

July 19, 2021

West Des Moines City Council Proceedings
Monday, July 19, 2021

Mayor Steven K. Gaer opened the regularly scheduled meeting of the City Council of West Des Moines, Iowa, in the Council Chambers of the West Des Moines City Hall on Monday, July 19, 2021 at 5:30 PM. Council members present were: R. Hardman, G. Hudson, K. Trevillyan and R. Trimble.

On Item 1. Agenda. It was moved by Trimble, second by Hudson approve the agenda as presented.

Vote 21-350: Hardman, Hudson, Trevillyan, Trimble...4 yes
Motion carried.

On Item 2. Public Forum

Milton Cole-Duvall, 2001 South 40th Court, expressed concerns that the City contracts with The Conley Group, Inc. for City Hall building security services, as it was recently made public that the owner, Tom Conley, had made incendiary comments via email and social media regarding racial justice protesters.

The City Could held discussion on the contract for City Hall building security services and directed staff to investigate the matter and schedule a meeting with Mr. Conley.

Victor Dutchuk, 1034 South Kingswood Court, reported the home he purchased had dangerously high water pressure, and West Des Moines Water Works had made the developer aware of the issue, but the developer chose not to remediate it. He then had to hire a contractor to remediate the issue, and the developer will not reimburse him. He requested the City consider amending the City Code to require developers to remediate such issues for homes with a water pressure over 80 psi.

Lynne Twedt, Development Services Director, stated she will have staff look into that Code section.

Al Womble, 818 Ashmore Circle, expressed concerns that the City contracts with The Conley Group, Inc. for City Hall building security services, stating he hates to see our City pay money on someone who made such derogatory comments, when there are other vendors we could use for that service.

On Item 3. Council/Manager/Other Entities Reports:

Council member Trimble reported the Finance and Administration Subcommittee met and discussed a proposed general fund cash reserve policy and changes to the lists for city

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depositories and petty cash funds. The subcommittee also discussed proposed guidelines for the CDBG rental rehabilitation program.

Council member Hudson reported he attended a meeting of the Community Compliance Subcommittee, and he expressed appreciation to the Community Compliance staff for their efforts. He also noted the MidAmerican Energy RecPlex will be hosting a hockey goalie camp in a few days, and he congratulated the Parks and Recreation Department for getting that facility open and ready for this event.

Council member Hardman reported the Historical Valley Junction Streeting Committee held its first meeting, and she expressed appreciation to staff for preparing the agenda and materials for that meeting. She also reported she will participate in the interview process for the recruitment of a DEI Director. She also attended meetings of the Human Rights Commission and the Development and Planning Subcommittee.

Mayor Gaer reported he was notified that the West Des Moines Police Department has been reaccredited by CALEA.

City Manager Tom Hadden noted the Fire Department also received notification that it has been reaccredited by CALEA as well.

Mayor Gaer stated a letter was received earlier today from Mediacom objecting to Items 4(1)2 and 4(1)3.

On Item 4. Consent Agenda.

Council members pulled Items 4(c)12 and 4(d) for discussion. It was moved by Trimble, second by Hardman to approve the consent agenda as amended.

- a. Approval of Minutes of July 6, 2021 Meeting
- b. Approval of Bill Lists
- c. Approval of Liquor Licenses:
 1. BLH Acquisition Co, LLC d/b/a Bar Louie, 7105 Mills Civic Parkway - Class LC Liquor License with Sunday Sales and Outdoor Service - Renewal
 2. KRC Partners d/b/a Blind Pig Cocktail Bodega, 222½ 5th Street - Class LE Liquor License with Carryout Beer and Sunday Sales - New
 3. Casey's Marketing Company, d/b/a Casey's General Store #2824, 6630 Mills Civic Parkway - Class LE Liquor License with Carryout Wine, Carryout Beer, and Sunday Sales - Renewal
 4. Casey's Marketing Company, d/b/a Casey's General Store #2923, 1850 22nd Street - Class LE Liquor License with Carryout Wine, Carryout Beer, and Sunday Sales - Renewal

