

**CITY OF WEST DES MOINES  
PUBLIC ARTS ADVISORY COMMISSION**

**AGENDA**

**5:30 p.m.  
Thursday, February 24, 2022**

**City Hall Council Chambers  
4200 Mills Civic Parkway**

**Members of the public wishing to participate telephonically, may do so by calling:  
515-207-8241, Enter Conference ID: 907 289 852#**

- 1. Call to Order / Approval of Agenda**
- 2. Citizen Forum**
- 3. Approval of Minutes of December 9, 2021 Meeting**
- 4. Old Business**
- 5. New Business**
  - A. Presentation – DART Bus Shelter Art
  - B. Motion – Approval of Amendment to FY 21-22 Budget – Railroad Park Restroom Public Art
- 6. Committee Reports**
  - A. Events Committee
  - B. Communications Committee
  - C. Exhibition Committee
- 7. Project Work Group Reports**
  - A. Amphitheater Public Art
- 8. Staff Reports**
  - A. Arts, Culture & Enrichment Supervisor
  - B. Director of Parks and Recreation
- 9. Other Matters**
- 10. Receive, File and/or Refer**

The City of West Des Moines is pleased to provide accommodations to disabled individuals or groups and encourages their participation in city government. Should special accommodations be required please contact the City Clerk's office at least 48 hours in advance, at 222-3600 to have accommodations provided.

**WEST DES MOINES PUBLIC ARTS ADVISORY COMMISSION PROCEEDINGS**  
**Thursday, December 9, 2021**

The regular meeting of the West Des Moines Public Arts Advisory Commission was called to order on Thursday, December 9, 2021, at 5:30 p.m. by Chair Phillips

<b>Commission</b>	Jeff Phillips <i>Chair</i>	Brenda Sedlacek <i>Secretary</i>	Amenda Tate	Ryan Crane	Rita Luther <i>Vice Chair</i>
<b>Present</b>	X	X		X	X
<b>Commission</b>	Diane Boyd	Josh Duden			
<b>Present</b>					

<b>Staff</b>	Sally Ortgies <i>Director of Parks &amp; Recreation</i>	Allison Ullestad <i>Arts, Culture, and Enrichment Supervisor</i>	Miranda Kurtt <i>Administrative Secretary</i>	Marnie Strate <i>Arts, Culture, and Enrichment Coord.</i>	Matt McKinney <i>Council Liaison</i>
<b>Present</b>	X	X	X		X

**On Item 1. Approval of Agenda**

Luther moved to approve the agenda as presented. Sedlacek seconded. Motion carried, 4 yes.

**On Item 2. Citizen Forum**

No report.

**On Item 3. Approval of Minutes of October 28, 2021, Meeting**

Crane moved to approve the minutes as presented. Luther seconded. Motion carried, 4 yes.

**On Item 4. Old Business**

No report.

**New Business**

**On Item 5A. Motion – Approval of Artists and Artwork Locations – 2022 Art on the Campus**

Sedlacek stated that after the Committee scored the applications, they met to discuss the findings. There were 40 proposals submitted from artists in four different states. There were six new artists and ten returning artists. Of the twelve individual artists selected, there were not any artists with multiple pieces. The placement of the pieces was also agreed on by the Committee. Commission member, Duden, was not in attendance as part of the selection process. Liz Stephenson served her last term and Shirley Houghtaling and Dave Basler agreed to serve next year. Installation will begin on April 15. Agreements will be sent to the selected artists, and the signed agreements will be brought before Council for approval.

Sedlacek moved to approve the Artist and Artwork Locations – 2022 Art on the Campus as presented. Crane seconded. Motion carried, 4 yes.

**Committee Reports**

**On Item 6A. Events Committee**

No report.

**On Item 6B. Communications Committee**

No report.

## **On Item 6C. Exhibition Committee**

No report.

## **Project Work Group Reports**

### **On Item 7A. Amphitheater Public Art**

Ullestad stated the Events Committee will need to meet soon regarding the unveiling or dedication of the art piece, *Progression*. The pieces have finally arrived in Iowa, however, Douwe will not install the artwork until the spring.

## **Staff Reports**

### **On Item 8A. Arts, Culture & Enrichment Supervisor**

Ullestad stated that *Limelight* is officially complete. Darryl Eschete, Library Director, has noticed damage to *Frequency* located outside of the library. Ullestad contacted the artist and he is willing to do repairs on the piece. As he is doing the repairs, he will clean the piece and make modifications to prevent future damage. Public Services will provide the equipment to move it to a location for him. He will be paid for these repairs. Sedlacek questioned if the cleaning process could be documented and promoted.

