CITY OF WEST DES MOINES
CITY COUNCIL MEETING COMMUNICATION

DATE: September 7, 2021

ITEM: Motion – Approval of Professional Services Agreement Amendment #3 – Sugar Creek Greenway Trail Phase 1

FINANCIAL IMPACT: Expense of $13,000.00 to be paid from G/L account 500.000.000.5250.490. Funding will be covered out of available funds in the FY 19-20 CIP from the Sugar Creek Greenway Trail (Project No. 0510 034 2018).

BACKGROUND: The original agreement with Snyder & Associates was approved on 9/3/19 in the amount of $110,200.00 for basic services related to the preparation of construction documents for the Sugar Creek Trail (Phase 1 from Stagecoach Dr to Booneville Road). That scope included preparation of construction documents for this trail segment, as well as a pedestrian bridge across Sugar Creek with connection to Woodland Hills Park. Amendment #1 was approved on 5/18/20 in the amount of $23,000.00 for additional survey tasks (preparation of easement plats, additional staking of property lines, additional topographic survey), geotechnical tasks (additional time for soil borings), and final plan modifications. Amendment #2 was approved on 8/3/20 in the amount of $86,000 to include construction phase services including construction administration and observation on the trail, bridge, and culvert. The proposed Amendment #3 is to cover supplemental work to extend the construction phase services through the assumed 100 working days. The agreement with Snyder & Associates is attached along with their scope of services, schedule and fees.

OUTSTANDING ISSUES: None

RECOMMENDATION: That the Council approve the Agreement Amendment #3 with Snyder & Associates.

Lead Staff Member: David Sadler, Superintendent of Parks DS

STAFF REVIEWS

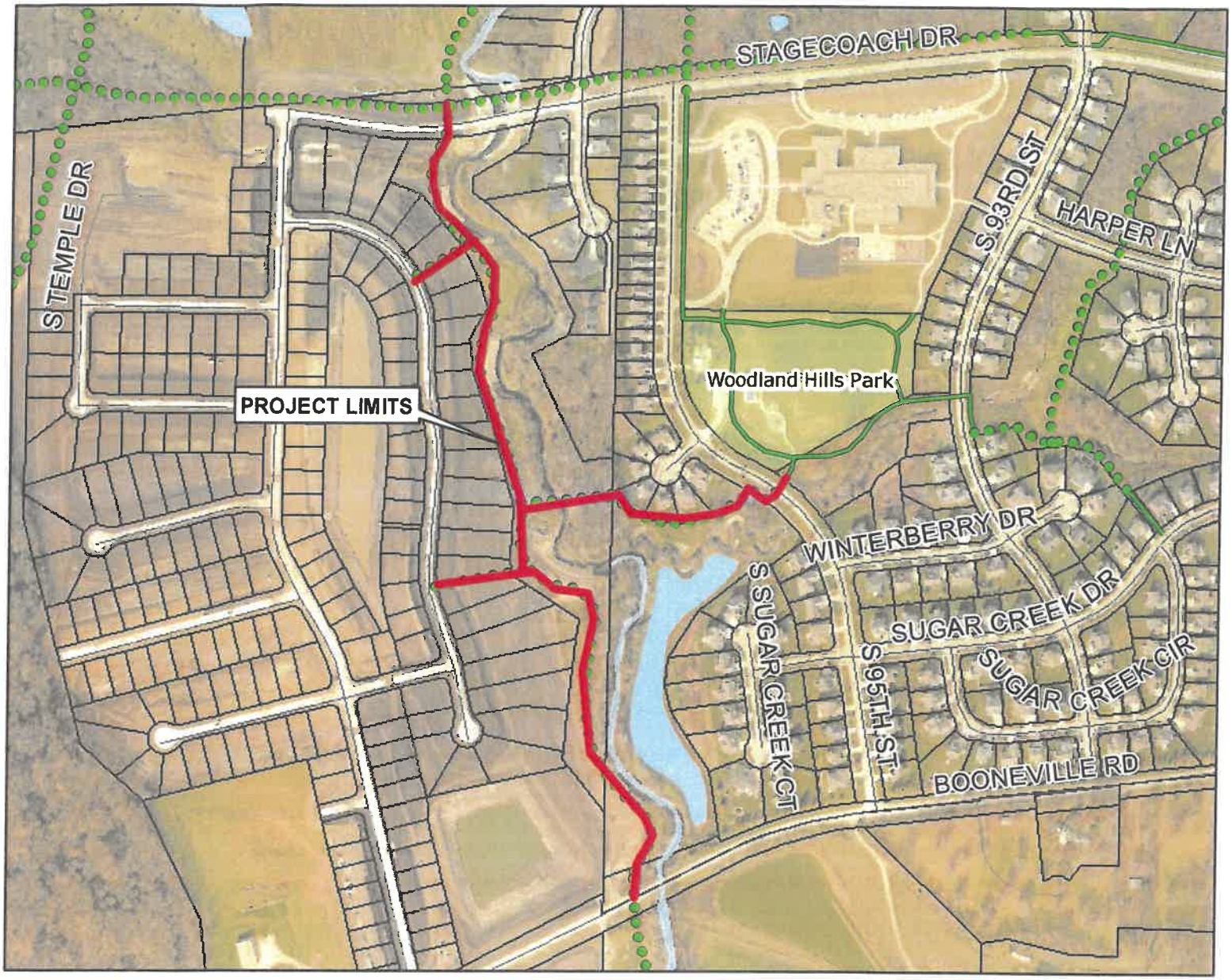
Department Director	Sally Ortgies, Director of Parks & Recreation SO by DS
Appropriations/Finance	Tim Stiles, Finance Director
Legal	Richard Scieszinski, City Attorney
Agenda Acceptance	

