

**CITY OF WEST DES MOINES
MEMORANDUM**

TO: Chair and Members of the Board of Adjustment

FROM: Kara Tragesser, AICP, Development Services

DATE: August 4, 2021

RE: Item 3a. – 1804 S. 42nd Street Zoning Exception

Staff has withdrawn this item due to discovery that the Zoning Exception application is not allowed to be used for new construction. A variance application has been submitted and is anticipated to be heard at the Board's August 18, 2021, meeting.

c. Lynne Twedt, Development Services Director
Linda Schemmel, Development Coordinator