Ortgies and Ullestad discussed having Tim Adams' piece from the Art on the Campus submissions, *Pack It*, be a pop-up piece in various parks for National Park Month in July. The dimensions of the piece were too large to fit on the concrete slabs for Art on the Campus; however, the piece was well received by the Art on the Campus Selection Committee. The suggestion is to provide a \$2,000 stipend with the possibility to purchase the piece. The Commission gave the approval for Ullestad to contact Adams. The Exhibition Committee will meet to discuss further details.

### **On Item 8B. Director of Parks and Recreation**

Ortgies stated that she and Ullestad met with Matt Harris with DART, and they are ready for our department to move forward with the bus shelter art. They have identified three locations in West Des Moines which do not currently have shelters. They would like our commitment to the program and have the artists agreements in place for when the shelters are ready. DART will contribute \$3,000 towards a stipend for the artists' initial and final concepts. The Commission will need to determine what additional amount, if any, will be contributed towards the stipend. Crane participated in the selection of the 25 artists. Harris will attend the January Public Arts Advisory Commission meeting to discuss this further. Phillips questioned who would own the art. Ortgies stated it would be owned by DART. DART requested that we contribute \$1,000 per shelter towards maintenance fees. More information can be found at [www. https://www.ridedart.com/art-bus-shelters](https://www.ridedart.com/art-bus-shelters).

A request was received from the citizen group, Historic West Des Moines Master Plan Steering Committee, regarding the permanent restrooms being installed at Railroad Park in Valley Junction. They are interested in having art installed on the exterior of the restroom walls. This request will be further discussed with the Exhibition Committee.

Ortgies stated the new Council Liaison for the Public Arts Advisory Commission will be Kevin Trevillyan as approved at the December 6 Council Meeting.

### **On Item 10. Other Matters**

Ullestad questioned when to schedule the next Exhibition Committee meeting because Duden has not been attending the scheduled meetings. Luther questioned when he last attended a Public Arts Advisory Committee meeting. Phillips will follow up with Duden regarding his lack of attendance. Ortgies stated that Phillips, as the Chair, can attend any of the subcommittee meetings.

**Receive, File and/or Refer**

None.

The meeting adjourned at 6:25 p.m.

Respectfully submitted,

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Miranda Kurtt  
Administrative Secretary

ATTEST:

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Brenda Sedlacek  
Public Arts Advisory Commission Secretary

**CITY OF WEST DES MOINES  
PUBLIC ARTS ADVISORY COMMISSION**

5B

**DATE:** February 24, 2022

**ITEM:** Motion – Approval of Amendment to FY 21-22 Budget – Railroad Park Restroom Public Art

**FINANCIAL IMPACT:** Estimated additional expense of \$50,000 from the FY21-22 Public Art Fund.

**SYNOPSIS:**

**Historic West Des Moines Master Plan Steering Committee**

On October 19, 2015, the City selected Teska Associates, Inc. to prepare a Master Plan for the Historic West Des Moines neighborhood, generally from Grand Avenue to Railroad Avenue and 1<sup>st</sup> Street to Grand Avenue. On September 19, 2016, the City Council accepted the Historic West Des Moines Master Plan. Because of concerns that arose with development that has occurred since the adoption of the Master Plan, the City Council determined it appropriate to update the plan.

A 19-member Historic West Des Moines Master Plan Steering Committee (HWDMMMPSC) was created that equally represents the residential and business communities within the planning area. Membership appointments include representatives from existing 501c3 non-profit organizations, the Plan and Zoning Commission, West Des Moines Chamber of Commerce, and residents appointed by the Mayor. Two City of West Des Moines / City Council members serve as ex-officio, non-voting HWDMMMPSC members.

**Railroad Park Restroom and VJ Development Moratorium**

In 2018, the City Council approved the Parks and Recreation Department's FY19-20 CIP budget, which allowed for the construction of a permanent restroom facility at Railroad Park. In 2019 a portion of the funding was re-allocated by the City Council for the Light VJ project in Railroad Park. This delayed the project until a feasibility study could be performed to verify the funds remaining would be adequate. Plans were completed and staff prepared to bid the restroom project in the fall of 2021. Construction was scheduled to begin in October of 2021 and continue through June of 2022.