PUBLICATION(S) (if applicable)

Published In	
Dates(s) Published	

SUBCOMMITTEE REVIEW (if applicable)

Committee			
Date Reviewed			
Recommendation	Yes	No	Split



VICINITY MAP

LEGEND

- Proposed Trails
- Existing Trail
- Park & Greenway

N

0 395 790 Feet

THE CITY OF WEST DES MOINES

PROJECT:	SUGAR CREEK GREENWAY TRAIL - PHASE 1		
LOCATION:	SUGAR CREEK BETWEEN STAGECOACH DR & BOONEVILLE RD		
DRAWN BY: MAA	DATE: 7/29/2020	PROJECT NO.:	SHT. 1 of 1

AMENDMENT No. 3
TO THE AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES
WDM Project # 0510-034-2018
SUGAR CREEK GREENWAY TRAIL PHASE 1

This AMENDMENT made and entered into this 7th day of September, 2021, by and between the CITY OF WEST DES MOINES, a municipal corporation, hereinafter referred to as "City", and Snyder & Associates, Inc., (Fed. I.D. #42-1379015), a professional corporation incorporated and licensed under the laws of the State of Iowa, party of the second part, hereinafter referred to as "Consultant" as follows, hereby amends the original Agreement dated 19th August, 2019:

1. SCOPE OF SERVICES

Services as described in the Agreement for the **Sugar Creek Greenway Trail Phase 1-Stagecoach Dr to Booneville Rd (Project No. 0510 034 2018)**, Attachment 1 Scope of Services are amended as follows:

I. Basic Services of the Consultant – no additional services requested
II. Construction Phase Services of the Consultant - Add services as listed in Exhibit A.

2. SCHEDULE

The schedule as described in the Agreement, Attachment 4 Project Schedule is not amended.

3. COMPENSATION

In consideration of the additional professional services provided, the City agrees to pay the Consultant the additional fee to increase the original fee, including any authorized reimbursable expenses, pursuant to the Schedule of Fees set forth in The Agreement, Exhibit A.

Task No.	Task Description	Original Fee	Amendment #1 & 2	Amendment #3	Total Fee
I	Basic Services of the Consultant	$ 110,200.00	$23,000.00 (#1)	No changes with this amendment	$133,200.00
II	Construction Phase Services	$ --- ---	$ 86,000.00 (#2)	$13,000.00	$99,000.00
	Total	$ 110,200.00	$109,000.00	$13,000.00	$232,200.00

This AMENDMENT is subject to all provisions of the original agreement. This AMENDMENT together with the Agreement represents the entire and integrated AGREEMENT between the City and Consultant, as executed on the date written above.

CONSULTANT

BY: _____
David N. Moeller, President

CITY OF WEST DES MOINES

BY: _____
Ryan T. Jacobson, City Clerk

EXHIBIT A

SUGAR CREEK GREENWAY TRAIL, PHASE 1 - CONSTRUCTION PHASE SERVICES SUPPLEMENTAL

CITY OF WEST DES MOINES, IOWA

CITY: MR. MARCO ALVAREZ
CITY OF WEST DES MOINES
4200 MILLS CIVIC PARKWAY
WEST DES MOINES, IOWA 50265

CONSULTANT: SNYDER & ASSOCIATES, INC.
2727 SW SNYDER BLVD
ANKENY, IOWA 50023

DATE: August 17, 2021

PROJECT DESCRIPTION

This supplemental scope of work is to extend the prior construction phase services through the end of the project due to the project extending beyond the assumed 100 working days. As of the end of July, the project was over 140 working days.

Remaining work is anticipated to include:
- Follow up on punch list items
- Up to two additional change orders
- Up to two additional pay applications
- As-built drawings
- Geotechnical services (services previously provided, but not yet invoiced).

Construction observation services are not needed past August 10, 2021.

The fee for the additional services is estimated at $13,000.