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5. Casey's Marketing Company d/b/a Casey's General Store #3098, 105 Grand Avenue - Class LE Liquor License with Carryout Beer, Native Wine, and Sunday Sales - Renewal
 6. OSI/Fleming's, LLC, d/b/a Fleming's Prime Steakhouse & Wine Bar, 150 South Jordan Creek Parkway - Class LC Liquor License with Sunday Sales and Outdoor Service - Renewal
 7. Hana Ramen Sushi, Inc. d/b/a Hana Ramen Sushi, 7450 Bridgewood Boulevard, #205 - Class LC Liquor License with Sunday Sales and Outdoor Service - Renewal
 8. Hy-Vee, Inc. d/b/a Hy-Vee Market Cafe #2, 1990 Grand Avenue (Cafe Area) - Class LC Liquor License with Sunday Sales - Renewal
 9. Hy-Vee, Inc. d/b/a Hy-Vee Market Cafe #3, 1725 Jordan Creek Parkway (Café Area) - Class LC Liquor License with Sunday Sales - Renewal
 10. Cinderella Story, LLC, d/b/a Shotgun Betty's - Class LC Liquor License with Sunday Sales and Outdoor Service - Renewal
 11. Smash Park Des Moines, LLC d/b/a Smash Park, 6625 Coachlight Drive - Class LC Liquor License with Sunday Sales and Outdoor Service - Renewal
 13. Tea Time Two, LLC, d/b/a Wines of Iowa, 234 5th Street - Class B Native Wine Permit with Sunday Sales - Renewal
- e. Approval to Sell Surplus City Equipment
 - f. Approval of Professional Services Agreements:
 1. Litigation Assistance - HaystackID, LLC
 2. School Crossing Guard Services
 - g. Approval of Community Development Block Grant (CDBG) Rental Rehabilitation Program Guidelines and Policies
 - h. Approval of General Fund Cash Reserve Policy
 - i. Approval of Interfund Transfers
 - j. Approval of Official Depositories
 - k. Approval of Revised Petty Cash Levels
 - l. Order Construction:
 1. Booneville Road Bridge Over Johnson Creek
 2. Digital Enterprise Last Mile Conduit Deployment Segment 1, Phase 1
 3. Digital Enterprise Conduit Deployment 2021 Multi-Family and Non-Residential Drop Installation, Phase 2
 - m. Approval of Professional Services Agreements:
 1. 2021 Channel Repair Program
 2. 2021 Pavements Markings and On-Street Bike Markings Program
 3. 2021 Parking Lot Repairs Program
 4. 2021 Sewer Rehabilitation Program
 5. 2021 Sewer Cleaning and Televising Program
 6. 2021 Stormwater Intake Repair Program
 7. 2022 HMA Resurfacing Program
 8. 2022 PCC Patching Program

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- 9. 2022 Street Reconstruction Program
- 10. Iowa Highway 28 Southbound Bridge Lighting over the Raccoon River
- n. Approval to Purchase - MidAmerican Energy RecPlex Event Deck Flooring
- o. Approval of 28E Agreement for the Operation and Maintenance of Water Trail Site 88 - Iowa Confluence Water Trails, Inc.
- p. Approval of IEDA Economic Development Assistance Contract - Innovative Injection Technologies, Inc.
- q. Approval of Resolution of Support - Workforce Housing Tax Incentive Project Application to the Iowa Economic Development Authority

Vote 21-351: Hardman, Hudson, Trevillyan, Trimble...4 yes
Motion carried.

On Item 4(c)12 Approval of Liquor License - Alan Castro d/b/a Vibing with Friends Entertainment (Bass in the Junction Concert), 400 Block of Railroad Place - Five-Day Class BW Permit with Outdoor Service - July 24, 2021 and Item 4(d) Approval of Extended Sound Permit - Bass In The Junction, July 24, 2021

Council member Trevillyan expressed concerns about closing a city street for this event and the impact it could have on the businesses in Valley Junction. He suggested this event might be a better fit at the Jamie Hurd Amphitheater. He also expressed concerns that the organizer does not yet have everything lined up to meet the insurance requirements for the permits.

Alan Castro, 6108 Tonka Avenue, Des Moines, stated he has experience hosting indoor events, but this will be his first outdoor event, and he wants this to be a learning experience as he pursues his dream job of hosting a music festival. He stated today he was able to secure the required dram shop insurance and liability insurance. He also stated he selected the Railroad Park Pavilion because he believes it is a beautiful space for this outdoor event. He noted the impact from this event should be comparable to the Music in the Junction on Thursday evenings.

Council member Trimble spoke in support of the Bass in the Junction concert, stating he was sorry that the Council couldn't approve the permits for the event last fall, in the interest of public safety due to the COVID-19 pandemic situation at that time. He requested that Mr. Castro ensure he accounts for every detail necessary to ensure a successful event.