Due to a moratorium being imposed by the City Council on exterior building modifications and building demolition, staff was directed to bring the restroom project before the HWDMMMPSC on September 15, 2021. The HWDMMMPSC voted to recommend that City Council approve the proposed restroom project. In a separate motion, the HWDMMMPSC requested that public art be incorporated into the exterior of the building in the future. Several of the HWDMMMPSC members expressed specific interest in installing carved stone panels inset into the brick wall of the restroom. City Council approved construction of the proposed restroom on September 20, 2021 and referred the request for public art to the Public Arts Advisory Commission for consideration.

**Public Art Budget Amendment Request**

The Public Arts Advisory Commission is being asked to consider an estimated additional expense of \$50,000 from the FY21-22 Public Art Fund so public art can be included in the restroom infrastructure. Construction is underway, and exterior brick walls will be erected in the coming weeks. Design concepts showing a possible layouts of artwork panels are attached to provide further clarification.

Please note that the Commission will only be considering whether to add this project to the current Public Art Fund budget. If approved, the Commission would then follow a process to engage the community and select an artist to develop a proposal for the artwork. No discussion or decisions on what the art will look like is expected to occur at this meeting.

No funding was included in the FY21-22 budget for the Railroad Park Restroom Public Art project, so a budget amendment is required if the Commission wishes to move forward with the project. If approved, staff would then work with the restroom construction contractor on changes needed to accommodate the artwork panels.

**BACKGROUND:** Considering the Commission's stated goal to focus on diversity and equity in the placement of public art in West Des Moines, the attached maps with statistics can be used when analyzing the HWDMMPS's request. Currently 29% of all permanent artwork in the City's public art collection is located within the Historic West Des Moines planning area.


Members of the HWDMMPS have been invited to attend Thursday's meeting to hear the discussion and offer feedback.

**OUTSTANDING ISSUES** (if any):

**RECOMMENDATION:** To discuss the request from the Historic West Des Moines Master Plan Steering Committee and move to approve or deny the associated amendment to the FY 21-22 Public Art Fund budget in the amount of \$50,000 for Railroad Park Restroom Public Art.

