

**WEST DES MOINES PARKS AND RECREATION ADVISORY BOARD PROCEEDINGS**  
**Thursday, June 17, 2021**

The meeting of the West Des Moines Parks and Recreation Advisory Board was called to order in the City Hall Council Chambers on Thursday, June 17, 2021, at 5:30 p.m. by presiding Chair Schebel.

<b>Commission</b>	Heather Schebel <i>Chair</i>	Joe Hrdlicka <i>Secretary</i>	Jim Miller	Rick Swalwell	Aaron Sewell <i>Vice-Chair</i>
<b>Present</b>	X		X	X	X arrived at 5:45pm
<b>Staff</b>	Sally Ortgies <i>Director of Parks &amp; Recreation</i>	Dave Sadler <i>Superintendent of Parks</i>	Ryan Penning <i>Superintendent of Recreation</i>	Miranda Kurtt <i>Administrative Secretary</i>	
<b>Present</b>	X	X	X	X	
<b>Council</b>	Russ Trimble <i>Council Liaison</i>				
<b>Present</b>					

**On Item 1. Call to Order/Approval of Agenda**

Miller moved to approve the agenda as presented. Swalwell seconded. Motion carried unanimously.

**On Item 2. Citizen Forum**

Jonathon Quinn, 812 South 26<sup>th</sup> Street, expressed concerns regarding the shortage of kayak storage at the Raccoon River Boathouse. Quinn would like the rental process to be reviewed to determine if there is a way for the units to be reserved year to year utilizing a lottery system. Schebel stated there is a plan for additional units to be added, however, there is a shortage of the units due to the demand. Parks and Recreation is moving forward with getting the concrete pad poured in preparation of receiving the units. Ortgies recommended the Facilities Committee review the rental policy.

Sadler introduced Daniela Paez Castro, Landscape Architect Intern, to the Board.

**On Item 3. Approval of Minutes of May 20, 2021, Meeting**

Swalwell moved to approve the minutes as presented. Miller seconded. Motion carried unanimously.

**On Item 4. Old Business**

None.

**On Item 5. New Business**

A. Motion – Approval of Alternate Plan for Parkland Dedication

1. Manchester Village

Sadler discussed the Manchester Village Alternate Plan for Parkland Dedication, located at 9076 Linda’s Lane. This property is served by Whisper Point Park. The developers have chosen to do a trail connection, bench pads, and benches. The trail will provide a connection for residents of this development to the future public trail along Fox Creek. Schebel questioned if they will be responsible for snow clearing and maintenance. Sadler stated it will be their responsibility. Miller questioned the width of the trail and why it was modified from a ten feet trail, which is the standard, to eight feet. Sadler stated that this was acceptable because it will not have the usage of a public trail.

Sewell moved to approve the Manchester Village Alternate Plan for Parkland Dedication as presented with bench pricing corrected in the calculation spreadsheet. Swalwell seconded. Motion carried unanimously.

2. Glen Oaks Plat 10

Sadler discussed the Glen Oaks Plat 10 Alternate Plan for Parkland Dedication which is currently served by Willow Springs Park, Hidden Point Park, and Quail Cove Park. The developer has chosen to install on site recreational amenities including a bench pad, bench, and landscaping in the vicinity of the new development.

Swalwell moved to approve the Alternate Plan for Parkland Dedication as presented. Miller seconded. Motion carried unanimously.

B. Motion – Establishment of Special Boards Meetings – Ice Cream Socials

1. Pinedale Park – June 29, 6:30 pm
2. Hidden Point Park – July 8, 6:30 pm
3. Whisper Point Park – July 15, 6:30 pm

Miller moved to approve the Establishment of Special Boards Meetings-Ice Cream Socials as presented. Sewell seconded. Motion carried unanimously.

### **Staff Reports**

#### **On Item 6A. Superintendent of Parks**

Sadler referenced the Parks and Recreation CIP Status attachment. The roadway extension at Valley View Park has started. This will provide access to the new pickleball complex. Sadler shared images of the Veteran Parkway Enhancements. Sewell questioned if there will be additional enhancements. Ortgies stated more additions will be extended to the west on Veterans Parkways with another major installation on the west end to compliment Folded Flags. It is planned to be red stripes of the flag set into the landscape.

#### **On Item 6B. Superintendent of Recreation**

Penning stated the aquatics centers are open and revenue to date is over \$65,000 more compared to the same time frame in 2019. The Jamie Hurd Amphitheater has begun the Moonlit Movies and Summer Sundaze series. Park Palooza at Raccoon River Park was very successful. The Friday Food Truck Lunches at Raccoon River Boathouse started on June 11. Two new programs, Adult Bags and Summer Basketball Leagues, are being held at school district facilities and Raccoon River Park Softball Complex. These programs will transition to the RecPlex once it is open.

#### **On Item 6C. Director of Parks and Recreation**

Ortgies shared that the Independence Day Parade will be held on July 3. Please email Jodie Weeks if you plan to participate. July is Parks and Recreation month and we will have a campaign around National Parks and Recreation's theme *Our Parks and Recreation Story*. Please send a quote or story around this theme to Ortgies.

#### **On Item 7 Other Matters**

Sewell questioned if the Wilson Park street pavement project has started and Sadler confirmed it has. The fireworks will be at City Hall this year, not at Raccoon River Park. Schebel commented that people are congregating in areas around Blue Heron Lake and swimming from the shore. Ortgies and Sadler stated that this is a difficult situation to monitor with limited security on the trail area.

#### **On Item 8: Receive, File and/or Refer:**

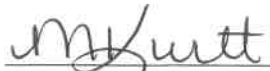
A. City Council Communications

June 7, 2021: Resolution – Approval of Recommended Facility Name – Oak Hill Company

B. Parks CIP Projects Status

Miller moved to adjourn. Sewell seconded. Motion carried unanimously. Meeting adjourned at 6:10p.m.

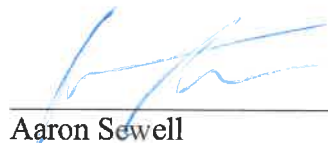
Respectfully submitted,



7-15-21

Miranda Kurtt  
Administrative Secretary

ATTEST:



1-20-22

Aaron Sewell  
Vice-Chair