450 S Prairie View Dr): Grading to allow site evaluation for future development (GP-004834-2020)

**4. Other Matters**

None

The meeting adjourned at 8:36 AM The next regularly scheduled Development and Planning City Council Subcommittee is September 21, 2020.

Lynne Twedt, Development Services Director

\_\_\_\_\_  
Jennifer Canaday, Recording Secretary