**Lead Staff Member:** Allison Ullestad, Arts, Culture, and Enrichment Supervisor

**STAFF REVIEWS**

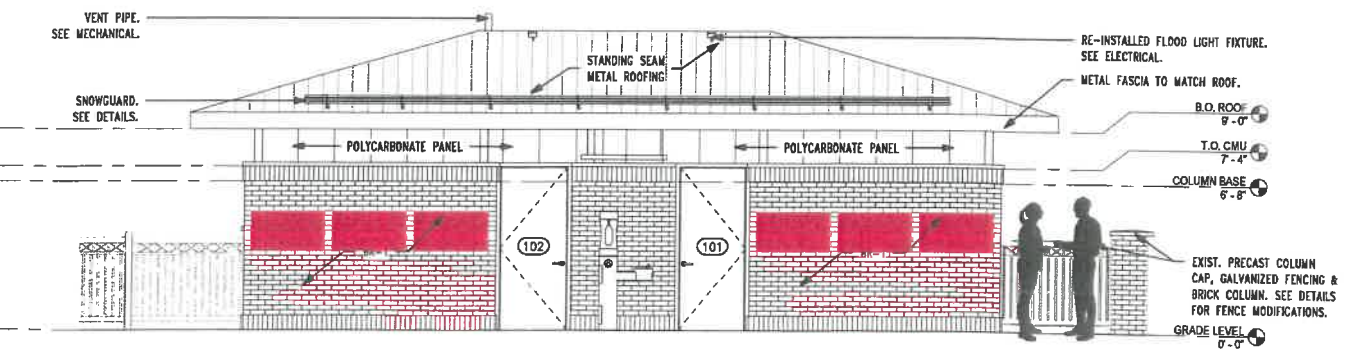
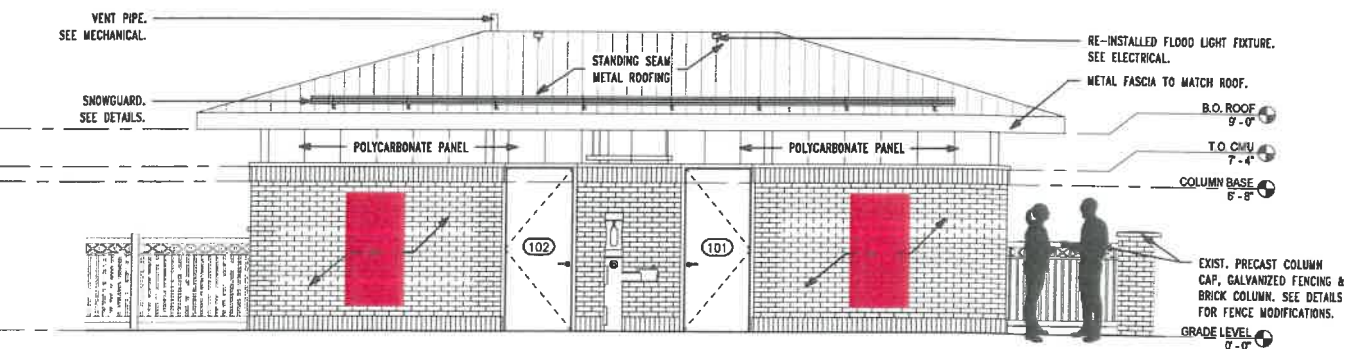
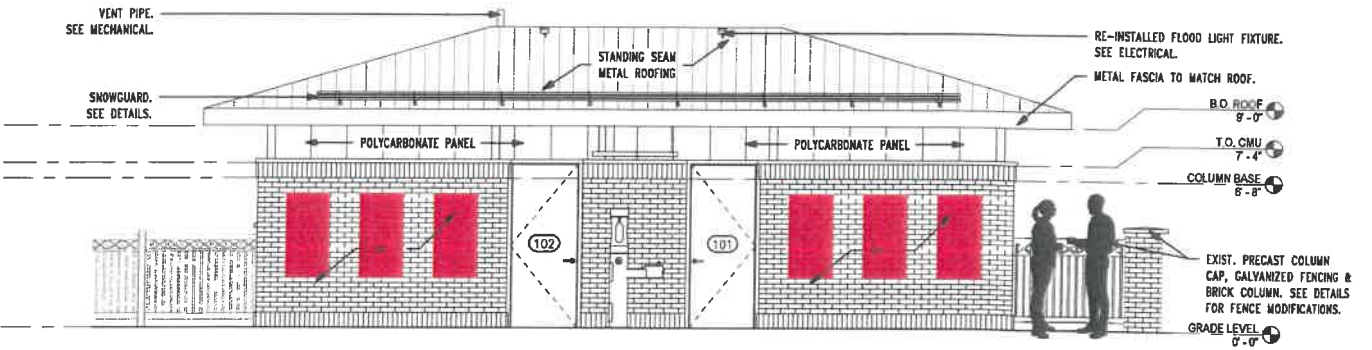
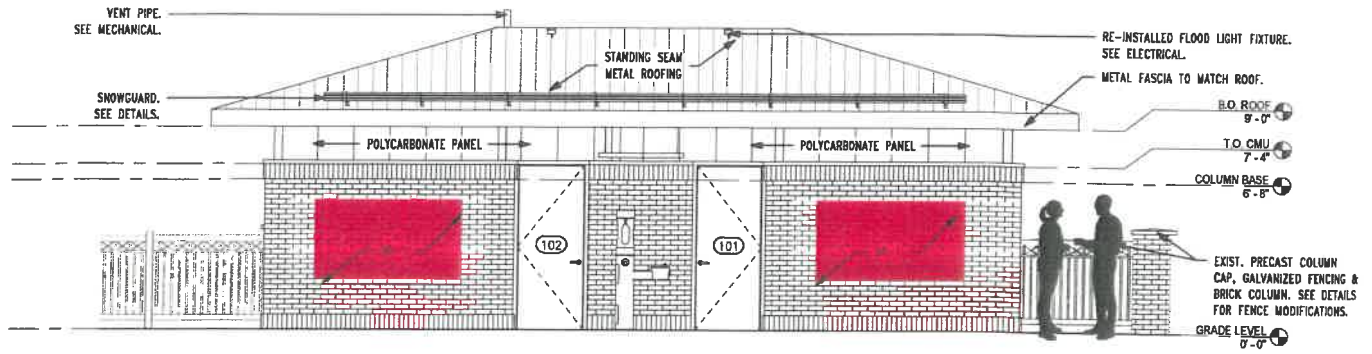
Department Director	Sally Ortgies, Director of Parks and Recreation 
Appropriations/Finance	
Legal	
Agenda Acceptance	

