CITY OF WEST DES MOINES
CITY COUNCIL MEETING COMMUNICATION

DATE: March 21, 2022

ITEM: Resolution - Order Construction and Notice of Public Hearing on Plans, Specifications, Form of Contract, Estimate of Cost, and Direct Advertisement of Bids – Valley View Park, Pickleball Courts and Ancillary Improvements

FINANCIAL IMPACT: None at this time. The preliminary estimated base bid cost of the project is $994,256.00. Expenses to be paid from G/L account 500.000.000.5250.490. Funding will be covered out of budgeted funds ($854,070) remaining in the Valley View Park, Central Site Grading, Utilities & North Roadway (Project No. 0525 033.0510 037 2018), and additional funds ($390,000) requested in the FY 22/23 budget.

Four (4) add alternates are included estimated at an additional $237,993.00. Three of the four alternates are related to a proposed futsal court located to the west of the pickleball complex. Construction of the futsal court would be part of a partnership with Kick It Forward, a non-profit organization working in conjunction with Musco Lighting. Kick It Forward is currently raising funds to cover the cost of the supply, delivery and installation of Musco's futsal court equipment package including surfacing, fencing, and lighting. The equipment (valued at $100,000) would be donated to the City by Kick It Forward.

BACKGROUND: A Bid Letting should be scheduled for 2:00 p.m. on Wednesday, April 13, 2022, and a Public Hearing on the project scheduled for 5:35 p.m. on Monday, April 18, 2022. The contract would be awarded on Monday, April 18, 2022, and work would begin shortly thereafter. This project is scheduled to be substantially completed by fall 2022, with final completion in spring of 2023.

This Resolution is for construction of an 8-court lighted pickleball complex with associated improvements. The base project includes site utilities, earthwork, concrete sidewalks, subbase, asphalt courts, court surfacing, chainlink fencing & gates, park drive lighting & site lighting, electrical, site restoration and other associated items. The project also includes four add-alternate bid items including:

1. Pickleball Shade Structure (located in central area between courts)
2. Futsal Court Asphalt Pad
3. Futsal Court Shade Structure
4. Futsal Court Pedestrian Lighting

OUTSTANDING ISSUES: None.

RECOMMENDATION: That the Council approve the Resolution.

Lead Staff Member: David Sadler, Superintendent of Parks

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STAFF REVIEWS

Department Director	Sally Ortgies, Director of Parks and Recreation
Appropriations/Finance	Tim Stiles, Finance Director CR for TS
Legal	Richard Scieszinski, City Attorney
Agenda Acceptance	

PUBLICATION(S) (if applicable)

Published In	N/A
Dates(s) Published	

SUBCOMMITTEE REVIEW (if applicable)

Committee	N/A		
Date Reviewed	3/14/21		
Recommendation	Yes	No	Split

Resolution Ordering Construction and Notice of Public Hearing on Plans, Specifications, Form of Contract, Estimate of Cost and Directing Advertisement for Bids

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WEST DES MOINES, IOWA, that the following described public improvement:

Valley View Park, Pickleball Courts & Ancillary Improvements

is hereby ordered constructed according to the Plans and Specifications prepared by RDG Planning & Design and now on file in the office of City Clerk.

BE IT FURTHER RESOLVED, that the detailed Plans and Specifications, Form of Contract, Bid Security and Notice to Bidders are hereby approved, subject to hearing thereon, and that the same are now on file in the office of City Clerk for public inspection.

BE IT FURTHER RESOLVED, that the City Clerk is hereby directed to publish notice of hearing on the Plans and Specifications, Form of Contract, Bid Security and Estimate of Costs for said project to be held at 5:35 p.m. on **Monday, April 18, 2022** with said notice published not less than four (4) days nor more than twenty (20) days prior to the date heretofore fixed.

BE IT FURTHER RESOLVED, that the City Clerk is hereby directed to publish Notice to Bidders for said project with publication not less than thirteen (13) days nor more than forty-five (45) days prior to the date for receiving bids. Said bids are to be filed prior to 2:00 o'clock p.m. on **Wednesday, April 13, 2022.**

BE IT FURTHER RESOLVED, that bids received for construction of said improvements will be opened, publicly read and tabulated by the City Clerk, Deputy City Clerk, or City Clerk designee at 2:00 o'clock p.m. on **Wednesday, April 13, 2022** and the results of said bids shall be considered at a meeting of this Council on **Monday, April 18, 2022** at 5:35 p.m. and acted upon at said time, or such time as may then be fixed.

PASSED AND APPROVED this **21st** day of **March, 2022**.

_____
Russ Trimble, Mayor

ATTEST:

_____
Ryan T. Jacobson, City Clerk

VICINITY MAP

LEGEND

- Project Location
- Park Boundary

N

0 400 800 Feet

THE CITY OF WEST DES MOINES

PROJECT:

VALLEY VIEW PARK PICKLEBALL COURTS AND ANCILLARY IMPROVEMENTS

LOCATION:

VALLEY VIEW PARK 225 88TH STREET

DRAWN BY: MAA	DATE: 1/13/2021	PROJECT NO.:	SHT. 1 of 1