

**CITY OF WEST DES MOINES
MEMORANDUM**

TO: Chairperson Stevens and Members of the Board of Adjustment

FROM: Jenna Gilliam, Planner

DATE: February 8, 2022

RE: Item 3a – 700 S 32nd Court Variance

The applicant has requested that agenda item 3c – 700 S 32nd Court Variance be withdrawn to allow for additional discussions to take place about the proposed request. This item will be brought back to the Board of Adjustment at a later date after proper noticing is complete.

RECOMMENDATION: Motion to withdraw the request for a Variance for the property at 700 S. 32nd Court

Cc: Lynne Twedt, Director Development Services