**PUBLICATION(S)** (if applicable)

Published In	
Dates(s) Published	

**SUBCOMMITTEE REVIEW** (if applicable)

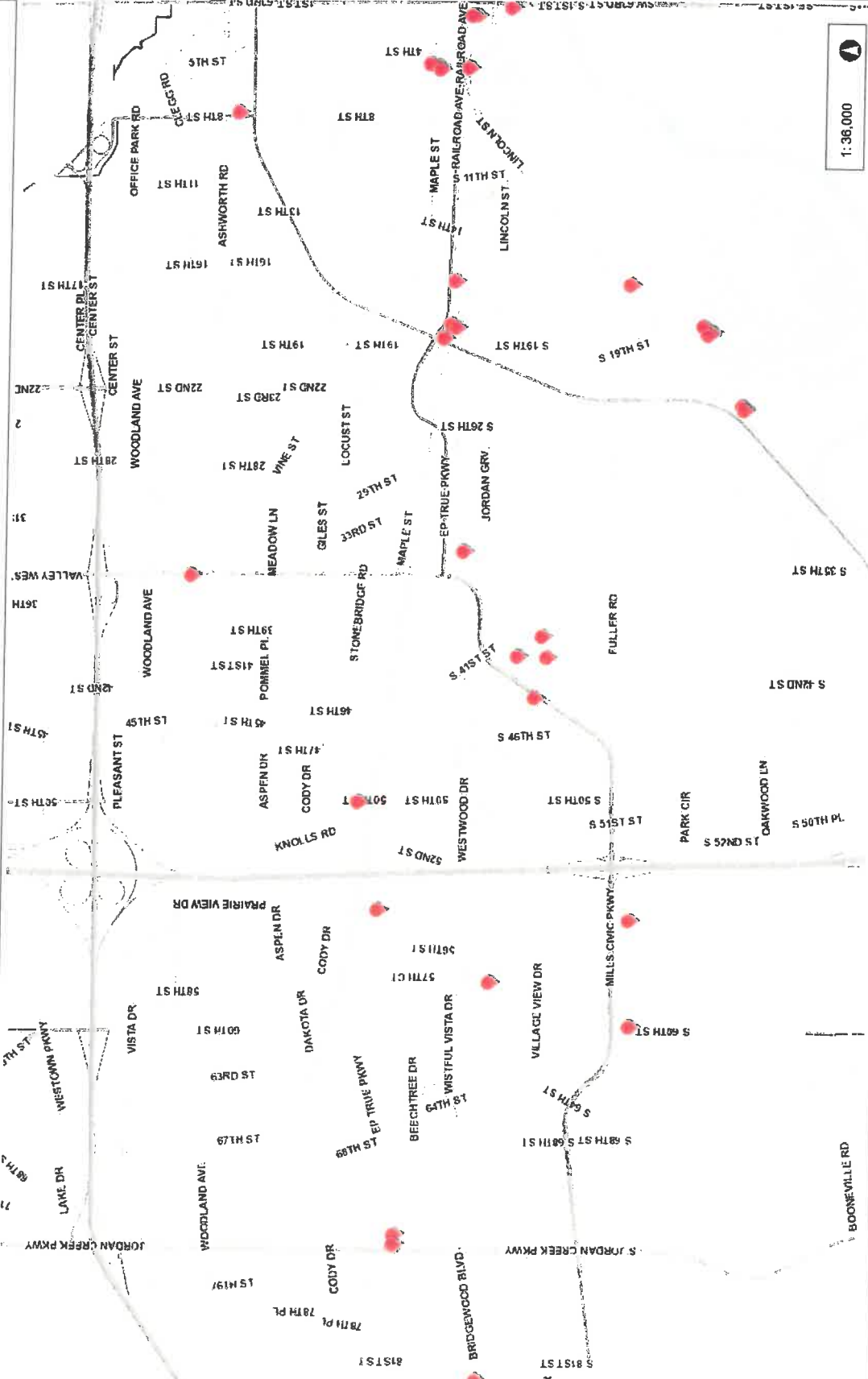
Committee			
Date Reviewed			
Recommendation	Yes		No



