CITY OF WEST DES MOINES
CITY COUNCIL MEETING COMMUNICATION

DATE: May 3, 2021

ITEM:

Resolution - Ordering Construction
2021 Street Repair Retainer Contract

FINANCIAL IMPACT:

The FY 2021-2022 budget for the 2021 Street Repair Retainer Contract is $250,000. Payments will be made from account no. 500.000.000.5250.490 with the ultimate funding intended to come from Road Use Tax Dollars.

BACKGROUND:

A Bid Letting should be scheduled for 2:00 p.m. on Wednesday, May 26, 2021, and a Public Hearing on the project should be scheduled for 5:35 p.m. on Monday, June 7, 2021. The contract would be awarded on Monday, June 7, 2021, and work would begin shortly thereafter.

The 2021 Street Repair Retainer Contract is being let to obtain unit prices for a contractor to perform various types of street and pavement repair services on an on-call basis. Due to growth in the City's street network, the intent of this contract is to supplement and assist City staff operations with urgent unexpected street and pavement repairs on City ROW, easements, and property.

RECOMMENDATION:

City Council Adopt:

- Resolution Ordering Construction of the 2021 Street Repair Retainer Contract.
- Fixing 2:00 p.m. on Wednesday, May 26, 2021, as the time and date for project Bid Letting.
- Ordering the City Clerk to publish notice of Letting and Public Hearing.

Lead Staff Member: Kevin Hensley, Public Services Superintendent KLH

STAFF REVIEWS

Department Director	Bret Hodne, Public Services Director RBH
Appropriations/Finance	Tim Stiles, Finance Director
Legal	Richard Scieszinski, City Attorney
Agenda Acceptance	

PUBLICATION(S) (if applicable)

Published In	
Dates(s) Published	

SUBCOMMITTEE REVIEW (if applicable)

Committee	Public Services		
Date Reviewed			
Recommendation	Yes	No	Split

RESOLUTION ORDERING CONSTRUCTION AND NOTICE OF PUBLIC HEARING ON PLANS, SPECIFICATIONS, FORM OF CONTRACT, ESTIMATE OF COST, AND DIRECTING ADVERTISEMENT FOR BIDS

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEST DES MOINES, IOWA, that the following described public improvement:

2021 Street Repair Retainer Contract
Project No. 0200 001 2020

is hereby ordered to be constructed according to the Plans and Specifications prepared by the City of West Des Moines and now on file in the office of the City Clerk.

BE IT FURTHER RESOLVED, that the detailed Plans and Specifications, Form of Contract, and Notice to Bidders are hereby approved, subject to hearing thereon, and that the same are now on file in the office of the City Clerk for public inspection.

BE IT FURTHER RESOLVED, that the City Clerk is hereby directed to publish notice of hearing on the Plans and Specifications, and Form of Contract for said project to be held at 5:35 p.m. on Monday, May 26, 2021, with said notice published not less than four (4) days nor more than twenty (20) days prior to the date heretofore fixed.

BE IT FURTHER RESOLVED, that the City Clerk is hereby directed to publish Notice to Bidders for said project with publication not less than thirteen (13) days nor more than forty-five (45) days prior to the date for receiving bids. Said bids are to be filed prior to 2:00 p.m. on Wednesday, May 26, 2021.

BE IT FURTHER RESOLVED, that the bids received for construction of said improvements will be opened, publicly read and tabulated by the City Clerk, Deputy City Clerk, or City Clerk designee at 2:00 p.m. on Wednesday, May 26, 2021, and the results of said bids shall be considered at a meeting of this Council on Monday, June 7, 2021, at 5:35 p.m. and acted upon at said time, or such time as may then be fixed.

PASSED AND APPROVED 3rd day of **May 2021.**

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Steven K. Gaer, Mayor

ATTEST:

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Ryan T. Jacobson, City Clerk