CITY OF WEST DES MOINES
CITY COUNCIL MEETING COMMUNICATION

DATE: October 4, 2021

ITEM: Motion – Approval of Change Order #2 – MidAmerican Energy Company RecPlex Audio/Video and Digital Signage

FINANCIAL IMPACT:
Contract Summary:

Description	Amount	Date Approved	Remarks
Construction Contract	$614,508.66	September 8, 2020	
Change Order #1	$132,301.35	April 19, 2021	
Change Order #2	$31,344.94	Pending	

BACKGROUND: A contract was awarded on September 8, 2020 to furnish and install the audio/video and digital signage at the MidAmerican Energy Company RecPlex. Change Order #1 finalized the areas of the project that were still in the design phase including the RP Grill, Mezzanine and NW concessions menu boards, Mezzanine seating displays, and finalized commons event and CCTV screens. Digital media players, software licenses and controllers are all included in the design. Change Order #1 also included adjustments to control pads in the south court and batting cage areas and one control pad in the commons area. City Staff worked with Shive-Hattery to incorporate all final plan designs into the modifications made in Change Order #1. At the time the original construction contract was awarded there were still significant alterations taking place that were unknown until final plans had been completed.

Change Order #2 accounts for work delays and extended lift rentals due to project delays beyond CTI's control. Additional costs associated for labor and coordination based on delays from other contractors are also included

OUTSTANDING ISSUES: None

RECOMMENDATION:
City Council Adopt:

- Motion Approving Change Order #2 for MidAmerican Energy Company RecPlex - Audio/Video and Digital Signage

Lead Staff Member: Ryan Penning, Superintendent of Recreation

STAFF REVIEWS

Department Director	Sally Ortgies, Director of Parks and Recreation
Appropriations/Finance	Tim Stiles, Finance Director TS
Legal	Richard Scieszinski, City Attorney
Agenda Acceptance	

PUBLICATION(S) (if applicable)

Published In	N/A
Dates(s) Published	

SUBCOMMITTEE REVIEW (if applicable)

Committee	N/A		
Date Reviewed			
Recommendation	Yes	No	Split

CITY OF WEST DES MOINES

Department of Parks and Recreation
4200 Mills Civic Parkway, Ste 1b
Wes Des Moines, IA 50265-0320
(515) 222-3444 Fax (515) 222-3459

CHANGE ORDER

Distribution:

Owner	X
Engineer	X
Contractor	X
Owner's Rep	X

Contractor: **Conference Technologies Incorporated**
333 SW 9th Street
Des Moines, IA 50309

Project Title	MidAmerican Energy Company RecPlex General Construction	
WDM Project File Number	0510-055-2018	
Purchase Order Number	2021-00000255	
Orig. Contract Amount & Date	$614,508.66	September 8, 2020
Change Order Number	2	
Date	September 22, 2021	

THE CONTRACT IS CHANGED AS FOLLOWS: The Change Order includes work delays including: additional coordination meetings, inefficiencies due to other trades not being completed and lack of access to fieldhouse, additional lift charges, additional project management time and storage fees.

Item	Description	Unit	Unit Price	Quantity Adjustment	Value Adjustment
1.01B	Work delays and extended lift rentals due to project delays beyond CTI's control	LS	$31,344.94	1.0	$31,344.94
			TOTAL		$31,344.94

CHANGE ORDER SUMMARY

The Original Contract Sum was	$614,508.66
Net Change by previously authorized Change Orders	$132,301.35
The Contract Sum prior to This Change Order was	$746,810.01
The Contract Sum will be revised by this Change Order in the amount of	$31,344.94
The new Contract Sum including this Change Order will be	**$778,154.95**
Aggregate Change Order as a percent of Original Contract (if greater than 10% of the original contract, Council Subcommittee recommendation and all signatures through the full Council are required)	26.63%
The Contract Time will be **changed** by	0
The date of Substantial Completion as of the date of this Change Order therefore is	September 30, 2021

NOT VALID UNTIL SIGNED BY THE CONTRACTOR, OWNER'S REPRESENTATIVE (if applicable) AND OWNER

Contractor: Conference Technologies Incorporated	Recommended By: Shive-Hattery	Checked By: City of West Des Moines
Signature: Kenny Rumbaugh	Signature: Karen Hardisty	Signature:
Name: Kenny Rumbaugh	Name: Karen Hardisty, PE, SE	Name: Sally Ortgies, PLA
Title: Design Consultant	Title: Project Manager	Title: Director of Parks and Recreation
Date: 9/22/2021	9/22/2021	Date:

Owner: **City of West Des Moines**

X ≤	$24,999.99 City Engineer (≤ 10% original contract)	Date 9/24/21
X ≥	$25,000 to $50,000 City Council approved or ratified at Council	Date_____

CONFERENCE TECHNOLOGIES, INC

CHANGE ORDER

City of West Des Moines

RecPlex Change Order

DATE

Monday, August 16, 2021

PREPARED BY

Kenny Rumbaugh
Design Specialist

CONFERENCE TECHNOLOGIES, INC

Change Order

Baker Technologies

Proposal Number: J20100129
CO Number: 11
Proposal Date: 8/16/2021

Prepared for: City of West Des Moines
Attn: Shayne Ratcliff
Phone: (515) 440-4775
Email: shayne.ratcliff@wdm.iowa.gov

Prepared by: Kenny Rumbaugh
Phone: 515-280-9800
Email: krumbaugh@conferencetech.com

Scope of Work

Description of Change

This change order accounts for work delays and extended lift rentals due to project delays beyond CTI's control.

- Repeated meetings/walk throughs with Shive to determine pathways
- Repeated coordination meetings with Shive to ensure pathways are installed
- There are still pathways not in place that we discussed with Shive during our walk-through in April
- Inefficiencies due to pathways not being installed in a timely manner
- Inefficiencies due to other trades not being completed in certain areas
- Inefficiencies due to delays in being able to access the fieldhouse due to excessive mud and then turf install
- Additional lift rental charges caused by delays
- Additional project management time due to construction delays
- Additional storage fees due to extended project duration

CONFERENCE TECHNOLOGIES, INC

Totals

Description	Price
Services Total	$31,344.94
Subtotal	$31,344.94
Tax	$0.00
Total	**$31,344.94**

CONFERENCE TECHNOLOGIES, INC

Change Order Acceptance

Notice of Acceptance

I hereby agree to the listed changes to the original scope of work. Original contract terms and conditions remain in effect. Shipping and handling fee are estimated and will be billed as an actual charge. State and local taxes will be incurred as applicable.

Please return this signed and dated acceptance to Kenny Rumbaugh for change order work to commence. Form can be emailed to krumbaugh@conferencetech.com or faxed to (855) 329-2844. Thank you.

Bill to

City of West Des Moines
4200 Mills Civic Parkway
West Des Moines, IA 50265

Ship to

City of West Des Moines
6500 Grand Ave
West Des Moines, IA 50266

Total
J20100129 – $31,344.94

Agreed and Accepted by:

Customer Signature	CTI Signature
Printed Name	Printed Name
Title	Title
Date	Date