Council member Hardman noted there are already established annual events held in this area, such as the Cinco de Mayo Festival and Taste of the Junction, which are comparable to Bass in the Junction, and she stated she doesn't want to see upstart event organizers get shut out from hosting events here.

Council member Trevillyan stated the Cinco de Mayo Festival and Taste of the Junction are a better fit for this location because they are promoting the heritage of Valley Junction. He reiterated his concerns about closing the street for this event.

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Mayor Gaer noted this event could introduce potential new customers to the Valley Junction Business District that might not have visited the area otherwise.

Meredith Wells, Board President for the Historical Valley Junction Foundation, stated she is supportive of entrepreneurship and upstart events, but upon learning of Mr. Castro's event, she did have concerns about his preparedness for such an event. She stated she has been in communication with Mr. Castro the past few days to offer assistance. She also stated she is not opposed to events taking place at the Railroad Park Pavilion, but she wants to ensure they are sufficiently prepared.

Mr. Castro stated he also has a group of experienced event organizers assisting him with this event, and he noted he has been preparing for this event since 2020.

It was moved by Trimble, second by Hardman to approve Item 4(c)12 Approval of Liquor License - Alan Castro d/b/a Vibing with Friends Entertainment (Bass in the Junction Concert), 400 Block of Railroad Place - Five-Day Class BW Permit with Outdoor Service - July 24, 2021 and Item 4(d) Approval of Extended Sound Permit - Bass In The Junction, July 24, 2021.

Council member Hardman spoke in support of new events coming into the community and allowing groups to try new venues for their events. She stated Mr. Castro has selected the Railroad Park Pavilion for this event, and she is supportive of giving him that opportunity.

Council member Hudson stated that if Mr. Castro wishes to continue this event on an annual basis, then he would have an incentive to make sure everything goes correctly.

Council member Trevillyan stated he is not against entrepreneurs, but he does have concerns about the preparedness for this event, since the permits are being considered at council only five days prior to the event date. He also reiterated that he believes this event would be a better fit at the Jamie Hurd Amphitheater than the Railroad Park Pavilion.

Council member Trimble expressed concerns that the Historic Valley Junction Foundation seems to be the only organization that closes streets for events, and there are barriers for other organizations to bring their events in and close the streets in this area. He stated there needs to be some opportunity for other events organizers, such as Mr. Castro, to host their events here as well.

Vote 21-352: Hardman, Hudson, Trimble ... 3 yes
Trevillyan ... 1 no

Motion carried.

On Item 5(a) Galleria, 645 South 60th Street - Amend the Specific Plan Ordinance to Designate and Regulate Regional Commercial within Lot 1, Galleria at Jordan Creek Plat 9, initiated by Chilipeppers, LLC

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It was moved by Trimble, second by Hardman to consider the second reading of the ordinance.

Vote 21-353: Hardman, Hudson, Trevillyan, Trimble...4 yes
Motion carried.

The City Clerk read the preamble to the ordinance.

It was moved by Trimble, second by Hudson to approve the second reading of the ordinance.

Vote 21-354: Hardman, Hudson, Trevillyan, Trimble...4 yes
Motion carried.

It was moved by Trimble, second by Hudson to waive the third reading and adopt the ordinance in final form.

Vote 21-355: Hardman, Hudson, Trevillyan, Trimble...4 yes
Motion carried.

On Item 5(b) Majestic Oaks, northeast corner of Stagecoach Drive and South Kingswood Court - Amend the Planned Unit Development (PUD) to Revise the Setbacks Indicated for Lot 14, initiated by Majestic Land Company, LLC

It was moved by Hudson, second by Hardman to consider the second reading of the ordinance.

Vote 21-356: Hardman, Hudson, Trevillyan, Trimble...4 yes
Motion carried.

The City Clerk read the preamble to the ordinance.

It was moved by Hudson, second by Hardman to approve the second reading of the ordinance.

Vote 21-357: Hardman, Hudson, Trevillyan, Trimble...4 yes
Motion carried.

It was moved by Hudson, second by Hardman to waive the third reading and adopt the ordinance in final form.

Vote 21-358: Hardman, Hudson, Trevillyan, Trimble...4 yes
Motion carried.