# ALL PUBLIC ART LOCATIONS



Urbanscape  
 10' Scale  
 1:36,000



**Legend**  
 ● Art Pieces  
**34 Permanent Artworks**  
**\$1,056,700.00 Total Value**

1:36,000



WGS\_1984\_Web\_Mercator\_Auxiliary\_Sphere  
 © City of West Des Moines, Iowa

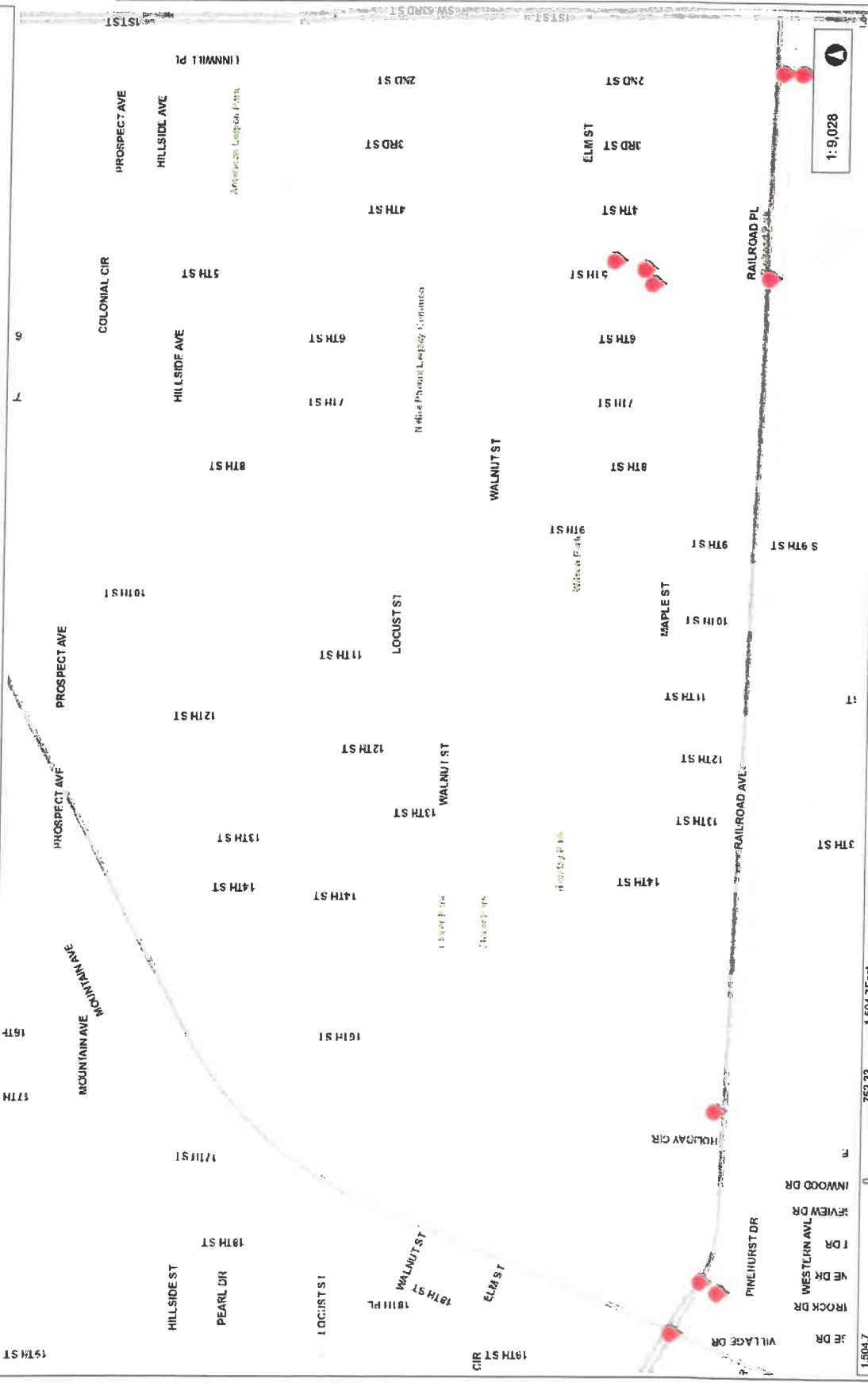
Disclaimer: The City of West Des Moines makes no warranties regarding the accuracy or completeness of the data provided herein.  
 THIS MAP IS NOT TO BE USED FOR NAVIGATION





# Valley Junction Artworks

Utah State



West Des Moines



Art Pieces

Legend

10 Permanent Artworks

\$213,300.00 Total Value

Disclaimer: The City of West Des Moines makes no warranties regarding the accuracy or completeness of the data provided herein. THIS MAP IS NOT TO BE USED FOR NAVIGATION

1,504.7 752.33 1,504.7 Feet

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