CITY OF WEST DES MOINES
CITY COUNCIL MEETING COMMUNICATION

ITEM: Approval of Special Event Lane Closure
Lutheran Church of Hope
Christmas Eve Drive Thru Experience

DATE: December 7, 2020

FINANCIAL IMPACT: None

BACKGROUND:

Ordinance 2013 was adopted by the City Council on November 25, 2013, establishing that street or lane closures for special events on arterial or collector streets shall require approval of the City Council.

Lutheran Church of Hope plans to hold a drive thru experience as a substitute for their Christmas Eve services, due to the ongoing COVID-19 pandemic. This event is scheduled to take place from 5:00 p.m. to 9:00 p.m. each evening from Monday, December 21st through Thursday, December 24th. It will be a fully drive thru event, and visitors will not exit their vehicles.

The proposed traffic plan for the event calls for vehicles to pass through a one-way path, entering on Ashworth Road and exiting on Jordan Creek Parkway. As they have done many times in the past, they will close the southbound left turn lane slip north of Aspen Drive, but they are also requesting the closure of the southbound left turn lane slip at Aspen Drive because that access drive will be an exit only. (See attached map)

This lane closure request requires council approval because Jordan Creek Parkway is classified as an arterial street.

OUTSTANDING ISSUES (if any): None

RECOMMENDATION: Motion - Approval of Request made by Lutheran Church of Hope

Lead Staff Member: Ryan T. Jacobson, City Clerk RTJ

STAFF REVIEWS

Department Director	Ryan T. Jacobson, City Clerk
Appropriations/Finance	Tim Stiles, Finance Director
Legal	Richard Scieszinski, City Attorney
Agenda Acceptance	RTJ

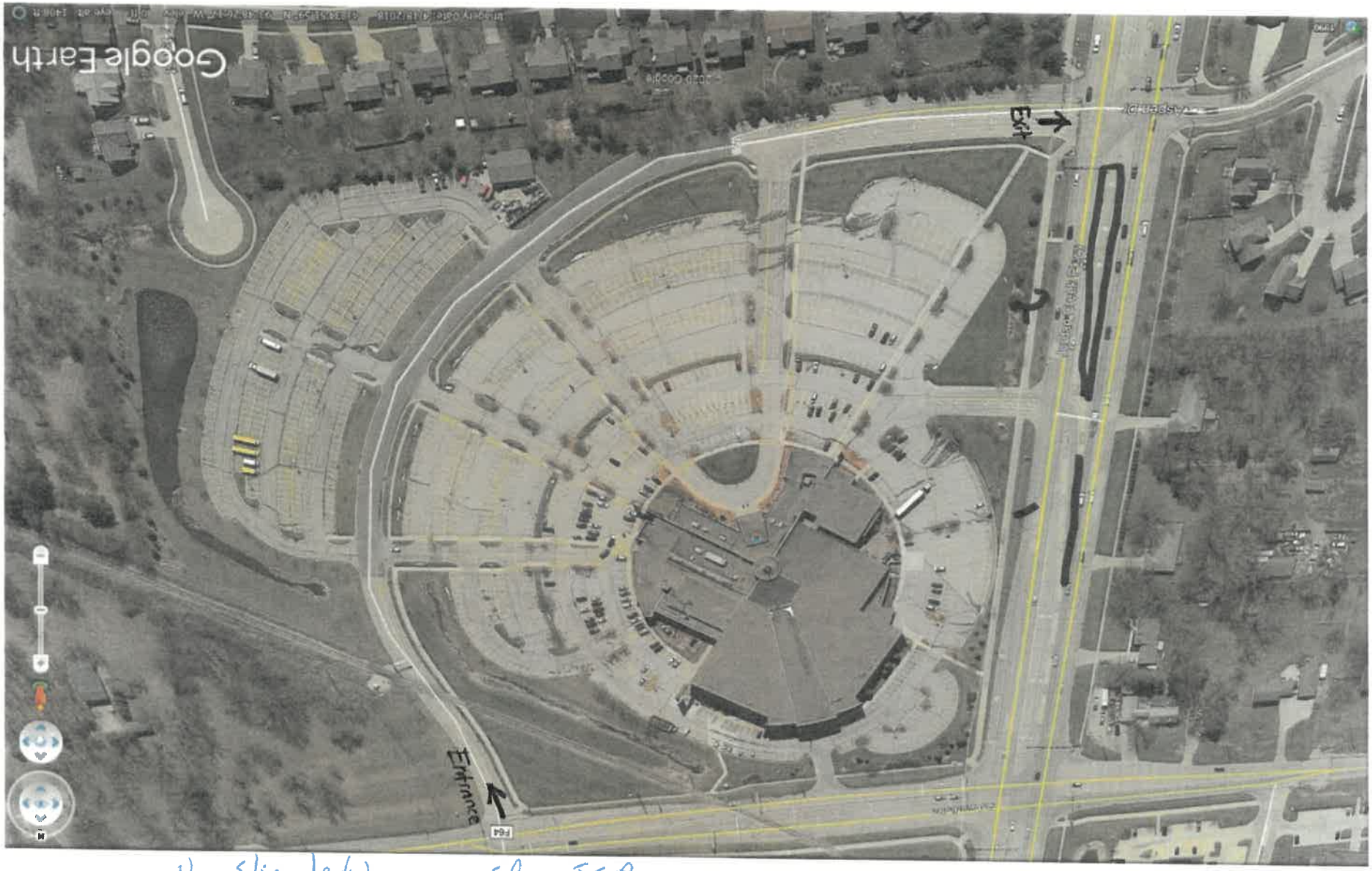
PUBLICATION(S) (if applicable)

Published In	
Dates(s) Published	

SUBCOMMITTEE REVIEW (if applicable)

Committee	
Date Reviewed	

Lane Closures



1) slip left on SB JCP
2) Left turn lanes on SB JCP @ Aspen