On Item 6(a) Mayor Gaer indicated this was the time and place for a public hearing to consider Westowne Shopping Center, west side of 22nd Street between I-235 and Westown Parkway - Establish the Westowne Shopping Center Planned Unit Development (PUD) to Govern

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Development of the Existing Shopping Center, initiated by Westowne Center Associates, LLC (Continued from July 6, 2021). He asked for the date the notice was published and the City Clerk indicated the notice was published on June 18, 2021 in the Des Moines Register. Mayor Gaer asked if any written comments had been received. The City Clerk stated on a vote of 7-0, the Plan and Zoning Commission recommended City Council approval of the PUD ordinance.

Mayor Gaer asked if there were any public comments.

Todd Wiskus, Simonson & Associates, 1717 Ingersoll Avenue, Des Moines, stated he will operate the PowerPoint slides for the applicant's presentation, since the applicant is presenting remotely.

Aaron Mesmer, Block Real Estate Services, presented an overview of the proposed upgrades to the Westowne Shopping Center. He expressed concerns about the proposed PUD language calling for a driveway connection to the office complex west of the shopping center. He noted one issue is that paved corner is a protected drive for the tenant Floor and Decor under their current lease. He also expressed concerns about safety issues that could arise from that driveway connection and the additional traffic that could be generated through the shopping center's parking lot. He also explained that the signage allowed by the City Code would be two signs per parcel totaling 464 square feet, so they are requesting an exception to consolidate that allowed square footage into one large sign that is 464 square feet, so that it could be visible from I-235.

Mayor Gaer asked if there were any additional public comments; hearing none he declared the public hearing closed.

Council member Trimble stated other developers have been required to adhere to the sign code, so he is not supportive of making an exception in this case.

Mayor Gaer stated he supports removing the driveway connection requirement, but he agrees the applicant should be required to adhere to the sign code.

Lynne Twedt, Development Services Director, explained the driveway connection is not being required at this time, but the proposed PUD would call for it in the future should the office complex to the west do some type of modification.

The Mayor and Council held further discussion on the proposed driveway connection and reached a consensus in support of keeping the PUD language regarding the connection, so there is still an option for it to be required if it makes sense in the future. It was noted the property owners at the time the connection requirement is triggered would have the ability to make a request to the City Council to waive that requirement.

It was moved by Trimble, second by Hardman to consider the first reading of the ordinance.

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Vote 21-359: Hardman, Hudson, Trevillyan, Trimble...4 yes
Motion carried.

The City Clerk read the preamble to the ordinance.

It was moved by Trimble, second by Hudson to approve the first reading of the ordinance.

Vote 21-360: Hardman, Hudson, Trevillyan, Trimble...4 yes
Motion carried.

On Item 6(b) Mayor Gaer indicated this was the time and place for a public hearing to consider Agreement for Private Development, initiated by Innovative Injection Technologies, Inc. and Triple J Logistics, LLC. He asked for the date the notice was published and the City Clerk indicated the notice was published on July 9, 2021 in the Des Moines Register. Mayor Gaer asked if any written comments had been received. The City Clerk stated none had been received.

Mayor Gaer asked if there were any public comments; hearing none he declared the public hearing closed.

It was moved by Hardman, second by Hudson to adopt Resolution - Approval of Agreement.

Vote 21-361: Hardman, Hudson, Trevillyan, Trimble...4 yes
Motion carried.

On Item 6(c) Mayor Gaer indicated this was the time and place for a public hearing to consider 1800 Industrial Circle - Conveyance of a Storm Sewer Easement to Triple J Logistics, LLC, initiated by the City of West Des Moines. He asked for the date the notice was published and the City Clerk indicated the notice was published on July 13, 2021 in the Des Moines Register. Mayor Gaer asked if any written comments had been received. The City Clerk stated none had been received.

Mayor Gaer asked if there were any public comments; hearing none he declared the public hearing closed.

It was moved by Hudson, second by Trimble to adopt Resolution - Approval of Conveyance of Property Interest.

Vote 21-362: Hardman, Hudson, Trevillyan, Trimble...4 yes
Motion carried.

On Item 6(d) Mayor Gaer indicated this was the time and place for a public hearing to consider West Grand Business Park, 1605 South 60th Street - Conveyance of an Underground Electric Easement to MidAmerican Energy Company, initiated by the City of West Des Moines. He

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asked for the date the notice was published and the City Clerk indicated the notice was published on July 14, 2021 in the Des Moines Register. Mayor Gaer asked if any written comments had been received. The City Clerk stated none had been received.

Mayor Gaer asked if there were any public comments; hearing none he declared the public hearing closed.

It was moved by Hardman, second by Hudson to adopt Resolution - Approval of Conveyance of Property Interest.

Vote 21-363: Hardman, Hudson, Trevillyan, Trimble...4 yes
Motion carried.

On Item 6(e) Mayor Gaer indicated this was the time and place for a public hearing to consider South Grand Prairie Parkway, Stagecoach Drive to Grand Avenue, initiated by the City of West Des Moines. He asked for the date the notice was published and the City Clerk indicated the notice was published on July 9, 2021 in the Des Moines Register. Mayor Gaer asked if any written comments had been received. The City Clerk stated none had been received.

Mayor Gaer asked if there were any public comments; hearing none he declared the public hearing closed.

It was moved by Trimble, second by Hudson to adopt Resolution - Approval of Plans and Specifications, Motion to Receive and File Report of Bids, and Resolution - Award Contract to McAninch Corporation.

Vote 21-364: Hardman, Hudson, Trevillyan, Trimble...4 yes
Motion carried.

On Item 7(a) Oaks on Grand, 5725, 5745 and 5785 Raccoon River Drive - Approval of Final Plat to Create Two Lots for Office Development and One Street Lot, initiated by JCG Equity, LLC

It was moved by Trimble, second by Hudson to adopt Resolution - Acceptance of Surety and Approval and Release of Final Plat, subject to the applicant complying with all applicable City Code requirements.

Vote 21-365: Hardman, Hudson, Trevillyan, Trimble...4 yes
Motion carried.

On Item 7(b) West Glen Village North, 450 South Prairie View Drive - Approval of Preliminary Plat to Create 184 Footprint Lots for Development, One Outlot for Common Ground, One Outlot for Storm Water Management, and One Outlot for Parkland, initiated by WD Real Estate Holdings, Inc.

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It was moved by Trimble, second by Hudson to adopt Resolution - Approval of Preliminary Plat, subject to the applicant complying with all applicable City Code requirements.

Mayor Gaer stated he hopes the developer upgrades the private access drive, because he has received numerous complaints about maintenance issues.

Lynne Twedt, Development Services Director, stated the City Code requires any private access drive serving more than four residential dwellings to be built to the same standards as City public streets, so it will need to be upgraded.

Vote 21-366: Hardman, Hudson, Trevillyan, Trimble...4 yes
Motion carried.

On Item 7(c) Mill Ridge Plat 5, south of Harper Lane along South 92nd Street and South Radley Street - Approval of Preliminary Plat to Create 31 Lots for Single Family Residential Development, One Outlot and Two Street Lots, initiated by Mill Ridge Homes, LLC

It was moved by Trimble, second by Hudson to adopt Resolution - Approval of Preliminary Plat, subject to the applicant complying with all applicable City Code requirements.

Vote 21-367: Hardman, Hudson, Trevillyan, Trimble...4 yes
Motion carried.

On Item 7(d) Fox Ridge Townhomes, south of Veterans Parkway and west of Fox Valley Development - Approval of Site Plan to Allow Construction of 136 Townhome Units, initiated by Forestar (USA) Real Estate Group, Inc.

Mayor Gaer requested an explanation on the conditions of approval.

Lynne Twedt, Development Services Director, responded the applicant has indicated they can fulfill the condition of approval regarding the exterior design of the townhome buildings. The condition requiring a public street connection to Veterans Parkway is more complicated because the street would need to cross the Great Western Trail. Warren County cannot simply deed the land to the City as public street right-of-way.

City Attorney Dick Scieszinski stated staff has a meeting scheduled this week with Warren County representatives, and it is expected an agreement will be reached so that Warren County would grant an easement to the City for the public street connection.

It was moved by Hardman, second by Hudson to adopt Resolution - Approval of Site Plan, subject to the applicant complying with all applicable City Code requirements and the conditions of approval listed in the Resolution.

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Vote 21-368: Hardman, Hudson, Trevillyan, Trimble...4 yes
Motion carried.

On Item 7(e) Oaks on Grand, 5745 Raccoon River Drive - Approval of Full Site Plan to Allow Construction of an Office Building, initiated by JCG Equity, LLC

It was moved by Trimble, second by Hardman to adopt Resolution - Approval of Site Plan, subject to the applicant complying with all applicable City Code requirements and the conditions of approval listed in the Resolution.

Vote 21-369: Hardman, Hudson, Trevillyan, Trimble...4 yes
Motion carried.

On Item 7(f) Microsoft DSM 12, 5855 SW Kerry Street - Approval of Major Modification to Allow Construction of an approx. 250,000 sq. ft. Cold Shell Building for Future Data Center, initiated by Microsoft Corporation

It was moved by Trimble, second by Trevillyan to adopt Resolution - Approval of Major Modification, subject to the applicant complying with all applicable City Code requirements and the conditions of approval listed in the Resolution.

Council member Hudson noted the design for this data center building is similar to the existing ones, and he inquired if the next data center building constructed on this site might have any design changes.

Lynne Twedt, Development Services Director, confirmed this building has the same design as the previous two. She stated the intention is for Microsoft to use the same design theme for the fourth building, however they could make some changes to it. She also stated there is a lot of buffering on the site, which takes time to grow, so in a few years, the buildings will not be as highly visible from the street.

Vote 21-370: Hardman, Hudson, Trevillyan, Trimble...4 yes
Motion carried.

On Item 7(g) Foss Plat of Survey, 5508 Ashworth Road - Approval of Plat of Survey to Create Two Lots for Transfer of Ownership, initiated by Robert E. Foss and Lisa K. Foss

It was moved by Hudson, second by Trevillyan to adopt Resolution - Approval and Release of Plat of Survey, subject to the applicant complying with all applicable City Code requirements and the conditions of approval listed in the Resolution.

Vote 21-371: Hardman, Hudson, Trevillyan, Trimble...4 yes
Motion carried.

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On Item 7(h) Stonewood Plat of Survey Parcel 21-63, generally located at the southwest corner of Stagecoach Drive and future South Grand Prairie Parkway - Approval of Plat of Survey to Create One Lot for Transfer of Ownership, initiated by Westwoods, LLC

It was moved by Trimble, second by Hudson to adopt Resolution - Approval and Release of Plat of Survey, subject to the applicant complying with all applicable City Code requirements and the conditions of approval listed in the Resolution.

Vote 21-372: Hardman, Hudson, Trevillyan, Trimble...4 yes
Motion carried.

On Item 7(i) Amendment to City Code - Title 5 (Police Regulations), Chapter 3 (Animal Control) - Define Fence Height Regulations for Animal Shelters, initiated by the City of West Des Moines

It was moved by Trevillyan, second by Hardman to consider the first reading of the ordinance.

Vote 21-373: Hardman, Hudson, Trevillyan, Trimble...4 yes
Motion carried.

The City Clerk read the preamble to the ordinance.

It was moved by Trevillyan, second by Hardman to approve the first reading of the ordinance.

Vote 21-374: Hardman, Hudson, Trevillyan, Trimble...4 yes
Motion carried.

It was moved by Trevillyan, second by Hardman in accordance with Rule 36 of the City Council Procedural Rules to waive the second and third readings of the ordinance and adopt the ordinance in final form

Vote 21-375: Hardman, Hudson, Trevillyan, Trimble...4 yes
Motion carried.

On Item 8 - Receive, File and/or Refer: no items

On Item 9 - Other Matters

Council member Trimble stated he had intended to pull Item 4(g) Approval of Community Development Block Grant (CDBG) Rental Rehabilitation Program Guidelines and Policies from the consent agenda, so he could make the motion with an amendment to lower the income threshold to 60 percent of the area median income.

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It was moved by Trimble, second by Trevillyan to reconsider the vote for Item 4(g) Approval of Community Development Block Grant (CDBG) Rental Rehabilitation Program Guidelines and Policies, in accordance with Rule 30 of the City Council Procedural Rules.

Vote 21-376: Hardman, Hudson, Trevillyan, Trimble...4 yes
Motion carried.

It was moved by Trimble, second by Trevillyan to approve Item 4(g) Approval of Community Development Block Grant (CDBG) Rental Rehabilitation Program Guidelines and Policies, with an amendment to lower the income threshold from 80 percent of the area median income to 60 percent.

Vote 21-377: Hardman, Hudson, Trevillyan, Trimble...4 yes
Motion carried.

The meeting was adjourned at 7:28 p.m.

Respectfully submitted,

Ryan T. Jacobson, CMC
City Clerk

ATTEST:

Steven K. Gaer, Mayor